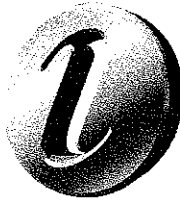


INFORMATION MANUFACTURING CORPORATION



310 State Route 956  
Rocket Center, West Virginia 26726

(304) 726-4809  
(304) 726-4768 facsimile

April 25, 2007

Department of Administration  
Purchasing Division  
Building 15  
2019 Washington Street, East  
Charleston, WV 25305-0130

Attention: John Abbott

Subject: In response to: RFQ Number DPS0725;  
ALFRESCO™ Solution Proposal, IMC # IMC-07-0019

Dear Mr. Abbott:

Information Manufacturing Corporation (IMC) appreciates the opportunity to submit the enclosed proposal to provide for the support of WEB Based Digital Imaging and Electronic Document Management Solution for the West Virginia State Police. The solution IMC is proposing the use of ALFRESCO™ Content Management Software.

IMC certifies that we are eligible for a total of 5% vendor preference, in accordance with West Virginia Code, 5A-3-37. Under part A, IMC is eligible for 2.5% preference as IMC is a corporation resident vendor that has maintained its principal place of business in West Virginia since 1999 (approximately 8 years). IMC is also eligible for an additional 2.5% vendor preference under part B for the following reason: IMC is a resident vendor who certifies that during the life of the contract, on average at least 75% of IMC employees working on the project being bid are residents of West Virginia who have resided in the state continuously for two years immediately preceding this bid.

Enclosed you will find IMC's proposal which details the proposed approach and associated price for the tasks outlined in request for quote # DPS0725.

We look forward to working with your team. If you have any questions, please contact me [rthrone@infoman.com](mailto:rthrone@infoman.com) or (304) 726-4408; or, at [tscala@infoman.com](mailto:tscala@infoman.com), (304) 726-4407.

Sincerely,

A handwritten signature in cursive script that reads "Richard J. Throne". The signature is written in dark ink and is positioned above the typed name.

Richard J. Throne  
Director of Administration and Contracts



JOE MANCHIN III  
GOVERNOR


STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON STREET, EAST  
P.O. BOX 50130  
CHARLESTON, WEST VIRGINIA 25305-0130

ROBERT W. FERGUSON, JR.  
CABINET SECRETARY

DAVID TINCHER  
DIRECTOR

## MEMORANDUM

TO: Vendors

FROM: John Abbott, Senior Buyer   
Purchasing Division

RE: DPS0725

DATE: April 26, 2007

The "Request for Proposal" to provide a comprehensive Digital Imaging and Electronic Document Solution for the West Virginia State Police will not be scanned on the Internet due to the volume. Vendors may view the "Request for Proposal" at the office of the WV State Purchasing Division, 2019 Washington Street, East, Charleston, WV 25311. You may call me for an appointment at (304) 558-2544, fax: (304)558-4115 or e-mail [jabbott@wvadmin.gov](mailto:jabbott@wvadmin.gov).

JA/wf

cc: File