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Corporate Headquarters  
100 Schelter Road  
Lincolnshire, Illinois 60069

Phone 1-800-634-4809  
Fax 1-800-789-2016

December 20, 2006

State of West Virginia  
Ms. Betty Francisco  
Purchasing Division  
2019 Washington Street East  
Charleston, WV 25305

Quill Bid Number 06-3400  
Account Number: 3307995  
Customer Bid Info: OFFICE 07

Dear Ms. Francisco:

Thank you for your recent bid request. While we certainly appreciate your inquiry, we find at this time we cannot fully comply with all of the terms and/or conditions contained in your proposal.

We apologize for any inconvenience and if you have any questions regarding this matter, please feel free to contact our Bid Team at 1-800-634-4809.

Sincerely,

Quill Bid Department  
800-634-4809