



## Clendenin Officials Back to Work after Flood with Office Furniture Purchased from WVSASP

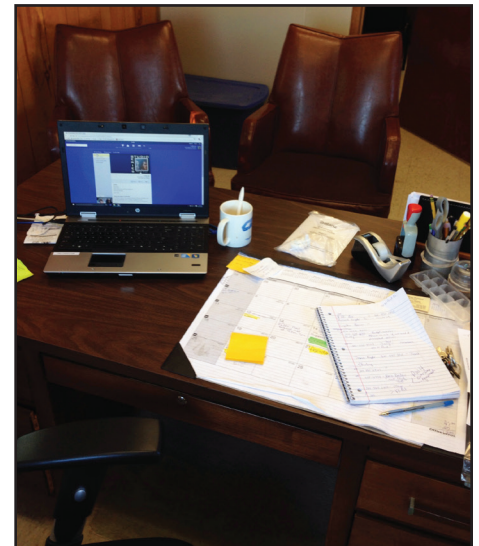
When the flood waters rose in June, the town of Clendenin was ravaged. Floodwaters reached as high as 34 ft. in some areas, leaving behind mud and debris from which community members are still try-

ing to recover. For Mayor Gary Bledsoe and other town officials, getting a functioning office space to help serve their devastated community was a priority.

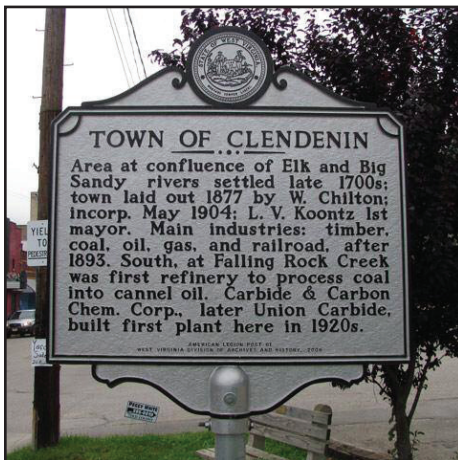
Due to the flood damage, the town of Clendenin office was relocated and had to be completely refurbished. Through the West Virginia State Agency for Surplus Property (WVSASP), the town of Clendenin was able to acquired desks, chairs and other office supplies for its nine employees. In addition to their own staff, Mayor Bledsoe also secured office furniture for the Clendenin Police Department.

“WVSASP usually has everything

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**Town of Clendenin officials are back to work with office furniture purchased at the West Virginia State Agency for Surplus Property, such as the desk and chairs shown above.**



### In Other News...

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Surplus Verses Buying Big
- **GSA Conducts 2016 Audit**  
of WVSASP's Federal  
Surplus Donation Program

## Surplus Generators Find New Life Serving the WV National Guard

When the June flooding devastated much of West Virginia, the West Virginia National Guard (WVNG) was ready to bring power to many areas across the state left without electricity. Over the last several years, WVNG had acquired more than 90 generators to be used in times of disaster or other emergencies. Maintaining this large inventory of generators allowed WVNG to immediately step into action following the June 23rd flood.

“Any time there is a state disaster, it takes a few days for FEMA to arrive,” explained Master Sgt. Ryan Powers. “Using our own assets, as opposed to waiting three to seven days for federal assistance, means we can immediately power a waste water facility or a warming/ cooling shelter, or

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# Business Operations Thriving at Surplus Property

Fall is the season when change becomes apparent; the days get shorter and temperatures get cooler. Nowhere is the “season of change” more evident than here at the West Virginia State Agency for Surplus Property (WVSASP).

We are pleased with the many things going on at WVSASP, including the ongoing construction at our Dunbar location, the General Services Administration’s (GSA) recent audit of our operations related to the federal surplus donation program, and our continued assistance in the re-furnishing of offices for local businesses and organizations who lost everything following the June flooding. Below is an update on these business happenings:

- Construction is close to being completed at our facility. The newly constructed 19,000 square foot space contains nearly 15,000 square feet of storage and more than 4,000 square feet of office space, with an additional 5,000 square feet of detached outdoor storage space. Contrac-

tors continue to touch up paint and blinds have been installed. Features of the new building include door scanners, a security system and ample outdoor lighting. While paving is only partially finished, the entire project should be complete this fall.

- GSA recently conducted its review of WVSASP’s operations related to its federal surplus property program and received very positive results. Among them were its compliance with all federal regulations and requirements of the program. To read more on this audit, see page 5.
- Our thoughts continue to be with our fellow West Virginians who were devastated by the floods in June. We were pleased to be able to help officials from the town of Clendenin, who bought furniture for their offices and the local police station. An employee of Ace Pipeline reached out to us on our WVSASP Facebook, and they were also able to purchase

## THE MANAGER'S PERSPECTIVE

ELIZABETH  
PERDUE



office furniture to replace what was lost. Additionally, the West Virginia National Guard, whose help was vital in those first weeks, had acquired about 90 generators through Surplus over the last several years.

