

VENDOR

RFQ COPY

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

REGNUMBER DCH07030

PAGESSS 1

ADDRESS CORRESPONDENCE TO ATTENTION OF KRISTA FERRELL 304-558-2596

DIVISION OF CULTURE & HISTORY

Danhill Construction Company PO Box 685 Gauley Bridge, WV 25085

CULTURAL CENTER
1900 KANAWHA BOULEVARD, EAST
CHARLESTON, WV
25305-0300 558-0220

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, confingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130



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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFO NUMBER DCH07030

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KRISTA FERRELL

ADDRESS CORRESPONDENCE TO ATTENTION OF 304-558-2596

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DIVISION OF CULTURE & HISTORY

CULTURAL CENTER 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV 25305-0300 558-0220

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DIVISION OF CULTURE & HISTORY

CULTURAL CENTER 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV 25305-0300 558-0220

RFQ COPY TYPE NAME/ADDRESS HERE Danhill Construction Co

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Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

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ADDRESS CORRESPONDENCE TO ATTENTION OF CO. KRISTA FERRELL

304-558-2596

RFO COPY TYPE NAME/ADDRESS HERE Dankill Const. Co.

DIVISION OF CULTURE & HISTORY

CULTURAL CENTER 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV 25305-0300 558-0220

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State of West Virginia
Department of Administration
Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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DIVISION OF CULTURE & HISTORY

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KRISTA FERRELL

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DIVISION OF CULTURE & HISTORY

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VENDOR

State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for PRONUMBER

DCH07030

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ADDRESS CORRESPONDENCE TO ATTENTION OF KRISTA FERRELL 304-558-2596

RFQ COPY TYPE NAME/ADDRESS HERE Bankill Const. Co.

DIVISION OF CULTURE & HISTORY

CULTURAL CENTER 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV 25305-0300 558-0220

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 10/12/2006 11/21/2006 BID OPENING DATE: OPENING TIME 01:30PM CLINE DO QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT THE WEST VIRGINIA STATE CODE, PURCHASING DIVISION RULES AND REGULATIONS, AND THE INFORMATION PROVIDED IN THE "REQUEST FOR QUOTATION" ISSUED BY THE PURCHASING DIVISION IS THE SOLE AUTHORITY GOVERNING THIS PROCUREMENT ANY INFORMATION PROVIDED IN SPECIFICATION MANUALS, OR ANY OTHER SOURCE! VERBAL OR WRITTEN, WHICH CONTRADICTS OR ALTERS THE INFORMATION PROVIDED FROM THE SOURCES AS DESCRIBED IN THE ABOVE PARAGRAPH IS VOID AND OF NO EFFECT. BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATI-CALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER. REV. 1/2005 NOTICE A SIGNED BID MUST BE SUBMITTED TO: DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130 THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED: SEALED BID SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE ADDRESS CHANGES TO BE NOTED ABOVE -064815



State of West Virginia
Department of Administration
Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for REGNUMBER Quotation

DCH07030

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Traveling South on I-79, take US 19 South Exit 59 (approx 35 miles) to US 60 East, Midland Trail (14 miles) to WV Route 41 South to Clifftop (1.5 miles)

Traveling East on I-64, take Exit 96 US 60 East, Midland Trail, to WV Route 41 South to Clifftop

Traveling West on I-64, from I-81 take the Sam Black Church Exit 156, to US 60 West, Midland Trail (35 miles) to WV Route 41 South to Clifftop (1.5 miles)

Traveling North on 1-77, take North Beckley Exit 48, US 19 to US 60, Midland Trail Highway. Take US 60 East and Route 41 South to Clifftop

The Camp may be contacted directly by phone. The number is 304.438.3005 from 10:00 AM to 2:00 PM.

Project:

Camp Washington Carver Great Chestnut Lodge

Renovations & Stabilizations

The Division of Culture and History requests bids for renovations to Log Structure at Camp Washington Carver, Fayette County, West Virginia.

Sealed bids will be received until 1:30 p.m on $\underline{11/21/2006}$ at the WV State Purchasing Division, 2019 Washington Street, East, Capitol Complex, Charleston, WV. 10/25/2006 @ 2:30 PM

A mandatory Pre-Bid Conference will be held on at the Camp Washington Carver, Great Chestnut Lodge.

