

### Singer Sheet Metal Company Inc.

510 East Street Parkersburg, WV 26101 **Phone**: (304)422-5495

Fax: (304)424-6026

E-mail: lenny@singersheetmetal.com

TO: State Of West Virginia	From: Lenny Barker
Attention: Purchasing Division Ron Price	Date: 04/17/07
FAX#: 1-304-558-3970	Re-guarding: RFQ # DRS070862

**URGENT** 

**PLEASE REVIEW** 

☐ REPLY ASAP

**SOUR INFORMATION** 

TOTAL NUMBER OF PAGES TO INCLUDE COVER SHEET: 16

#### **COMMENTS:**

Following this cover sheet is a copy of the FRQ # DRS070862 and bid bond. The original will be delivered tomorrow by FedEx. Thank you.

Sincerely

Lenny Barker

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

#### Request for REGNOMBER Quotation

DRS070862

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ADDRESS CORRESPONDENCE TO ATTENTION OF KRISTA FERRELL 304-558-2596

**\***709041138 800-756-3033 SINGER SHEET METAL COMPANY INC PO BOX 7

DIV OF REHABILITATION SERVICES WV REHABILITATION CENTER ATTENTION: RECEIVING

INSTITUTE, WV 25112

766-4621

PARKERSBURG WV 26102-0007

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PAGE 2

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DIV OF REHABILITATION SERVICES WV REHABILITATION CENTER ATTENTION: RECEIVING

INSTITUTE, WV

25112 766-4621 DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 03/01/2007 <del>04/10/2007</del> BID OPENING TIME <del>01:30PM</del> BID OPENING DATE: CAT LINE QUANTITY UOP ITEM NUMBER UNITPRICE AMOUNT ALSO BE SUBMITTED DURING THE MANDATORY PRE-BID DEADLINE FOR TECHNICAL QUESTIONS IS 03/23/2007 AT 5:00 PM EST. ALL TECHNICAL QUESTIONS RECEIVED, IF ANY, WILL BE ANSWERED BY ADDENDUM AFTER THE DEADLINE EXHIBIT 5 NOTICE TO PROCEED: THIS CONTRACT IS TO BE PERFORMED WITHIN 60 CALENDAR DAYS AFTER THE NOTICE TO PROCEED IS RECEIVED. UNLESS OTHERWISE SPECIFIED, THE FULLY executed purchase order will be considered notice to PROCEED. CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE MATERIALS OR WORKMANSHIP supplied are of an inferior quality or do not conform WITH THE SPECIFICATIONS OF THE BID AND CONTRACT HERE IN. WAGE RATES: THE CONTRACTOR OR SUBCONTRACTOR SHALL PAY THE HIGHER OF THE U.S. DEPARTMENT OF LABOR MINIMUM WAG rates as established for kanawha county, pursuant ro west virginia code 21-5A, et, seq. (prevailing wage rates apply to this project) ANY REFERENCES MADE TO ARBITRATION OR ARBITRATION: interest for payments due (except for any interest REQUIRED BY STATE LAW) CONTAINED IN THIS CONTRACT OR IN ANY AMERICAN INSTITUTE OF ARCHITECTS DOCUMENTS PERTAINING TO THIS CONTRACT ARE HEREBY DELETED. WORKERS' COMPENSATION: VENDOR IS REQUIRED TO PROVIDE A CERTIFICATE FROM WORKERS' COMPENSATION IF SUCCESSFUL SEE REVERSE SIDE FOR TERMS AND CONDITIONS

TELEPHONE

ADDRESS CHANGES TO BE NOTED ABOVE



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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

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KRISTA FERRELL 304-558-2596

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# Request for AFONUMBER

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INSTITUTE, WV

25112 766-4621

OATE PRINTED TERMS OF SALE SHIP VIA F O.E. FREIGHT TERMS <del>04/10/200</del>5 OPENING TIME BID OPENING DATE: <del>:30P</del>M CAT LINE QUANTITY UOP TEM NUMBER UNIT PRICE AMOUNT SOLE PURPOSE OF CHANGING A BID OPENING TIME AND/OR DATE. REV. 11/96 EXHIBIT 10 ADDENDUM ACKNOWLEDGEMENT I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC. ADDENDUM NOS .: 0,3/29/07 NO. 1 NO. NO. 3 NO. NO. 5 UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF THE BIDS. LENNY BARKER ... SIGNATURE SINGER SHEET METAL CO., INC. 04/17/07 SEE REVERSE SIDE FOR TERMS AND CONDITIONS 304-422-5495 LENNY BARKER 04/17/07 ADDRESS CHANGES TO BE NOTED ABOVE 5**5-**0464728 ESTIMATOR



