

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

RESS CORRESPONDENCE TO ATTENTION OF

ИОТЗИНОС ИНОС 304-558-2402

RFQ COPY TYPE NAME/ADDRESS HERE Pierson Tech. Services 302 sprace st STAlbans, W25177

DIVISION OF HIGHWAYS DISTRICT FOUR PRESTON COUNTY

ALBRIGHT, WV 26519

08/27/ BID OPENING DATE	2007		INC OF SAI		7-07		ODENINO TIME		- Z D DM
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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon tunds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

- Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130



ENCOR

RFQ COPY

TYPE NAME/ADDRESS HERE

State of West Virginia Department of Administration **Purchasing Division** 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER 04800104

ADDRESS CORRESPONDENCE TO ATTENTION OF

JOHN JOHNSTON

304-558-2402

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DIVISION OF HIGHWAYS DISTRICT FOUR PRESTON COUNTY

ALBRIGHT, WV 26519

DATEPRINTED TERMS OF SALE SHIP VIA FOR FREIGHT TERMS 08/27/2007 BID OPENING DATE: 10/10/2007 BID OPENING TIME 01:30PM CAT QUANTITY UOP UNIT PRICE LINE ITEM NUMBER AMOUNT WAGE RATES APPLY TO THIS PROJECT) ANY REFERENCES MADE TO ARBITRATION OR ARBITRATION: INTEREST FOR PAYMENTS DUE (EXCEPT FOR ANY INTEREST REQUIRED BY STATE LAW) CONTAINED IN THIS CONTRACT OR IN ANY AMERICAN INSTITUTE OF ARCHITECTS DOCUMENTS PERTAINING TO THIS CONTRACT ARE HEREBY DELETED. WORKERS' COMPENSAITION: | VENDOR IS REQUIRED TO PROVIDE A CERTIFICATE FROM WORKERS' COMPENSATION IF SUCCESSFUL. ALL OF THE ITEMS CHECKED BELOW WILL BE A REQUIREMENT OF THIS CONTRACT: SUCCESSFUL VENDOR SHALL FURNISH PROOF (XX) INSURANCE: OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$250,000.) BUILDERS RISK INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF BUILDERS RISK - ALL RISK INSURANCE IN AN AMOUNT EQUAL TO 100% OF THE AMOUNT OF THE CONTRACT. (XX) BONDS: | FIVE PERCENT (5%) OF THE TOTAL AMOUNT OF THE BID PAYABLE TO THE STATE OF WEST VIRGINIA, SHALL BE SUBMITTED WITH EACH BID AS A BID BOND. THE SUCCESSFUL BIDDER SHALL ALSO FURNISH A PERFORMANCE BOND AND LABOR/ MATERIAL BOND FOR 100% OF THE AMOUNT OF THE CONTRACT. BONDS MAY BE PROVIDED IN THE FORM OF A CERTIFIED CHECK IRREVOCABLE LETTER OF CREDIT, OR BOND FURNISHED BY A SOLVENT SURETY COMPANY AUTHORIZED TO DO BUSINESS IN THE STATE OF WEST VIRGINIA. A LETTER OF CREDIT SUBMITTED IN LIEU OF A PERFORMANCE AND LABOR & MATERIAL BOND WILL ONLY BE ALLOWED FOR PROJECTS UNDER \$100,000. **PERSONAL** OR BUSINESS CHECKS ARE NOT ACCECPTABLE IN LIEU OF THE SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE DATE TITLE FEIN ADDRESS CHANGES TO BE NOTED ABOVE



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State of West Virginia Department of Administration **Purchasing Division** 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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JOHN JOHNSTON 304-558-2402

