### THE PROPERTY

# Connection

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### **Dept. of Veterans Assistance Stretches its Dollars** Thanks to Affordable Merchandise from WV Surplus

The West Virginia Department of Veterans Assistance now has offices full of furniture in its new location, thanks to the West Virginia State Agency for Surplus Property (WVSASP).

The Department recently moved from Kanawha Boulevard to Building 5 on the Capitol campus. The purchase from WVSASP included enough wooden desks, filing cabinets, and cubicle partitions to fill several offices, as well as chairs for the conference room.

"We spent almost \$1,000 but saved a lot of money," said Cheryl Austin, Assistant to Cabinet Secretary Dennis Davis. "We're fortunate that the Department of Education and the Arts sent this furniture to Surplus because we didn't have new furniture in the budget."

The staff from WVSASP helped facilitate a

Please see VETERANS, Page 5



This quarter's featured eligible organization is the Department of Veterans Assistance, which furnished its new offices with help from the West Virginia State Agency for Surplus Property (WVSASP). Because new office furniture was not included in the Department's budget, utilizing WVSASP was critical to the furnishing of its new offices.

#### In Other News...

- Manager's Perspective: WVSASP Ends Fiscal Year and Says Goodbye to Summer with a Series of Accomplishments
- 3,500+ Facebook Friends and Still Growing
- WVSASP's Inventory Includes Pallets at a Great Low Price

#### **WVSASP Customer Brings New Life and Purpose to Surplus Finds**

Longtime West Virginia State Agency for Surplus Property (WVSASP) customer Chris Hicks loves looking for a good deal. But Hicks does not just keep these affordable finds for himself; he uses the inventory he finds at WVSASP and his skills to help those in need.

"I refurbish computers and donate them to the elderly," shared Hicks. "Webcams are a great way for the recipients to keep in touch with their grandchildren, and I've kept in contact with a lot of them as well."

Hicks was well known in his community for helping elderly individuals with yard work and other minor chores. After assisting an elderly couple with setting up the new computer the couple's son had purchased for them, news of Hicks' technology skills began to spread.

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# WVSASP Ends Fiscal Year and Says Goodbye to Summer with a Series of Accomplishments

Welcome, autumn! While the West Virginia State Agency for Surplus Property (WVSASP) was busy assisting our customers this summer, it seems that the season change snuck up on us.

As we prepare for falling leaves and cooling temperatures, WVSASP has had a chance to reflect on its services and celebrate its customers and accomplishments.

WVSASP is administered by the West Virginia Purchasing Division. At the end of each fiscal year, the Purchasing Division publishes an annual report to provide statistical information to the general public and share its accomplishments.

Within the Fiscal Year 2017 Annual Report, WVSASP was recognized for the following accomplishments:

- Sold 390 vehicles to various organizations;
- Presented information to state legislators on the agency's programs, funding, and operational impact to

organizations;

- Supplied office equipment to the town of Clendenin following devastating flooding in 2016;
- The repurposing of a WVSASP truck for the Chapel Volunteer Fire Department;
- Received positive feedback from the General Services Administration following a review. WVSASP was recognized for its service to eligible organizations;
- Organized an Open House for Eligible Organizations; and,
- Coordinated a Customer Appreciation Day.

A copy of the Purchasing Division's Annual Report can be found online at *www.state.wv.us/admin/purchase/Annualreport/Annual17. pdf.* Information on WVSASP can be found on pages 32-38.

While Fiscal Year 2017 was full of accomplishments, our customer service efforts did not take a vacation this summer. The WV Surplus

# THE MANAGER'S PERSPECTIVE

ELIZABETH PERDUE

Facebook page received more than 3,500 likes (*see article below*) and



we presented a new *Back to School Guide* (*page 4*). Currently, our eligible organizations and general public customers know we offer a great value for used furniture and vehicles but we want our customers to think of WVSASP for inventory items, such as pallets (*page 4*) and other unique items.

As we head into this new season, WVSASP has a lot of exciting plans we hope to share with you very soon. And as always, we truly appreciate your continued support.

### 3,500+ Facebook Friends and We're Still Growing!



Because of the ongoing support of our customers, the West Virginia State Agency for Surplus Property (WVSASP) is pleased to announce we have reached over 3,500 "Likes" on our Facebook page.

Thank you to those who have followed us on our Facebook page, invited friends to "Like" our page, and shared our content. We are grateful for your support and interest in WVSASP.

On our Facebook page, WVSASP strives to provide the best information about our services, inventory, and special events. The page is monitored throughout the day so that all comments and messages can be answered in a timely manner. You can visit our Facebook page at www. facebook.com/WVSurplus.

In addition to our Facebook page, WVSASP also maintains two email subscription lists—one designated for members of the general public and the other for eligible organizations. To sign up for either email list, visit www.state.wv.us/admin/purchase/surplus/Subscribe.html.

Tell your friends and co-workers to connect with us!

#### **CUSTOMER HIGHLIGHT**

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"Word got out that I do computer work, and have been ever since," said Hicks. "I have been doing a service for those that have a hard time understanding technology by 'bringing it into their terms."