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State of West Virginia Department of Administration Quotation
Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for REGNUMBER

DRS070862

PAGE 7

ADDRESS CORRESPONDENCE TO ATTENTION OF: KRISTA FERRELL B04-558-2596

\*709041138 800-756-3033 SINGER SHEET METAL COMPANY INC PO BOX 7

PARKERSBURG WV 26102-0007

DIV OF REHABILITATION SERVICES WV REHABILITATION CENTER ATTENTION: RECEIVING

INSTITUTE, WV 25112

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State of West Virginia Department of Administration
Purchasing Division
2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for MEGNUMBER

DRS070862

PAGE 8

ADDRESS:CORRESPONDENCE TO ATTENTION OF: KRISTA FERRELL 304-558-2596

800-756-3033 SINGER SHEET METAL COMPANY INC

PARKERSBURG WV 26102-0007

DIV OF REHABILITATION SERVICES WV REHABILITATION CENTER ATTENTION: RECEIVING

INSTITUTE, WV 25112

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

# Request for PRONUMBER ....

DRS070862

KRISTA FERRELL

\$04-558-2596

PAGE
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\*709041138 800-756-3033 SINGER SHEET METAL COMPANY INC PO BOX 7

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PARKERSBURG WV 26102-0007

DIV OF REHABILITATION SERVICES WV REHABILITATION CENTER ATTENTION: RECEIVING

ADDRESS CORRESPONDENCE TO ATTENTION OF

INSTITUTE, WV 25112

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#### REQUEST FOR QUOTATIONS DRS070862

#### General Roof Conditions for all Roof Areas:

- Fume recovery kettle must be utilized for all areas included in this specification.
- All air intakes must be covered in general vicinity of work area.
- Acceptable manufacturers are:
  - o Coal Tar Pitch Honeywell, Koppers
  - o Asphalt Johns Manville, GAF, Firestone
- No asbestos is present.

#### Building M Roof Areas:

- Tear off and properly dispose of existing built-up roof and insulation down to deck.
- Investigate and replace any decking that needs to be replaced with same type of decking.
- Nail base sheet into decking according to manufacturer's recommendations.
- Set one layer of insulation in solid mopping of hot asphalt. Insulation thickness to match existing.
- Set 4 plies of type VI glass felts in interply moppings of hot asphalt.
- Flood entire roof area and embed pea gravel according to manufacturer's recommendations.
- Furnish and install new wood fascia and nailers as needed.
- Fabricate and install new gravel stop made of 24 gauge Kynar 500, or equal, prepainted metal.
- Fabricate and install new metal fascia with inverted "V" to match existing fascia.
- Furnish and install new pipe flashings made of 16 oz copper complete with rain shield
- Fabricate and install new pitch pans made of 16 oz copper.
- Fabricate and install new counter-flashing for HVAC units made of 24 gauge galvanized metal
- Tie new roof into existing roof according to manufacturer's recommendations.
- Must provide manufacturer's 15 year no dollar limit warranty for labor and materials.

RFQ No. DRS070862

## AFFIDAVIT

013

#### West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

#### **EXCEPTION:**

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

#### LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

#### CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: SINGER SHEET METAL CO. TNC.		
Authorized Signature:	Date: 04/17/07	
No Debt Affidavit (Revised 10/13/06) LENNY BARKER		

