



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**5670108**

PAGE  
**1**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**JOHN JOHNSTON**  
**304-558-2402**

**RFQ COPY**  
**TYPE NAME/ADDRESS HERE**

Tim Moran  
 Four Colour Imports Ltd  
 2410 Frankfort Ave  
 Louisville, KY 40206

DEPARTMENT OF TRANSPORTATION  
 COMMUNICATIONS OFFICE  
 BUILDING 5, ROOM 137  
 1900 KANAWHA BOULEVARD, EAST  
 CHARLESTON, WV  
 25305 304-558-0103

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/26/2007	NET 30	OCEAN/TRUCK	CHARLESTON, WV	INCLUDED

BID OPENING DATE: **05/23/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	2,000	EA		966-50	\$10.99	\$21,980
DESIGN AND PRINTING OF CROSSINGS BOOKS  TO PROVIDE DESIGN AND PRINTING OF 2,000 BOOKS PER THE ATTACHED SPECIFICATIONS.  OPTION FOR AN ADDITIONAL 1,000 BOOKS: 1,000 ADDITIONAL BOOKS AT \$.....EACH <i>\$6.95</i>						\$6,950
IF THE OPTION IS EXERCISED BY DOH, A CHANGE ORDER WILL BE GENERATED TO REFLECT THIS.  <b>VENDOR PREFERENCE CERTIFICATE</b>  CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS).  A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:  <input type="checkbox"/> BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR  <input type="checkbox"/> BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL,						

**RECEIVED**  
 2007 MAY 23 A 9:40  
 PURCHASING DIVISION  
 STATE OF WV

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Serge Dubois</i>	TELEPHONE 502-896-9644	DATE 5/23/07
TITLE President	ADDRESS CHANGES TO BE NOTED ABOVE Tel-1074189	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

**SIGNED BID TO:**

Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
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# Request for Quotation

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**5670108**

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**2**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**JOHN JOHNSTON  
 304-558-2402**

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

DEPARTMENT OF TRANSPORTATION  
 COMMUNICATIONS OFFICE  
 BUILDING 5, ROOM 137  
 1900 KANAWHA BOULEVARD, EAST  
 CHARLESTON, WV  
 25305 304-558-0103

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
04/26/2007	NET 30	OCEAN/TANK	Charleston, WV	INCLUDED
BID OPENING DATE: 05/23/2007		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>( ) BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION.</p> <p>B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>( ) BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID;</p> <p>OR</p> <p>( ) BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *George Chubb* TELEPHONE: 502-896-9044 DATE: 5/22/07

TITLE: *President* FEIN: 61-1074189 ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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 Department of Administration  
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# Request for Quotation

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PAGE
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ADDRESS CORRESPONDENCE TO ATTENTION OF
JOHN JOHNSTON 304-558-2402

RFQ COPY  
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VENDOR

DEPARTMENT OF TRANSPORTATION

DEPARTMENT OF TRANSPORTATION  
 COMMUNICATIONS OFFICE  
 BUILDING 5, ROOM 137  
 1900 KANAWHA BOULEVARD, EAST  
 CHARLESTON, WV  
 25305 304-558-0103

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/26/2007	NET 30	OCEAN / TRUCK	Charleston WV	Included
BID OPENING DATE: 05/23/2007		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX &amp; REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p> <p>BIDDER: <i>George Dick, President</i>  <i>Four Colour Imports, LTD.</i></p> <p>DATE: <i>5/22/07</i></p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE <i>George Dick</i>	TELEPHONE 502-896-9044	DATE 5/22/07	
TITLE <i>President</i>	FEIN 61-1074189	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
 Department of Administration  
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# Request for Quotation

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**5670108**

PAGE  
**4**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**JOHN JOHNSTON**  
**304-558-2402**

AUCTION ROOM

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

DEPARTMENT OF TRANSPORTATION  
 COMMUNICATIONS OFFICE  
 BUILDING 5, ROOM 137  
 1900 KANAWHA BOULEVARD, EAST  
 CHARLESTON, WV  
 25305 304-558-0103

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/26/2007	NET 30	OCEAN/TRUCK	Charleston, WV	Included
BID OPENING DATE: 05/23/2007		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>SIGNED: <i>George C. Dool</i></p> <p>TITLE: <i>President</i></p> <p>* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B". (REV. 12/00)</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION          PURCHASING DIVISION          BUILDING 15          2019 WASHINGTON STREET, EAST          CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: 33</p> <p>RFQ. NO.: 5670108</p> <p>BID OPENING DATE AND TIME</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>George C. Dool</i>	TELEPHONE 502-896-9644	DATE 5/22/07
TITLE <i>President</i>	FEIN 61-1074189	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

### Request for Quotation

RFQ NUMBER  
**5670108**

PAGE  
**5**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**JOHN JOHNSTON**  
**304-558-2402**

RFQ COPY  
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF TRANSPORTATION  
 COMMUNICATIONS OFFICE  
 BUILDING 5, ROOM 137  
 1900 KANAWHA BOULEVARD, EAST  
 CHARLESTON, WV  
 25305 304-558-0103

DATE PRINTED <b>04/26/2007</b>	TERMS OF SALE <b>Net 30</b>	SHIP VIA <b>Ocean/air</b>	F.O.B. <b>Charleston, WV</b>	FREIGHT TERMS <b>Included</b>
BID OPENING DATE: <b>05/23/2007</b>		BID OPENING TIME <b>01:30PM</b>		

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: ----- <b>502-896-9594</b> ----- CONTACT PERSON (PLEASE PRINT CLEARLY): ----- <b>George C Dick</b> -----						
***** THIS IS THE END OF RFQ 5670108 ***** TOTAL:						<u><b>\$21,980</b></u>

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <b>George C Dick</b>	TELEPHONE <b>502-896-9644</b>	DATE <b>5/22/07</b>
TITLE <b>President</b>	FEIN <b>61-1074189</b>	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

# CROSSINGS -- Bridge Building in West Virginia BOOK PRINTING SPECIFICATIONS

*OVER 25K*

## Scope of Work - Graphics

The successful vendor shall provide the following services:

Complete layout of 128-page 10 1/4" (H) x 13 3/4" (L) full-color book, including the scaling of approximately two hundred (200) photographs, limited original art and providing the layout to printer in a digital format.

The overall design will reflect the existing CROSSINGS DVD cover and inside cover designs. A copy is attached. Please contact Terry Lively at 1-304-558-9225 for an original DVD copy, if desired.

*M.S.*

The manuscript copy will be provided as a Word document and majority of photographs will be provided on CD/Rs.

However, some images will have to be scanned. The designer must have high resolution scanning capabilities.

## Timeline

Services shall begin upon award of contract. The graphic design of the book should be completed and provided to the WVDOT on a previously-approved camera-ready CD within sixty (60) days of the award of contract.

## SCOPE OF WORK -- Printing

The successful vendor shall print 2,000 books, with an option and pricing for additional 1,000 books according to the following specifications:

Manuscript: Finished layout will be provided to vendor in a compatible computer format

Color Photos: 200 high quality jpps *supply covers*

Paper: 105 lb Glossy Bright White Paper

*Applicant*

# of Pages 128

Graphics Provided: Compatible Digital Form

Finished Size: 10 1/4"H x 13 3/4"W - Full Bleed LANDSCAPE

Binding: Sewn Binding 2" 1/2" C

Cover: Hard Bound - 1/4 Cloth, 3/4 Cardboard Cover with Hot Foil Stamp on Front and Spine, Sewn Binding, Full Color Glossy Dust Jacket

ask



157954

**TIMELINE**

ENDS HERE - PLAIN

The books will be printed and shipped within One Hundred Twenty (120) days upon acceptance by WVDOH of camera-ready art.

4 months delivery

**VENDOR EXPERIENCE**

Vendor must have a minimum of 10 years of professional experience in book publications of similar scope and style ✓

Vendor should submit evidence that supports the vendor's ability to meet the mandatory specifications for experience. ✓

**SUBMISSION OF SAMPLES**

Vendor should submit at least three (3) printed samples of comparable, high-quality, full-color, hard-bound, sewn bound coffee table books publications he/she printed. ✓

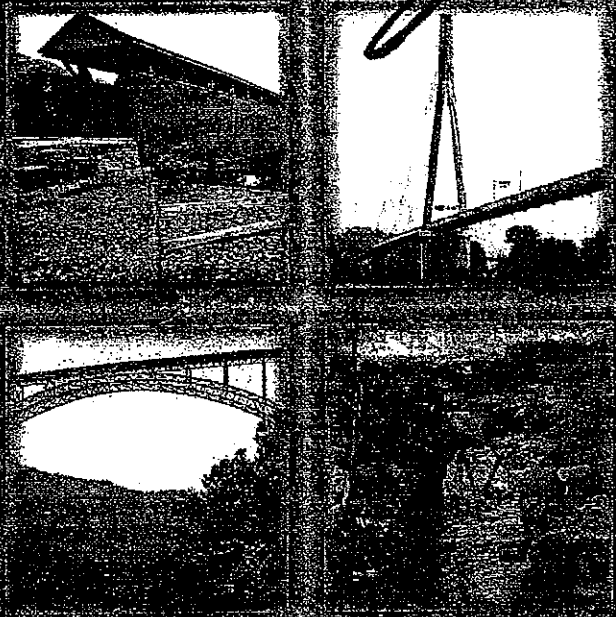
**COST**

Payment terms: 50% upon approval of camera ready art. Balance due upon delivery.





# *Crossings*



*Bridge Building In West Virginia*



May 22, 2007

Mr. John Johnson  
Ms. Terry Lively  
Dept. of Transportation  
Communications Office  
Building 5, Room 137  
1900 Kanawha Boulevard East  
Charleston, WV 25305

Dear Mr. Johnson and Ms. Lively,

Four Colour Imports, Ltd. (a Kentucky corporation) has served as the exclusive manufacturing agent of Everbest Printing Co. in China for 22 years. Everbest Printing Co., is a subsidiary of Times Printing & Publishing of Singapore, which in turn is a holding of the Fraser and Neave Group, a publicly listed company (and profitable according to public filings) on the Singapore stock exchange. The financial stability of both Four Colour Imports and Everbest Printing Co. are extremely sound.

Four Colour Imports ([www.fourcolour.com](http://www.fourcolour.com)) is a supplier to the majority of University Presses in the United States. The University Presses limit the number of vendors to those capable of performing the highest quality work - not all Asian vendors are eligible. I am attaching these references below. Most of the work we do involves very high quality color reproduction, both photographic and of artwork for museums. We have worked with Arnout Hyde Jr. to produce the photographic essay: "West Virginia: A Land and It's People" with which I'm sure you are familiar. I'm also enclosing a sample of another book we produced featuring beautiful photography of West Virginia.

Everbest Printing Co. ([www.everbest.com](http://www.everbest.com)) features the most modern printing plant in China, with over 20 state-of-the-art color presses and 3 complete hardcover binding lines. We have the capability for hand-binding oversized books, which this title will require. The company is "Disney Certified", which is the gold-standard among overseas printing companies to assure no child or prison labor is employed, and workers are paid a fair wage. We follow very strict environmental policies to minimize any impact from our production process, and recycle internally all waste paper. Everbest is also ISO: 9000 and ISO: 14001 certified. The 157gsm (105#) Goldeast Gloss paper we have specified is FSC certified as environmentally friendly.

FCI Digital ([www.fcidigital.com](http://www.fcidigital.com)), a division of Four Colour Imports, Ltd. located Dayton, Ohio, has advanced drum scanning, prepress, design, and proofing capabilities. The general manager, Steve Orf has over 30 years of experience in the printing and prepress industry. We will oversee all design aspects and be available by phone to discuss any prepress issues with Ms. Lively as we coordinate all aspects of the design & proofing. We intend to use Epson digital proofs, create PDFs, and print the job computer-to-plate using our patented Sublima hybrid stochastic printing process. This combines the advantages of printing at a convention 200 lpi screen, with stochastic screens in the highlight and shadow areas, producing greater detail than ever before possible. We anticipate a maximum design stage of 60 days for this part of the process.

Four Colour Imports, Ltd. purchases all the ocean freight from our Freight Forwarder and insures books from warehouse-to-warehouse during the transit. We clear the books through US Customs; there are no duties on books. The quoted price on the bid request includes all freight and customs clearance to the warehouse of the Dept. of Transportation in West Virginia.

For our professional references, please contact:

David Cavazos  
University of Texas Press  
2100 Comal Street  
Austin, TX 78722

(512)232-7638  
(512)232-7178 (fax)  
[david@utpress.ppb.utexas.edu](mailto:david@utpress.ppb.utexas.edu)

Lin Wirkus  
University Press of Kentucky  
663 S. Limestone Street  
Lexington, KY 40506

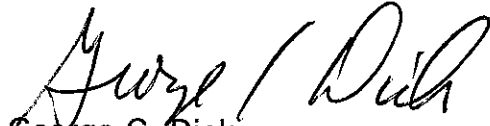
(859)257-8438  
(859)257-2984 (fax)  
[mwirk2@uky.edu](mailto:mwirk2@uky.edu)

Martha Farlow  
University Press of Virginia

Bemiss House  
210 Spriggs Lane  
Charlottesville, VA 22903

(434)924-3585  
(434)982-2655 (fax)  
mfarlow@virginia.edu

Respectfully submitted,

A handwritten signature in black ink that reads "George C. Dick". The signature is written in a cursive style with a large initial "G" and "D".

George C. Dick  
President  
Four Colour Imports, Ltd.

# SGS

Certificate HK04/1323

The management system of

**恒美印务 (番禺南沙) 有限公司**  
**Everbest Printing (Panyu Nansha)**  
**Co., Ltd.**

334 Huangshi Road South, Nansha, Panyu  
Guangzhou, Guangdong, China



has been assessed and certified as meeting the requirements of

## ISO 9001:2000

For the following activities

书刊、杂志的印刷、装订及包装装潢  
Provision of printing, binding and packaging  
service for books and magazines

Further clarifications regarding the scope of the certificate, and the applicability of ISO 9001:2000  
requirements may be obtained by consulting the organization.

This certificate is valid from 03 August 2004 until 03 August 2007  
Issue 1, Certified with SGS since August 2004

Authorized by



SGS United Kingdom Ltd. Systems & Services Certification  
Rotton Park, Epsom, Surrey, CR8 2SN, UK  
T +44 (0)161 350 4966 F +44 (0)151 350 6500 www.sgs.com

Page 1 of 1



# SGS

Certificate G801/19414

The management system of

## Gold East Paper (Jiangsu) Co., Ltd.

No. 8 Xinggang Dong Road, Daping,  
Zhenjiang, Jiangsu, P.R. China



has been assessed and certified as meeting the requirements of

### ISO 14001:1996

For the following activities

**Design & manufacture of culture paper ground calcium carbonate  
(GCC)**

This certificate is valid from 20 February 2004 until 20 February 2007  
Issue 2. Certified with SGS since 20 February 2001

Authorised by



SGS United Kingdom Ltd Systems & Services Certification  
Rosemere Business Park, Elmstead Park, Chesham, Ch53 3EN UK  
T+44 (0)1628 350 6000 F+44 (0)1628 350 6000 www.sgs.com

SGS EMS 1 0303

Page 1 of 1



# SGS

Certificate SGS-COC-2659

The management system of

## Gold East Paper (Jiangsu) Co., Ltd.

No.8 Xinggong Dong Road,  
Dagang, Zhenjiang,  
Jiangsu,  
P.R. CHINA

has been assessed and certified as meeting the requirements of

## Chain-of-Custody

For those products detailed below and derived from a

**Well managed forest**

**Purchase of FSC certified pulp, manufacture and  
sale of FSC-mixed fine paper.**

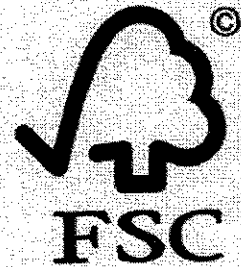
This certificate is valid from 12 June 2006 until 11 June 2011  
Issue 1. Certified since June 2006

Authorised by

SGS South Africa (Pty) Ltd, Qualfor Programme  
P.O. Box 5472 Halfway House 1685, Unit 5 Mita Park, 399 George Road, Randespark, Midrand, S.A.  
t +27 (0) 11 652-1441 f +27 (0) 11 652-1568 [www.sgs.com/qualfor](http://www.sgs.com/qualfor)

This certificate remains the property of SGS and shall be returned upon request

Page 1 of 1



accredited  
FSC Trademark © 1996  
Forest Stewardship Council A.C.  
FSC-ACC-015



# AFFIDAVIT

**West Virginia Code §5A-3-10a states:**

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**EXCEPTION:**

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**LICENSING:**

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit [www.state.wv.us/admin/purchase/privacy](http://www.state.wv.us/admin/purchase/privacy) for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: FOUR COLOUR IMPORTS, LTD

Authorized Signature: George C. Dick Date: 5/22/07