



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER:
ABC29

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
**BUYER 32
 304-558-0492**

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE
**HAYHURST EQUIPMENT INC.
 P.O. BOX 457
 PENNSBORO, WV 26415**

SHIP TO

**ALCOHOL BEVERAGE CONTROL
 COMMISSION
 322 70TH STREET, S.E.
 CHARLESTON, WV
 25304-2900 558-2487**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/05/2006	NET 30 DAYS	our Truck	Destination	Prepaid
BID OPENING DATE: 09/21/2006		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
REQUEST FOR QUOTATION						
THE PURCHASING DIVISION IS SOLICITING BIDS FOR THE ALCOHOL BEVERAGE CONTROL ADMINISTRATION TO PROVIDE AN LPG POWERED FORK LIFT FOR ITS NITRO, WV WAREHOUSE.						
ATTACHMENTS:						
1. SPECIFICATIONS						
2. AFFIDAVIT						
DELIVERY:						
DELIVERY SHALL BE MADE WITHIN 90 DAYS UPON RECEIPT OF THE PURCHASE ORDER. DELIVERY COSTS SHALL BE INCLUDED IN THE PRICE QUOTATION. FORK LIFT MUST BE ASSEMBLED AND SERVICED READY TO OPERATE UPON DELIVERY.						
0001	1	EA		560-75	29998.00	29998.00
LPG POWERED FORK LIFT						
VENDOR PREFERENCE CERTIFICATE						
CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS).						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *Ramela K Hayhurst* TELEPHONE: 304-659-2917 DATE: 9-13-06
 TITLE: Sec/Treas. FERN: 55-056-5833-001 ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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P.O.D.N.E.V.

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S.H.I.P.T.O.

ALCOHOL BEVERAGE CONTROL
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 322 70TH STREET, S.E.
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<p>A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>() BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p><input checked="" type="checkbox"/> BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>() BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION.</p> <p>B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p><input checked="" type="checkbox"/> BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY</p>						

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<p>PRECEDING SUBMISSION OF THIS BID; OR () BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p> <p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX & REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA</p>						

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09/05/2006				

BID OPENING DATE: 09/21/2006 BID OPENING TIME 01:30PM

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<p>CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p> <p>BIDDER: Hayhurst Equipment Inc</p> <p>DATE: 9-13-06</p> <p>SIGNED: Pamela K. Hayhurst</p> <p>TITLE: Sec/Treas.</p> <p>* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B". (REV. 12/00)</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p>						

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DATE PRINTED 09/05/2006	TERMS OF SALE Net 30 Days	SHIP VIA our Truck	F.O.B. Destination	FREIGHT TERMS Prepaid
BID OPENING DATE: 09/21/2006		BID OPENING TIME 01:30PM		

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<p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: RON PRICE-----</p> <p>RFQ. NO.: ABC29-----</p> <p>BID OPENING DATE: 9/21/2006-----</p> <p>BID OPENING TIME: 1:30 PM-----</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: -----304-659-3371-----</p> <p>CONTACT PERSON (PLEASE PRINT CLEARLY): -----John L. Gaston-----</p> <p>***** THIS IS THE END OF RFQ ABC29 ***** TOTAL: <u>29998.00</u></p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *Pamela K. Hayhurst* TELEPHONE: **304-659-2917** DATE: **9-13-06**
 TITLE: *Sec. Treas* FEIN: **55-056-5833-001** ADDRESS CHANGES TO BE NOTED ABOVE

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ABC29 – LPG POWERED FORK LIFT -- BID OPENING 9/21/06 -- 1:30 PM

SPECIFICATIONS

✓ LPG - POWERED 5000LB CAPACITY, CUSHION TIRE FORKLIFT TRUCK WITH DEDICATED SIDESHIFTING CASCADE, 35D CARTON CLAMP #35D-CCS-35A or Equal

EXTRA HYDRAULIC FUNCTIONS TO SUPPLY CARTON CLAMP
NO LP TANK

SERVICE AND PARTS MANUALS FOR BOTH TRUCK AND ATTACHMENT

LOAD CAPACITY: 5000 LBS

LOAD CENTER: 24" INCHES

POWER: PROPANE (LP)

OPERATOR TYPE: SIT-DOWN

TIRES: CUSHION - SMOOTH TREAD

MAST: 2-STAGE STANDARD MAST

✓ MINIMUM LIFT HEIGHT: 125" INCHES

ENGINE: 4-CYLINDER INDUSTRIAL

STEERING: POWER

SERVICE BRAKE: HYDRAULIC FOOT

PARKING BRAKE: MECHANICAL/MANUAL HAND

TRANSMISSION: POWER SHIFT AUTOMATIC

TRANSMISSION SPEED F/R: 1/1

MAST TILT: AT LEAST 5 DEGREES FORWARD/BACKWARD

HEAD LIGHTS

BACK-UP ALARM

AMBER STROBE LIGHT

MUST HAVE A MECHANISM TO PROMOTE LATERAL STABILITY MUST BE DELIVERED TO ABCA WAREHOUSE WITHIN 12 WEEKS AFTER AWARDING OF BID

AFFIDAVIT

West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions.

"Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION:

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING:

The vendor must be licensed in accordance with any and all state requirements to do business with the state of West Virginia

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated

Vendor's Name: Hayhurst Equipment Inc

Authorized Signature: Samela Hayhurst Date: 9-13-06

No Debt Affidavit
Revised 02/08/06

HAYHURST EQUIPMENT, INC.

Since 1921

P. O. BOX 457 435 W. MYLES AVENUE
PENNSBORO, WV 26415
PH (304) 659-2917 FAX (304) 659-3371 TOLL FREE 866-659-2917
web site: www.hayhurstequipment.com e-mail: heinc@cityvnet.net



DATE: 9/13/06

QUOTE# 91306JLG

TO: ALCOHOL BEVERAGE CONTROL
COMMISSION
322 70TH STREET, S. E.
CHARLESTON, WV 25304-2900

SUBJECT: QUOTE ON ONE (1) NEW KOMATSU LPG FORKLIFT

DESCRIPTION: FG25ST-16, BX50 SERIES, (5000 LBS) (CUSHION TIRE)

EQUIPPED AS FOLLOWS:

U.L. APPROVAL
K21 NISSAN 4 CYLINDER ENGINE
W/ ELECTRONIC CONTROL SYSTEM
LPG FUEL SYSTEM WITH LP TANK BRACKET
EPA EMISSION COMPLIANT ENGINE
ENGINE PROTECTION SYSTEM
CLOSED LOOP EXHAUST SYSTEM W/ THREE-WAY CATALYTIC CONVERTER
SINGLE SPEED POWERSHIFT TRANSMISSION
TORQUE CONVERTER OIL COOLER
TRAVEL SPEED CONTROL
ANTI-RESTART IGNITION SWITCH
HORN, HOUR METER, WATER TEMP. AND FUEL GAUGES
WARNING LIGHTS FOR OIL PRESSURE AND BATTERY CHARGE
OPERATOR PRESENCE SYSTEM
21 X 7 X 15 SMOOTH DRIVE TIRES
16 ¼ X 5 X 11 ¼ SMOOTH STEER TIRES
2 STAGE FULL FREE VIEW 128" MAX FORK HEIGHT MAST
TILT ANGLE 6 DEGREE FORWARD / 5 DEGREE BACKWARD
CLASS II 6 ROLLER CARRIAGE & 48" HIGH LOAD BACK REST
4 WAY CONTROL VALVE
4 WAY INTERNAL HOSEING FOR MAST
AMBER STROBE LIGHT
BACK-UP ALARM
2 HEADLIGHTS OHG MOUNTED

REAR LED STOP, TAIL, TURN SIGNALS, AND BACKUP LIGHTS
KOMFORT NON SUSPENSION SEAT, WITH RETRACTABLE LAP BELT
TILTING STEERING CONSOLE
FULLY HYDROSTATIC POWER STEERING
OVERHEAD GUARD WITH HIGH AIR INTAKE
FULL FLOATING OPERATOR COMPARTMENT
DUAL STAGE PARKING BRAKE RELEASE
SELF ADJUSTING SERVICE BRAKES
EQUIPPED WITH CASCASE SIDESHIFTING CARTON CLAMP
MODEL # 35D-CCS-35A

PRICED AS EQUIPPED: \$ 29998.00 (DELIVERED TO NITRO WAREHOUSE)

NOTE: PRICES VALID FOR THIRTY (30) DAYS FROM DATE OF QUOTE.

THANK YOU FOR THE OPPORTUNITY TO QUOTE YOUR EQUIPMENT NEEDS. IF I CAN
BE OF ANY FURTHER ASSISTANCE, PLEASE FEEL FREE TO CALL.

JOHN L GASTON
CUSTOMER SERVICE

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130