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DIVISION OF HIGHWAYS DISTRICT FOUR PRESTON COUNTY

ALBRIGHT, WV 26519

SHIP VIA TERMS OF SALE FØB PREIGHT TERMS DATE PRINTED 08/27/2007 BID OPENING DATE: 01:30PM BID OPENING TIME 10/10/2007 UNIT PRICE AMOUNT ITEM NUMBER LINE QUANTITY UOP 5% BID BOND, PERFORMANCE BOND, OR LABOR AND MATERIAL BOND.) MAINTENANCE BOND: A TWO (2) YEAR MAINTENANCE BOND COVERING THE ROOFING SYSTEM WILL BE A REQUIREMENT OF THE SUCCESSFUL VENDOR. REV. 11/00 EXHIBIT 7 DOMESTIC ALUMINUM, GLASS & STEEL IN PUBLIC WORKS PROJECTS IN ACCORDANCE WITH WEST VIRGINIA CODE 5-19-1 ET., SEQ., EVERY CONTRACT FOR CONSTRUCTION, RECONSTRUCTION, ALTERATION, REPAIR, IMPROVEMENT OR MAINTENANCE OF PUBLIC WORKS, WHERE THE COST IS MORE THAN \$50,000 AND, IN THE CASE OF STEEL ONLY, WHERE THE COST OF STEEL IS MORE THAN \$50,000 OR WHERE MORE THAN 10,000 POUNDS OF STEEL ARE REQUIRED, THE STATE WILL ACCEPT ONLY ALUMINUM GLASS, OR STEEL PRODUCTS PRODUCED IN THE UNITED STATES. IN ADDITION, ITEMS OF MACHINERY OR EQUIPMENT PURCHASED FOR USE AT THE SITE OF PUBLIC WORKS SHALL BE MADE OF DOMESTIC ALUMINUM, GLASS OR STEEL, UNLESS THE COST OF THE PRODUCT IS LESS THAN \$50,000 OR LESS THAN 10,000 POUNDS OF STEEL ARE USED IN PUBLIC WORKS PROJECTS. FOREIGN MADE ALUMINUM, GLASS OR STEEL PRODUCTS MAY BE ACCEPTED ONLY IF THE COST OF DOMESTIC PRODUCTS IS FOUND TO BE UNREASONABLE. SUCH COST IS UNREASONABLE IF IT IS 20% OR MORE HIGHER THAN THE BID PRICE FOR FOREIGN MADE IF THE DOMESTIC ALUMINUM, GLASS OR STEEL PRODUCTS. PRODUCTS TO BE SUPPLIED OR PRODUCED IN A "SUBSTANTIAL LABOR SURPLUS AREA", AS DEFINED BY THE UNITED STATES SEE REVERSE SIDE FOR TERMS AND CONDITIONS TELEPHONE SIGNATURE TITLE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

ADDRESS CHANGES TO BE NOTED ABOVE



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PAGE 4

ADDRESS CORRESPONDENCE TO ATTENTION OF:

