

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation

707C0001

PAGE 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:

JOHN JOHNSTON 304-558-2402

\*709041021 304-366-3860 MORGAN AUTO PARTS 817 MORGANTOWN AVENUE

FAIRMONT WV 26554

DIVISION OF HIGHWAYS
EQUIPMENT DIVISION
ROUTE 33
BRUSHY FORK ROAD
BUCKHANNON, WV
26201 304-

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DIVISION OF HIGHWAYS **EQUIPMENT DIVISION** ROUTE 33 BRUSHY FORK ROAD BUCKHANNON, WV 26201 304-472-1750

TERMS OF SALE DATE PRINTED SHIP VIA F.O.B. FREIGHT TERMS 07/17/2006 BID OPENING DATE: 01:30PM 08/09/2006 BID OPENING TIME CAT. QUANTITY: UOP UNIT PRICE LINE ITEM NUMBER AMOUNT: THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM. REV. 04/11/2001 PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINI CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH IS ISSUED THROUGH A LOCAL BANK. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY FOR ORDERS THAT ARE LESS THAN \$2,500 AS A CONDI-TION OF AWARD. VENDOR PREFERENCE CERTIFICATE CERTIFICATION AND APPLICATION\* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS). APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED: BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORA-SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TITLE FEIN

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2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

DATE PRINTED TERMS OF SALE SHIP VIA

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PAGE 7

FREIGHT TERMS

· ADDRESS CORRESPONDENCE TO ATTENTION OF:

JOHN JOHNSTON 304-558-2402

BOOKE

\*709041021 304-366-3860 MORGAN AUTO PARTS 817 MORGANTOWN AVENUE

FAIRMONT WV 26554

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This contract provides for the updating of the manufacturers price lists only, and the percent of discount remains constant throughout the life of contract. If the manufacturer changes parts numbers, add new parts, makes price changes, such changes may be obtained by submitting copies of the manufacturers changes of the published price list to all agencies listed on page 2.

Any late changes from the indicated delivery schedule without prior approval by the Division of Highways may be cause for cancellation.

ORDERING INFORMATION: 1) Purchasing card acceptance; The State of West Virginia currently utilizes a Visa Purchasing Card program which is issued through a local bank. The successful Vendor must accept the State of West Virginia Visa Purchasing Card for payment of all orders placed by any State Agency for orders that are less than \$2500.00 as a condition of award.

## ORDERS LESS THAN \$100.00 MAY BE OBTAINED BY THE AGENCY USING ALTERNATE PROCUREMENT METHODS.

METHOD OF PAYMENT: 1) For a WVDOT Purchasing Card Purchase vendor must provide a credit receipt, sales receipt, or cash register receipt. Vendor is not to charge until items are shipped. 2) For a SCO, WV-39 purchase vendor must provide an original invoice and 3 copies, not bill for an item which was back ordered, list parts on invoices at the cost from price book, discounts are to be taken per line item, provide the WV Division of Highways with a contact person for all billing problems.

DELIVERY: Delivery shall be made to the WVDOT/DIVISION OF HIGHWAYS locations as shown on page 2.

#### ALL SHIPMENTS ARE TO BE FOB DESTINATION.

All warranty claims that require field service shall be done by the vendor at no cost to the WV Division of Highways.

The vendor shall furnish any techincal engineering service which might be needed in the proper installation of these parts at no extra cost to the WV Division of Highways.

Material Safety Data Sheet: In addition to meeting current Federal & State laws and requirements concerning Hazardous Chemicals, vendor shall forward with shipment a proper and current Material Safety Date Sheet (MSDS) to the Equipment Division in Buckhannon. Furthermore, vendor shall furnish the State and/or its agencies additional MSDS as requested. By offering and signing a bid response the vendor agrees to these conditions.

The vendor will furnish the State of West Virginia with current price lists and supplement sheets as published by each manufacturer as listed above, manuals and catalogs as may be required. The Department of Highways cannot process invoices for payment until the most current price list is received. Also the State Auditors Office will not approve any invoices for payment without the most current price list. ALL DETAILS PERTAINING TO THE PRICE LISTS AND SUPPLEMENTS WILL BE HANDLED BY THE PROCURMENT OFFICE OF THE WEST VIRGINIA DIVISION OF HIGHWAYS, CHARLESTON, WV. The Division of highways reserves the right to revise this section of the contract pertaining the district listing should the amount of the districts increase. The afore mentioned price lists should be forward directly to the addresses listed below:

#### **EQUIPMENT DIVISION**

WV Division of Highways

PO Box 610 Brushy Fork Road Buckhannon, WV 26201

ATTENTION: Kevin Riley (FOUR COPYS)

GROUP A ELECTRICAL
AC/Delco, Ideal, Dietz, Dignal Stat, Arrow, Peterson, Truck Lite, Doray, KD,
Guaranteed Parts, Grote, Target Tech, Ecco, Napa, Fed Sig.