As our circumstances and surroundings continue to change, one thing remains the same... our focus on helping our customers to get the most benefit for their dollar by offering valuable merchandise at a reasonable price. We continue to seek the best ways to serve both our daily public sales customers and eligible organizations. Please send us your feedback and let us know how we can help you!

## Subscribe Online Today to the WVSASP Mailing List

While the West Virginia State Agency for Surplus Property (WVSASP) Facebook page is a great way to stay up-to-date with WVSASP news, we encourage you to also subscribe online to receive monthly updates through e-mail. This free service provided by WVSASP ensures our customers always have the latest news on public events, announcements and special offers.

To subscribe, a valid e-mail address must be provided. Individuals completing the subscription form will be able to designate themselves

as either a member of the general public or a representative from a nonprofit organization. This ensures the individuals receive e-mails appropriate to them.

Those interested in receiving updates as a member of the general public should select “West Virginia Surplus Property Mailing List” from the drop-down menu. Those wanting to register as an eligible organization should select “Surplus Eligible Organization Mailing List” from the same menu. Public agencies and nonprofits who have completed an Application for Eligibility

through WVSASP are encouraged to enroll in the latter option.

E-mail addresses obtained for this list will not be shared; individuals may unsubscribe to this e-mail list at any time

To sign up for either email list, visit [www.state.wv.us/admin/purchase/surplus/Subscribe.html](http://www.state.wv.us/admin/purchase/surplus/Subscribe.html). If you experience a problem with registration, contact Stephanie Mosley at 304.558.2744.

Additional questions regarding this subscription may be directed to WVSASP at 304.776.2626.

# Saving Big! Buying Surplus Verses Buying New

On the night of June 23, 2016, Ace Pipeline's office filled with more than 26 inches of water. In addition to having to move to a new office building, the employees of this company also lost most of their office furniture.

Instead of buying all new furniture, Ace Pipeline employee Kelly Naylor contacted the West Virginia State Agency for Surplus Property (WVSASP) on Facebook to see what furniture was available. After making a trip to the warehouse, company employees secured several desks, office

chairs, multiple filing cabinets of different sizes, a few metal books cases, and a couple of printer stands.

According to Naylor, the company was familiar with WVSASP because it had purchased office furniture from them before, when it was first founded in the spring of 2012.

"We were able to find very nice desks and filing cabinets at extremely reasonable prices when the business was started as well as periodically as we expanded and again after the flood," shared Naylor. "We got very

nice desks for \$25-50 each that would have cost more than \$350 each brand new. During this last purchase, we bought an L-shaped desk that likely would have cost between \$500-600 brand new. We paid only \$40 and it looked like it had never been used."

WVSASP is pleased to offer affordable solutions to local businesses. To highlight the great savings customers can expect, see the comparison chart below of furniture that Ace Pipeline purchased from WVSASP verses that of a popular retailer.



## FABRIC COMPUTER CHAIR

WVSASP Price:  
**\$10.00**

Retail Price:  
**\$80.69**



## 4-DRAWER LATERAL FILE CABINET

WVSASP Price:  
**\$100.00**

Retail Price:  
**\$469.99**



## FABRIC OFFICE GUEST CHAIR

WVSASP Price:  
**\$10.00**

Retail Price:  
**\$39.99**



## 3-DRAWER LATERAL FILE CABINET

WVSASP Price:  
**\$75.00**

Retail Price:  
**\$521.99**



*Photos on the left were provided courtesy of Kelly Naylor on behalf of Ace Pipeline. Retail prices and pictures were taken from a popular retail website and are comparable products.*



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## GENERATORS

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assist a shelter offering showers and hot meals.”

Powers estimated that 50 percent of the generators maintained by the National Guard went out to affected areas following the June flooding. Some of the generators were immediately put to use, while others were placed on standby, ready for use based upon need.

“Any time the federal government steps in to help, we only have their assistance for a limited time. We have a little more leeway with our own assets, however,” shared Powers. “Difficult areas of the state take more time to recover from disasters and have power restored than others.”

While some of the generators

had been donated from other states, WVNG acquired about 80 through the West Virginia State Agency for Surplus Property (WVSASP). When state agencies or other eligible organizations have a particular need, they can let WVSASP know. WVSASP can watch for the item(s) to become available at its warehouse or search the availability of federal property.

Eligible organizations may also search the availability of federal property through the Federal Excess Personal Property Utilization Program and Federal Surplus Personal Property Donation Program by visiting <http://gsaxcess.gov>.

State agencies are encouraged to contact WVSASP at 304.766.2626 to confirm their status as an eligible organization.



*Photo courtesy of the National Guard*

**Following June's flooding, the West Virginia National Guard could be found providing a variety of cleanup and distribution services around the state. Immediately following the disaster, generators secured through the West Virginia Surplus Program were put into use at water treatment plants, food banks, cooling stations and distribution centers.**

## We Want to Hear From You!

What are some of your success stories with using items acquired through the West Virginia State Agency for Surplus Property? Please e-mail [Samantha.S.Knapp@wv.gov](mailto:Samantha.S.Knapp@wv.gov) so we can know how our program has benefited your agency. In a future issue of *The Property Connection*, we may highlight YOUR organization!