JOHN JOHNSTON 304-558-2402

DIVISION OF HIGHWAYS DISTRICT FOUR PRESTON COUNTY

ALBRIGHT, WV 26519

TERMS OF SALE SHIP VIA FOR. FREIGHT TERMS DATE PRINTED 08/27/2007 <u>01:30PM</u> BID OPENING DATE: BID OPENING TIME <u> 10/10/2007</u> AMOUNT UNITPRICE ITEM NUMBER QUANTITY UOP INE NO. DEPARTMENT OF LABOR, FOREIGN PRODUCTS MAY BE SUPPLIED ONLY IF DOMESTIC PRODUCTS ARE 30% OR MORE HIGHER IN PRICE THAN THE FOREIGN MADE PRODUCTS. IF, PRIOR TO THE AWARD OF A CONTRACT UNDER THE ABOVE PROVISIONS, THE SPENDING OFFICER OF THE SPENDING UNIT DETERMINES THAT THERE EXISTS A BID FOR LIKE FOREIGN ALUMINUM, GLASS OR STEEL THAT IS REASONABLE AND LOWER THAN THE LOWEST BID DOMESTIC PRODUCTS, THE SPENDING OFFICE MAY REQUEST, IN WRITING, A REEVALUATION AND REDUCTION IN THE LOWEST BID FOR SUCH DOMESTIC PRODUCTS. ALL VENDORS MUST INDICATE IN THEIR BID IF THEY ARE SUPPLYING FOREIGN ALUMINUM, GLASS OR STEEL. REV. 3/88 EXHIBIT 9 NOTICE FOR ISSUANCE & ACKNOWLEDGEMENT OF CONSTRUCTION PROJECT ADDENDA THE ARCHITECT/ENGINEER AND/OR AGENCY SHALL BE REQUIRED TO ABIDE BY THE FOLLOWING SCHEDULE IN ISSUING CONSTRUCTION PROJECT ADDENDA FOR STATE AGENCIES: THE ARCHITECT/ENGINEER SHALL PREPARE THE ADDENDUM AND A LIST OF ALL PARTIES THAT HAVE PROCURED DRAWINGS AND SPECIFICATIONS FOR THE PROJECT. THE ADDENDUM AND LIST SHALL BE FORWARDED TO THE BUYER IN THE STATE PURCHASING DIVISION. THE ARCHITECT/ENGINEER SHALL ALSO SEND A COPY OF THE ADDENDUM TO THE STATE AGENCY FOR WHICH THE CONTRACT IS ISSUED. THE BUYER SHALL SEND THE ADDENDUM TO ALL INTERESTED PARTIES AND, IF NECESSARY, EXTEND THE BID SEE REVERSE SIDE FOR TERMS AND CONDITIONS TELEPHONE SIGNATURE TITLE ADDRESS CHANGES TO BE NOTED ABOVE



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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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<u>304-558-2402</u>

DIVISION OF HIGHWAYS DISTRICT FOUR PRESTON COUNTY

ALBRIGHT, WV 26519

DATE PRINTED ... TERMS OF SALE SHIP VIA FOE FREIGHT TEAMS 08/27/2007 <u>७७७१</u> BID OPENING DATE: 10/10/2007 BID OPENING TIME 01:30PM CAT QUANTITY ITEM NUMBER UNIT PRICE LINE AMOUNT NO. OPENING DATE. ANY ADDENDUM SHOULD BE RECEIVED BY THE BUYER WITHIN FOURTEEN (14) DAYS PRIOR TO THE BID OPENING DATE ALL ADDENDA SHOULD BE FORMALLY ACKNOWLEDGED BY ALL SUBMITTED TO THE STATE PURCHASING BIDDERS AND DIVISION. THE SAME RULES AND REGULATIONS THAT TO THE ORIGINAL BIDDING DOCUMENT APPLY SHALL ALSO APPLY TO AN ADDENDUM DOCUMENT. THE ONLY EXCEPTION MAY BE FOR AN ADDENDUM THAT IS ISSUED FOR THE SOLE PURPOSE OF CHANGING A BID OPENING TIME AND/OR DATE. REV. 11/96 EXHIBIT 10 ADDENDUM ACKNOWLEDGEMENT I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC. ADDENDUM NOS.: NO. I NO. 2 ND. 3 NO. 4 NO. 5 SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE DATE TITLE FEIN ADDRESS CHANGES TO BE NOTED ABOVE



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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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DIVISION OF HIGHWAYS DISTRICT FOUR PRESTON COUNTY

ALBRIGHT, WV 26519

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Post Office Box 50130
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Request for Quotation

