



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
ISCG0065

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
KRISTA FERRELL 304-558-2596

VENDOR

WebEx Communications, Inc.
 Attention: Nima Tavakoli
 3979 Freedom Circle
 Santa Clara, CA 95054

SHIP TO

DEPARTMENT OF ADMINISTRATION
 IS&C - OPERATIONS MANAGER
 1 DAVIS SQUARE

 CHARLESTON, WV
 25301 304-558-0855

DATE PRINTED 11/30/2006	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
	01/19/2007			
BID OPENING DATE:		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		920-45		
RFI: VOICE AND WEB CONFERENCING & INSTANT MESSAGING						
REQUEST FOR QUOTATION						
THE WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, THE WEST VIRGINIA OFFICE OF TECHNOLOGY, IS REQUESTING INFORMATIONS TO SET A STATE STANDARD FOR VOICE CONFERENCING, WEB CONFERENCING, AND INSTANT MESSAGING PER THE ATTACHED SPECIFICATION.						
NO AWARD WILL BE MADE FROM THIS REQUEST FOR INFORMATION. THE INFORMATION GATHERED WILL BE USED TO ASSIST THE OFFICE OF TECHNOLOGY IN DEVELOPING AND REQUEST FOR QUOTATION (RFQ) OR A REQUEST FOR PROPOSAL (RFP) WHICH WILL BE ISSUED AT A LATER.						
ALL INFORMATION GATHERED DURING THIS PROCESS, INCLUDING PRICING, WILL BE MADE AVAILABLE FOR PUBLIC ACCESS UPON THE AWARD OF THE RESULTING RFQ OR RFP.						
TECHNICAL QUESTIONS CONCERNING THIS RFI MUST BE SUBMITTED IN WRITING TO KRISTA FERRELL IN THE WEST VIRGINIA PURCHASING DIVISION VIA EMAIL AT KFERRELL@WVADMIN.GOV OR VIA FAX AT 304-558-4115. DEADLINE FOR TECHNICAL QUESTIONS IS 12/28/2006. QUESTIONS REGARDING THE ACTUAL SUBMISSION OF A VENDOR'S BID MAY BE SUBMITTED AT ANY TIME PRIOR TO THE END DATE FOR THIS REQUEST AND IN ANY FORMAT.						
ALL TECHNICAL QUESTIONS RECEIVED (IF ANY) WILL BE						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE BRENT SAPIRO	TELEPHONE 408-435-7000	DATE 1/17/07
TITLE REGIONAL VP, CORPORATE SALES	FEIN 77-0548319	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



JOE MANCHIN III
GOVERNOR

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
P.O. BOX 50130
CHARLESTON, WEST VIRGINIA 25305-0130

ROBERT W. FERGUSON, JR.
CABINET SECRETARY

DAVID TINCHER
DIRECTOR

MEMORANDUM

TO: Vendors

FROM: Krista Ferrell, Senior Buyer *KF*
Purchasing Division

RE: ISCG0065

DATE: February 8, 2007

The "Request for Information" To set a State Standard for Voice Conferencing, WEB Conferencing and Instant Messaging will not be scanned on the Internet due to the volume. Vendors may view the "Request for Information" at the office of the WV State Purchasing Division, 2019 Washington Street, East, Charleston, WV 25311. You may call me for an appointment at (304) 558-2596, fax: (304)558-4115 or e-mail kferrell@wvadmin.gov.

KF/SJ

cc: File