

RFQ COPY

*323141320

TYPE NAME/ADDRESS HERE

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

304-757-6542

Request for Quotation

ISCG0111

PAC	E	
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KRISTA FERRELL

DEPARTMENT OF ADMINISTRATION
IS&C - CHIEF FINANCIAL OFFICER
1 DAVIS SQUARE

ADDRESS CORRESPONDENCE TO ATTENTION OF

∄ PO	/ANCED TECHNICAL SOLUTION BOX 149 OTT DEPOT WV 25560-0149	° CHA	RLESTON, WV	-558-5472
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	TECHNICAL QUESTIONS MUS	תקייידאמונג אא יי	TN WRTTING	
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	DIVISION VIA EMAIL AT K			
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SEE REVERSE SIDE FOR TERMS AND CONDITIONS

TELEPHONE 304-757-6542

04/03/2007

TITLE Account Manager Government & Education

55-0772695

ADDRESS CHANGES TO BE NOTED ABOVE

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130



State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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ISCG0111

PAGE 2

ADDRESS CORRESPONDENCE TO ATTENTION OF

KRISTA FERRELL 304-558-2596

RFQ COPY TYPE NAME/ADDRESS HERE

*323141320 304-757-6542 ADVANCED TECHNICAL SOLUTIONS PO BOX 149 SCOTT DEPOT WV 25560-0149 DEPARTMENT OF ADMINISTRATION IS&C - CHIEF FINANCIAL OFFICER 1 DAVIS SQUARE

CHARLESTON, WV

25301 304-558-5472

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State of West Virginia Request 101
Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for

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DEPARTMENT OF ADMINISTRATION IS&C - CHIEF FINANCIAL OFFICER 1 DAVIS SQUARE

CHARLESTON, WV 25301

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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*ADDRESS CORRESPONDENCE TO ATTENTION OF: KRISTA FERRELL 304-558-2596

RFQ COPY TYPE NAME/ADDRESS HERE *323141320

304-757-6542 ADVANCED TECHNICAL SOLUTIONS **PO BOX 149**

SCOTT DEPOT WV 25560-0149

DEPARTMENT OF ADMINISTRATION IS&C - CHIEF FINANCIAL OFFICER 1 DAVIS SQUARE

CHARLESTON, WV

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

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KRISTA FERRELL 304-558-2596

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CHARLESTON, WV 25301

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ADVANCED TECHNICAL SOLUTIONS **PO BOX 149** SCOTT DEPOT WV 25560-0149

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFO NUMBER ISCG0111

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PO BOX 149

304-757-6542 ADVANCED TECHNICAL SOLUTIONS SCOTT DEPOT WV 25560-0149

DEPARTMENT OF ADMINISTRATION IS&C - CHIEF FINANCIAL OFFICER 1 DAVIS SQUARE

CHARLESTON, WV 25301

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TITLE Account Manager	Government &	Education FE	in.	5	5-077	72695			ADDRESS	CHANGES	TO BE NOTED ABOVE

Request for Quotation WV Office of Technology

RFQ: ISCG0111 PAGE NO. 7

The West Virginia Purchasing Division for the agency, the West Virginia Office of Technology (WVOT), is requesting quotations for the procurement of Cisco IP phone hardware and software. This equipment will be delivered to WVOT, attn: John Dunlap, One Davis Square, Charleston, WV 25301. No installation or labor is required.

WVOT will be providing phone system upgrades to other state agencies as part of the overall consolidation of Executive Branch Agency's Information Technology Resources. The services being provided will include teleconferencing, Call Center agents, Emergency Responder, unified messaging/Voice mail, failover redundancy, and basic phone service.