No bids will be considered from other than those present at the Pre-Bid Conference.

The bidding documents consist of the Request for Quotations, plans and specifications.

For additional information contact:

Ryan Burns Assistant Museum Director Division of Culture & History 1900 Kanawha Boulevard, East Charleston, WV 25305

Telephone: (304) 558-0220, Ext. 172

Request for quotations may be obtained by contacting: Krista Ferrell . Senior Buver

, Senior Buyer

Finance and Administration, Purchasing Division

2019 Washington Street, East

Charleston, WV 25305 Telephone: (304) 558-2544

Plans and specifications may be obtained by contacting:

L. A. Gates Company 2302 South Fayette Street Beckley, WV 25801

Telephone: (304) 256-1616, Ext. 309

Fax: (304) 256-1617

A refundable deposit is required for bid documents.

The bidder understands that to the extent allowed by the West Virginia Code, the Owner reserves the right to waive any informality or irregularity in any Bid, or Bids, and to reject any or all Bids in whole or in part: to reject a bid not accompanied by the required bid security or by other data required by the Bidding Documents; to reject any condition of the bid by the Bidder that is any way inconsistent with the requirements, terms, and

INVITATION TO BID

conditions of the Bidding Documents; or to reject a bid that is in any way incomplete or irregular.

The Bidder, if successful and awarded the contract, agrees that all work is to be compete within 120 consecutive calendar days following receipt of the Owner's written Notice to Proceed. For each calendar day of delay in achieving completion, the Contractor shall be liable for, and shall pay the Owner liquidated damages in the amount of \$100.00 per day.

Any work performed or any materials contracted for prior to the receipt of the Owner's written Notice to Proceed, shall be at the Bidder's risk.

Upon receipt of the Owner's written notice of acceptance of this bid, the Bidder agrees that he shall execute and deliver the contract along with insurance certificates as set forth in the Bidding Documents to the Owner within ten (10) consecutive calendar days, or the Bidder shall forfeit the security deposited with this bid.

PROGRESS PAYMENTS – The CONTRACTOR will make current estimates in writing once each month on AIA Forms G702 and G703 on or before the date set by the OWNER at the time of starting the WORK. The progress payments shall be a true estimate of the materials complete in place and the amount of WORK performed in accordance with the CONTRACT during the preceding month and the value thereof figured at the CONTRACT unit prices or based on the approved schedule of value. Should there be any doubt of the OWNER as to the integrity of any part of the COMPLETED work, the estimates for that portion will not be allowed modified by the CONTRACTOR accordingly. CONTACTOR shall submit evidence to document the extent of progress payments as required by the OWNER.

Progress payments will not be made when the total value of the WORK done since the last estimate amounts to less than Five Hundred Dollars (\$500.00). From the total of the amounts ascertained as payable, an amount equivalent to five percent (5%) will be deducted and retained by the OWNER until completion of the entire CONTRACT in an acceptable manner. The balance, less all previous payments, will be certified for payment by the OWNER.

When the WORK under contract has been completed and its acceptance is recommended by the OWNER, the retainage shall be released and paid to the CONTRACTOR.

INFORMATION FOR BIDDERS

INFORMATION FOR BIDDERS

1. Pre-Bid Conference

A mandatory Pre-Bid Conference will be held on site at the Camp Washington Carver-Great Chestnut Lodge on the 25th day of October , 20 06 , at 2:30 PM to discuss the project. No bids will be considered from other than those present at the Pre-Bid Conference.

2. Receipt and Opening of Bids

Bids shall be properly executed and submitted to the office of the State Director of Purchasing, 2019 Washington Street, East, Charleston, West Virginia, with duplicate bids submitted to the Bid Observer, State Auditor's Office, Room W-104, State Capitol Building, Charleston, West Virginia, and then publicly opened and read aloud.

The OWNER may consider informal any bid not prepared and submitted in accordance with these provisions and may waive any informalities in or reject any and all bids. Any bid may be withdrawn prior to the above-scheduled time for the opening of bids or authorized postponement thereof. No bidder may withdraw a bid within ninety (90) days after the actual opening of bids. Any bid received after the time and date specified will not be considered.