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## CLENDENIN

Continued from Page 1

our offices may need,” explains Mayor Bledsoe. “WVSASP is able to meet our needs while offering reasonable pricing for the merchandise”

WVSASP employees are proud to support eligible organizations, such as the town of Clendenin, with affordable merchandise options. New inventory is stocked daily. Does your organization have a need? Are you interested in learning how WVSASP can benefit your organization? Contact

WVSASP at 304.766.2626 or by visiting our website at [wvsurplus.gov](http://wvsurplus.gov) to learn how WVSASP can partner with your eligible organization for future purchases.

**Following June's flooding, workers for the town of Clendenin were forced to relocate and refurnish their offices. In the picture to the right, employees work at desks purchased from the West Virginia State Agency for Surplus Property (WVSASP). As a current eligible organization, the town of Clendenin was able to easily secure these items from WVSASP.**



# General Services Administration Conducts Audit of WVSASP's Federal Surplus Program

The General Services Administration (GSA) recently conducted its review of operations for the West Virginia State Agency for Surplus Property's (WVSASP) federal surplus donation program. The audit looked at a number of elements of the program, including but not limited to its operational capabilities, property accountability and control, fiscal management, compliance, customer relationships, eligibility, and property screening.

WVSASP received excellent feedback from GSA. Among the positive remarks, it was noted that staff members do an excellent job in maintaining an accurate and updated listing of eligible organizations. Eligible organizations may screen property through the GSA website but are required to have an updated *Application for Eligibility* on file with

WVSASP in order to request property.

During the audit, it was also determined that WVSASP regularly complies with all federal regulations and requirements of the federal surplus program, which is an essential factor in managing a successful program. Among the requirements, federal property must be placed into service within 12 months of acquisition and must be used for a minimum of 12 months. A longer compliance period of 18 months is required for items with an original acquisition cost of \$5000 or more, while firearms have a lifetime compliance period. Several law enforcement agencies in the State utilize weapons that have been acquired through the federal donation program.

The West Virginia State Agency for Surplus is pleased with the feed-

back it received as a result of this audit and looks forward to focusing more of its efforts on marketing the Federal Surplus Property Program. For questions regarding this federal program, contact WVSASP at 304.766.2626.

## The Property Connection

This online publication is made available to all eligible participants of the West Virginia State Agency for Surplus Property on a quarterly basis.

For information on becoming an eligible organization, call 304.766.2626 or complete an Application for Eligibility at:

[WVSurplus.gov](http://WVSurplus.gov)

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The West Virginia State Agency for Surplus Property (WVSASP) received high praise from the General Services Administration (GSA) following their recent audit of its federal surplus donation program. WVSASP will be working over the next year to implement suggestions made by GSA and improve their operating procedures.

## West Virginia State Agency for Surplus Property

**Hours:** 8:30 a.m. to 4:30 p.m., Monday through Friday

### Specializing in:

- Office Furniture and Equipment
- Shop Equipment
- Electronic Equipment
- Tires, Engines, and Vehicle Parts
- Rolling Stock and Heavy Equipment
- Plus Many More Items

**Information:** For property information and availability, contact the Federal or State Warehouse Supervisors at 304.766.2626 or call toll free at 800.576.7587.

**Terms:** All organizations must pay by check or credit card. No cash transactions permitted.

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# Surplus Property Warehouse Location



**DIRECTIONS:** Exit I-64 at Dunbar/Roxalana Road, turn right on Roxalana Road then turn onto WV-25 West. At 16th Street, turn left. Go to intersection with Charles Avenue -- if you miss 16th Street, go to 22nd Street which is also a throughway. Turn right onto Charles Avenue, continue to 28th Street and turn right. The West Virginia State Agency for Surplus Property is on that corner inside the cyclone fence.

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## Terms and Conditions of Sale

**FEDERAL AND STATE REGULATIONS:** Acceptance of Federal equipment and supplies by users who have established eligibility to participate in WVSASP is subject to certifications and agreements identified on the reverse side of the Distribution Document. **1:** Federal equipment and supplies are restricted to institutional use only, not personal use, and are to be used for a minimum of one year; **2:** All vehicles and items with an acquisition cost of \$5,000.00 or more shall be used for the purpose(s) for which acquired within one year from the date the property was invoiced and used for 18 months thereafter. **3:** During the restriction period, the property shall not be sold, traded, leased, lent, bailed, cannibalized, encumbered or otherwise disposed of or removed from the State of West Virginia without the express approval of WVSASP. The recipients of Federal property are urged to contact WVSASP prior to taking any actions which might be interpreted as modifying any of the certifications and agreements stated on the reverse side of the Distribution Document.

**TERMS:** Payment required upon receipt unless previous arrangements have been made. Payment must be by check or credit card issued against an eligible organization. No personal checks, money orders or cash transactions are permitted.

**SHIPPING:** All service charges are FOB Dunbar Warehouse unless expressly indicated. Out-shipping can be arranged by calling 304.766.2626. Delivery charges will be added to the invoice.