04800104

PAGE 7

ADDRESS CORRESPONDENCE TO ATTENTION O

JOHN JOHNSTON 304-558-2402

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DIVISION OF HIGHWAYS DISTRICT FOUR PRESTON COUNTY

ALBRIGHT, WV 26519

TERMS OF SALE FREIGHT TERMS SRIP VIA: FOR DATE PRINTED 08/27/2007 BID OPENING DATE: 10/10/2007 **BID OPENING TIME** 01:30PM CAT UNITPRICE AMOUNT LINE QUANTITY UOP. ITEM NUMBER A PURCHASE ORDER/CONTRACT APPLICABLE LAW THE WEST VIRGINIA STATE CODE, PURCHASING DIVISION RULES AND REGULATIONS, AND THE INFORMATION PROVIDED IN THE "REQUEST FOR QUOTATION" ISSUED BY THE PURCHASING DIVISION IS THE SOLE AUTHORITY GOVERNING THIS PROCUREMENT. ANY INFORMATION PROVIDED IN SPECIFICATION MANUALS, OR ANY OTHER SOURCE, VERBAL OR WRITTEN, WHICH CONTRADICTS OR ALTERS THE INFORMATION PROVIDED FROM THE SOURCES AS DESCRIBED IN THE ABOVE PARAGRAPH IS VOID AND OF NO EFFECT. IN THE EVENT THE VENDOR/CONTRACTOR FILES BANKRUPTCY: FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATI-CALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER. REV. 1/2005 NOTICE A SIGNED BID MUST BE SUBMITTED TO: DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130 THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF SEE REVERSE SIDE FOR TERMS AND CONDITIONS DATE SIGNATURE TELEPLACINE TITLE ADDRESS CHANGES TO BE NOTED ABOVE



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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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PAGE 8

ADDRESS CORRESPONDENCE TO ATTENTION OF JOHN JOHNSTON

304-558-2402

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DIVISION OF HIGHWAYS DISTRICT FOUR PRESTON COUNTY

ALBRIGHT, WV 26519

TERMS OF SALE SHIP VIA FOB FREIGHT TERMS DATE PRINTED 08/27/2007 BID OPENING DATE. 10/10/2007 BID OPENING TIME 01:30PM QUANTITY ITEM NUMBER UNIT PRICE AMOUNT LINE THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED: SEALED BID BUYER: 33 REQ. NO.: 04800104 BID OPENING DATE: 10/10/2007 BID OPENING TIME: 1:30 PM PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: 304-722-1846 PLEASE PRINT OR TYPE NAME OF PERSON TO CONTACT CONCERNING THIS QUOTE: ED Gunter 04800104 ***** TOTAL: THIS IS THE END OF REQ SEE REVERSE SIDE FOR TERMS AND CONDITIONS DATE SIGNATURE TELEPHONE TITLE FEIN ADDRESS CHANGES TO BE NOTED ABOVE

