



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130

Request for Quotation

RFC NUMBER
 GSD076402

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF
 KRISTA FERRELL
 304-558-2596

Tim Ball
 Service Sales Engineer



Carrier
 A United Technologies Company

2 Mission Way
 PO Box 427
 Scott Depot, WV 25560
 Tel 304.757.0395 Fax 304.757.3018
 Cell 304.741.2538
 tim.ball@carrier.utc.com
 www.corp.carrier.com

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES DIVISION
 BUILDING 11 CHILLER PLANT
 218 CALIFORNIA AVENUE
 CHARLESTON, WV
 25305 304-558-2317

FOB FREIGHT TERMS
 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001		EA		936-75		
<p>STEAM BOILER MAINTENANCE AND REPAIR</p> <p>REQUEST FOR QUOTATION</p> <p>THE WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, THE WEST VIRGINIA DEPARTMENT OF ADMINISTRATION'S GENERAL SERVICE DIVISION, IS SOLICITING BIDS FOR AN OPEN END CONTRACT FOR HVAC MAINTENANCE SERVICES ON A VARIETY OF HVAC EQUIPMENT HOUSED IN VARIOUS DEPARTMENT OF ADMINISTRATION OWNED FACILITIES LOCATED THROUGHOUT WEST VIRGINIA PER THE ATTACHED SPECIFICATIONS.</p> <p>A MANDATORY PRE-BID MEETING WILL BE HELD ON THURSDAY, SEPTEMBER 28, 2006 AT 10:30 AM IN THE CAFETERIA OF THE MAIN CAPITOL COMPLEX (BASEMENT) AT THE STATE CAPITOL COMPLEX IN CHARLESTON, WEST VIRGINIA. VENDORS FAILING TO ATTEND THE MANDATORY PRE-BID MEETING WILL BE DISQUALIFIED FROM BIDDING ON THIS PROJECT. NO ONE PERSON MAY REPRESENT MORE THAN ONE VENDOR.</p> <p>QUESTIONS MAY BE SUBMITTED IN WRITING TO KRISTA FERRELL IN THE WEST VIRGINIA PURCHASING DIVISION VIA FAX AT 304-558-4115 OR VIA EMAIL KFERRELL@WVADMIN.GOV. DEADLINE FOR QUESTIONS IS 10/3/2006 AT 5PM. QUESTIONS MAY ALSO BE SUBMITTED AT THE MANDATORY PRE-BID MEETING. ANSWERS TO ALL QUESTIONS RAISED AT THE PRE-BID MEETING AND THOSE SUBMITTED BEFORE THE DEADLINE WILL BE ANSWERED BY ADDENDUM. QUESTIONS CONCERNING BID</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

**REQUEST FOR QUOTATION
HVAC SERVICE AND REPAIRS
DEPARTMENT OF ADMINISTRATION OWNED FACILITIES**

004

The West Virginia Purchasing Division for the Department of Administration, General Services Division, is contracting to provide HVAC maintenance services on a variety of HVAC equipment housed in numerous Department of Administration owned facilities located throughout West Virginia, as listed in the following paragraphs.

I. SCOPE

The objective of this RFQ is to obtain necessary maintenance, repair, and testing of various HVAC components on both a scheduled and emergency basis, in order to keep equipment operating in accordance with manufacturer's specifications. It is the intent of the General Services Division (GSD) to have these services provided on an "on call" basis, meaning that GSD will contact the successful bidder prior to having any service or repair work performed. GSD will implement and monitor an appropriate preventive maintenance schedule internally, and contact the successful vendor to perform requested service or repair tasks on an "as needed" basis.

To ensure fairness for the bidding process, the inclusive facilities in this contract have been divided into three geographic regions; a northern region, a southern region, and a Capitol complex region. Facilities in the northern region include those located in Parkersburg and Fairmont. Facilities in the southern region include those located in Beckley and Huntington. Facilities comprising the Capitol complex include all buildings at or immediately across the street from the Capitol campus, as well as DEP in Kanawha City, the warehouse facility next to Dohm Cycle on Piedmont Road, Tax and Revenue and One Davis Square located in downtown Charleston.

This contract may have multiple awards. Bidders may bid on any one or combination of geographic regions. Awards will be made to the lowest-cost, qualified vendor(s) on a regional basis.