Any vendor wishing to quote products from a manufacture which is not listed must Submit a letter requesting product approval. Such letters should be addressed to:

WVDOT/DIVISION OF HIGHWAYS EQUIPMENT DIVISION PO BOX 610 BUCKHANNON, WV 26201

### \*\*\*\*SPECIAL BIDDING INSTRUCTIONS\*\*\*\*

## Vendor should provide a copy of manufacturers current price list with bid.

The contract shall be administered on a percentage discount from a complete jobber price sheet Which must be submitted with bid. Discrepancies may result in bid disqualification.

All parts must be "NEW" only.

In the event of a tie, normal disco	ount shall have prec	edence over :	24 hrs. Service in a	evaluation process.
Bidder to complete:Mfg. Name_				
Date of Price List				
Contract prices based upon curre	nt manufacturers pu	blished fleet	prices less applica	able discount:
DISCOUNTO	%			
DISCOUNT FOR 24 HOL	JR SERVICE _	2	% %	

Vendor must guarantee that he will maintain in his warehouse adequate stock to supply the needs of the WV Division of Highways at all times. ORDERS MUST NOT BE HELD BY THE VENDOR UNTIL A MAXIMUM ORDER POINT HAS BEEN REACHED. Orders should be delivered in a MAXIMUM OF THREE (3) WORKING DAYS OR THE WVDIVISION OF HIGHWAYS PARTS EXPEDITOR MAY GO OFF CONTRACT TO PURCHASE THE PARTS ON THE OPEN MARKET AFTER 5 DAYS WITH THEAPPROVAL OF THE EQUIPMENT DIVISION DIRECTOR OR/THE DISTRICTEQUIPMENT SUPERVISOR OR HIS DESIGNEE. ALL OPEN MARKETPURCHASES MUST BE MADE IN ACCORDANCE WITH THE DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION REGULATIONS.

A restocking charge can only be attached by the vendor with prior mutual consent. Any new parts placed on the market by the manufacturer during the contract period shall be made available to the WV Division of Highways at the Manufacturers published Fleet price less the discount listed above.

All deliveries of merchandise and/or shipping documents at each organization must be properly marked on the outside of the carton showing the WV Division of Highways Purchase Order Number. Any material delivered without this information on the outside of the carton or on documents will be returned to the shipper at shipper expense.

# CONTRACT SHALL BE FOR COMPLETE LIGHTING PRODUCT LINE. THE LIST BELOW SHALL BE USED FOR EVALUATION PURPOSES ONLY.

# INDIVIDUAL PRICE LIST

MANU.	PART#	DESCRIPTION	<u>Manu</u> .	USAGE	DISCOUNTED UNIT COST	Amount
GROTE	64241	PLOWLIGHT	CAROTE	150	637 <u>3</u>	955950
GROTE	64251	PLOWLIGHT	GROTE	150	6373	955950
GROTE	50942	COMB. LIGHT	Gaobe	150	1460	219000
GROTE	50952	COMB. LIGHT	Gnote	150	14 60	2190 °u
GROTE	458333	MARK LIGHT	GROFE	400	132	528 <sup>©</sup>
GROTE	458323	MARK LIGHT	GRUBE	3000	132	396000
GROTE	64931	WORK LIGHT	Grotz	1000	752	7520 00

TOTAL 35,507.00

## AFFIDAVIT

### West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate.

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions.

"Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

#### **EXCEPTION:**

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

#### LICENSING:

Revised 02/08/06

The vendor must be licensed in accordance with any and all state requirements to do business with the state of West Virginia.

#### CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit <a href="https://www.state.wv.us/admin/purchase/privacy">www.state.wv.us/admin/purchase/privacy</a> for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name:	ORGAN Auto Port	5		
Authorized Signature:	Mub Morga	Date:	AUG 8 2006	
No Debt Affidavit	0			