Hicks does what he can when he has time and is always happy to "work for food" in exchange for assisting someone who may need some technological advice.

"I'm planning to go to Surplus soon to find some laptops to help my granddaughter and youngest daughter with their schoolwork, and so they can get used to typing on a keyboard instead of the iPad."

In addition to his work with the elderly, Hicks also used WVSASP goods in a Science, Technology, Engineering and Math (STEM) summer program he conducted for his daughter, who had recently finished middle school, and some of her friends. In addition to the other small experiments and projects the group completed, their final project involved looking inside of a computer and exploring the various parts.

"Thanks to Surplus Property, I had amassed a few machines to let them go through and peek and poke around to see what it does," explained Hicks. "Out of the eight neighborhood kids, all eight of them stayed the

course and might bring some smarts to their high schools to get ahead in the STEM courses that could be available."

Hicks' mother and wife are both enjoying the benefits of his WVSASP finds as well.

"Believe it or not, I brought my wife with me on our anniversary and she let me get a gift for myself... at Surplus," he said. "I bought a Polycom Teleconferencing monitor and a wireless public-address system as my anniversary gift from my wife to myself. I had the teleconferencing monitor updated so that it can be used on my home computer network so I can videoconference with my mom in North Carolina instead of using my PC.

"I'm using the wireless microphone and speaker system as a hearing assistance device. I've rigged it up as an intercom for my wife to get my attention when I am in the basement. All she has to do is turn the mic on, and it engages the speaker, which hangs close to my workbench. I mean, hey, when the boss wants something, she gets it, right?" joked Hicks.

Hicks began visiting WVSASP in 1993 and participated in sealed bids. The first item he ever won was a box of radios. During that time, Hicks was attending school to study electronics, and the radios were perfect for him to tinker and experiment. Hicks has been a faithful visitor to WVSASP ever since.

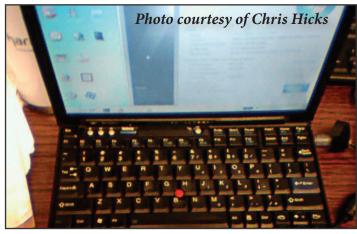
"I enjoy the radios, computers, and technological gadgets so I can see how things work," he said. "I think of Surplus Property as a 'Second Chance Store.' A place where people can find what they might need for a project and possibly give new life to those items that may be end-of-life for the manufacturer but still have many years left for the end user.

"I am definitely a loyal Surplus sleuth when it comes to finding things I know I could use but things other people need. Whenever I am there, I always offer tech advice for anyone who may be looking for a computer for a certain need. I love to go see what catches my eye when new stuff comes in."

WVSASP is appreciative of Hicks and its other loyal customers. Our staff is always excited to learn how WVSASP items are being used, redesigned, and refurbished in local communities. If you have a unique story regarding goods you have purchased from WVSASP, contact *Jessica.L.Chambers@wv.gov* or send WVSASP a message on its Facebook page at *www.facebook.com/WVSurplus*.



Chris Hicks has been visiting the West Virginia State Agency for Surplus Property (WVSASP) since 1993. In the photograph above, Hicks is pictured to the right shopping at WVSASP's 2017 Customer Appreciation Day.



The computer above shows one of Hicks' recent electronic projects from WVSASP. Purchased originally for \$12.50, Hicks added a new operating system and battery and now uses the laptop for his coding and programming needs.

#### WVSASP's Inventory Includes Pallets at a Great Price

State agencies and other eligible organizations are encouraged to take advantage of all of the items offered by the West Virginia State Agency for Surplus Property (WVSASP). While many organizations are aware that WVSASP is a great resource for office furniture and vehicles, they may not realize that WVSASP has so much more to offer!

"One of the most common items we see state agencies needlessly buying at full price are pallets," shared WVSASP manager Elizabeth Perdue. "Our warehouse often receives pallets that are still in good working condition. Purchasing these items through WVSASP can be a significant savings for our customers."

Buying a new pallet can easily range from \$10-\$100. In comparison, pallets can be available at WVSASP for as low as \$1. State agencies may also qualify for special offers and arrangements.

If your agency or eligible organization is interested in purchasing pallets or has other specific needs, contact WVSASP at 304.766.2626.



Inventory found at the West Virginia State Agency for Surplus Property, such as the pallets pictured above, can provide a substantial savings to eligible organizations.

### **WVSASP Facebook Conducts Back to School Special**



In August, the West Virginia State Agency for Surplus Property (WVSASP) conducted a special *Back to School Guide* on its Facebook page. A variety of items were posted that were beneficial to children, college students, and even adults heading back to school.

Items in this series included notebooks, desks, printers, and even a Wacom Bamboo pen tablet. All of the items in the *Back to School* series could provide a substantial savings to WVSASP customers. For example, the notebooks were available for 10 cents each and the printers for only \$10 each.

To see all of the items posted as part of the *Back to School Guide*, visit the WVSASP Facebook page at *www. facebook.com/wvsurplus*, and be sure to "Like" our Facebook page to keep up with unique inventory and special deals at WVSASP.