	DOH BID SCHEDULE	ì	i	į i
	Preston County Headquarters Heating and Cooling Albright, WV			
QUA	DESCRIPTION	UNIT OF MEASURE	UNIT PRICE	EXTENDED AMOUNT
	supply registers will be foil flex with take offs with dampers. All supply runs in ceiling, about (16) supply runs and (10) return air in total. A/C to have disconnects by units with liquitite to unit. Return Air Grills low wall. A/C to have low ambient control. All tube heaters to be hung from steel with hinge and turnbuckles. All electric to be run to units in conduit. Gas line to be sized to handle BTU and run outside of building to be picked up by another. All heaters to have both fittings for LP and natural gas. All work to conform			44,952
2	A/C Units for Office 3 Ton	Each	4000	8,000
2	Heaters in main office 100,000 BTU	Each	3000	6,000
8	Tube Heaters 100,000 BTU	Each	1500	12,000
2	Tube Heaters 125,000 BTU	Each	2000	4000
	·	Each		24480
	TOTAL.		PROCESSION OF THE PROCESSION O	24480 \$ 99,432
	Any questions concerning this bid please call			
	Chuck McCullough (304)842-1598			
			The second secon	
	·		-	TO A TOTAL COMMENTS OF THE STATE OF THE STAT
	2 2 8 2	Albright, WV QUA DESCRIPTION For office, remove existing equipment and ductwork and dispose of properly. Replacement duct to be all metal with two 2 inch foil face duct wrap. Side runs to supply registers will be foil flex with take offs with dampers. All supply runs in ceiling, about (16) supply runs and (10) return air in total. A/C to have disconnects by units with liquitite to unit. Return Air Grills low wall. A/C to have low ambient control. All tube heaters to be hung from steel with hinge and tumbuckles. All electric to be run to units in conduit. Gas line to be sized to handle BTU and run outside of building to be picked up by another. All heaters to have both fittings for LP and natural gas. All work to conform to local code. 2 A/C Units for Office 3 Ton 2 Heaters in main office 100,000 BTU Tube Heaters 125,000 BTU Tube Heaters 125,000 BTU Install all new drop ceiling, track, and drop in lights in offices	Albright, WV QUA DESCRIPTION For office, remove existing equipment and ductwork and dispose of properly. Replacement duct to be all metal with two 2 inch foil face duct wrap. Side runs to supply registers will be foil flex with take offs with dampers. All supply runs in ceiling, about (16) supply runs and (10) return air in total. A/C to have disconnects by units with liquitite to unit. Return Air Grills low wall. A/C to have low ambient control. All tube heaters to be hung from steel with hinge and turnbuckles. All electric to be run to units in conduit. Gas line to be sized to handle BTU and run outside of building to be picked up by another. All heaters to have both fittings for LP and natural gas. All work to conform to local code. 2 A/C Units for Office 3 Ton 2 Heaters in main office 100,000 BTU Each Tube Heaters 125,000 BTU Fach Total. Any questions concerning this bid please call	Heating and Cooling Albright, WV UNIT OF UNIT QUA DESCRIPTION For office, remove existing equipment and ductwork and dispose of properly. Replacement duct to be all metal with two 2 inch foil face duct wrap. Side runs to supply registers will be foil flex with take offs with dampers. All supply runs in ceiling, about (16) supply runs and (10) return air in total. A/C to have disconnects by units with liquitite to unit. Return Air Grills low wall. A/C to have low ambient control. All tube heaters to be hung from steel with hinge and tumbuckles. All electric to be run to units in conduit. Gas line to be sized to handle BTU and run outside of building to be picked up by another. All heaters to have both fittings for LP and natural gas. All work to conform to local code. 2 A/C Units for Office 3 Ton 2 Heaters in main office 100,000 BTU 3 Tube Heaters 125,000 BTU Install all new drop ceiling, track, and drop in lights in offices TOTAL Any questions concerning this bid please call

RFO No.	04800104
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STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

Purchasing Affidavit (Revised 06/15/07)

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: 🕌	ERSON	Technical	Services	
			Date: 10-16-07	7

PIERSON TECHNICAL SERVICES 302 SPRUCE STREET P. O. BOX 1437 SAINT ALBANS, WEST VIRGINIA 25177 304-722-1810 1-800-766-2909 FAX 304-722-1846

October, 16, 2007

State of West Virginia Dept. of Administration Purchasing Div. 2019 Washington St. East Chas., WV 25305

RE: HVAC Request # 04800104
Division of Highways
District Four
Preston County
Albright, WV 26519

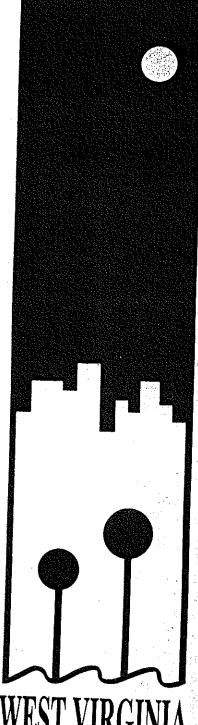
To whom it may concern:

Enclosed is rough sketch of the above project building. No formal drawing was included in bid package and we have provided this sketch to enable us to bid this project. I realize this may not be totally accurate but I need something to work from.

