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\*C02141433

R&S NORTHEAST LLC

State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for

RFQ NUMBER MCH70451

ROBERTA WAGNER

304-558-0067

888-349-6680

256 GEIGER ROAD PHILADELPHIA PA 19115 HEALTH AND HUMAN RESOURCES BPH - MCH WAREHOUSE

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900 BULLITT STREET CHARLESTON, WV

304-558-3417 25301

ADDRESS CORRESPONDENCE TO ATTENTION OF

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## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all-rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

#### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

#### SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130



State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

## Request for Quotation

TO

RFQ NUMBER MCH70451

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ADDRESS CORRESPONDENCE TO ATTENTION OF:

ROBERTA WAGNER 304-558-0067

\*C02141433 NODZEK

888-349-6680 R&S NORTHEAST LLC 256 GEIGER ROAD

PHILADELPHIA PA 19115

HEALTH AND HUMAN RESOURCES SH-P BPH - MCH WAREHOUSE

900 BULLITT STREET CHARLESTON, WV 25301

304-558-3417

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	DESOGEN 0.1 PKG. SIZE: NDC# 0052-0	6 X 28 261-06	ALT: MFG: ORGANON	> 448.86 (Generic)	\$688,600.00
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900 BULLITT STREET CHARLESTON, WV 25301

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PHILADELPHIA PA 19115 HEALTH AND HUMAN RESOURCES BPH - MCH WAREHOUSE

900 BULLITT STREET CHARLESTON, WV

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PAGE 6

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PAGE 7

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CHARLESTON, WV 25301 304-558-3417

HEALTH AND HUMAN RESOURCES

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P) 771 M	TRACTS N	-	N 33-	10046		(000)		` /	S TO BE NOTED ABOVE

TO PROVIDE AN OPEN END CONTRACT FOR VARIOUS FAMILY PLANNING CONTRACEPTIVES, AS FOLLOWS:

ITEM#	ESTIMATED ANNUAL USAGE	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1.	20,000 BOXES	KELNOR 1.35 MG OR EQUAL PKG. SIZE: 3 X 28 NDC #00555-9064-67 MFG: BARR	\$ <u>33,4</u> 2	- \$ <u>672,40</u> 0.50
2.	10,000 BOXES	ENPRESSE OR EQUAL PKG. SIZE: 6 X 28 NDC #00555-9047-58 MFG: BARR	\$ 80.69	\$ <u>484,140.0</u> 0
3.	2,000 BOXES	CAMILLA .35 MG TAB OR EQUAL PKG. SIZE: 6 X 28 NDC #00555-715-58 MFG: BARR	\$ <u>88.76</u>	\$ <u>177,520</u> .00
4.	10,000 BOXES	DESOGEN 0.15 MG/30 MCG OR EQUAL PKG. SIZE: 6 X 28 NDC #0052-0261-06 MFG: ORGANON Gen.: APRI TABS		\$ <u>244,50</u> 0.00 (\$688,600.00)
5.	10,000 BOXES	AVIANE O.10.02MG OR EQUAL PKG. SIZE: 6 X 28 NDC #00555-9045-58 MFG: BARR Cen: Lutera TABS 6×28		\$ <u>791,40</u> 0.00 (8600,800.00)
6.	22,000 EACH M			(*628,320.00

FREIGHT TO BE PAID BY VENDOR.

CONTRACT PERIOD: 1 YEAR FROM DATE OF AWARD WITH OPTION TO RENEW FOR TWO (2), ONE (1) YEAR PERIODS.

QUANTITIES LISTED ARE APPROXIMATES ONLY. QUANTITIES ORDERED MAY BE MORE OR LESS DURING THE CONTRACT PERIOD.

OMCFH/FAMILY PLANNING PROGRAM IS TITLE 10 PHS ELIGIBLE

F	₹F	Q	No.	MCH70451
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## AFFIDAVIT

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#### West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

#### **EXCEPTION:**

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

#### LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

#### CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: RUS NORTHEAST LLC	
4/	Date: ///06/06
Additionated digitation.	

## R&S Northeast LLC Return Goods Policy

Address:

R&S Northeast LLC 256 Geiger Road

Philadelphia, PA 19115-1008

Phone: 1-800-262-7770 Fax: 1-215-677-0540

#### Authorization

Prior authorization to return merchandise is required by R&S Northeast LLC (RSNE) for all returns. RSNE must have a PRODUCT RETURN AGREEMENT (PRA) signed by an authorized customer's representative on file before a return can be processed.

#### **Terms of Return Policy**

Credit will be issued to RSNE's direct customers only. Credit will not be issued to third party return companies or to customers of RSNE's customers. Credit will be issued and calculated based on current market conditions less a processing fee of (20%). Total credit may not exceed the customer's original acquisition price or applicable contract price. Credits will be allowed for future purchases only and are valid for twelve months from date of issue. Credit will not be issued for products destroyed by customers or third parties. RSNE is not responsible for return shipments lost in transit or damaged in shipment. Returns are subject to inspection and final acceptance by RSNE and may not be claimed as an offset against outstanding invoices until credit has been issued. RSNE reserves the right to require proof of purchase on any returned item.