Useful items were shared on the West Virginia State Agency for Surplus Property's Facebook page as part of its Back to School campaign. Items, including the desk and chair pictured to the left, were shared to inform customers of available deals.

### We Want to Hear From You!

What are some of your success stories with using items acquired through the West Virginia State Agency for Surplus Property? Please email *Samantha.S.Knapp@wv.gov* so we can know how our program has benefited your agency. In a future issue of *The Property Connection*, we may highlight YOUR organization!

#### **VETERANS**

Continued from Page 1

quick transaction. "We left our former location on a Thursday and moved right in with our furniture from Surplus Property on Friday," Austin said.

WVSASP employees are proud to support state agencies and eligible

organizations with affordable merchandise options. New inventory is stocked daily.

Does your organization have a need? Are you interested in learning how WVSASP can benefit your

organization? Contact WVSASP at 304.766.2626 or visit our website at *WVSurplus.gov* to learn how WVSASP can partner with your eligible organization for future purchases.



Much of the furniture used by the Department of Veterans Assistance was originally retired and sent to WVSASP by another state agency. Veterans Assistance purchased enough desks, filing cabinets, and cubicle partitions to accommodate several offices and was also able to furnish its conference room.



#### **West Virginia State Agency for Surplus Property**

Hours: 8:30 a.m. to 4:30 p.m., Monday through Friday

#### Specializing in:

- Office Furniture and Equipment
- Shop Equipment
- Electronic Equipment
- Tires, Engines, and Vehicle Parts
- Rolling Stock and Heavy Equipment
- Plus Many More Items

**Information:** For property information and availability, contact the Federal or State Warehouse Supervisors at 304.766.2626 or call toll free at 800.576.7587.

**Terms:** All organizations must pay by check or credit card. No cash transactions permitted.

# The Property Connection

This online publication is made available to all eligible participants of the West Virginia State Agency for Surplus Property on a quarterly basis.

For information on becoming an eligible organization, call 304.766.2626 or complete an Application for Eligibility at:

WVSurplus.gov

Jim Justice Governor State of West Virginia

**John Myers** Cabinet Secretary Department of Administration

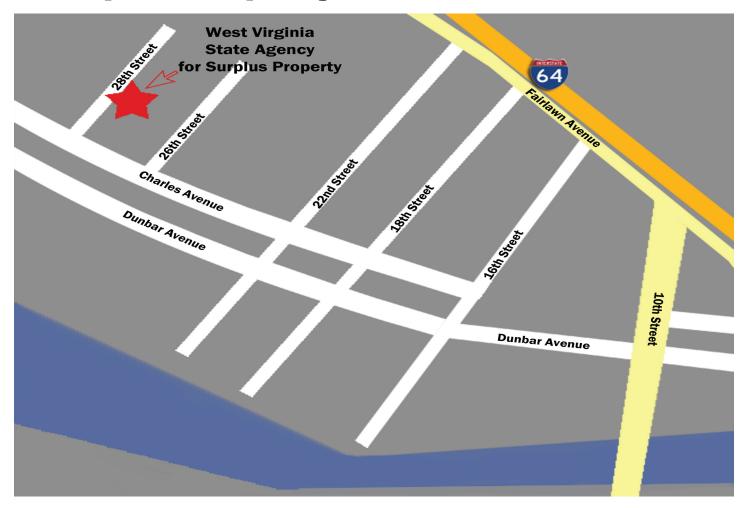
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## **Surplus Property Warehouse Location**



**DIRECTIONS:** Exit I-64 at Dunbar/Roxalana Road, turn right on Roxalana Road then turn onto WV-25 West. At 16th Street, turn left. Go to intersection with Charles Avenue -- if you miss 16th Street, go to 22nd Street which is also a throughway. Turn right onto Charles Avenue, continue to 28th Street and turn right. The West Virginia State Agency for Surplus Property is on that corner inside the cyclone fence.

#### **Terms and Conditions of Sale**

**FEDERAL AND STATE REGULATIONS:** Acceptance of Federal equipment and supplies by users who have established eligibility to participate in WVSASP is subject to certifications and agreements identified on the reverse side of the Distribution Document. **1:** Federal equipment and supplies are restricted to institutional use only, not personal use, and are to be used for a minimum of one year; **2:** All vehicles and items with an acquisition cost of \$5,000.00 or more shall be used for the purpose(s) for which acquired within one year from the date the property was invoiced and used for 18 months thereafter. **3:** During the restriction period, the property shall not be sold, traded, leased, lent, bailed, cannibalized, encumbered or otherwise disposed of or removed from the State of West Virginia without the express approval of WVSASP. The recipients of Federal property are urged to contact WVSASP prior to taking any actions which might be interpreted as modifying any of the certifications and agreements stated on the reverse side of the Distribution Document.

**TERMS:** Payment required upon receipt unless previous arrangements have been made. Payment must be by check or credit card issued against an eligible organization. No personal checks, money orders or cash transactions are permitted.

**SHIPPING:** All service charges are FOB Dunbar Warehouse unless expressly indicated. Out-shipping can be arranged by calling 304.766.2626. Delivery charges will be added to the invoice.