A mandatory pre-bid meeting will be held on Thursday, September 28, 2006 at 10:30 am in the cafeteria located in the basement of the Main Capitol Building at State Capitol Complex in Charleston, West Virginia. Vendors failing to attend the mandatory pre-bid conference will be disqualified from bidding on this project. No one person may represent more than one vendor.

II. DEFINITIONS

- A. The Department of Administration, General Services Division, Room MB-60, State Capitol, Charleston, WV 25305, shall hereinafter be called the "Owner".
- B. The service organization on the specifications shall hereinafter be called the "Contractor".

- C. "The Contract", as herein stated, shall mean the agreement between the Owner and the Contractor to provide the services as herein specified.
- D. "Preventive Maintenance", as herein stated, shall mean scheduled inspections and the replacement of parts and material on a preplanned schedule prior to the failure or wear-out period of the part or material. The planned inspections and part replacement shall be in accordance with the equipment manufacturer's recommendations.
- E. "Corrective Maintenance", as herein stated, shall mean maintenance performed on an as required basis to correct a malfunction or failure in a control system. No preventive or corrective maintenance is to be performed without authorization by the Owner.
- F. "Competent Mechanic", as herein stated, shall mean a journeyman mechanic who has had at least five (5) years experience maintaining the types of equipment listed in this contract.
- G. "Owners Representative", as herein stated, shall be defined as that person so designated by the Director of the General Services Division. This representative will normally be the Building Maintenance Supervisor in charge of each building.

III. GENERAL CONDITIONS

- A. The qualified Contractor will perform preventive maintenance, repairs, and annual inspections on an "as requested" basis from GSD. For the Capitol Complex, bidders must supply references indicating their capabilities to perform internal inspections and necessary repairs to chillers up to and including 1200 ton capacities.

This contract will be based on an on-call hourly fee during the normal business hours of 8:00am to 5:00pm. GSD estimates that between 20 and 30 hours will be required weekly for the Capitol Complex and between 20 and 30 hours will be required per month in each of the northern and southern regions.

Your bid on this hourly rate is \$ 90 per hour for the Capitol Complex.

Your bid on this hourly rate is \$ 0 per hour for the northern region.

Your bid on this hourly rate is \$ 90 per hour for the southern region.

Please provide hourly rates above for all regions you desire to bid upon.

Additional hours may be necessary on an emergency basis during weekdays. Response time must be guaranteed within 24 hours of notification. Your emergency contact number is 304-757-0395.

Your bid on emergency calls during weekdays is an hourly rate of \$ 110 per hour for the Capitol Complex.

Your bid on emergency calls during weekdays is an hourly rate of \$ 0 per hour for the northern region.

Your bid on emergency calls during weekdays is an hourly rate of \$ 110 per hour for the southern region.

Additional hours may be necessary on an emergency basis during weekends and holidays. Response time must be guaranteed within 24 hours of notification. Your emergency contact number is 304-757-0395.

Your bid on emergency calls during weekends and holidays is an hourly rate of \$ 110 per hour for the Capitol Complex.

Your bid on emergency calls during weekends and holidays is an hourly rate of \$ 0 per hour for the northern region.

Your bid on emergency calls during weekends and holidays is an hourly rate of \$ 110 per hour for the southern region.

B. Two copies (one original and one copy) of invoices will be submitted for payment monthly (in arrears) and must include the following information:

1. Copies of all service orders or inspection reports signed by Owner's Representative.
2. Price list or invoice copy for each part provided. One of the invoices must be in original type or state "original" on the face if computer generated. Invoice must include FEIN number, complete address of vendor, Owner work order number, and purchase order number of the contract.
3. Invoices shall be mailed to the following address:

General Services Division
1900 Kanawha Blvd. E.
Building 1, Room MB-60
Charleston, WV 25305

C. The Owner will permit access to buildings and will allow Contractor to utilize shop facilities. Access keys will be inventoried and signed for by Contractor.

D. The relationship of the Contractor to the Owner shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by the parties to this Contract. The Contractor as an independent contractor is solely liable for the acts and omissions of its employees and agents. The Contractor will be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this contract. Neither the Contractor nor any

employees or sub-contractors of the Contractor shall be deemed to be employees for the State for any purposes whatsoever. The wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension or other deferred obligations, and licensing fees, etc., and the filing of all necessary documents, forms and returns pertinent to all of the foregoing are the Contractor's responsibility. The Contractor shall hold harmless the State, and shall provide the State and Agency with a defense against any and all claims including but not limited to the foregoing payments, withholdings, contributions, taxes, social security taxes and employer income tax returns. The Contractor shall not assign, convey, transfer, sub-contract, or delegate any of its responsibilities and obligations under this contract to any person, corporation, partnership, association or entity without expressed written consent of the Agency.

- E. Indemnification: The Contractor agrees to indemnify, defend, and hold harmless the State and the Owner, their officers, and employees from and against (1) Any claims or losses for services rendered by any subcontractor, person or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Contractor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; (3) Any failure of the Contractor, its officers, employees or sub-contractors to observe State and Federal laws, including but not limited to labor and wage laws.
- F. This contract shall be governed by the laws of the State of West Virginia. The Contractor further agrees to comply with the Civil Rights Act of 1964 and all other applicable Federal, State, and local Government regulations.
- G. The Contractor shall procure all necessary permits and licenses to comply with all applicable laws, Federal, State, or municipal, along with all regulations, and ordinances of any regulating body.
- H. The Contractor shall pay any applicable sales, use, or personal property taxes arising out of this contract and the transactions contemplated thereby. Any other taxes levied upon this Contract, the transaction, or the equipment, or services delivered pursuant hereto shall be borne by the Contractor. It is clearly understood that the State of West Virginia is exempt from any taxes regarding performance of the scope of work of this Contract.
- I. Contractor will be responsible for parts and materials as follows:

1. The Contractor shall supply all tools, tool accessories, personal safety equipment, and supplies necessary to execute the responsibilities of this Contract.
 2. The Contractor shall be required to ask the Owner's Representative(s) for replacement parts prior to purchase per the terms below.
 3. The Contractor shall furnish replacement parts (not available through the Owner) as required for the corrective and preventive maintenance at the following percentages:
 - a. Vendor manufactured parts at the manufacturer's published price with a discount of 50 %.
 - b. Non-vendor manufactured parts at Contractor's purchase cost, plus a markup of 30 %, but not more than manufacturer's list price or 10% above retail price.
 - c. Contractor will be responsible for all typical or non-emergency freight charges incurred as a result of the purchase of replacement parts, per 3a, and 3b above.
 - d. Contractor will be responsible for all mileage and travel costs, including travel time, associated with the performance of this contract.**
 - e. Contractor will furnish warranty of 90 days for labor, and 90 days on parts.
 4. Non-reusable parts used in the scope of preventive maintenance shall be supplied by the Contractor at no cost to the Owner. Such items may include grease, cleaning supplies, rags, etc.
 5. The replacement or repair of any equipment, assemblies, sub-assemblies, etc., with a direct invoice cost in excess of \$250.00 must be approved by the Owner in advance of their purchase by the Contractor.
- J. Contractor will provide for all insurance necessary to render Agency free and harmless from all claims arising from services performed under this agreement. Contract insurance, liability, and compensation insurance shall be sufficient to cover the contractor's employees and the public in general. The minimum amount of commercial general liability insurance coverage required is \$1,000,000.00, and a copy of contractor certificate of insurance is required prior to issuance of purchase order for this agreement.

IV. AWARD CRITERIA

009

The State shall award this contract according to the following award criteria. Failure to bid any of the factors in the formulation of the total bid will result in the disqualification of the entire quote (however, bids of "\$0.00" or "0.00%" will be acceptable as indication that the vendor intends to not charge for the listed services or to not mark-up the price of parts required by this contract. The amounts of hours and the aggregate expenditures on both types of supplied parts are estimates, used only as a basis for award of the contract. Actual amounts required during the life of the contract may be greater or lower.

The following formula shall be used to award the contract:

NOTE: The multiplier listed below is derived by taking the parts percentage mark-up listed in section I.3 and converting it to a multiplier factor. For example, a 50% mark-up would equal a multiplier of 1.50; conversely, a 10% reduction would equal a multiplier of 0.9. Following is a sample bid tabulation for reference:

Regular labor rate \$ <u>50.00</u> x 30 hours =	<u>\$1500.00</u>
Weekday Overtime labor rate \$ <u>65.00</u> x 4 hours =	<u>\$260.00</u>
Weekend/Holiday Overtime labor rate \$ <u>70.00</u> x 4 hours =	<u>\$280.00</u>
Vendor manufactured parts of \$2000.00 x M <u>0.9</u> =	<u>\$1800.00</u>
Non-vendor manufactured parts at \$2000.00 x M <u>1.5</u> =	<u>\$3000.00</u>
Total Bid Cost	<u>\$6840.00</u>

