

DATE PRINTED

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

SH-P-FO

SHIP VIA

RFQ NUMBER GSD076419

	PAGE	11.1
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FREIGHT TERMS

ADDRESS CORRESPONDENCE TO ATTENTION OF

KRISTA FERRELL 304-558-2596

RFQ COPY TYPE NAME/ADDRESS HERE Elco Mechanical Contractors @OBOL 349 elector, WVI5322

TERMS OF SALE

DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BUILDING 1 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV 25305 304-558-3517

F.O.B.

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- Complete all sections of the quotation form
- 4. Unit prices shall prevail in cases of discrepancy
- 5. All quotations are considered F.O.B destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications

SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130



State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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RFQ NUMBER GSD076419

ADDRESS CORRESPONDENCE TO ATTENTION OF:

KRISTA FERRELL 304-558-2596

RFQ COPY TYPE NAME/ADDRESS HERE

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DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BUILDING 1 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV 25305 304-558-3517

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PAGE 3

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GENERAL SERVICES DIVISION
BUILDING 1
1900 KANAWHA BOULEVARD, EAST
CHARLESTON, WV
25305 304-558-3517

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DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
BUILDING 1
1900 KANAWHA BOULEVARD, EAST
CHARLESTON, WV
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PAGE 7

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12/14/2006 OPENING TIME 01:30PM 01/25/2007 BID OPENING DATE: CAT NO. UNIT PRICE AMOUNT UOP ITEM NUMBER QUANTITY LINE BID OPENING TIME: 1:30 PM PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: 304-346-0548 PLEASE PRINT OR TYPE NAME OF PERSON TO CONTACT CONCERNING THIS DUOTE: Ronals King THIS IS THE END OF RFQ GSD076419 ***** TOTAL: \$ 123.018 == SEE REVERSE SIDE FOR TERMS AND CONDITIONS TELEPHONE 304-346-0546 1-25-07

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

55-053-4807

REQUEST FOR QUOTATION

CHILLER TIE-IN PROJECT

BUILDING 1, EAST WING PENTHOUSE, SUPREME COURT CHILLER

The Acquisition and Contract Administration Section of the Purchasing Division "State" for the West Virginia General Services Division is soliciting quotations to tie-in the existing chiller system currently supplying several areas of the Supreme Court to the main campus chiller system.

I General Specifications — The existing 60 ton chiller system supplies the courtroom and several ancillary office of the Supreme Court. The intent of this project is to tie-in the Supreme Court systems to the central chiller plant to include significant updates and repairs to the air handler as well as related modifications to other proximal systems. The existing chiller is to be retained for use as an emergency back-up system.

II. Detailed Specifications ·

Detailed project scope is as follows:

- A. Inspect the existing old cooling tower piping routed from the basement mechanical room to the penthouse mechanical room. Cap off piping on both ends as required in order to apply a minimum 75psi air pressure test on both supply and return piping. Visually inspect piping and make recommendation on condition of piping for use as chilled water supply and return.
- B. Tie-in to chiller plant supply and return piping with new 4" piping and shutoff valves in the east basement mechanical room. Extend new 4" piping and connect onto existing condenser water supply and return risers as required.
- C. Demo the unused condenser water piping in the basement and dispose of as required. Remove and dispose of two condenser water pumps (concrete bases are to remain). Cut and cap old condenser water piping risers inside penthouse mechanical room and make new 4" connections with shut-off valves. Extend new 4" chilled water piping and tie-in to existing chiller piping with required manual isolation valves to either use existing chiller or central plant chilled water.
- D. Remove and dispose of existing chilled water coil in the air handling unit serving the main courtroom. Furnish and install new stacked chilled water coils with new stainless steel condensate drain pans. Reconnect chilled water piping with required shirt-off, balancing, and control valves. Total coil airflow is 4000 cfm, total cooling capacity of 180.0 mbh, 36 gpm, 46 degree entering water, and 78.5db/64.5wb degrees entering air conditions.
- E. All new chilled water pipe in the basement, penthouse mechanical rooms, and new coil are to be insulated to match existing chilled water piping with fiberglass insulation.

- F. Perform an air balance on the penthouse air-handling unit serving courtroom supply fan, return fan, and outside air, return air, and exhaust air dampers to design requirements
- G. Upgrade east wing courtroom AHU controls for constant volume, chilled water cooling, steam heating, steam humidification, supply fan, and return fan operation. Direct digital controls shall tie-in to existing Johnson Controls DDC system and meet their sequence of operation. Upgrades to include furnish and installation of new damper actuators, control valves, and required wiring. Price for these does not include new fan motor starters or VFD's
- H. Furnish and install rubber isolation pads under the existing penthouse supply fan and return fan motors.
- I. Any asbestos abatement work identified during demolition or installation will be performed by the Owner under separate contract.
- J. Recover and properly dispose of refrigerant from the two DX cooling systems serving the Supreme Court data center next to the penthouse mechanical room. Remove and dispose of equipment, ductwork, piping, and electrical as directed. This is to include the two split systems and air-to-air heat exchangers.

