



February 22, 2007

WORKFORCE West Virginia  
5301A - FAM Administration  
Room 618  
112 California Avenue  
Charleston, West Virginia 25305-0112

We are pleased to submit our proposal to serve as independent Certified Public Accountants to perform the special agreed upon procedures for subrecipients and provide routine technical assistance permitted under *Government Auditing Standards* for WORKFORCE West Virginia. Suttle & Stalnaker, PLLC welcomes this opportunity to serve you. We are particularly well suited to serve you since our experience is especially strong in working with West Virginia State government and governmentally funded organizations.

The team which we have assembled to serve WORKFORCE West Virginia has a long-standing relationship with various State and local government organizations which means that we know and understand the difficult issues and how to address them. Our primary team members have extensive technical knowledge of and experience with Federal and State grants and will be available at your request. Your engagement member will be Chris Dewese. He has been engagement member for audits of West Virginia Bureau of Employment Programs, West Virginia Department of Transportation, and numerous other governmental organizations.

We will serve WORKFORCE West Virginia in a dedicated manner and you will be a top priority client of our office. We would appreciate the opportunity to meet personally to further discuss this written proposal. We possess all of the technical and professional qualifications to serve WORKFORCE West Virginia in the most effective manner. Please feel free to contact Horace Emery or Chris Dewese in respect to any questions you may have concerning this proposal. This proposal is a firm and irrevocable offer for ninety (90) days.

Very truly yours,

*Suttle & Stalnaker, PLLC*

BEP 07057



JOE MANCHIN III  
GOVERNOR

STATE OF WEST VIRGINIA  
**DEPARTMENT OF ADMINISTRATION**  
**PURCHASING DIVISION**  
2019 WASHINGTON STREET, EAST  
P.O. BOX 50130  
CHARLESTON, WEST VIRGINIA 25305-0130

ROBERT W. FERGUSON, JR.  
CABINET SECRETARY

DAVID TINCHER  
DIRECTOR

Date: February 22, 2007

RFQ: BEP07057

Project: Accounting Services

The responses for this Request for Quotation are too large to scan and post online. To view these responses in their entirety, please contact the buyer, Krista Ferrell, at 304-558-2596 to set up an appointment.

Thank you for your interest in this project.

Sincerely,

A handwritten signature in cursive script that reads "Krista S. Ferrell".

Krista S. Ferrell  
Senior Buyer  
File 21  
West Virginia Purchasing Division

**Respondents to this RFQ are as follows:**  
**Gibbons & Kawash**  
**Suttle & Stalnaker**