

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for REQNUMBER ORS070870

PAGE 1

ADDRESS CORRESPONDENCE TO ATTENTION OF

KRISTA FERRELL 304-558-2596

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\*709035233 304-342-3197 WV HEATING & PLUMBING COMPANY PO BOX 1507

CHARLESTON WV 25325-1507

DIV OF REHABILITATION SERVICES WV REHABILITATION CENTER ATTENTION: RECEIVING

INSTITUTE, WV

25112 766-4621

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## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in cases of discrepancy.
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- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

### SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130



State of West Virginia
Department of Administration
Purchasing Division
2019 West instance of Administration 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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DRS070870

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ADDRESS CORRESPONDENCE TO ATTE	NTION OF:

KRISTA FERRELL <u> 304-558-2596</u>

RFQ NUMBER

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RFQ COPY TYPE NAME/ADDRESS HERE

WEST VIRGINIA HEATING & PLUMBING COMPANY POST OFFICE BOX 1507 CHARLESTON, WV 25325

DIV OF REHABILITATION SERVICES WV REHABILITATION CENTER ATTENTION: RECEIVING

INSTITUTE, WV 25112

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VICE PRESIDENT

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RFQ COPY TYPE NAME/ADDRESS HERE WEST VIRGINIA HEATING & PLUMBING COMPANY POST OFFICE BOX 1507 CHARLESTON, WV 25325

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ADDRESS CHANGES TO BE NOTED ABOVE

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State of West Virginia
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2019 Washington Street East
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## Request for Quotation

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# Request for Quotation

RFQ NUMBER DRS070870

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VICE PRESIDENT 55-0307180 WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

304-342-3197

04/05/07

ADDRESS CHANGES TO BE NOTED ABOVE



State of West Virginia
Department of Administration
Purchasing Division
2019 West in the Column Request for Quotation 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

RFQ NUMBER DRS070870

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ADDRESS CORRESPONDENCE TO ATTENTION OF KRISTA FERRELL 304-558-2596

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RFQ COPY TYPE NAME/ADDRESS HERE

WEST VIRGINIA HEATING & PLUMBING COMPANY POST OFFICE BOX 1507 CHARLESTON, WV 25325

DIV OF REHABILITATION SERVICES WV REHABILITATION CENTER ATTENTION: RECEIVING

INSTITUTE, WV 25112

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation DRS070870

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ADDRESS CORRESPONDENCE TO ATTENTION OF:

KRISTA FERRELL 304-558-2596

RFQ COPY TYPE NAME/ADDRESS HERE WEST VIRGINIA HEATING & PLUMBING COMPANY POST OFFICE BOX 1507 CHARLESTON, WV 25325

DIV OF REHABILITATION SERVICES WV REHABILITATION CENTER ATTENTION: RECEIVING

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State of West Virginia
Department of Administration

Request for Quotation

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ADDRESS CORRESPONDENCE TO ATTENTION OF:

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## AFFIDAVIT

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## West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

## **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

## **EXCEPTION:**

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

## LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

## **CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit <a href="https://www.state.wv.us/admin/purchase/privacy">www.state.wv.us/admin/purchase/privacy</a> for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name:	EST VIRGINIA HEATING & PLUMBING COMPANY	·····		
Authorized Signature	MARY BETH JOHNSON, VICE PRESIDENT	Date:	APRIL 5, 2007	

Agency
REQ P.O# DRS070870

## **BID BOND**

	KNOW ALL ME	N BY THESE PR	ESENTS, That we, the	e undersigned, <u>West Virginia Heating &amp; Plumbing Co., Inc.</u>
	of Charlesto	<u>n</u>	, WV	, as Principal, and Travelers Casualty and Surety Company
of Ame	ica_of <u>Hartford</u>	,CT		a corporation organized and existing under the laws of the State of
	CT with it	s principal office i	n the City of <u>Hartford</u>	, as Surety, are held and firmly bound unto the State
of Wes	it Virginia, as Obli	gee, in the penal s	sum of <u>Five Percent o</u>	of Amount Bid (\$ 5% ) for the payment of which,
well ar	id truly to be made	we jointly and s	everally bind ourselves	s, our heirs, administrators, executors, successors and assigns.
	The Condition of	f the above obliga	ation is such that where	eas the Principal has submitted to the Purchasing Section of the
Depart	ment of Administra	ation a certain bid	or proposal, attached	hereto and made a part hereof, to enter into a contract in writing for
RFQ#	DRS070870 W	V Rehabilitation	<u> Center - Building A</u>	A - Cooling Tower - According to Plans and Specifications
	NOW THEREFO	ORE.		
		hall be rejected, o	nt'	
				enter into a contract in accordance with the bid or proposal attached
	and shall furnish a	iny other bonds ai	nd insurance required	by the bid or proposal, and shall in all other respects perform the
				ation shall be null and void, otherwise this obligation shall remain in full lability of the Surety for any and all claims hereunder shall, in no event,
		of this obligation		ability of the outcry for any and all dallis heredider Shall, in his event,
				d agrees that the obligations of said Surety and its bond shall be in no
	otice of any such		of the time within whic	th the Obligee may accept such bid, and said Surety does hereby
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	ondo of any orden	0,10,10,10,1		
	IN WITNESS W	HEREOF, Principa	al and Surety have her	reunto set their hands and seals, and such of them as are corporations
have ca	used their corpora	ate seals to be affi	ixed hereunto and the	se presents to be signed by their proper officers, this
		April		• • • • • • • • • • • • • • • • • • • •
	<del>-                                    </del>		n van deel *	
Princina	al Corporate Seal			West Virginia Heating & Plumbing Co., Inc.
21110101	Co.polato Coal			(Name of Principal)
				By Man
				(Must be President or
				Vice President) MARY BETH JOHNSON
				VICE PRESIDENT
				(Title)
				Travelers Casualty and Surety Company of America
Surety (	Corporate Seal			(Name of Surety)
				(rante of baloty)
				1 0 0
				By: January Sh
	•			Attorney-in-Fact
				Tammy Lloyd, Wଐ Resident Agent

IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance. Corporate seals must be affixed, and a power of attorney must be attached



### POWER OF ATTORNEY

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
Seaboard Surety Company
St. Paul Fire and Marine Insurance Company

St. Paul Guardian Insurance Company
St. Paul Mercury Insurance Company
Travelers Casualty and Surety Company
Travelers Casualty and Surety Company of America
United States Fidelity and Guaranty Company

Attorney-In Fact No.

216894

Certificate No. 001259839

KNOW ALL MEN BY IHESE PRESENIS: That Seaboard Surety Company is a corporation duly organized under the laws of the State of New York that St Paul Fire and Marine Insurance Company, St Paul Guardian Insurance Company and St Paul Mercury Insurance Company are corporations duly organized under the laws of the State of Minnesota, that Farmington Casualty Company, Travelers Casualty and Surety Company, and Travelers Casualty and Surety Company of America are corporations duly organized under the laws of the State of Connecticut, that United States Fidelity and Guaranty Company is a corporation duly organized under the laws of the State of Maryland, that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters. Inc. is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the 'Companies') and that the Companies do hereby make constitute and appoint

Gregory I. Gordon, Patricia A. Moye, Patricia A. Fincke, Larry D. Kerr, Allan L. McVey, and Tammy M. Lloyd

of the City of <u>Charleston</u> each in their separate capacity if more than one is named above	State of	West Virginia					
other writings obligatory in the nature thereof on behalf of the contracts and executing or guaranteeing bonds and undertaking	e Companies in their	business of guarar	nteeing the fide	elity of persons, g			
				•			
IN WITNESS WHEREOF the Companies have caused this is	nstrument to be sign	ed and their corpora	ate seals to be	hereto affixed thi	s 31st		
day of August 2006							
Farmington Casualty Con Fidelity and Guaranty Ins				ardian Insurance rcury Insurance			
Fidelity and Guaranty Ins Seaboard Surety Compan	urance Underwrite	rs, Inc.	Travelers Casualty and Surety Company Travelers Casualty and Surety Company of America				
St. Paul Fire and Marine	Insurance Company	,		es Fidelity and G			
1982 1977 19 MCORPORATED WITH THE PROPERTY OF	THAT THE THE THAT THE THE THE THE THE THE THE THE THE TH	SEAL S	SEAL S	CONN. TY AND OUR SECOND OF THE CONN.	HABITORD, W	INCOMPRESED BY	
			L	$\mathcal{J}$	×		
State of Connecticut City of Hartford ss		Ву:	George	W Thompson. Seni	or Vice President		
On this the 31st day of August	2000	, before me p	personally appe	eared George W.	Thompson, who	acknowledged	
himself to be the Senior Vice President of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters. Inc., Seaboard Surety Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company St. Paul Mercury Insurance Company. Travelers Casualty and Surety Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America and United States Fidelity and Guaranty Company, and that he as such being authorized so to do executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer							
	C. TETRA					. 0.1	
In Witness Whereof, I hereunto set my hand and official seal.  My Commission expires the 30th day of June, 2011	ADTARY E	<u></u>	γ	Marie C Te	c. J.to	eoult	

58440-8-06 Printed in USA

### WARNING: THIS POWER OF ATTORNEY IS INVALID WITHOUT THE RED BORDER

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Farmington Casualty Company, Fidelity and Guaranty Insurance Company Fidelity and Guaranty Insurance Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company St. Paul Mercury Insurance Company Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company which resolutions are now in full force and effect, reading as follows:

RESOLVED that the Chairman the President, any Vice Chairman, any Executive Vice President any Senior Vice President, any Vice President, any Second Vice President the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURIHER RESOLVED that the Chairman the President any Vice Chairman any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURIHER RESOLVED, that any bond recognizance, contract of indemnity or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President any Vice Chairman, any Executive Vice President any Senior Vice President or any Vice President any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURIHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President any Vice President any Assistant Vice President any Assistant Vice President, any Secretary, and the seal of the Company may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing Resident Vice Presidents. Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof and any such power of attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kori M. Johanson, the undersigned, Assistant Secretary, of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company Iravelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies which is in full force and effect and has not been revoked

IN IESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this \_

day of April

200

Kori M Johanson Assistant Secretary





















To verify the authenticity of this Power of Attorney, call 1-800-421-3880 or contact us at www stpaultravelersbond.com Please refer to the Attorney-In-Fact number, the above-named individuals and the details of the bond to which the power is attached