III. Additional Information

- A. Bids should include any applicable warranty information.
- B. Bids should include an anticipated delivery schedule once the purchase order has been issued.
- C. Work is scheduled to be performed between the hours of 7:00am to 7:00pm, Monday through Friday EXCEPT WHEN COURT IS IN SESSION. Schedule modifications may be granted for after-hours and weekend work at no additional charge.
- D. All work is to be performed in compliance with all applicable Federal and State codes including but not limited to NEC, OSHA, and related standards.
- E. According to West Virginia State Code 5A-3-4(8), vendor agrees that liquidated damages shall be imposed at the rate of \$100.00 per day for failure to complete project within 30 days of notice to proceed. This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue to any other additional remedy to which the State or Agency may have legal cause for action including further damages against the Vendor. Vendor will NOT be penalized for inclement weather days.

Agency	WV	Supreme	Court
		SD07641	

BID BOND

	THESE PRESENTS,	That we, the undersigned, E	<u>Ico Mechanical Con</u>	tractors, Inc.
of Charleston	, <u>WV</u>		as Principal, and <u>Fid</u>	lelity and Deposit Company of
Maryland of Schaumburg	, <u> L</u>	, a corporation o	rganized and existing u	inder the laws of the State of
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GSD076419 Tie-In/Refurbis	hment of Chiller/Ai	r Handler		
NOW THEREFORE,				
(a) If said bid shall be (b) If said bid shall be hereto and shall furnish any othe agreement created by the accep force and effect. It is expressly to exceed the penal amount of this	accepted and the Pri er bonds and insuran otance of said bid, the understood and agre	ce required by the bid or pro en this obligation shall be nu ed that the liability of the Su	oposal, and shall in all o all and void, otherwise t	his obligation shall remain in full
The Surety, for the valuway impaired or affected by any waive notice of any such extensi	extension of the time	tipulates and agrees that th within which the Obligee π	e obligations of said Su nay accept such bid, an	rety and its bond shall be in no d said Surety does hereby
IN WITNESS WHEREC	DF, Principal and Sur	ety have hereunto set their	hands and seals, and s	uch of them as are corporations
have caused their corporate sea	ls to be affixed hereu	into and these presents to b	e signed by their prope	r officers, this
25th day of Janua	iry <u>, 2007</u>			
Principal Corporate Seal Surety Corporate Seal			By Preside (Mono) Vice President and Deposit	me of Principal) st be President or e President

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Corporate seals must be affixed, and a power of attorney must be attached.

Power of Attorney FIDELITY AND DEPOSIT COMPANY OF MARYLAND

KNOW ALL MEN BY THESE PRESENTS: That the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, a corporation of the State of Maryland, by FRANK E MARTIN JR. Vice President, and GREGORY E MURRAY, Assistant Secretary, in pursuance of authority granted by Article VI, Section 2, of the By-Laws of said Company, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof does hereby nominate, constitute and appoint Andrew K. TEETER, Janis K. PEACOCK, Kimberty D. MULES, Douglas P. TAYLOR, Donna J. PRICE and Pamela V. LANHAM, all of Charleston, West Virginia, EACH its true and lawful agent and Attorney-in-Fact, to make, execute, scal and deliver, for and on its before a surety, and as its of the deed: any and all bonds and undertakings, and the execution of such bonds of undertakings in pursuance of these presents, shall be as binding upon said Company, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the Company at its office in Baltimore, Md., in their own proper persons. This power of attorney revokes that issued on behalf of Andrew K. TEETER, Janis K. PEACOCK, Kimberly L. MILES. Douglas P. TAYLOR. Donna J. PRICE, dated, July E. 2004.

The said Assistant Secretary does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article VI. Section 2, of the By-Laws of said Company, and is now in force.

IN WITNESS WHEREOF, the said Vice-President and Assistant Secretary have hereunto subscribed their names and affixed the Corporate Seal of the said FIDELITY AND DEPOSIT COMPANY OF MARYLAND this 11th day of November, A.D. 2004.

ATTEST:

FIDELITY AND DEPOSIT COMPANY OF MARYLAND



Gregory E Murray Assistant Secretary

ву:

Frank E. Martin Ir

- Frank & Marty)

Vice President

State of Maryland City of Baltimore ss

On this 11th day of November, A.D 2004, before the subscriber, a Notary Public of the State of Maryland duly commissioned and qualified, came FRANK E. MARTIN IR., Vice President, and GREGORY E. MURRAY. Assistant Secretary of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and they each acknowledged the execution of the same, and being by me duly sworn, severally and each for himself deposeth and saith, that they are the said officers of the Company aforesaid, and that the seal affixed to the preceding instrument is the Corporate Seal of said Company, and that the said Corporate Seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporation.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written

Maria D. Adamski

Notary Public

My Commission Expires: July 8, 2007

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