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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER DEFK7045 PAGE

ADDRESS CORRESPONDENCE TO ATTENTION OF:

304-558-2157

CHUCK BOWMAN

***709060825** 304-429-4233 BOGGS ROOFING INC PO BOX 7455

HUNTINGTON WV 25776-7455 DIV ENGINEERING & FACILITIES NATIONAL GUARD ARMORY 605 26TH STREET

DUNBAR, WV 25064

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- Awards will be made in the best interest of the State of West Virginia. 1.
- The State may accept or reject in part, or in whole, any bid. 2.
- All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division. 3.
- Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have 4. paid the required \$125.00 registration fee.
- All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term 5. of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- Payment may only be made after the delivery and acceptance of goods or services 6.
- Interest may be paid for late payment in accordance with the West Virginia Code. 7.
- Vendor preference will be granted upon written request in accordance with the West Virginia Code. 8.
- The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes 9.
- The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller 10.
- The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern all rights 11. and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written 12. agreement of the parties.
- BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this contract is automatically 13. null and void, and is terminated without further order
- HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate 14 Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160 103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

- Use the quotation forms provided by the Purchasing Division 1.
- SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications 2. must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications
- Complete all sections of the quotation form. 3.
- Unit prices shall prevail in cases of discrepancy. 4
- All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation. 5.
- BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time 6. of the bid opening Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

3-4-429-423 9-1-0C

resident was stated on



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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER

DEFK 7045

PAGE 7

ADDRESS CORRESPONDENCE TO ATTENTION OF:

CHUCK BOWMAN 304-558-2157

*709060825 304-429-4233 BOGGS ROOFING INC PO BOX 7455

HUNTINGTON WV 25776-7455

DIV ENGINEERING & FACILITIES NATIONAL GUARD ARMORY 605 26TH STREET

DUNBAR, WV 25064

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DEFK7045

PAGE 8

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PAGE 9

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Request for

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RFQ NUMBER DEFK7045

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BID BOND

KNOW ALL MEN BY THESE PRESENTS That we, the	e undersigned, <u>Boggs Roofing, Inc.</u>
of PO Box 7455, Huntington, WV 25776	, as Principal, and Western Surety Company
of U.S. Steel Tower, 600 Grant Street, Suite 500, Pittsburgh, PA	a corporation organized and existing under the laws of the State of
South Dakota with its principal office in the City of Sioux Fa	alls as Surety, are held and firmly bound unto the State
of West Virginia, as Obligee in the penal sum of Five Percent	(\$ 5%) for the payment of which
well and truly to be made, we jointly and severally bind ourselve	s our heirs administrators executors, successors and assigns
The Condition of the above obligation is such that when	reas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached Project DEFK7045, National Guard Armory in Dunbar, WV	hereto and made a part hereof to enter into a contract in writing for /, to reroof facility in according to plans and specifications.
hereto and shall furnish any other bonds and insurance required agreement created by the acceptance of said bid, then this obligations and effect. It is expressly understood and agreed that the lexceed the penal amount of this obligation as herein stated. The Surety, for the value received hereby stipulates an way impaired or affected by any extension of the time within which waive notice of any such extension.	enter into a contract in accordance with the bid or proposal attached by the bid or proposal and shall in all other respects perform the ation shall be null and void otherwise this obligation shall remain in full liability of the Surety for any and all claims hereunder shall, in no event, in diagrees that the obligations of said Surety and its bond shall be in no chithe Obligee may accept such bid and said Surety does hereby reunto set their hands and seals and such of them as are corporations are presents to be signed by their proper officers, this
	se presents to be signed by their proper officers. This
17th day of August 20 06	
Principal Corporate Seat	Boggs Roofing Inc. (Name of Principal) By (Must be President or Vice President)
	President (Title)
Surety Corporate Seal	Western Surety Company (Name of Surety) Ross E Johnson Attorney-in-Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Corporate seals must be affixed and a power of attorney must be attached

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents. That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Ross E Johnson, Patricia C Baire, Beverly A Holstine, Kathryn K Arthur, Leslie Boden, Individually

of Charleston. WV its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed

This Power of Attorney is made and executed pursuant to and by authority of the By-I aw printed on the reverse hereof, duly adopted, as indicated by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Senior Vice President and its corporate scal to be hereto affixed on this 5th day of December 2005

SOLON NAME OF THE PARTY OF THE

WESTERN SURETY COMPANY

Paul Bruflat Senior Vice President

State of South Dakota County of Minnehaha

- SS

On this 5th day of December, 2005, before me personally came Paul T. Bruflat, to me known, who being by me duly sworn did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Senior Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

November 30, 2006



Lleb Frell Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is stiff in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 17th day of August 2006



WESTERN SURETY COMPANY

J. Nelson Assistant Secretary

Authorizing By-Law

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7 All bonds, policies undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings. Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile