

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

## Request for REQNUMBER Quotation DNR 80 1

DNR80171

ADDRESS CORRESPONDENCE TO ATTENTION OF

BUTCH CHITTUM 304-558-8806

RFQ COPY TYPE NAME/ADDRESS HERE

Circle C Equipment, LLC 2862 US 220 South Moorefield, WJ 26836

**DIVISION OF NATURAL RESOURCES** VARIOUS LOCALES AS INDICATED BY ORDER

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### GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- Payment may only be made after the delivery and acceptance of goods or services.
- Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

### INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

#### SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

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BUTCH CHITTUM 304-558-8806

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Circle C Equip LLC
2862 US 220 S
MODIFIELD, WV 26836

DIVISION OF NATURAL RESOURCES VARIOUS LOCALES AS INDICATED BY ORDER

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BUTCH CHITTUM 304-558-8806

DIVISION OF NATURAL RESOURCES VARIOUS LOCALES AS INDICATED BY ORDER

ADDRESS CHANGES TO BE NOTED ABOVE

RFQ COPY TYPE NAME/ADDRESS HERE Circle CEquip, UC 2862 US 220 S Mooretield, W 26836

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PAGE 6

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RFQ COPY

TYPE NAME/ADDRESS HERE

Circle CEquipment LC 2862 US 2205

MooreField, WU 26832

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

### Request for Quotation

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Address Cohnespondence to: Ate (antion of

BUTCH CHITTUM 304-558-8806

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DIVISION OF NATURAL RESOURCES VARIOUS LOCALES AS INDICATED BY ORDER

ADDRESS CHANGÉS TO BE NOTED ABOVE

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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED VENDOR'

## STATE OF WEST VIRGINIA PURCHASING CONTINUATION SHEET

BUYER: PAGE Req. or PO#

VENDOR

Spending Unit:

-	DNR -	Wildlife	Resour	œ

item No:	Ounnille.	Description	Unit Price	Amoun
item No:	Quantity	SPECIFICATIONS:	1	7 (1.11 W W **
		GFECIFICATIONS.		
_		8 V. January and San		
1	1	Minimum engine horsepower 80		
		Minimum PTO horsepower 65	1	
		Fully enclosed cab with HVAC	1 . [	
		Synchronized transmission		
		Open center hydraulic system with two valve open center loader	1 - 1	-
		control valve, joystick controlled and two rear remote control		
		valves, lever controlled; midmount and rear controls must be		
		fully functional in tandem	1	
		Category 2 three point hitch		
		R1 agricultural tires	1	
		Seat armrests		
		Service manual		
		Demonstration to be provided by Dealer Representative upon delivery	] [	
		Deliver to: Green Bottom Wildlife Management Area, Cabell County		
		Contact: Tom Dotson (304-675-0871) for additional information		
		and directions	1	
		,	1	
2	1	Minimum engine horsepower 75		
-	-	Minimum PTO horsepower 62; 540 rpm PTO		
		Synchronized transmission; New Holland 12X12 Synchro Command or		
		John Deere 12F/12R PowrReverser with Synchronized Mechanical		
		Shuttle	1	
		Midmount valve with single joystick control for loader		
		Front End Loader: installed and fully compatible with tractor to		
		include a quick detachable 83" heavy duty material bucket,	'	
		lift capacity: 2530 lbs. at maximum lift height		
		minimum breakout force: 3080 lbs. at arm center lift		
		i .		
		Replaceable bushings		
		Single lever quick attach bucket and implements		
		23 gallon fuel tank or greater	1	
		16.9 gpm hydraulic pump flow or greater	1	
		Grill guard		
		Category 2 three point hitch		
		R1 16.9X30 Rear Tires and 12X24 Front Tires/Rear tires to be		
	•	loaded with washer fluid		
		Fiberglass canopy		
		Seat armrests		
		Service manual		
		Demonstration to be provided by Dealer Representative upon delivery		
		Deliver to: Bluestone Wildlife Management Area, Summers County		
		Contact: Larry Berry (304-256-6947) for additional information		
		and directions		
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## STATE OF WEST VIRGINIA PURCHASING CONTINUATION SHEET

BUYER:	PAGE	Req. or PO
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VENDOR

Spending Unit:

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Item No:	Quantity	Description	Unit Price	Amount
		SPECIFICATIONS:		
3	1	Minimum engine horsepower 67	ļ	
		Minimum PTO horsepower 55		Ì
		Fully enclosed cab with HVAC	1	
		Synchronized transmission		
		Open center hydraulic system with two valve open center loader		
		control valve, joystick controlled and two rear remote control		
		valves, lever controlled; midmount and rear controls must be		
	]	fully functional in tandem		
	•	Front End Loader: installed and fully compatible with tractor to		
		include quick detachable 72" heavy duty material bucket,		
		lift capacity: 2500 lbs. minimum, minimum breakout force: 3400 l	bs.	
		Category 2 three point hitch		
		R1 agricultural tires, rear: R2 agricultural tires, front		
		Grill guard		
		Seat armrests		
		Service manual		
		Demonstration to be provided by Dealer Representative upon deli	very	
	-	Deliver to: Hillcrest Wildlife Management Area, Hancock County		
	<b>1</b>	Contact: Steve Rauch (304-825-6787) for additional information		
		and directions		
	<u> </u>	and an oddono		
4	1	Minimum engine horsepower 67		
7		Minimum PTO horsepower 55		
		Synchronized transmission		
		Open center hydraulic system with two valve open center loader		
		control valve, joystick controlled and two rear remote control		
		valves, lever controlled; midmount and rear controls must be		
		fully functional in tandem		
	•	Front End Loader: installed and fully compatible with tractor to		
		include a quick detachable 72" heavy duty material bucket,		
			he	
		lift capacity: 2500 lbs. minimum, minimum breakout force: 3400 l	03.	
		Category 2 three point hitch		
		R1 agricultural tires		
		Grill guard		
		ROPS canopy		
		Seat armrests		
		Service manual		
		Demonstration to be provided by Dealer Representative upon deli		
		Deliver to: Nathaniel Mountain Wildlife Management Area, Hamp		
		Contact: Allan Niederberger (304-822-3551) for additional information	ation	
		and directions		
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# STATE OF WEST VIRGINIA PURCHASING CONTINUATION SHEET

BUYER:	PAGE	Req. or PO
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**VENDOR** 

Spending Unit: DNR - Wildlife Resources

item No:	Quantity	Description	Unit Price	Amount
		SPECIFICATIONS:		
		·		
5	1	Minimum engine horsepower 67		
		Minimum PTO horsepower 55		
		Synchronized transmission		
		Open center hydraulic system with three valve open center loader		
		control valve, joystick controlled and three rear remote control		
		valves, lever controlled; midmount and rear controls must be		
		fully functional in tandem. Midmount controls must be capable		
		of operating a grapple attachment		
		Minimum 16.9 gpm hydraulic pump flow		
		Front End Loader: installed and fully compatible with tractor to		
		include quick detachable 72" heavy duty material bucket,		
	-	lift capacity: 2500 lbs. minimum, minimum breakout force: 3400 lbs.		
		Category 2 three point hitch	-	
		R1 agricultural tires	į	
		Grill guard		
		Seat armrests		
		Service manual		
		Demonstration to be provided by Dealer Representative upon delivery		
		Deliver to: Elk River Wildlife Management Area, Braxton County	i	
		Contact: Lou Smith (304-924-6211) for additional information		
		and directions		
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6	1	Minimum engine horsepower 53 Minimum PTO horsepower 45		, i
		Synchronized transmission		
	,	Open center hydraulic system with two valve open center loader		
		control valve, joystick controlled and three rear remote control	Ī	
		valves, lever controlled; midmount and rear control must be		
		fully functional in tandem		
	•	Front End Loader: installed and fully compatible with tractor to		
		include a quick detachable 72" heavy duty material bucket,		
		lift capacity: 2500 lbs. minimum, minimum breakout force: 3400 lbs.		
		Category 2 three point hitch		
		R1 agricultural tires		
		Grill guard		
		ROPS canopy		
		Seat armrests		
		Service manual		
		Demonstration to be provided by Dealer Representative upon delivery		
		Deliver to: Wallback Wildlife Management Area, Roane County		
		Contact: Lou Smith (304-924-6211) for additional information		
		and directions		
		•		
		·		

## STATE OF WEST VIRGINIA PURCHASING CONTINUATION SHEET

BUYER:	PAGE	Req. or PO#
	11	ļ. -

VENDOR

Spending Unit: DNR - Wildlife Resources

Item No:	Quantity	Description	Unit Price	Amount
		SPECIFICATIONS:		
		_		
7	1	Minimum engine horsepower 40		
		Minimum PTO horsepower 35		
		Synchronized transmission Open center hydraulic system with two valve open center loader		
		control valve, joystick controlled and one rear remote control		
		valve, lever controlled		
		Front End Loader: installed and fully compatible with tractor to		
		include 72" heavy duty material bucket		
		Category 2 three point hitch		
		R1 agricultural tires		
		Service manual		
		Demonstration to be provided by Dealer Representative upon delivery		
		Deliver to: Conaway Run Wildlife Management Area, Tyler County		•
		Contact: Mark Shock (304-420-4550) for additional information		
		and directions		
		PLEASE NOTE: This requisition is drawn on expiring funds.		
		Delivery of items requisitioned herein must be received and		
		invoiced by July 16, 2007. Vendors should bid only on those		
1		items for which they can meet delivery requirements.		
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State of West Virginia Request for Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

## Request for

DNR80171

ADDRESS:GORRESPONDENGETO ATTENTION OF

BUTCH CHITTUM 304-558-8806

RFO COPY TYPE NAME/ADDRESS HERE Circle C Equip, UC 2862 US 220 South Moorefield, WV 26836

DIVISION OF NATURAL RESOURCES VARIOUS LOCALES AS INDICATED BY ORDER

04/19/ BID OPENING DATE:	2007	04/25,	/2007				BID	OPENI	NG TIM	IE		
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					ADDENDUM	M #1						**************************************
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	BID OP	ENING	DATE	AND '	IME REM	AIN TI	Œ S	AME.				
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## GENERAL TERMS & CONDITIONS PURCHASE ORDER/CONTRACT

- ACCEPTANCE: Seller shall be bound by this order and its terms and conditions upon receipt of acceptance of this order.
- APPLICABLE LAW: The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 3. NON-FUNDING: All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 4. COMPLIANCE: Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
- MODIFICATIONS: This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
- 6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
- 7. WARRANTY: The Seller expressly warrants that the goods and/or services covered by this Order will: [a] conform to the specifications, drawings, samples or other description furnished or specified by the Buyer; [b] be merchantable and fit for the purpose intended; and/or [c] be free from defect in material and workmanship.
- CANCELLATION: The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the Seller.
- SHIPPING, BILLING & PRICES: Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
- 10. LATE PAYMENTS: Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the West Virginia Code.
- 11. TAXES: The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
- 12. RENEWAL: Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract is automatically null and void, and is terminated without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

Rev. 10/19/04

### Question

The John Deere warranty mileage and pickup is not included. We want to know if you have a way of getting the tractors to our facilities or if you're willing to pay the mileage. We want to be up front with everyone and make sure there are no surprises. The answer could reflect on which tractors from the different counties we bid on. Thank you for your attention to this question.

### Answer

The standard factory warranty should be in effect for the tractors and if they need warranty service the DNR will deliver tractor to the dealer and pick it up when service is complete.

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WV-368 STATE OF WEST VIRGINIA PURCHASING CONTINUATION SHEET	Buyer:	Page	Req. or P. O. No.:
Vendor:	Spending U	nit:	
· F	Requisition	No.:	DNR80171
ADDENDUM ACKNOW	-		
I hereby acknowledge receipt of the following che the necessary revisions to my proposal, plans an			
Addendum No.'s:			
No.1 4ES			
No. 2			
No. 3			
No. 4			
No. 5			
I understand that failure to confirm the recause for rejection of bids.	eceipt of th	ne adder	ndum(s) may be
		old Signature	
·	Circle	ompany	<i>!</i>
Andreanne	Upri	10	0,07

Exhibit 10 Rev. 11/96

### AFFIDAVIT

West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

### **EXCEPTION:**

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

### LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

### CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name:	"irclE (	Equipment	UC		
Authorized Signature:	Rosald	Comb	Date:	April 20	2007
Authorized Signature:	Norvece	<u> </u>		, V	

No Debt Affidavit (Revised 10/13/06)