3. Preparation of Bid

Each bid should be submitted on the prescribed form and in accordance with the Director of Purchasing's requirements. All blank spaces for bid prices must be filled in, in ink or typewritten, in both words and figures.

Each bid should be submitted in an envelope supplied by the Director of Purchasing, Department of Finance and Administration, in accordance with purchasing regulations.

4. Telegraphic Modification

Any bidder may modify his bid by telegraphic communication at any time prior to the scheduled closing time for receipt of bids, provided such telegraphic communication is received by the closing time, and provided further, the OWNER is satisfied that a written confirmation of the telegraphic modification over the signature of the bidder was mailed prior to the closing time. Telegraphic modifications must be received by both the Purchasing Division and the State Auditor's Office – Bid Observer.

The telegraphic communication should not reveal the bid price, but should provide the addition or subtraction or other modification so that the final prices or terms will not be known by the OWNER until the sealed bid is opened. If written confirmation is not received within two (2) days, from the closing time, no consideration will be given to the telegraphic modification.

5. Method of Bidding

The OWNER invites the bids as stipulated in the bidding documents and as prescribed in the bid forms. No alternate proposals except those stated on the bid forms will be accepted. Conditional bids will not be accepted.

6. Qualification of Bidder

The OWNER may make such investigations as he deems necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the OWNER all such information and data for this purpose as the OWNER may request. The OWNER reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the OWNER that such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein.

7. Bid Security

Each bid must be accompanied by certified check of the bidder or a bid bond prepared on an insurance company form duly executed by the bidder as principal and having as surety thereon a surety company approved by the OWNER in the amount of five percent of the bid. Such checks or bid bonds will be returned to all except the three lowest bidders within three days after the opening of the bids, and the remaining checks or bid bonds will be returned promptly after the OWNER and the accepted bidder have executed the contract, or if no award is made within 30 days after the date of the opening of bids, upon demand of the bidder at any time thereafter, so long as he has not been notified of the acceptance of his bid. Sample Bid Bond forms are included in Bidding Forms section.

8. Liquidated Damages for Failure to Enter Into Contract

The successful bidder, upon his failure or refusal to execute and deliver the contract and bonds required within 10 days after he has received notice of the acceptance of his bid, shall forfeit to the OWNER, as liquidated damages for such failure or refusal, the security deposited with his bid.

9. Time of Completion and Liquidated Damages

All work shall be completed within 120 calendar days from the date of the

CIP

written notice to proceed. Bidder must agree also to pay as liquidated damages, the sum \$100.00 for each consecutive calendar day thereafter as hereinafter provided in the General Conditions.

10. Examination of Contract Documents and Site

Each bidder must inform himself fully of the conditions relating to the construction of the project and the employment of labor thereon. Failure to do so will not relieve a successful bidder of his obligation to furnish all material and labor necessary to carry out the provisions of his contract. The bidder is required to examine carefully the Contract Documents and the site of the work contemplated. The submission of a bid shall be considered prima facie evidence that the bidder has made such examination and has judged for and satisfied himself as to the character, quality, and the quantity of work to be performed and material required to be furnished under the Contract.

11. Addenda and Interpretations

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No Interpretation of the meaning of the plans, specifications, or other pre-bid documents will be made to any bidder orally.

Every request for such interpretations should be in writing addressed to:

Krista Ferrell
West Virginia Purchasing Division
2019 Washington Street, East
Post Office Box 50130
Charleston, West Virginia, 25305-0130

To be given consideration such interpretations must be received at least fourteen (14) days prior to the date fixed for the opening of bids. Any and all such interpretations and any supplemental instructions will be in the form of written addenda to the specifications which, if issued, will be mailed to all prospective bidders (at the respective addresses furnished for such purposes), not late than ten (10) days prior to the date fixed for the opening of bids. Failure of any bidder to receive any such addendum or interpretation shall not relieve such bidder from any obligation under his bid as submitted. All Addenda so issued shall become part of the Contract Documents.

12. Security for Faithful Performance

Simultaneously with his delivery of the executed contract, the Contractor shall furnish a surety bond or bonds as security for faithful performance of this contract and furnishing materials in connection with this contract, as specified in the General Conditions included herein. The surety on such bond or bonds shall be a duly authorized surety company satisfactory to the OWNER. (See

sample of Performance Bond-Labor Material Payment Bond at conclusion of Information for Bidder

13. Power of Attorney

Attorneys-in-fact who sign bid bonds or contract bonds must file with each bond a certified and effectively dated copy of their power of attorney.