A. Capitol Complex

Regular labor rate \$ <u>90</u> x 30 hours =	<u>2700</u>
Weekday Overtime labor rate \$ <u>110</u> x 4 hours =	<u>440</u>
Weekend/Holiday Overtime labor rate \$ <u>110</u> x 4 hours =	<u>440</u>
Vendor manufactured parts of \$2000.00 x M <u>.5</u> =	<u>1000</u>
Non-vendor manufactured parts at \$2000.00 x M <u>1.3</u> =	<u>2600</u>
Total Bid Cost	<u>7180</u>

B. Northern Region

Regular labor rate \$ <u>0</u> x 30 hours =	<u>0</u>
Weekday Overtime labor rate \$ <u>0</u> x 4 hours =	<u>0</u>
Weekend/Holiday Overtime labor rate \$ <u>0</u> x 4 hours =	<u>0</u>
Vendor manufactured parts of \$2000.00 x M <u>0</u> =	<u>0</u>
Non-vendor manufactured parts at \$2000.00 x M <u>0</u> =	<u>0</u>
Total Bid Cost	<u>0</u>

C. Southern Region

Regular labor rate \$ <u>90</u> x 30 hours =	<u>2700</u>
--	-------------

GSD HVAC Service RFQ 2006

Weekday Overtime labor rate \$110 x 4 hours =
Weekend/Holiday Overtime labor rate \$ 110 x 4 hours =
Vendor manufactured parts of \$2000.00 x M .5 =
Non-vendor manufactured parts at \$2000.00 x M 1.3 =
Total Bid Cost

440
440
1000
2600
7180

010

Questions or clarifications to this RFQ should be addressed to Krista Ferrell in the West Virginia Purchasing Division via fax at 304-558-4115 or via email at kferrell@wvadmin.gov.

6hvacsvc.doc

CONTRACTOR LICENSE

Authorized by the

West Virginia Contractor Licensing Board

Number:

WV011250

Classification:

HEATING, VENTILATING & COOLING

CARRIER CORPORATION
PO BOX 427
SCOTT DEPOT, WV 25560-0427

Date Issued

Expiration Date

NOVEMBER 30, 2005

NOVEMBER 30, 2006

Authorized Company Signature

Michael A. Carl
Chair, West Virginia Contractor
Licensing Board

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.

**WEST VIRGINIA
CONTRACTOR
LICENSING
BOARD**



4700 MacCorkle Ave., S.E. Charleston, West Virginia 25304

PRODUCER:

BrickStreet Mutual Insurance Company
 4700 MacCorkle Ave., S.E.
 Charleston, WV 25304

Office Copy**CERTIFICATE HOLDER:**

CARRIER CORPORATION
 UTC-SBS ATTN LORI MOWERY
 1101 KENNEDY RD
 WINDSOR, CONNECTICUT 06095-0000

INSURED:

CARRIER CORPORATION
 UTC-SBS ATTN LORI MOWERY
 1101 KENNEDY RD
 WINDSOR, CONNECTICUT 06095-0000

CERTIFICATE OF INSURANCE

The policy of insurance listed below has been issued to the insured named above for the policy period and coverage indicated. This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy below. Coverage is contingent on the insured's compliance with policy conditions and premium payment.

If the policy is canceled before the expiration date, BrickStreet Mutual Insurance Company will endeavor to mail a written notice to the certificate holder within 30 days of cancelation. Failure to mail the notice shall impose no obligation or liability of any kind upon BrickStreet Mutual Insurance Company.

POLICY NUMBER: WC10019024-02**DATE CERTIFICATE ISSUED: 09/26/2006****POLICY EFFECTIVE DATE: 07/01/2006****POLICY EXPIRATION DATE: 01/01/2007****WORKERS COMPENSATION AND EMPLOYERS LIABILITY****LIMITS / COVERAGE****[X] WORKERS COMPENSATION - STATUTORY LIMITS****[X] EMPLOYERS LIABILITY LIMITS:**

BODILY INJURY BY ACCIDENT:	\$ 100,000.00	EACH ACCIDENT
BODILY INJURY BY DISEASE:	\$ 500,000.00	POLICY LIMIT
BODILY INJURY BY DISEASE:	\$ 100,000.00	EACH EMPLOYEE

**[] WV BROAD FORM EMPLOYERS LIABILITY ENDORSEMENT -
 COVERAGE FOR WV CODE 23-4-2(d)(2)(ii)**

**[] FEDERAL COAL MINE HEALTH AND SAFETY ACT COVERAGE ENDORSEMENT -
 COVERAGE FOR WV CODE 23-4b-1 - FEDERAL BLACK LUNG COVERAGE**

SPECIAL PROVISIONS IF ANY:

MARSH

CERTIFICATE OF INSURANCE

ISSUE DATE

09/26/2006

PRODUCER
 MARSH USA INC.
 ONE STATE STREET
 HARTFORD, CT 06103-3187

This certificate is issued as a matter of information only and confers no rights upon the Certificate Holder. This Certificate does not amend, extend or alter the coverage afforded by the policies below.

COMPANIES AFFORDING COVERAGE

Company A	Hartford Fire Insurance Co
Company B	Ins Co of the State of PA
Company C	American Home Assurance Co
Company D	National Union Fire Ins Co Pa
Company E	New Hampshire Insurance Co

INSURED
 CARRIER CORPORATION
 ONE CARRIER PLACE
 FARMINGTON, CT 06034-4015

COVERAGES This certificate supersedes and replaces any previously issued certificate for the policy period noted below. This is to certify that the policies of insurance described herein have been issued to the Insured named herein for the policy period indicated. Notwithstanding any requirement, term or condition of contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, conditions and exclusions of such policies. Limits shown may have been reduced by paid claims.

CO LT	TYPE OF INSURANCE	POLICY NUMBER	EFFECTIVE	EXPIRATION	LIMITS OF LIABILITY	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> Commercial General Liability <input type="checkbox"/> Claims Made <input checked="" type="checkbox"/> Occurrence <input type="checkbox"/> Owners' and Contractors' Protection <input type="checkbox"/> <input type="checkbox"/> General Aggregate Limit applies per: <input type="checkbox"/> Policy <input type="checkbox"/> Project <input type="checkbox"/> Location	02CSET10004 \$2,000,000 general aggregate per location/project \$10,000,000 policy general aggregate	04/01/2006	04/01/2007	EACH OCCURRENCE	\$ 1,000,000
					FIRE DAMAGE	\$ 300,000
					MEDICAL EXPENSE	\$ 10,000
					PERSONAL & ADV INJURY	\$ 1,000,000
					GENERAL AGGREGATE	\$ 2,000,000
					PRODUCTS - COMP/OP AGG.	\$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> Any Automobile <input type="checkbox"/> All Owned Automobiles <input type="checkbox"/> Scheduled Automobiles <input type="checkbox"/> Hired Automobiles <input type="checkbox"/> Non-owned Automobiles <input type="checkbox"/>	02CSET10000 (A/O) 02CSET10019 (HI) Hartford Underwriters Ins	04/01/2006	04/01/2007	COMBINED SINGLE LIMIT	\$ 1,000,000
					BODILY INJURY (Per person)	\$
					BODILY INJURY (Per accident)	\$
					PROPERTY DAMAGE (Per accident)	\$
					COMPREHENSIVE	
					COLLISION	
B C D E	WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY	4763013 (CA) 4763014 (FL) 4763626 (MA) 47632627(CT ex. SIR \$2,500,000) 4763002/4763004 (multi) 4763003 (MN) 476325 (NJ) F=4763012* 4763015(OR)* F=AMERICAN INT'L SOUTH INS	04/01/2006	04/01/2007	WC Statutory Limit <input checked="" type="checkbox"/> Other <input type="checkbox"/>	\$
					EL EACH ACCIDENT	\$ 1,000,000
					EL DISEASE (Each employee)	\$ 1,000,000
					EL DISEASE (Policy Limit)	\$ 1,000,000
	EXCESS LIABILITY <input type="checkbox"/> Occurrence <input type="checkbox"/> Claims Made				EACH OCCURRENCE	\$
					AGGREGATE	\$
						\$
						\$
						\$
						\$

CERTIFICATE HOLDER

State of West Virginia
 Dept. of Administration
 2019 Washington Street East
 PO Box 50130
 Charleston, WV 25305
 USA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT A FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE ISSUER, COMPANY, ITS AGENTS OR REPRESENTATIVES.

MARSH USA INC
 BY:

