

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

### Request for Quotation

MCH70450

PAGE 1

ROBERTA WAGNER
304-558-0067

RFQ COPY
TYPE NAME/ADDRESS HERE
SPECTRA INSTRUMENTS
HH4489 Town Center Way
# D 346
Palm Desert, CA 92260

WV Dept Of Health & Human Res Materials Management 900 Bullitt St Charleston, WV 25301

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## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all-rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

#### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

#### SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130



VENDOR

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER MCH70450 2

ADDRESS CORRESPONDENCE TO ATTENTION OF:

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SPECTRA INSTRUMENTS. 44489 TOWN CENTER WAY	
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### Request for Quotation

RFQ NUMBER MCH70450

304-558-0067

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ADDRESS CORRESPONDENCE TO ATTENTION OF: ROBERTA WAGNER

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ADDRESS CORRESPONDENCE TO ATTENTION OF:

ADDRESS CHANGES TO BE NOTED ABOVE

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# Request for REQNUMBER Quotation MCH7045

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ADDRESS CORRESPONDENCE TO ATTENTION OF:

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Palm Desert, CA 9226	0 -

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ADDRESS CORRESPONDENCE TO ATTENTION OF:

ROBERTA WAGNER 304-558-0067

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

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ROBERTA WAGNER

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SPECTRA INSTRUMENTS
44489 Town Centr Way
#D 346
Palm Desert CA 92260

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

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PAGE 8

ROBERTA WAGNER
304-558-0067

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14489 TOWN CENTER Way

# D 346

Dalm Desert, CA 92260

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation

REQ NUMBER MCH70450

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ADDRESS CORRESPONDENCE TO ATTENTION OF:

RFQ COPY	_
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SDECTRA INSTRUMENTS	
44489 Town Center Way	
# 1346	
Dalm Desert CA 92260	
Palm Desert 1/2200	

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RFQ No. MCH7045

## AFFIDAVIT

West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate.

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions.

"Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

#### **EXCEPTION:**

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

#### LICENSING:

The vendor must be licensed in accordance with any and all state requirements to do business with the state of West Virginia.

#### **CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name:	SPECTIA	INSTAU	MENTS		L	<u> </u>
Velidoi S Name.		1/2			n /	n/
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Authorized Signature	·				/	

No Debt Affidavit Revised 02/08/06



VENDOR

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

## Request for Quotation

MCH70450

PAGE 1

ROBERTA WAGNER
304-558-0067

OH DHO

DIVISION OF HEALTH
MCH WAREHOUSE
ATTN: FAMILY PLANNING
151 ELEVENTH AVENUE
SOUTH CHARLESTON, WV
25303

Spectra Instruments 44489 Town Center Way Suite D346 Palm Desert, CA 92260

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WV-36a STATE OF WEST VIRGINIA PURCHASING CONTINUATION SHEET	Buyer:	Page	Req. or P. O. No.: MCH70450
	Spending Un	it:	ricn/0430
Vendor: SPECTKA INSTRUMENTS	·		
R	lequisition N	lo.:	MCH70450 ·
ADDENDUM ACKNOW	_EDGEMEN	١T	
I hereby acknowledge receipt of the following che	ecked adder	ndum(s	) and have made
the necessary revisions to my proposal, plans an	d/or specific	cations,	etc.
Addendum No.'s:			
No. 1			
No. 2			
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Exhibit 10			
Rev. 11/96			



Ms. Roberta Wagner State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Charleston, WV 25305-0130

**REF: RFQ Number MCH70450** 

Dear Ms. Wagner,

We are pleased to enclose our quotation for RFQ Number MCH70450 which has an opening date of 11/16/06. In addition, we are bidding an alternative or equivalent product to Welch Allyn Kleenspec Disposable Vaginal, Item#58000, size small and Item#58001, size medium with Cooper Surgical's Disposable Vaginal Speculum, Item#53343, size small and Item#53344, size medium. Please note the Cooper Surgical products are packaged 100/Case, with 4 boxes of 25 in each case.

Our total quote amount for your requirements of 800 Boxes, 25/per box, size small and 800/Boxes, 25/per box, size medium (based on Cooper Surgical's brand) is \$50,320.00.

Finally, per the terms of the RFQ, we are enclosing samples of each size along with a product brochure.

If you have any questions please call at 1-888-321-2614 or fax us at 760-321-2579.

Sincerely,

Spectra Instruments, (A Women Owned Business)

D.A. Brewer, President



### For Use with Illumination Systems

Convenience with excellent visibility and control

#### **Features**

- Disposable
  - For single patient use for added convenience and safety
- Clear Acrylic
  - Designed for smooth insertion, will not pinch or bind
- Works with the most common halogen speculum light source
- For use with or without illumination systems
- Convenience with excellent visibility and control



SPECTRA INSTRUMENTS
44489 Town Center Way
Palm Desert, CA 92260

@operSurgical

Keeping You at the Forefront of Women's Health Care"

## DISPOSABLE VAGINAL SPECULUM

#### Convenience with excellent visibility and control

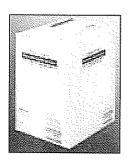
- Single Use Disposable
   For patient safety and added convenience
- Works with the most common Halogen Speculum light source
- Transparent blades provide excellent visibility allowing full visualization of the entire exam area
- Designed to deliver light directly to the tip of the speculum
- Smooth acrylic design will not pinch or bind tissue for greater patient comfort
- Easy one-handed operation provides positive locking positions with multiple settings for smooth operation

#### Available in 3 sizes

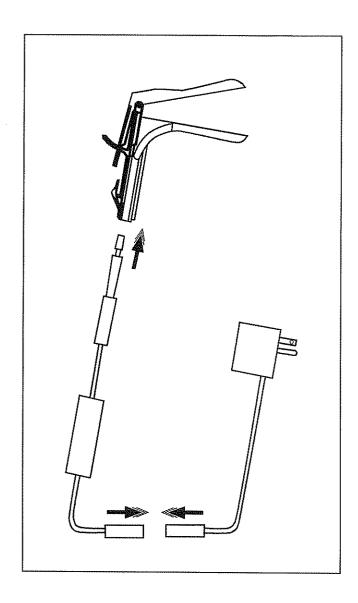
Small (Blue) - Part No. 53343

Medium (Green) - Part No. 53344

Large(White) - Part No. 53345







#### **Disposable Vaginal Speculum**

- For use with the most common Halogen Speculum light sources
- For use with or without Illumination Systems

#### Order Information

Disposable Vaginal Speculum Case - 100 units (4 boxes of 25)

DISPOSABLE VAGINAL SPECULUM Distributed by:



Keeping You at the Forefront of Women's Health Care

95 Corporate Drive, Trumbull, CT 06611 • 800.243.2974 • 203.601.5200 www.coopersurgical.com • ©2006 CooperSurgical, Inc.