

JOHN ABBOTT

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East, P.O. Box 50130
Charleston, WV 25305-0130

Dear Sirs:

Automated Document Management Solutions, Inc. (ADMS) is pleased to respond to the **RFQ Number: DP S0725** Digital Image and Electronic Document Solution for West Virginia State Police, with the same commitment and responsibility we demonstrated to the **WV Department of Labor, WV Works Force** and **WV US Probation Office**, and many other important government institutions like US Defense Department, Department of Conservation of Natural resources, City of Pittsburgh, etc.

This proposal is based on the OnBase system, which was used as a reference in the RFQ (Sections 3.1.1 of the RFQ: "specify that the software solution proposed must be equal to or greater to the solutions offered by OnBase digital imaging and document management software").

As a customer oriented company, with the authority of our large and successful experience designing and customizing systems based on OnBase and DocuClass with other components , we guarantee that if selected, the WV State Police System will satisfy 100% the requirements of the RFQ and it will exceed all the initial and future expectations. We are committed to design, configure and start up the DMS for the WV State Police either way using OnBase (our proposal) or DocuClass, and we guarantee 100% of satisfaction in any case.

ADMS is familiar with the current requirements of this RFQ and we understand the importance of the availability of a high performance Document management System, the strict security environment where the system should work and the need to protect the documents and data

because legal implications. We are fully prepared and committed to help West Virginia State Police to achieve its goals by providing a timely, accurate and cost effective solution.

Because the methodology, schedules and cost of services to design, implement and configure the system and provide the training as well are the same for ADMS independently of using OnBase or DocuClass, the only difference in the total price will be the pricing of the Software. The item 9 of the proposal 9 (Response to Section IX – Cost) includes details of the OnBase Software costs.

Two important factors are critical for the success of this project: The professional experience of the System Integrator and the Software Components to be selected.

The System Integrator

ADMS has a proven history of continuous success in complex environments involving multiple Software systems like OnBase, OnBase, FileNet, Captiva, AnyDoc, SharePoint, just to mention a few and migration from legacy systems. Our strength is the satisfaction of our customers.

On behalf of Workforce West Virginia I would like to congratulate the staff of Automated Document Management Solutions for a job well done.

The nature of this major project was not only complex, with numerous parties and environments involved, but it also included a large migration of data and documents from a legacy system. Nevertheless, ADMS helped us move forward with the project until it was successfully completed. They worked closely with our project team, listening to the critical elements and needs of our Bureau, while providing a visionary yet realistic solution that was carefully designed to meet and in most cases exceed our expectations.

It is evident that the ADMS staff takes great pride in the solutions provided to their customers: "Solutions that perfectly combine the right software and hardware with a proven implementation methodology". Selecting ADMS as a project partner was one of the best decisions made by our Bureau. We look forward to continuing a long relationship with ADMS.

March 07, 2007

Pamela A. Belt, Manager

Workforce West Virginia Unemployment Compensation Division

ADMS has been working with our company for the past four years. ADMS has consistently achieved our production goals with DocuClass. We currently handle well over 20,000 documents per day and the system reliably handles the work load. Where ADMS has had to custom program Docuclass to achieve our goals they have done so excellently. When deadlines have been imposed ADMS has always met the deadlines conveyed to them. We are in the Health Care industry so system availability as well as document integrity is of prime concern; DocuClass has consistently achieved these results. If your organization needs a top notch Document management system then I highly recommend ADMS to deliver the results.

*Joel D Akmal
Director of Information Technology
Diamond Pharmacy
March 26, 2007*

The Software

OnBase system is proven software and meets all the requirements with over 8,000 installations around the World.

Finally, by the present document I want to confirm that:

- a. ADMS will be the prime contractor for this project.
- b. ADMS is a corporation. The company's federal tax ID is 23-2918092
- c. ADMS is an Allegheny County, PA certified MBE (Certification I.D. #2002-0174-M)
- d. ADMS is a registered vendor for the State of West Virginia. Vendor # 207104851
- e. ADMS does not discriminate in employment practices with regard to race, color, religion, age, sex, marital status, political affiliation, nationality, country of origin, or disability.
- f. The person signing this proposal is authorized to make decisions as to pricing quoted and has not participated, and will not participate, in any action contrary to the above statements.
- g. ADMS complies with the general and special requirements of this RFP.

Sincerely,



Roman A Cano
Vice President



JOE MANCHIN III
GOVERNOR

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
P.O. BOX 50130
CHARLESTON, WEST VIRGINIA 25305-0130

ROBERT W. FERGUSON, JR.
CABINET SECRETARY

DAVID TINCHER
DIRECTOR

MEMORANDUM

TO: Vendors

FROM: John Abbott, Senior Buyer *JAB*
Purchasing Division

RE: DPS0725

DATE: April 26, 2007

The "Request for Proposal" to provide a comprehensive Digital Imaging and Electronic Document Solution for the West Virginia State Police will not be scanned on the Internet due to the volume. Vendors may view the "Request for Proposal" at the office of the WV State Purchasing Division, 2019 Washington Street, East, Charleston, WV 25311. You may call me for an appointment at (304) 558-2544, fax: (304)558-4115 or e-mail jabbott@wvadmin.gov.

JA/wf

cc: File