14. <u>Laws and Regulations</u>

The bidder's attention is directed to the fact that all applicable State laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the contract throughout, and they will be deemed to be included in the contract the same as though herein written out in full.

15. Method of Award - Lowest Qualified Bidder

If at the time this contract is to be awarded, the lowest Base Bid submitted by a responsible bidder does not exceed the amount of funds then estimated by the OWNER as available to finance the contract, the contract will be awarded on the Base Bid and alternates as they may apply. If such bid exceeds such amount, the OWNER may reject all bids or may award the contract on the Base Bid combined with such deductible alternates in the Form of Bid, as produces a net amount which is within the available funds.

16. <u>Insurance Coverage</u>

The Contractor shall present evidence to the OWNER of adequate coverage for Public Liability and Property Damage Insurance to protect the OWNER from any claim of damage, which might arise from any accident or carelessness during the life of this contract.

17. West Virginia Workers' Compensation

All employees engaged in the work of this contract shall be covered by State Compensation Insurance.

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18. Wage Rates

All employees engaged in the work of this contract shall be paid at least the minimum wage scales for the various trade classifications as established by the State Commissioner of Labor for the West Virginia area and in accordance with State Statutes in county where the work is being performed. All employees will be shown a copy of the wage scale for this particular area and a copy will be posted in a conspicuous place on the job.

19. Vendor's Number

In-order for any-bid or bids to be considered, vendors must have filed a vendor's certificate and obtained a vendor's number from the Purchasing Division prior to the award of a contract. Application for such certificate and vendor's number may be obtained from the Purchasing Director, Department of Finance and Administration, 2019 Washington Street, East, Charleston, West Virginia 25305.

20. Contractor's Personnel Requirements

The official title of person signing the bid shall be shown.

If a firm is a partnership, the full partner ship name shall be shown, and the bid shall be signed by a partner. If a firm is a single proprietorship, the full name shall be shown and the bid shall be signed by the sole OWNER. If the bid of a partnership or singe proprietorship is signed by a person other than the partners and the OWNERS, there should be attached a written, duly acknowledged power of attorney clearly giving and showing that the signer has power sufficient to bind the partners and OWNERS of the firm to the bid.

If the firm is a corporation, and the person signing the bid is neither the president nor vice president of the corporation, there should be attached a written, duly acknowledged power of attorney or corporate resolution giving and showing that the signer has sufficient power to bind the corporation to the bid.

Sufficient evidence that the person signing the bid has the power to bind the offering company must be received by the Purchasing Division prior to the issuance of a contract.

| REO | Nο | DCH07030 | l |
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AFFIDAVIT

West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions.

"Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law, or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood. marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION:

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING:

The vendor must be licensed in accordance with any and all state requirements to do business with the state of West Virginia.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

| Vendor's Name: | Danhill Construction | Company | |
|-----------------------|----------------------|---------|---|
| Authorized Signature: | Robert D. Hill | Date: | s |

No Debt Affidavit Revised 02/08/06



MODUMA

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Guotation DCH0703

DCH07030

ADDRESS CORRESPONDENCE TO ATTENTION OF KRISTA FERRELL 304-558-2596

RFQ COPY TYPE NAME/ADDRESS HERE

> **Danhill Construction Company** PO Box 685 Gauley Bridge, WV 25085

DIVISION OF CULTURE & HISTORY

CULTURAL CENTER 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV 25305-0300 558-0220

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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

Renovation of Log Structure at Camp Washington Carver in Fayette County, West Virginia DCH07030 Pre-Bid Conference

MEETING MEMO

Date of Meeting:

October 25, 2006

This Meeting Memorandum is taken from notes and from memory and will constitute the basis upon which this project will proceed. If any additions or corrections to this memorandum are required, Please notify Ms. Krista Ferrell, Buyer; WV Division of Purchasing.