Thank you

Ed Gunter Project estimator two 3 ton a/c & two 90% gas furnaces 3 100.000 30 ft & 3 70.000 20 ft 2 100,000 30 ft & 2 70,000 20 ft

TT -----



CONTRACTOR LICENSE

Authorized by the

West Virginia Contractor Licensing Board

Number:

WV004896

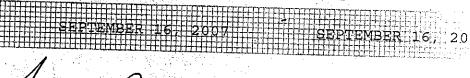
Classification:

ELECTRICAL HEATING, VENTILATING & COOLING PLUMBING RESIDENTIAL

> PIERSON REFRIGERATION SERVICES INC PO BOX 1437 SAINT ALBANS, WV 25177

Date Issued

Expiration Date



authorized Company Signature

Chair, West Virginia Contractor

Licensing Board

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.



PRODUCER:

BrickStreet Mutual Insurance Company 4700 MacCorkle Ave., S.E. Charleston, WV 25304

CERTIFICATE HOLDER:

PIERSON REFRIGERATION SERVICES INC PO BOX 1437 SAINT ALBANS WV 25177

INSURED:

PIERSON REFRIGERATION SERVICES INC PO BOX 1437 SAINT ALBANS WV 25177

CERTIFICATE OF INSURANCE

The policy of insurance listed below has been issued to the insured named above for the policy period and coverage indicated. This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy below. Coverage is contingent on the insured's compliance with policy conditions and premium payment.

If the policy is canceled before the expiration date, BrickStreet Mutual Insurance Company will endeavor to mail a written notice to the certificate holder within 30 days of cancelation. Failure to mail the notice shall impose no obligation or liability of any kind upon BrickStreet Mutual Insurance Company.

POLICY NUMBER: WC10009348-04

DATE CERTIFICATE ISSUED: 6/25/2007

POLICY EFFECTIVE DATE:

7/1/2007

POLICY EXPIRATION DATE: 2/24/2008

WORKERS COMPENSATION AND EMPLOYERS LIABILITY

LIMITS / COVERAGE

- [X] WORKERS COMPENSATION STATUTORY LIMITS
- [X] EMPLOYERS LIABILITY LIMITS:

BODILY INJURY BY ACCIDENT:

\$100,000

EACH ACCIDENT

BODILY INJURY BY DISEASE:

\$500,000

POLICY LIMIT

BODILY INJURY BY DISEASE:

\$100,000

EACH EMPLOYEE

- [] WV BROAD FORM EMPLOYERS LIABILITY ENDORSEMENT COVERAGE FOR WV CODE 23-4-2(d)(2)(ii)
- [] FEDERAL COAL MINE HEALTH AND SAFETY ACT COVERAGE ENDORSEMENT COVERAGE FOR WV CODE 23-4b-1 FEDERAL BLACK LUNG COVERAGE

SPECIAL PROVISIONS IF ANY:

Agency <u>Purchasing</u>
REQ.P.O# <u>04800104</u>
Bond # 14482

BID BOND

of 302 Spruce Street St. Alb. Company of 7512 Slate Ridge Blvd. Reyno	PRO 1877 OF 4777
Company of 7512 Slate Ridge Blvd. Reyno	dis, WV 251// as Principal, and American Southern Insurance
	oldsburg, OH 43068 , a corporation organized and existing under the laws of the State of
of West Virginia, as Obligee in the penal sum of Hands	lanta, GA , as Surety, are held and firmly bound unto the State Thousand Five , solution , for the payment of which,
	selves, our heirs, administrators, executors, successors and assigns.
won and noty to be made, no jointly and developing our	solvos, our neiro, administratoro, executoro, successoro and assigno.
The Condition of the above obligation is such that	whereas the Principal has submitted to the Purchasing Section of the
	•
	sched hereto and made a part hereof, to enter into a contract in writing for
Albright, WV	Units, Preston Co. Headquarters in

NOW THEREFORE,	
(a) If said bid shall be rejected, or	
(b) It said bid shall be accepted and the Principal hereto and shall furnish any other bonds and insurance red	shall enter into a contract in accordance with the bid or proposal attached uired by the bid or proposal, and shall in all other respects perform the
agreement created by the acceptance of said bid, then this	obligation shall be null and void, otherwise this obligation shall remain in full
force and effect. It is expressly understood and agreed that exceed the penal amount of this obligation as herein stated	t the liability of the Surety for any and all claims hereunder shall, in no event,
exceed the penal amount of this obligation as herein stated	•
The Surety, for the value received, hereby stipulat	es and agrees that the obligations of said Surety and its bond shall be in no
way impaired or affected by any extension of the time within	which the Obligee may accept such bid, and said Surety does hereby
waive notice of any such extension.	
IN WITNESS WHEREOF, Principal and Surety ha	ve hereunto set their hands and seals, and such of them as are cornorations
	ve hereunto set their hands and seals, and such of them as are corporations
have caused their corporate seals to be affixed hereunto ar	
have caused their corporate seals to be affixed hereunto ar 17th day of October , 20 07.	nd these presents to be signed by their proper officers, this
have caused their corporate seals to be affixed hereunto ar	Pierson Refrigeration Service, Inc.
have caused their corporate seals to be affixed hereunto ar 17th day of October , 20 07.	Pierson Refrigeration Service, Inc. (Name of Principal)
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have caused their corporate seals to be affixed hereunto ar 17th day of October , 20 07.	Pierson Refrigeration Service, Inc. (Name of Principal) (Must be President or Vice President)
have caused their corporate seals to be affixed hereunto ar 17th_day ofOctober	Pierson Refrigeration Service, Inc. (Name of Principal) (Must be President or Vice President) (Title)
have caused their corporate seals to be affixed hereunto ar 17th day of October , 20 07.	Pierson Refrigeration Service, Inc. (Name of Principal) (Must be President or Vice President) (Title) American Southern Insurance Company
have caused their corporate seals to be affixed hereunto ar 17th_day ofOctober	Pierson Refrigeration Service, Inc. (Name of Principal) (Must be President or Vice President) (Title)
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have caused their corporate seals to be affixed hereunto ar 17th day of October , 20 07. Principal Corporate Seal	Pierson Refrigeration Service, Inc. (Name of Principal) By (Must be President or Vice President) (Title) American Southern Insurance Company (Name of Surety)
have caused their corporate seals to be affixed hereunto ar 17th day of October , 20 07. Principal Corporate Seal Surety Corporate Seal	Pierson Refrigeration Service, Inc. (Name of Principal) (Must be President or Vice President) (Title) American Southern Insurance Company

AMERICAN SOUTHERN INSURANCE COMPANY

Home Office: 200 S.W. 30th Street

Topeka, Kansas 66611

Mailing Address: 3715 Northside Pkwy, NW

Bldg 400, Ste 800 Atlanta, Georgia 30327

GENERAL POWER OF ATTORNEY

Know all men by these Presents, that the American Southern Insurance Company had made, constituted and appointed, and by these presents does make, constitute and appoint Stefan E. Tauger of Parker, Colorado; Donald J. Kersey of Birmingham, Alabama; Arthur S. Johnson of Atlanta, Georgia; Jessica B. Gardiner of Loganville, Georgia; Mary F. Holland of Chamblee, Georgia: Donald H. Gibbs of Atlanta, Georgia: Andrew C. Heaner of Atlanta, Georgia: Richard L. Shanahan of Atlanta, Georgia; Katherine S. Grimsley of Tampa, Florida; Jeffery L. Booth of Parma, Ohio; James E. Feldner of West Lake, Ohio: Cheryl L. Torrao of Canton, Georgia: Lloyd Randall Deal of Kennesaw, Georgia: Garry W. Black of Murfreesboro. Tennessee: Martha G. Ross of Charlotte, North Carolina: or David R. Brett of Columbia, South Carolina, EACH as its true and lawful attorney for it and its name, place and stead to execute on behalf of the said company, as surety, bonds, undertakings and contracts of suretyship to be given to all obligees provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount of the sum of \$1,000,000 (one million dollars), including but not limited to consents of surety for the release of retained percentages and/or final estimates on construction contracts or similar authority requested by the Department of Transportation, State of Florida; and the execution of such undertakings, bonds, recognizances and other surety obligations, in pursuance of the presents, shall be as binding upon the Company as if they had been duly signed by the President and attested by the Secretary of the Company in their own proper persons.