The following list of equipment is considered to be part of the MHS&T and Grievance Board portion not available from the LAN04 or WAN04 SWCs. Vendors must bid new equipment and provide a pricing list for the following line itemized schedule of equipment, licenses and services:

QTY	MFG PART NUMBER	DESCRIPTION	BID COST
7	MHS&T		
85	CP-7961G	Cisco IP Phone 7961	21,182.00
85	SW-CCM-UL-7961	license, Cisco IP Phone 7961	9,520.00
	7936 Conference Phone		
6	CP-7936	IP Conf. Station w external mic ports	4,445.40
6	SW-CCM-UL-7936	User License for 7936	558.00
6	CP-PWR-CORD-NA	7900 Series Transformer Power Cord, North America	37.20
2	CP-7936-MIC-KIT=	Microphone Kit, for 7936	434.00
	7921 Wireless Phones		
10	CP-7921G-A-K9	Cisco 7921G FCC; CCM/CCME UL Reqd; Battery/PS Not Included	3,255.00
10	SW-CCM-UL-7921G	CallManager 4.x License for single Cisco 7921G	1,240.00
10	CP-BATT-7920-EXT=	Cisco 7920 Battery, Extended	465.00
10	CP-DOC-7920-ACCY-E	Cisco 7920 Accessory Guide, English	0.00
10	CP-CASE-7920-HOL=	Cisco 7920 Leather Carry Case, Holster	217.00
10	CP-DOC-7920-ACCY-E	Cisco 7920 Accessory Guide, English	0.00
10	CP-DSKCH-BUN-7920	Cisco 7920 Desk Top Charger; Power Supply Not Included	1,178.00
10	CP-DOC-7920-ACCY-E	Cisco 7920 Accessory Guide, English	0.00
10	CP-PWR-7920-NA=	Cisco 7920 Series Power Supply for North America (NA)	0.00
	Grievance Board		
13	CP-7961G	Cisco IP Phone 7961	3,586.70
13	SW-CCM-UL-7961	license, Cisco IP Phone 7961	1,612.00
7	SW-IPCOMM-E1	Cisco IP Communicator - Communications Client	390.60
7	SW-CCM-UL-IPCOMM-E	Single CallManager Unit License for IP Communicator	651.00
		TOTAL BID COST	\$48,771.90

Vendors are to complete this form and submit it with their bid. Evaluation will be based on the lowest total bid cost.

	RFQ: ISCG0111
RFQ No.	PAGE NO. 8

AFFIDAVIT

West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION:

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name:	Advanced Technical Solutions, LLC	
	ture: Chalell List	Date: 04/03/2007
Authorized Olyna	uie. Contraction	

No Debt Affidavit (Revised 10/13/06)



State of West Virginia
Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for MANAGERS Quotation

ST-P TO

ISCG0111

FA	GE:
	1

ADDRESS CORRESPONDENCE TO A RENTION OF KRISTA FERRELL 304-558-2596

YENDOK.

304-757-7640 *323141320 ADVANCED TECHNICAL SOLUTIONS PO BOX 149

SCOTT DEPOT WV 25560-0149

Altn: Chuck Hirst Fax 394 201 - 4287 DEPARTMENT OF ADMINISTRATION IS&C - CHIEF FINANCIAL OFFICER 1 DAVIS SQUARE

CHARLESTON, WV

25301

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Page No. 2

ISCG0111 Addendum No. 1 Answer to Technical Questions

1.) Below is a breakdown of what is on the RFQ and what we believe is meant. Please clarify.

LISTED ON RFQ	CORRECT PART NUMBERS FOR CP-7921
CP-BATT-7920-EXT	CP-BATT-7921G-EXT
DP-DOC-7920-ACCY-E	NOT AVAILABLE FOR 7921 PHONES
CP-CASE-7920-HOL	CP-CASE-7921G
CP-DSKCH-BUN-7920	CP-DSKCH-7921G-BUN
PC-PWR-7920-NA	INCLUDED W/ CP-
	DSKCH-7921G-BUN NO
	LONGER NEEDED

ANSWER:

Please replace the above model numbers with the correct part numbers.





