

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Req	u	es	t	for
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BFONUMBER WIC60495

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ADDRESS CORRESPONDENCE TO ATTENTION OF:

ROBERTA WAGNER 304-558-0067

VENDOR

RFQ COPY
TYPE NAME/ADDRESS HERE
PHILLIPS bROTHERS PRINTERS
1555 WEST JEFFERSON
SPRINGFIELD, IL. 62702



HEALTH AND HUMAN RESOURCES
BPH - NUTRITION SERVICES (WIC)
C/O DHHR MATERIALS MANAGEMENT
900 BULLITT STREET
CHARLESTON, WV
25301 304-558-3417

15,000 PRINTING OF: HELP ME BE HEALTHY 1 TO 1 1/2 YEARS  15,000 PRINTING OF: HELP ME BE HEALTHY 1 1/2 TO 2 YEARS  SEE REVERSE SIDE FOR TERMS AND CONDITIONS.  1ATURE	DATE PRIN	TED	TĒI	RMS OF SALE			SHIP VIA		F.O.B.	FREIGHT TERMS
THE WEST VIRGINIA DIVISION OF PURCHASING IS SOLICITING BIDS FOR THE WIC PROGRAM TO PROVIDE "HELP ME BE HEALTHY" PAMPHLETS PER THE ATTACHED SPECIFICATIONS.  PLEASE NOTE THE FOLLOWING ATTACHMENTS: 1) WIC60495 SPECIFICATIONS 2) AFFIDAVIT 3) SAMPLE OF EACH BROCHURE 4) DISK WITH ARTWORK  15,000 PRINTING OF: HELP ME BE HEALTHY 1 TO 1 1/2 YEARS  102  15,000 PRINTING OF: HELP ME BE HEALTHY 1 1/2  1051.50  PRINTING OF: HELP ME BE HEALTHY 1 1/2  10701  1,051.50  1,051.50  1,051.50  1,051.50  1,051.50  1,051.50						COMMON	cARRIER	A:	SSPECIFIED	PRE PAID
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# Request for Quotation

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RFQ COPY TYPE NAME/ADDRESS HERE PHILLIPS BROTHERS PRINTERS 1555 WEST JEFFERSON

SPRINGFIELD, IL . 62702

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HEALTH AND HUMAN RESOURCES
BPH - NUTRITION SERVICES (WIC)
C/O DHHR MATERIALS MANAGEMENT
900 BULLITT STREET
CHARLESTON, WV
25301 304-558-3417

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SPRINGFIELD, IL. 62702

1555 WEST JEFFERSON

PRINTERS PHILLIPS BROTHERS

State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for RECINUMBER

WIC60495

ADDRES	S CORRESPONDE	NCE TO ATTENTION	ON OF:

ROBERTA WAGNER <u> 304-558-0067</u>

HEALTH AND HUMAN RESOURCES BPH - NUTRITION SERVICES (WIC) C/O DHHR MATERIALS MANAGEMENT 900 BULLITT STREET CHARLESTON, WV 25301 304-558-3417

ADDRESS CHANGES TO BE NOTED ABOVE

FREIGHT TERMS SHIP VIA F.O.B TERMS OF SALE DATE PRINTED PRE AS SPECIFIED PAID 05/28/2006 COMMON CARRIER NET 30 01:30PM BID OPENING DATE: OPENING TIME 06/28/2006 UNIT PRICE AMOUNT UOP ITEM NUMBER QUANTITY LINE EΑ 966-50 0008 764.80 .0956 8,000 HELP ME BE HEALTHY 4 1/2 TO 5 YEARS PRINTING OF: 966-50 EΑ 0009 520.00 520.00 SHIPPING AND HANDLING MUST HAVE MACINTOSH COMPUTER WITH QUARK AND ADOBE PHOTOSHOP TO OPEN PAMPHLET DISKS. FULL COLOR. ... TRI-FOLD. ... FINISHED SIZE 5 1/4" X 8 1/4" REPLACE OFFICE OF THE MARYLAND WIC PROGRAM INFORMATION WITH: WV WIC PROGRAM WEST VIRGINIA DEPARTMENT OF HEALTH & HUMAN RESOURCES PLEASE DELETE THE REPRESENTATIVE'S NAMES. ADD AT THE BOTTOM: ADAPTED FROM THE MARYLAND WIC PROGRAM INQUIRIES: WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF BUSINESS ON JUNE 9, 2006. QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER OR EMAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED DRALLY. IF POSSIBLE, E-MAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRIES TO: ROBERTA WAGNER DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION SEE REVERSE SIDE FOR TERMS AND CONDITIONS TELEPHONE 6/26/06 1-800-637-9327

37-0789685



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SH-P TO

HEALTH AND HUMAN RESOURCES
BPH - NUTRITION SERVICES (WIC)
C/O DHHR MATERIALS MANAGEMENT
900 BULLITT STREET
CHARLESTON, WV
25301 304-558-3417

ADDRESS CHANGES TO BE NOTED ABOVE

SHIP VIA DATE PRINTED TERMS OF SALE F,O.B. FREIGHT TERMS PAID COMMON CARRIER AS SPECIFIED 05/28/2006 NET 30 PRE BID OPENING DATE: 06/28/2006 BID OPENING TIME 01:30PM LINE QUANTITY UNIT PRICE UOP ITEM NUMBER AMOUNT 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25311 FAX: 304-558-4115 EMAIL: RWAGNERƏWVADMIN.GOV VENDOR PREFERENCE CERTIFICATE CERTIFICATION AND APPLICATION\* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS). APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED: BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORA-TION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHI INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEAQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE 1-800-637-9327 DATE 6/26/06

37-0789685



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PHILLIPS BROTHERS PRINTERS

SPRINGFIELD, IL. 62702

1555 WEST JEFFERSON

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ROBERTA WAGNER 304-558-0067

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HEALTH AND HUMAN RESOURCES
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CHARLESTON, WV
25301 304-558-3417

304-558-3417 TERMS OF SALE FREIGHTTERMS DATE PRINTED: SHIP VIA F,O.B COMMON CARRIER AS SPECIFIED PRE - PAID 05/28/2006 NET 30 BID OPENING DATE: 06/28/2006 BID OPENING TIME 01:30PM LINE QUANTITY UOP. ITEM NUMBER UNIT PRICE : AMOUNT: FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED: BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID; OR BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS INS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID. BIDDER UNDERSTANDS IF THE SECRETARY OF TAX & REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

GNATURE

ACCOUNT EXECUTIVE

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

TELEPHONE
1-800-637-9327

ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO REQ. INSERT NAME AND ADDRESS IN SPACE ABOVE I ABELED 'VENDOR'

AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE

CONTRACT OR PURCHASE ORDER.



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SPRINGFIELD, IL. 62702

1555 WEST JEFFERSON

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

### Request for Quotation

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ROBERTA WAGNER 304-558-0067

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HEALTH AND HUMAN RESOURCES
BPH - NUTRITION SERVICES (WIC)
C/O DHHR MATERIALS MANAGEMENT
900 BULLITT STREET
CHARLESTON, WV
25301 304-558-3417

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation

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ROBERTA WAGNER 304-558-0067

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ADDRESS CORRESPONDENCE TO ATTENTION OF

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TYPE NAME/ADDRESS HERE	ě,
PHILLIPS BROTHERS PRINTERS	1

1555 WEST JEFFERSON SPRINGFIELD IL. 62702

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SHIP

**HEALTH AND HUMAN RESOURCES** BPH - NUTRITION SERVICES (WIC) C/O DHHR MATERIALS MANAGEMENT 900 BULLITT STREET CHARLESTON, WV

25301 304-558-3417

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WV-36 REV. 10/81

### STATE OF WEST VIRGINIA PURCHASING CONTINUATION SHEET

Reg. or P.O. No.: WIC60495 Buyer: Page 9 Spending Unit: WVDHHR Office of Nutrition Services

		WVDHHR Office of Nutrition Services   Unit Price   Amount					
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		Replace Office of the Maryland WIC Program information with					
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		WV WIC Program West Virginia Department of Health and Human Resources					
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		Please delete the Representative's names.					
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		Add: Adapted from the Maryland WIC Program at Bottom					
		Printer must supply "Proof for Approval" prior to printing.					
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## **AFFIDAVIT**

West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate.

### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions

"Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law, or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

#### **EXCEPTION:**

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

#### LICENSING:

The vendor must be licensed in accordance with any and all state requirements to do business with the state of West Virginia

#### CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated

Vendor's Name:	CAROLYN RUSH		
Authorized Signa	ature: Caroline Rush	Date:	6/26/06

No Debt Affidavít Revised 02/08/06