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted pursuant to due authorization by the Executive Committee of the Board of Directors of the American Southern Insurance Company on the 26th day of May, 1998:

RESOLVED, that the Chairman, President or any Vice President of the Company be, and that each or any of them hereby is, authorized to execute Powers of Attorney qualifying the attorney named in the given Power of Attorney to execute in behalf of the American Southern Insurance Company bonds, undertakings and all contracts of suretyship; and that any Secretary or any Assistant Secretary be, and that each or any of them hereby is, authorized to attest the execution of any such Power of Attorney, and to attach thereto the seal of the Company.

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company when so affixed and in the future. with respect to any bond undertaking or contract of suretyship to which it is attached.

In Witness Whereof, the American Southern Insurance Company has caused its official seal to be hereto affixed, and these presents to be signed by its President and attested by its Secretary this 13th day of June, 2007.

Attest:

Gail A. Lee, Secretary

American Southern Insurance Company

Thompson, Fresident

STATE OF GEORGIA

COUNTY OF FULTON

On this 13th day of June, 2007, before me personally came Scott G. Thompson to me known, who being by me duly sworn, did depose and say that he resides in Atlanta, in the County of Fulton, State of Georgia, at 421 Hollydale Court; that he is the President of American Southern Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation, that the seal affixed to the said instrument is such corporate seal; that it was so affixed and that he signed his name thereto pursuant to due authorization. Candace T. Cheatham

STATE OF GEORGIA COUNTY OF FULTON

SS

Notary Public, State of Georgia

Qualified in DeKalb County

Commission Expires December 7, 2009

I, the undersigned, a Vice President of American Southern Insurance Company, a Kansas Corporation, DO HEREBY CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and, furthermore, that the Resolution of the Executive Committee of the OF TOMEAN Board of Directors set forth in the Power of Attorney is now in force.

Signed and sealed at the City of Atlanta, Dated the 17th day of October

John R. Huof Vice President

14482 Power No.

State of West Virginia Offices of the Insurance Commissioner Certificate of Huthority

Whereas, AMERICAN SOUTHERN INSURANCE COMPANY domiciled in the State of Kansas has complied with all the requirements of the laws of this State so as to entitle it to transact its appropriate business in the State of West Virginia.

Therefore, I the undersigned, Insurance Commissioner of the State of West Virginia, pursuant to the authority vested in me by the laws of this State, do hereby authorize it to transact the business of insurance as defined in Chapter 33

ARTICLE 1, SECTION 10(c) -- FIRE ARTICLE 1, SECTION 10(d) -- MARINE ARTICLE 1, SECTION 10(e) -- CASUALTY

ARTICLE 1, SECTION 10(f) (1) (2) & (3) -- SURETY

of the 1931 Code of West Virginia as amended, in the State of West Virginia in accordance with the laws thereof until midnight on the 31st day of May, 2007, unless this license be sooner revoked. Pursuant to W. Va. Code 33-3-2(c), the above authorization does not allow the insurer to transact a kind of insurance in this State unless duly authorized or qualified to transact such insurance in the state or country of its domicile.

In Testimony Whereof, I have hereunto set my hand and affixed my seal of office at the City of Charleston this 1st day of June, 2006.

Jane L. Cline

Insurance Commissioner



WV File #0063