Outdated or non-saleable controlled drugs will not be accepted for return. However, credit may be issued by RSNE providing that all other terms and conditions of this policy are in compliance.

All returns are subject to final review and acceptance by RSNE and will be processed in accordance with the most recent return policy in effect at the time of return. All product received becomes the property of RSNE, who reserves the right to dispose of the merchandise and declare no credit value. Product received by RSNE outside of policy guidelines will not be returned to customer and no credit will be issued. RSNE's Customer Service Representatives (CSR's) are not permitted to modify this policy. Customer's returns must comply with instructions contained in the Return Goods Authorization (RGA) or they may not be accepted by RSNE and credit may not be issued. RSNE will not track return shipments.

RSNE reserves the right to make policy exceptions for extenuating circumstances and reserves the right to modify this policy without advance notice.

#### Returnable Items

- Product purchased directly from RSNE.
- Product authorized as returnable.
- Product shipped as a result of RSNE's shipping error if reported within ten (10) days of receipt and received within 30 days of invoice date.
- Product damaged during shipment if reported within ten (10) days of receipt.
- Product that is unopened, undamaged, and in original manufactured condition.
- Product not later than 6 months past date of expiration.

#### Non-Returnable Items

- Refrigerated items
- Product not purchased directly from RSNE.
- Products with broken seals, in open packages, or from which individual units have been removed.
- Product with label defaced or removed.
- Products purchased or otherwise obtained in violation of any Federal, State or Local law or regulation.
- Professional Samples.
- Items deteriorated or damaged due to conditions beyond the control of the manufacturer such as improper storage, heat, cold, water, smoke, etc.
- Product destroyed or damaged from insurable causes such as fire or flood.
- Merchandise discontinued by RSNE for more than 1 year.
- Products not returned within 30 days of receipt of an RGA.
- Unauthorized returns.
- Third party returns.
- Product distributed outside the Continental U.S.
- Inventory sold as part of sale, transfer of account or obtained from a bankruptcy sale.
- Product sold as non-returnable.

#### Transportation Charges

Unless expressly authorized on the RGA, freight charges for returns are the responsibility of the customer. COD shipments will be refused.

#### **Customer Procedure**

- 1. Customer must contact their CSR for authorization to return merchandise.
- 2. Upon authorization from RSNE, the customer must ship return goods in accordance with the instructions contained in the RGA.

(03/04/04) REVISED 10/11/05



256 Geiger Road • Philadelphia, PA •19115

Phone: (800) 262-7770 • Fax: (215) 677-0540

November 15, 2006

Attn: Roberta Wagner, Senior Buyer West Virginia Dept. of Administration Purchasing Division 2019 Washington Street, East PO Box 50130 Charleston, WV 25305-0130

#### Re: RFO# MCH70451

Dear Ms. Wagner,

R&S Northeast is pleased to submit our bid in response to the State of West Virginia's request for birth control products under the Family Planning Program for the attached bid. Currently our company holds various contracts with the State of WV, as we hope to continue our good business relationship on future contracts.

Attached is R&S Northeast's bid response to the above referenced RFQ. Submitted documents include: 1) Original completed RFQ, 2) Signed/Dated Affidavit, 3) Return Goods Policy

Please accept our Standard Company Policies which would apply to this contract if awarded:

- Our Payment Terms are Net 30 Days.
- **F.O.B. Point:** Origin, freight prepaid
- **Minimum Order:** \$150.00; a \$7.95 freight charge is added on orders less than \$150
- **Delivery Timeframe:** 3 to 5 days ARO (exception to scheduled delivery only when product availability problems due to manufacturer backorder occur)

- Return Goods Policy: See attached
- Pricing Agreement: Pricing on attached bid for West Virginia OMFCH/Family Planning Program is based on PHS (Public Health Service) pricing from the manufacturers. The prices offered on this bid have been calculated based upon current 4th quarter 2006 PHS. PHS pricing is federally regulated and, therefore, subject to change as per manufacturer updates. Quarterly PHS price updates will be provided to your office as they occur.

\*\*\* Please note that the offers for generic birth control products are subject to allocations, industry-wide changes and product availability as well as involuntary price fluctuations beyond vendor's control.

- **Backorder Procedure:** Any backorders remaining prior to a new quarter beginning will be billed at the respective PHS quarter's pricing at time of shipment.
- **Cancellation Procedure:** R&S Northeast LLC reserves the right to cancel this contract due to unforeseen circumstances by giving 30 days written notice.

Thank you for the opportunity to submit our bid. We hope to hear a positive response from you. Please do not hesitate to contact me at (888) 349-6680 ext. 3122 if you have any questions or need additional information regarding our proposal.

Sincerely,

Gina O'Brien

**Bids & Contracts Project Manager**