- 1. The Meeting opened at 2:30PM.
- 2. Attendees were reminded to sign in to record their presence at the Conference.
- 3. Introductions were made of the Owner's Representatives and the Architect's Representative.
- 4. Randy McClain, Site Manager of Camp Washington Carver, was identified as the point of contact at the Camp for contractors.
- 5. The Request for Quotation (RFQ) was reviewed
 - a. The Bid opening date was identified as Nov. 21, 2006
 - b. The contract length of 120 days was indicated to the attendees.
 - c. The rest of the RFQ was touched on. There were no questions regarding the general content of the RFQ.
- 6. It was indicated that the building was on the Federal Historic Building Register and that Prime Contractors, or their Sub-Contractors would need to show experience in work with the Federal Secretary of Interior's Standards for Historic Preservation.
- 7. It was indicated to Contractors that some work would be conducted by the Division of Culture and History's in house staff and that work needed to be carefully coordinated with the Owner.
- 8. The utilities coordination was covered with the caveat that water needs needed to be coordinated with the Owner since the Camp produces it's own water supplies and that since water disposal was through a septic system Contractors were cautioned that disposal of chemical waste using the Camp's sewer system was forbidden.

- 9. The Architect's representative then conducted a page by page review of the print set for the project.
- 10. Contractors were reminded that:
 - a. All questions following the pre-bid conference were to be referred, in writing to Krista Ferrell, Buyer; WV Division of Purchasing and that contact information was on the RFQ.
 - b. Future site visits for bid refinement and verifying site conditions were permissible if arranged in advance and contractors were cautioned not to ask On-Site staff specific questions regarding the project. General information was permissible.
 - c. Contractor's were reminded to be sure to sign the RFQ where indicated on Page 7 when submitting their bid.
- 11. The floor was then opened for questions and a walk around was conducted:
 - Q: Do all of the trusses in the Great Hall of the lodge get treated?
 - A: Yes all of the trusses get reinforced.
 - Q: Why are we reinforcing the trusses? Are we (the Owner) having a deflection problem with the trusses?
 - A: Not necessarily. The primary purpose is to repair local failures and to better distribute loading.
 - Q: Question concerning details for treating the ends of logs.
 - A: Architect referred contractor to plan details.
 - Q: Question concerning special caulking for logs
 - A: Architect referred Contractor to Project Specifications.
 - Q: Are all truss bolts serviceable?
 - A: Yes, we believe they are.
 - Q: Are there alternates for this project?
 - A: No there are not on this project.
- 12. The meeting was closed at 3:15 PM.

END OF MEETING NOTES

Attachments:

Pre-Bid Conference Sign In Sheet (2 pages)

Page __/_ of _2_ pages

Date: 10/25/06

Pre-Bid Conference

SIGN IN SHEET

PLEASE PRINT LEGIBLY! The information that you provide is our only means for

Project No. : DCH 07030

| timely manner! | | | | |
|----------------|------------|---|--|--|
| | <u>Fin</u> | m & Representative Name | Mailing Address | Telephone & FaxNumbers |
| | 1. | MARK LYNCH ONVISION OF COLTONS | 1700 KAJAUHA DILUS E | T:364 556-0220 F: |
| | 2. | Dan Hill Danhill Const | P.O. Box 685 Gauley Budge, V. La | T: <u>304~632-</u> /600 F: <u>632-</u> /50/ |
| | 3. | JR. JONES OVAL C/M | Summer ST Chaple: Too, WVA | T: <u>304-347-</u> 8820 F: <u>347-</u> 8821 |
| | 4. | BORES CO. | Beckly WV. 27801 | T(304) 256-1616 F:(304) 256-1617 |
| | 5. | SHAWWOOD LA ESTEITMA AUTIQUE CABINSTER | W 109 E. Washington 106 E. Washing and 500 | T: 646-45017612 F: 1048-7209 |
| | 6. | Kyle Const Co Ken Kyle | lo Bux 280, 1800 Hebsful Rell Summelsum pur 24657 | T:304.871.28% F: 871-5040 |

