

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation

DNR80139

PAGE

MADDRESS:CORRESPONDENCE:TO/ATTIENTION:OF:

JOHN ABBOTT 304-558-2544

RFQ COPY TYPE NAME/ADDRESS HERE West Virginia Signal & Light, Inc. HC 62 Box 15 Kenna, WV 25248

TERMS OF SALE

DIVISION OF NATURAL RESOURCES
PROCUREMENT OFFICE
CAPITOL COMPLEX
BUILDING 3, ROOM 630
CHARLESTON, WV
25305 304-558-3397

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# GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia
- 2. The State may accept or reject in part, or in whole, any bid
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee
- All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
- HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor

### INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form
- Unit prices shall prevail in cases of discrepancy
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

#### SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130



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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
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CHARLESTON, WV
25305 304-558-3397

FREIGHT TERMS F.O.B. DATE PRINTED SHIP VIA TERMS OF SALE: 02/01/2007 01:30PM 02/22/2007 BID OPENING TIME BID OPENING DATE: CAT. AMOUNT ITEM NUMBER UNITABLE UOP LINE QUANTITY THE "REASONABLE TIME" PERIOD SHALL ORIGINAL CONTRACT. DURING THIS "REASONABLE NOT EXCEED TWELVE (12) MONTHS. TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE. UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT. RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE YEAR PERIODS. CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN. OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANS-PORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME of work.) ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO SEE REVERSE SIDE FOR TERMS AND CONDITIONS. TELEPHONE SIGNATURE TITLE ADDRESS CHANGES TO BE NOTED ABOVE



VENDOR

SIGNATURE

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FREIGHT TERMS SHIP VIA TERMS OF SALE DATE PRINTED 02/01/2007 01:30PM BID OPENING TIME BID OPENING DATE: 02/22/2007 AMOUNT HAITPRICE ITEM NUMBER: QUANTITY UOP TINE THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT. IN THE EVENT THE VENDOR/CONTRACTOR FILES BANKRUPTCY: FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATI-CALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER. THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM. REV. 04/11/2001 VENDOR PREFERENCE CERTIFICATE CERTIFICATION AND APPLICATION\* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS). APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED: ) BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORA-TION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY I

SEE REVERSE SIDE FOR TERMS AND CONDITIONS:

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DIVISION OF NATURAL RESOURCES PROCUREMENT OFFICE CAPITOL COMPLEX BUILDING 3, ROOM 630

CHARLESTON, WV

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## EMERGENCY LIGHTING

The following specifications are for the Whelen Super-LED Talon™, Model TLN1B or equal The remote directional head assembly shall come complete with all standard mounting hardware and brackets to mount the unit on the windshield.

#### 10 DESIGN

- The directional head assembly shall have one (1) Linear Super-LED module which contains a minimum of six (6) individual Super-LEDs (Generation 3 5) that are mounted in a single reflector in a straight line with a diffuser panel in front of it to provide considerable light at a 90 degree angle. The unit shall be Blue and have a clear outer lens, and shall be mounted in black polycarbonate housing for long life and durability. The unit will be mounted inside the passenger compartment. It must come complete with a bail mounting bracket to allow the unit to be mounted to the windshield (via suction cups), dash, deck or headliner of the vehicle. The unit shall draw less than 5 amps and have a minimum 10 ft. cord with cigarette lighter plug that includes an On/Off switch and LED "On" indicator, all on the end of the plug.
- There shall be a minimum total of fifteen (15) flash patterns to choose from via a recessed button located on the back of the unit. Lights that have an external pattern control button are not acceptable. This will assist in the agency's effort to have the same lighting configuration on every vehicle. The unit will have a non-volatile memory and stay in the pattern selected until changed by the operator.
- The lighthead assembly shall measure a minimum of 5-1/2 inches long x 3-1/2 to 4 inches high with the mounting bracket, and a minimum of 2-1/4 inches deep without the shroud (The maximum size allowable is 5-3/4 inches with the shroud). The lighthead shall be molded polycarbonate with rounded over corners.
- The unit shall be supplied standard with a snap-on hood (also constructed of a polycarbonate material) with stick-on chrome to reduce flashback and increase light output.
- The outer lens shall be made of clear polycarbonate for stealth look. When the unit is off, it shall appear clear; when turned on, only then will the unit reflect a color.

#### 20 WARRANTY

The light assembly shall be warranted by the manufacturer to the end user directly, to be free from defects of material or workmanship for a period of two (2) years from date of

manufacture Super-LED modules shall be warranted for a period of five (5) years. Written proof of this warranty by the manufacturer must be furnished by the bidder and attached to the bid.

### 30 SAMPLE

- A sample may be requested and shall be provided for bid evaluation purposes only. The bidder is responsible for shipping to a and from the designated location as requested by the agency
- Mounting Options: The West Virginia Division of Natural Resources operates a variety of vehicles. Due to the wide applications of this light, all of the brackets must be made available to insure proper installation in every vehicle. Please indicate all available mounting bracket models and price.

# SPECIFICATION FOR A DUAL SWITCH

The following specifications are for the Whelen 2SWITCH w/ (2) PC1 switches or equal

#### 1.0 DESIGN

- The switch bracket will be made of aluminum. It will be bent at 90 degrees, "L bracket" It should measure a minimum of 3" across and maximum of 3.5 inches wide. It needs to hold 2 rocker type switches.
- 12 The rocker switches need to be lighted SPST, rated for 12volts and 15amps. The switch needs to be a minimum of 5/8" wide and a maximum of 3/4 inch wide.

#### 2.0 SAMPLE

A sample may be requested and shall be provided for bid evaluation purposes only The bidder is responsible for shipping to and from the designated location as requested by the agency

# AFFIDAVIT

West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount

#### **EXCEPTION:**

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entifies.

#### CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated

Vendor's Name: West Vikania Sianal	Light, Inc.
Authorized Signature: Vanu fry	
No Debt Affidavit (Revised 10/13/06)	