Advanced Technical Solutions, LLC PO Box 149 - Scott Depot, WV 25560

Phone: 304.757.6542 - Fax: 304.201.4287

Sold To: WV Office of Technology

John Dunlap One Davis Square 321 Capitol St

Charleston, WV 25301 Phone: 304-558-8145

Fax: 304-558-0136

Date	Quote #
04/03/07	ATSQ3178

	lirst Best Way
Terms Sales F	Rep Ship Via

Ship To: WV Office of Technology

John Dunlap One Davis Square 321 Capitol St Charleston, WV 25301

Phone: 304-558-8145 304-558-0136 Fax:

ISCG0111

To provide the agency with Cisco IP phone hardware and software Equipment will be delivered to the agency on or before 04/26/2007

1 Ln #	Qty	Part Number	Description	Unit Price	Ext. Price
1			MHS&T		
2	85	CP-7961G	CISCO IP PHONE 7961 FACTORY INSTALL	\$249.20	\$21,182.00
3	85	SW-CCM-UL-7961	CISCO CALLMANAGER LIC FOR 1 CP-7961 FAC INSTALL	\$112.00	\$9,520.00
4			7936 Conference Phone		
5	6	CP-7936	CISCO 7936 IP CONFERENCE PHONE W/ EXT MIC PORTS	\$740.90	\$4,445.40
6	6	SW-CCM-UL-7936=	CISCO CALLMANAGER UNIT LIC FOR 1 CP-7936	\$93.00	\$558.00
7	6	CP-PWR-CORD-NA	CISCO 7900 SERIES PHONE PWR CORD N.AMERICA FACT	\$6.20	\$37.20
8	2	CP-7936-MIC-KIT=	CISCO 7936 IP PHONE MICROPHONE KIT	\$217.00	\$434.00
9			7921 Wireless Phones		
10	10	CP-7921G-A-K9	CISCO 7921G FCC BATT/P/S NOT INCLUDED	\$325.50	\$3,255.00
11	10	SW-CCM-UL-7921G	CISCO UNIFIED CME USER LIC SGL CISCO 7921G	\$124.00	\$1,240.00
12	10	CP-BATT-7921G-EXT=	CISCO UNIFIED WIRELESS IP PHONE 7921G BATTERY, EXTENDED	\$46.50	\$465.00
13	10	CP-CASE-7921G=	CISCO 7921G LTHR CCASE	\$21.70	\$217.00
14	10	CP-DSKCH-7921G-BUN	CISCO 7921G DT CHRG P/S AC PWR CORD	\$117.80	\$1,178.00

Ln#	Qty	Part Number	Description	Unit Price	Ext. Price
15			Grievance Board		
16	13	CP-7961G	CISCO IP PHONE 7961 FACTORY INSTALL	\$275.90	\$3,586.70
17	13	SW-CCM-UL-7961	CISCO CALLMANAGER LIC FOR 1 CP-7961 FAI	C \$124.00	\$1,612.00
18	7	SW-IPCOMM-E1	CISCO IP COMMUNICATOR COMMUNICATION CLIENT	S \$55.80	\$390.60
19	7	SW-CCM-UL-IPCOMM-E	CISCO CALLMANAGER SGL UNIT LIC FOR IP COMM	\$93.00	\$651.00
				SubTotal	\$48,771.90
				Sales Tax	\$0.00
				Shipping	\$0.00
				Total	\$48,771.90

PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE - ALL DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED RATES FOR EACH ACTIVITY INVOLVED - GENERALLY ALL HARDWARE COMPUTER COMPONENTS PROPOSED ABOVE ARE COVERED BY A LIMITED ONE YEAR WARRANTY, COVERING PARTS AND LABOR ON A DEPOT BASIS - WE SPECIFICALLY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR WITH REGARD TO ANY LICENSED PRODUCTS. WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTIAL OR CONSEQUENTIAL MERCHANTABILITY OR FITNESS OF PURPOSE, DAMAGES RELATED TO THIS AGREEMENT. MINIMUM 15% RESTOCKING FEE WITH ORIGINAL PACKAGING.

ATS Approval _

Date

2007 FEIN# 55-0772695