8. DON KLINGENSMISH P.O. BOX 18032 T: 252 9202
Allegheny Restoration Margantown, WV F: 262 9200

821 JOHNSON CKED T: 577-6217 VARLADO INV

9. TEANIC CLORDIA 1900 KAUALHA Blad

Page <u>2</u> of <u>2</u> pages

Pre-Bid Conference

SIGN IN SHEET

| Project No. : DCH 0/030 | L. | Date: 10/25/06 | | | |
|---|------------------|--|--|--|--|
| PLEASE PRINT LEGIBLY! The information that you provide is our only means for contacting you! The FAX number is essential for contacting the attendees in a timely manner! | | | | | |
| Firm & Representative Name | Mailing Address | <u>Telephone &</u> <u>FaxNumbers</u> | | | |
| 1. ROWSON MCCLAIN SITE MANAGER | BOX 59 CAME WASH | CARVEK T: 438-3005 F: 438-3006 | | | |
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| | DCH07030 |

BID BOND

| | | | | | | uction Company |
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| of Gaule | y Bridge | <u>, West Virg</u> | inia | _, as Principal, | and Colo | nial Surety Co. |
| of Montv | ale , New | Jersey , | a corporation o | rganized and e) | dsting under | the laws of the State of |
| NJ with | its principal office in t | he City of \underline{Montv} | ale | _, as Surety a | re held and fi | rmly bound unto the State) for the payment of which, |
| of West Virginia, as Ob | igee, in the penal sui | n of Thirteen | Thousan | d (\$ 13,40) | 0.00 |) for the payment of which, |
| well and truly to be mad | ie, we jointly and sev | erally bind ourselve | s, our heirs, adn | ninistrators, exe | cutors, succe | sssors and assigns. |
| | | • | | | | |
| The Condition | of the above obligation | on is such that wher | eas the Principa | al has submitted | I to the Purch | nasing Section of the |
| | | | | | | a contract in writing for |
| Renovations | | tructure at | Camp Wa | shington | Carver | in Fayette |
| County, Wes | t Virginia | Walance and Control of Control o | | | ~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~ | · · · · · · · · · · · · · · · · · · · |
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| NOW THERE | FORE, | | | | | |
| | shall be rejected, or | . 6 . 8 | | | | L14 |
| (b) If said bid hereto and shall furnish | | | | | | bid or proposal attached respects perform the |
| agreement created by t | he acceptance of sale | d bid, then this oblig | ation shall be n | uli and void, oth | erwise this o | bligation shall remain in full |
| | | | liability of the Si | urety for any an | d all claims h | ereunder shall, in no event, |
| exceed the penal amou | nt of this obligation a | s nerein stated. | | • | | |
| The Surety fo | r the value received. | hereby stimulates ar | id agrees that th | ne obligations o | f said Suretv | and its bond shall be in no |
| way impaired or affecte | d by any extension o | the time within whi | ch the Obligee i | nay accept suc | h bid, and sa | id Surety does hereby |
| walve notice of any suc | h extension. | | | | | |
| IN WITNESS | WHEREOF, Principal | and Surety have he | ereunto set their | hands and sea | ls, and such | of them as are corporations |
| have caused their corpo | , | | | | | |
| 21 day of Nove | mber | , 20 06. | Ÿ | | | |
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| Principal Corporate Sea | ai | | | <u>Danhil</u> | | ruction Company |
| • | | | | | (Name o | of Principal) |
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| | • | | • | Antho | ny J. C | imasko |
| | | | | ******** | | ey-in-Fact |

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals must be affixed, a power of attorney must be attached.

Colonial Surety Company

Administrative Office 50 Chestnut Ridge Road Montvale, NJ 07645

CONSENT OF SURETY

| Division of Culture & History | ory | |
|-------------------------------|----------------|------------|
| Cultural Center, 1900 Kar | nawha Blvd, E. | |
| Charleston | , WV | 25305-0300 |

Renovations to a Log Structure at Camp Washington Carver in Fayette County, West Virginia.

COLONIAL SURETY COMPANY organized and existing under the laws of the Commonwealth of Pennsylvania and duly qualified to transact business in the State of WV hereby agrees that **Danhill Construction Company**

Glen Ferris , WV has submitted a proposal on the captioned project. We hereby agree that in the event an award is

Danhill Construction Company

Glen Ferris , WV

that we will provide the required performance, payment and/or maintenance bonds.

Signed and sealed this 21st day of November 2006.

