

State of West Virginia Department of Administration **Purchasing Division** 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

304-752-4190

# Request for Quotation

SH-P

RFO NUMBER GSD076400

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ADDRESS CORRESPONDENCE TO ATTENTION OF

BUYER 32 304-558-0492

\*304114851 VEZDOR BOX 627

MCCORMICKS INC

LOGAN WV 25601

DEPARTMENT OF ADMINISTRATION GENERAL SERVICES BUILDING EIGHT - MANSION 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV 25305 558-2317

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## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

#### INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

#### SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130



VENDOR

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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PAGE 2

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\*304114851 304-752-4190
MCCORMICKS INC
BOX 627

LOGAN WV 25601

\*\*BUILDING EIGHT - MANSION 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV 25305 558-2317

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### FURNITURE SPECIFICATIONS / BID FORM – GSD076400 BID OPENING JULY 13, 2006, 1:30 PM

## Requirements:

Quotations must include installation of the below list of furniture. The State of West Virginia reserves the right to make an award to one vendor or to make multiple awards to financially benefit the State.

Delivery and installation must include all delivery, labor and materials necessary for the installation of the furniture. The furniture will be installed in the State of West Virginia Governor's Mansion, Kanawha Boulevard, Charleston, WV 25305. The furniture shall be installed within 30 days upon receipt of the purchase order.

Note: Where pillow(s) is/are listed with a particular piece of furniture, your bid price must include the pillow(s) in the price of the piece.

Questions may be directed to: Sheree Kesler (304) 558-3588

## **Bid Form**

Room	<u>323:</u>		
Qty.		<b>Unit Price</b>	Extended Price
1	Bellisimo Collage Version Sectional Couch	\$ 223500	\$ 223500
	by Rowe Furniture:		
	SKU#: F362M-ROSE		
	Manufacturer: Rowe Upholstery		
	Type: Sectional (Left, Center and Right Sections N	(eeded)	
	Collection: F362-SECT	,	
	# of Back Pillows: 5		
	Std. Pillows: $2 - 22$ inch $/ 2 - 18$ inch $/ 1 - 15$ inch	x 25 inch	
	DOWN I LILOTT DI DE DES ENDOIT IN LO MADAN I LO MADAN		
1	Carlyle Chair by Rowe Furniture:	\$ 5/2	\$ 51200
	SKU#: C411	<u> </u>	- Ψ
	Fabric Pattern: Y-6619		
	17 Blush		
	RG		
	KU		
1	Contata Chair Las Danna Francisco	· 47400	\$ 47400
1	Carlyle Chair by Rowe Furniture:	<b>a</b> '''	<b>D</b> / / /
	SKU#: C411		
	Fabric Pattern: S-6719		
	17 Blush		
	PS		

\$ 176400 176400 1 Leather and Fabric Sofa by Southern Furniture: Series: 3062 Dim: 90" x 35" x 37" \$ 33500 \$ 67000 2 Oval Pedestal End Tables by Universal Furniture "Chestnut Hill Collection": SKU#: 443811 Room 324: Qty. \$ 78500 \$ 28500 1 Corner Accent Chest by Pulaski Furniture: SKU#: 603116 Name: Corner Accent Chest Finish: Camel Scroll Dim: 31" x 17" x 44" Room 200: Qty. \$ 63900 \$ 63900 Shaped Chest by Hooker Furniture: 1 SKU#: 500-50-540-FLS Room 205: Qty. \$ 126200 \$ 126200 1 Two Cushion Sofa by Clayton Marcus: SKU#: 3266-02 Pattern: 4417 Color: 89 ALL PILLOWS (3 Loose Back and 2 Std. Pillows) Pattern: 5679 Color: 56 \$ 79900 \$ 159800 Exposed Wood Chair 1/2 by Clayton Marcus: 2 SKU#: 3266-068 Pattern: 4417 Color: 89 Loose Back Pillow Pattern: 5679 Color: 56 \$ 42900 \$ 42900 Exposed Wood Ottoman by Clayton Marcus: 1 SKU#: 3266-005 Pattern: 4417

Color: 89

Dim: 20" x 44" x 36"

1 Oval Table by Clayton Marcus:

\$ 33500 \$ 335°°

SKU#: 00140-128

1 Oval End Table by Clayton Marcus:

\$ 29500 \$ 29500

SKU#: 00140-124 Dim: 27" x 26" x 32"

1 Corner Chest by Clayton Marcus:

\$ 42500 \$ 42500

SKU#: 00140-122 Dim: 27" x 25" x 20"

1 Oval Commode by Clayton Marcus:

\$ 47900 \$ 47900

SKU#: 00140-111 Dim: 27" x 24" x 22"

### Room 207:

#### Qty.

Wing Chair by Clayton Marcus:

\$ 72900 \$ 145800

SKU#: 03487-006

(Mid grade fabric to be chosen by client after bidding)

1 Ottoman by Clayton Marcus:

\$ 32500 \$ 32500

SKU#: 03487-005

(Mid grade fabric to be chosen by client after bidding)

GRAND TOTAL \$ 13,185.00

#### Bidder Information:

Name:

McCornick's, Inc.

Address:

BOX 627 112 JEFFERSON, AUE.

LOGAN, W.V. 25601

Phone:

(304) 752 - 4190

Fax:

(304) 752 - 2190 MACOD M

Email:

MCCORMICKS ECHARTER

INTERNET. COM

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## AFFIDAVIT

## West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate.

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions.

"Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

#### **EXCEPTION:**

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

#### LICENSING:

The vendor must be licensed in accordance with any and all state requirements to do business with the state of West Virginia.

#### CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name:/	MCCORMICKS, INC.			
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Authorized Signature: _	welly My / mick	Date:	7-7-	

No Debt Affidavit Revised 02/08/06