Agency_	Purchasing
REQ.P.	D# DRS070862

BID BOND	Bond	#	4641
----------	------	---	------

	BID BOND	Bond # 4641	
KNOW ALL MEN BY T	THESE PRESENTS, That we, the undersign	singer Sheet Metal Company, Inc.	
of 510 East St	reet .Parkersburg. wv 26	101 as Principal and Companion Property and	Casua]
insuran <u>ce Co. of 7512 Slate</u>	Ridge Blvd Reynoldsburg	77 43068 on organized and existing under the laws of the State of	
	pal office in the City of <u>Atlanta, GA</u>	as Surety, are held and firmly bound unto the State	
of West Virginia, as Obligae, in t	the penal sum of Eleven Thousand	and No/100 00 for the payment of which.	
well and truly to be made, we joi	intly and severally bind ourselves, our hairs,	administrators, executors, successors and assigns.	
The Condition of the ab	cove obligation is such that whereas the Prin	cipal has submitted to the Purchasing Section of the	
Department of Administration a c	certain bid or proposal, attached hereto and	made a part hereof, to enter into a contract in writing for	
Roof Replacement on	East & Northwest Wing Reba	bilitation Center, Institute WV	
RFQ# DRS070862			
NOW THEREFORE	•		
(a) If said bid shall be a	relected or		
(b) If said bid shall be a	accepted and the Principal shall enter into a	contract in accordance with the bid or proposal attached	
nereto eno siteni ilettien env otre	If DONO'S and Kasurance regulated by the bid or	COMMOSAL AND STORE OF All Other property portions the	
force and effect. It is expressly u	indensiood and exceed that the liability of the	o null and void, otherwise this obligation shall remain in full.  Surety for any and all claims hereunder shall, in no event,	
exceed the penal amount of this	obligation as herein stated.	own by the an course metales man, in to event,	
		·	
The Surety, for the value	e received, hereby allipulates and agrees that	t the obligations of said Surety and its bond shall be in no to may accept such bid, and said Surety does hereby	
waive notice of any such extension	ou" and the mine and the miners are could	a may worshi energy bid, maid said salidify does trateby	
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17th day of April	20 07 .	o re other by their brother different and	•
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Principal Corporate Seal		Singer Sheet Metal Company,/Inc.	
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		(Must be President of	
		Vice President) /	
		Vice President) / Paul C. Hoblitzel/ III	
		Vice President)  Paul C. Hoblitzell III  President (Tite)	
Surety Corporate Seal	·	Vice President)  Paul C. Hoblitzel/ III  President (Title)  Companion Property and Casualty Insuran	nce Co
Surety Corporate Seal	C	Vice President)  Paul C. Hoblitzell III  President (Tite)	nce Co
Surety Corporate Seal	c	Vice President)  Paul C. Hoblitzel/ III  President (Title)  Companion Property and Casualty Insuran	nce Co
Surety Corporate Seal	c	Vice President)  Paul C. Hoblitzel/ III  President (Title)  Companion Property and Casualty Insuran	nce Co

IMPORTANT -Corporate seals must be affixed and a power of attorney must be attached.

# COMPANION PROPERTY AND CASUALTY INSURANCE COMPANY

P. O. Box 100165 (29202) 51 Clemson Road Columbia, SC 29229

#### GENERAL POWER OF ATTORNEY

Know all men by these Presents, that the COMPANION PROPERTY AND CASUALTY INSURANCE COMPANY had made, Constituted and appointed, and by these presents does make, Constitute and appoint Andrew C. Heaner of Atlanta, Georgia; Richard L. Shanahan of Atlanta, Georgia; Stefan E. Tauger of Parker, Colorado; Arthur S. Johnson of Atlanta, Georgia; Jessica B. Gardiner of Loganville, Georgia; Mary F. Holland of Chamblee, Georgia; James E. Feldner of West Lake, Ohio; Jeffery L. Booth of Parma, Ohio; Cheryl L. Torrao of Canton, Georgia; Garry W. Black of Murireesboro, Tennessee; Martha G. Ross of Charlotte, North Carolina; David R. Brett of Columbia, South Carolina; or Donald H. Gibbs of Atlanta, Georgia, EACH as its true and lawful attorney for it and its name, place and stead to execute on behalf of the said company, as surety, bonds, undertakings and contracts of suretyship to be given to all obligees provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount of the sum of \$1,000,000 (One Million dollars).

This Power of Altorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted pursuant to due authorization by the Executive Committee of the Board of Directors of the COMPANION-PROPERTY AND CASUALTY INSURANCE COMPANY on the 24<sup>th</sup> day of December 2003.

RESOLVED, that the Chairman, President or any Vice President of the Company be, and that each or any of them hereby is, authorized to execute Powers of Attorney qualifying the attorney named in the given Power of Attorney to execute in behalf of the COMPANION PROPERTY AND CASUALTY INSURANCE COMPANY bonds, undertakings and all contracts of suretyship; and that any Officer, Secretary or any Assistant Secretary be, and that each or any of them hereby is, authorized to attest the execution of any such Power of Attorney, and to attach thereto the seal of the Company.

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company when so affixed and in the future, with respect to any bond undertaking or contract of stretyship to which it is attached.

In Witness Whereof, the COMPANION PROPERTY AND CASUALTY INSURANCE COMPANY has caused its official seal to be hereto affixed, and these presents to be signed by its President and attested by its Vice President this 2200 day of December 2006.

Attest COMPANION PROPERTY AND CASUALTY INSURANCE COMPANY

Charles M. Potok, Presiden	nt Curtis C. Stewart, Vice President & CFO
Ond as President CO of COMPANION PROPERTY COMPANION PROPERTY BY STATE OF SC.  SALE-OF STATE OF COMPANION PROPERTY OF SC.  IN THE MARKETS OF TOTAL THE STATE OF SC.  IN THE MARKETS OF TOTAL THE STATE OF SC.  IN THE MARKETS OF TOTAL THE STATE OF SC.  HEREBY CERTIFY that the tenecolne and effected Property of Total State of Sc.	before me personally came the above named officers to me known, who being by me clumbia, in the County of Richland, State of SC, at Columbia; that they are the President RTY AND CASUALTY INSURANCE COMPANY, the corporation described in and which is the said corporation; that the seal afficied to the said instrument is such corporate seal; thereto pursuant to due authorization.  Qualified in Richland County Commission Expires: 7/16/19  EXPERTY AND CASUALTY INSURANCE COMPANY, a South Carolina Corporation, DO ower of Altomey remains in full force and has not been revoked; and, furthermore, that the Directors set forth in the Power of Altomey is now in force.
Signed and sealed at the City of Columbia, Dated the	17thay or April 2007

Revised: 12/22/2006

Curtis C. Shewert, Vice President &

# State of West Virginia Offices of the Insurance Commissioner Certificate of Huthority

OWhereas, COMPANION PROPERTY AND CASUALTY INSURANCE

COMPANY domiciled in the State of South Carolina has complied with all the requirements of the laws of this State so as to entitle it to transact its appropriate business in the State of West Virginia.

Therefore, I the undersigned, Insurance Commissioner of the State of West Virginia, pursuant to the authority vested in me by the laws of this State, do hereby authorize it to transact the business of insurance as defined in Chapter 33

ARTICLE 1, SECTION 10(c) - FIRE

ARTICLE 1, SECTION 10(d) - MARINE

ARTICLE 1, SECTION 10(e) - CASUALTY

ARTICLE 1, SECTION 10(f) (1) (2) & (3) — SURETY

of the 1931 Code of West Virginia as amended, in the State of West Virginia in accordance with the laws thereof until midnight on the 31<sup>st</sup> day of May, 2007, unless this license be sooner revoked. Pursuant to W. Va. Code 33-3-2(c), the above authorization does not allow the insurer to transact a kind of insurance in this State unless duly authorized or qualified to transact such insurance in the state or country of its domicile.

In Testimony Whereof, I have hereunto set my hand and affixed my seal of office at the City of Charleston this 1st day of June, 2006.

Jane L. Cline

Insurance Commissioner



WV File #1602

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WALP Combany Code: 1515/ NAIC Group Code: 8661

# Statutory Financial Statement As of December 31, 2005

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Total Admitted Assets:			Reinsured Companies Amounta Recoverable From Reinsurers Other Assets:	Stocks: Stocks: Cash & Short-term Investments: Agents Balances or Uncollected	2833
6					
\$ 356,812,916	·	· .	62,466;033 2,126,335 28,143,570	209,225,230 8,841,531 46,011,217	
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Total Liabilities & Policyholder Surplus:	Policyheider Surplus Capital Stock: Surplus: Total Policyholder Surplus:	Total Liabilities:	Payables to Parents, Subsidiaries & Affiliates: Other Liabilities:	a) Losses & LAE: b) Uneamed Premiums; c) Expenses, Taxes, Licenses & Faes;	Reserve for:
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356,012,916	4,200,000 84,293,540 88,493,540	.268,919,376	5,305,830 10,501,977	159,613,743 70,788,900 22,108,826	* · · · · · · · · · · · · · · · · · · ·

Modes: Bonds & Stocks are valued in accordance with the basis adopted by the NAIC.

fication: The officers of this reporting entity being duly swom, each depose and say that they are the described officers of said reporting entity, and affairs of the said reporting entity as of the reporting period stated above, and of its known and deductions there from for the period ender that on the reporting period stated above, all of the herein described assets were the absolute property of the said reporting entity, free and explaneffons therein contained, sinnexed or referred to, is a full and true sinternent of all assets and liabilities, and of the condition and and clear from any llens or claims thateon, except as herein stated, and that this statement, togather with related exhibits, schedules and and have been completed in accordance with the NAIC Annual Statement Instructions and Accounting Practices and Procedures manual ind proced (1) slate, law may differ, or 2) that slate rules or regulations require differences in reporting not related to accounting practices best of their information, knowledge and bell

Charles M. Potok, Presider

Stawart,

Votarized: Slate of South Canolina County of Richtand

On the  $26^{\pm}$  day of April, 2008 before me came the above named officers of Companion Property and vany, be the personally known to be individuals and officers described therein, and as and affixed the seal of said company thereto by authority of their office.

My Commission expires:

Project and the second