COLONIAL SURETY COMPANY

BY: UNUNDY, Umaske Anthony J. Cimasko (Attorney-in-Fact)

COLONIAL SURETY COMPANY

Duncannon, Pennsylvania

Administrative Office: 50 Chestnut Ridge Road, Montvale, New Jersey 07645

GENERAL POWER OF ATTORNEY

| Know all Men by These Presents, That COLONIAL SURETY COMPL of the Commonwealth of Pennsylvania and having an administrative make, constitute and appoint | office in Montvale, Bergen County, NJ does by these presents |
|--|---|
| Anthony J. Cir of Montvale and the State of New Jersey its true and lawful Attorne its name, place and stead, to execute, acknowledge and deliver. | |
| Any and All | 3 onds |
| and to bind the Company thereby as fully and to the same extent as if porate seal of the Company and duly attested by its Secretary, herel may do in the premises. Said appointment is made under and by autho of the Colonial Surety Company at a meeting held on the 25th day of | by ratifying and confirming all that the said Attorney(s)-in-Fact rity of the following resolution adopted by the Board of Directors |
| "Be it Resolved, that the President, any Vice-President, any Secretal full power and authority to appoint any one or more suitable persons the Company subject to the following provisions: | y or any Assistant Secretary shall be and is hereby vested with as Attorney(s)-in-Fact to represent and act for and on behalf of |
| "Section I. Attorney-in-Fact. Attorney-in-Fact may be given full por Company, to execute, acknowledge and deliver, any and all bonds, conditional or obligatory undertakings and any and all notices and thereunder, and any such instruments so executed by any such Attor the President and sealed and attested by the Corporate Secretary." | recognizances, contracts, agreements of indemnity and other documents canceling or terminating the Company's liability |
| "In Witness Whereof, Colonial Surety Company has caused these present and its corporate seal to be hereto affixed the day of | |
| State of New Jersey County of Bergen SS.: Surety Control Incorporated 1930 Annsylvania | COLONIAL SURETY COMPANY By Wayne Nunziata, President |
| On this 8th day of Septer | nber, in the year 2006, before me |
| | , a notary public, personally appeared |
| | personally known to me to be the person who |
| | , on behalf of the corporation therein named and |
| acknowledged to me that the corporation executed it. | • |
| Notary Public My Commission Expires September 2, 2010 | Theresa Simmons Notary Public |
| I, the undersigned Secretary of Colonial Surety Company, hereby copy of the Original Power of Attorney issued by said Company, and in force and effect. | ertify that the above and foregoing is a full, true and correct |
| And I do hereby further certify that the Certification of this Power cauthority of the following resolution adopted by the Board of Direct and held on the 30th of January 1968, and that said resolution has n | tors of the Colonial Surety Company at a meeting duly called |
| RESOLVED, that the signature of the Secretary or any Assistant Se be affixed or printed by facsimile to any certificate to a Power of Att nature and seal shall be valid and binding upon this Corporation." | cretary of this Corporation, and the seal of Corporation, may |
| GIVEN under my hand and the seal of said Company, at Montvale November , 20 06 | , New Jersey this <u>21st</u> day of |
| For verification of the authenticity of this Power of Attorney you may call (201) 573-8788 and ask for the Power of Attorney clerk. Please refer to the above named individual(s) and details of the bond to which the power is attached. | Hyll Frederick S. Gallo, Secretary |

| State of West | Virginia |
|----------------|----------|
| County of Fays | tle |

AND NOW, this **21st** day of **November**, in the calendar year of **2006**, before me, a duly appointed and commissioned notary public, came the identified subscriber to the within instrument or instruments, and/or the demonstrated attorney-in-fact for said signatory and subscriber on said instrument or instruments, Anthony J. Cimasko, attorney-in-fact and Vice President of Colonial Surety Company, an insurance company duly organized and existing under the laws of the Commonwealth of Pennsylvania and which is authorized to conduct business in this State, and that as such being authorized to do so, acknowledged that the within instrument or instruments were executed as the authorized act of his disclosed principal for the purposes therein contained, and declared to be a person executing said instrument or instruments as attorney-in-fact and with full capacity and competency, at the request of and on behalf of Colonial Surety Company had authorized the execution by the aforesaid attorney-in-fact of said instrument or instruments with the intent to be legally bound as required by common and statutory law.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

A Notary Public of West Vugunia
My Commission Expires on March 28 2015

Notary Public in and for the

County of Fayette _
State of West Virginia

NOTARY PUBLIC

