



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
ABC29

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
BUYER 32 304-558-0492

VENDOR

\*709035519 304-755-8111  
 JEFFERDS CORPORATION  
 PO BOX 757US ROUTE 35 WEST  
 ST ALBANS WV 25177

SHIP TO

ALCOHOL BEVERAGE CONTROL  
 COMMISSION  
 322 70TH STREET, S.E.  
 CHARLESTON, WV  
 25304-2900 558-2487

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/05/2006	NET 10	BEST WAY	DELIVERED	PREPAID

BID OPENING DATE: 09/21/2006 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
REQUEST FOR QUOTATION						
THE PURCHASING DIVISION IS SOLICITING BIDS FOR THE ALCOHOL BEVERAGE CONTROL ADMINISTRATION TO PROVIDE AN LPG POWERED FORK LIFT FOR ITS NITRO, WV WAREHOUSE.						
ATTACHMENTS:						
1. SPECIFICATIONS						
2. AFFIDAVIT						
DELIVERY:						
DELIVERY SHALL BE MADE WITHIN 90 DAYS UPON RECEIPT OF THE PURCHASE ORDER.						
DELIVERY COSTS SHALL BE INCLUDED IN THE PRICE QUOTATION.						
FORK LIFT MUST BE ASSEMBLED AND SERVICED READY TO OPERATE UPON DELIVERY.						
0001	1	EA		560-75		# 34,891. <sup>00</sup>
VENDOR PREFERENCE CERTIFICATE						
CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS).						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
<i>Andy R. Barnett</i>	304-755-8111	9-19-2006
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
SALES REPRESENTATIVE	55-0336065	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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<p>A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>( ) BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>(✓) BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>( ) BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION.</p> <p>B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>(✓) BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
<i>Mandy R. Barnett</i>	304-755-8111	9.19.06
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
SALES	55-0336065	

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<p>PRECEDING SUBMISSION OF THIS BID;            OR            ( ) BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p> <p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX &amp; REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Mandy N. Barnett</i>	TELEPHONE 304-755-8111	DATE 9.19.2006
TITLE SALES	FEIN 055-0336065	ADDRESS CHANGES TO BE NOTED ABOVE

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<p>CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p> <p>BIDDER: <u>JEFFERDS CORPORATION</u></p> <p>DATE: <u>9-18-2006</u></p> <p>SIGNED: <u>Mindy R. Barnett</u></p> <p>TITLE: <u>SALES REPRESENTATIVE</u></p> <p>* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B". (REV. 12/00)</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION          PURCHASING DIVISION          BUILDING 15          2019 WASHINGTON STREET, EAST          CHARLESTON, WV 25305-0130</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE	TELEPHONE	DATE	
<u>Mindy R. Barnett</u>	<u>304-755-8111</u>	<u>9-19-2006</u>	
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	
<u>SALES</u>	<u>55-0336065</u>		

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<p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER:      RON PRICE-----</p> <p>RFQ. NO.:      ABC29-----</p> <p>BID OPENING DATE:      9/21/2006-----</p> <p>BID OPENING TIME:      1:30 PM-----</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:            304-755-7544-----</p> <p>CONTACT PERSON (PLEASE PRINT CLEARLY):            Monty BARNETT-----</p> <p>***** THIS IS THE END OF RFQ      ABC29 ***** TOTAL:      \$34,891.<sup>00</sup></p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
<i>Monty P. Barnett</i>	304-755-8111	9.19.2006
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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# A F F I D A V I T

## West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate.

## DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions.

"Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

## EXCEPTION:

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

## LICENSING:

The vendor must be licensed in accordance with any and all state requirements to do business with the state of West Virginia.

## CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit [www.state.wv.us/admin/purchase/privacy](http://www.state.wv.us/admin/purchase/privacy) for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: JEFFERDS CORPORATION

Authorized Signature: Mindy K. Barnett

Date: 9-18-2006



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				ADDENDUM 01		
				THIS ADDENDUM IS ISSUED TO CHANGE THE LANGUAGE/ REQUIREMENT IN THE SPECIFICATIONS ON PAGE 40F THE ORIGINAL REQUEST FOR PROPOSAL. ORIGINAL LANGUAGE/REQUIREMENT: "MUST HAVE A MECHANISM TO PROMOTE LATERAL STABILITY." CHANGE TO: "IT IS PREFERRED THAT THE FORK LIFT HAS A MECHANISM TO PROMOTE LATERAL STABILITY."		
				***** NO ADDITIONAL CHANGES *****		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Monty R. Barnett</i>	TELEPHONE 304.755.8111	DATE 9.19.06
TITLE SALES	FEIN 55-0334065	ADDRESS CHANGES TO BE NOTED ABOVE

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Vendor: JEFFEROS CORPORATION      Spending Unit: \_\_\_\_\_

Requisition No : ABC 29

ADDENDUM ACKNOWLEDGEMENT

I hereby acknowledge receipt of the following checked addendum(s) and have made the necessary revisions to my proposal, plans and/or specifications, etc

Addendum No.'s:

- No 1 ✓
- No 2 \_\_\_\_\_
- No 3 \_\_\_\_\_
- No 4 \_\_\_\_\_
- No 5 \_\_\_\_\_

I understand that failure to confirm the receipt of the addendum(s) is cause for rejection of bids

Mary R. Barnett  
Signature

JEFFEROS CORPORATION  
Company

9.18.06  
Date



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To: Alcohol Beverage Control  
322 70th Street, S.E.  
Charleston, WV 25304  
Attn: Betty Francisco

Date: September 19, 2006  
Our Ref: 096-0349-21  
Phone: (304) 558-2487

We respectfully submit this quotation for a **Toyota** Forklift Truck:

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***Toyota, World's #1 Manufacturer of Forklift Trucks!***

**Toyota Model 7FGCU25**, Cushion Tires, LP Gas Powered Quality Engineered Forklift Truck (1 Each) as described in the enclosed literature with the following specifications:

This Toyota forklift complies with applicable Federal Environmental Protection Agency (EPA) regulations requiring that forklifts powered by spark ignited engines sold in the United States and its territories must meet exhaust emission regulations. This includes gasoline, LPG exclusive, and dual fuel (not diesel). To comply with these regulations, this truck includes a 3-Way Catalytic Muffler System as standard equipment.

***System of Active Stability (SAS)*** SAS is an electronic control system that can detect and respond to changes in forklift operation. SAS reacts through three key systems:

- 1. Active Control Rear Stabilizer**  
Helps reduce the possibility of tipover when a forklift takes a corner too sharp or too fast. When it senses instability, SAS instantly locks the rear axle to widen the forklift's support area and increase lateral stability.
- 2. Active Mast Function Controller**  
Provides features that help operators handle loads at high heights. The forward tilt is limited whenever a load is lifted past a preset mast height. Also, dependent on the forks' height, the reverse tilt speed is governed to help prevent the load from becoming unstable.
- 3. Automatic Fork Leveling**  
Allows operators to handle loads safer and easier by positioning the mast forks horizontally with just the push of a button, as the mast is being tilted forward.

***Mast*** Toyota wide-view **2-stage mast** Toyota pioneered wide-view mast with all-roller design has excellent forward vision, assuring greater productivity and less operator fatigue. Lift cylinders protected by mast channels to reduce expensive cylinder repairs. Central hydraulic power system with 3-section valve standard. Mast specifications:

- Lift Height - 132"
- Overall Lowered Height - 83 3"
- Free Lift - 6.1" with standard Load Backrest

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<b><i>Lifting Capacity</i></b>	<b>Basic Capacity - 5,000 lbs. @ 24" load center</b> <b>Actual Capacity, based on the quoted specifications, - 5,000 lbs. @ 24" load center to 131.5" MFH</b>
<b><i>Tilt</i></b>	6 degrees forward and 10 degrees backwards
<b><i>Carriage</i></b>	ITA Hook-type, 36" Carriage
<b><i>Forks</i></b>	
<b><i>Load Backrest</i></b>	48" high standard
<b><i>Attachments</i></b>	<b>4 Way Valve (With 3rd &amp; 4th Function Hosing)</b>
<b><i>Speeds</i></b>	Travel Speed - 10.6 MPH Lift Speed - 126 FPM
<b><i>Engine</i></b>	Toyota Model 4Y Industrial Engine 4 cylinder, overhead valve, 5 main bearing crankshaft with 8-point balancing (electronic ignition) 136 cu. in. displacement, 53 HP @ 2400 RPM Cyclone air cleaner with snorkel air intake mounted in overhead guard post Clogged air cleaner warning light
<b><i>Transmission</i></b>	Powershift Automatic, 1 speed forward, 1 speed reverse standard
<b><i>Steering</i></b>	Hydrostatic Power Assisted with Memory Tilt Steering Wheel
<b><i>Additional Equipment</i></b>	<b>Adjustable Volume Back-up Alarm (Smart Alarm)</b> <b>Cascade Sideshifting Push-Pull Attachment, Model Number 35E-PPS-A003</b> <b>LP Fuel System without Tank</b> <b>Smooth Tread Tires</b> <b>Strobe Light (Yellow)</b>
<b><i>Other Outstanding Toyota Features</i></b>	Full Floating Power Train to reduce engine vibration to the driver. Integral Operator's Overhead Guard <b>Two (2) Protected Forward Driving Lights</b> Hour Meter Anti Restart Ignition Switch Unit meets OSHA standards Underwriters Laboratory (U.L.) Approved

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