



Joint Effort Between State Agencies Helps Prepare for Disasters

A joint effort between the West Virginia Division of Homeland Security and the West Virginia National Guard seeks to bring portable generators to the state to use in times of disaster. This initiative comes after several emergencies left many communities statewide without power for extended periods of time. The West Virginia State Agency for Surplus Property (WVSASP) requested the generators from the General Services Administration (GSA) on behalf of the state.

“WVSASP allocates the generators and charges the requesting agency a nominal administrative fee,” said Administrative Services Manager Anthony Cooper.

Please see **EFFORT**, Page 4

In Other News...

- **Manager's Perspective:**
Changes Coming to WVSASP with Construction
- Warehouse Supervisor Transitions to New Role
- Purchasing Division Welcomes New Staff

Surplus Property State Vehicle Auction Scheduled for July 8



The West Virginia State Agency for Surplus Property is preparing for its upcoming state vehicle auction at its facility in Dunbar. Pictured is the variety of vehicles from the last state auction. This year's event is expected to offer an equally wide variety of vehicles.

The West Virginia State Agency for Surplus Property (WVSASP) will host a vehicle auction on Wednesday, July 8, at 2700 Charles Avenue in Dunbar. Approximately 50 surplus state vehicles will be available for sale during the auction.

WVSASP's previous absolute vehicle auction realized 50 vehicles sold. Purchasing Division Assistant Director and WVSASP Manager Elizabeth Perdue said the previous auction was a huge success, and as WVSASP prepares for a large-scale construction project beginning this summer, now seemed like a good time to offer another one.

“We had a remarkable turnout for the previous auction, and as we prepare to undergo construction here at WVSASP, now seemed like an appro-

Please see **VEHICLE AUCTION**, Page 6

Changes Coming to WVSASP with Planned Construction!

The West Virginia State Agency for Surplus Property (WVSASP) has experienced significant changes in recent years, including the switch from sealed bids to daily sales, the move to online auctions, and an expanded online presence with its Facebook page.

However, the changes expected over the next year could be among the most exciting yet for WVSASP, with a planned major renovation of its offices and warehouses in Dunbar. During the month of July, work will begin on tearing down buildings throughout the Dunbar location, beginning with the auction room followed by the federal warehouse and main office building.

Construction will involve an all-inclusive building that will include the administrative offices and warehouse space, eliminating the need

for visitors having to walk across the parking lot to or from the current office building or warehouse. This will create a more pleasant shopping experience for visitors and prevent them from being exposed to the weather elements.

The new warehouse area is designed to be more inviting and retail-oriented, better organized and better suited to customers so they can find exactly what they are looking for. To address the need for more security, the design plans also include an enclosed parking area.

Unfortunately, these changes will not come without a certain degree of inconvenience to visitors and staff, as WVSASP will have to temporarily shift its vehicle lot. Other daily operations may also expect some slight interruptions while deal-

THE MANAGER'S PERSPECTIVE

ELIZABETH PERDUE



ing with the ongoing construction work. Posted signs will ask that customers “pardon our mess” during this time period. Furthermore, Surplus Property staff hopes that customers will be forgiving of the temporary inconveniences.

WVSASP is excited about the changes to its Dunbar location and how they will improve the overall customer experience. This is a change that has been a long-time coming and is believed to be the next phase of an exciting future for our agency!

Anthony Cooper Transitions into His New Role as West Virginia Surplus Property Assistant Manager

Anthony Cooper recently transitioned into his new role as Assistant Surplus Property Manager at the West Virginia State Agency for Surplus Property (WVSASP). Cooper, who oversees the daily operations of the state and federal surplus property programs, has been with WVSASP for 17 years. He served as the Warehouse Supervisor for 10 years before taking on this new role.

According to Surplus Property Manager Elizabeth Perdue, “Cooper’s experience in the warehouse will be a major asset in his new role as he has a great understanding of the day-to-day operations.”

Prior to coming to WVSASP, Cooper worked as a produce manager, meat cutter, floor crew supervisor, and store keeper. Cooper resides in Charleston and graduated from DuPont High School. His hobbies include fishing and running obstacle races, such as the Tough Mudder and Spartan races. On May 16, he competed in the Warrior Dash with his daughter. He plans to participate in the Spartan Trifecta Race and Charleston Distance Run this summer.



**SURPLUS PROPERTY ASSISTANT MANAGER
ANTHONY COOPER**

When Was The Last Time You Visited WVSASP?



Because the West Virginia State Agency for Surplus Property (WVSASP) sells retired items from numerous state agencies, the warehouses are always full of new and interesting items. From furniture to wall decorations to safety needs, you never know what you might find during a visit.

Eligible organizations that are in need of particular items, or simply curious about what may be new, are invited to visit the WVSASP warehouses in Dunbar and check out everything we have to offer.

Hours of operation are 8:30 a.m. to 4:30 p.m., Monday through Friday. For property information and availability, contact the Federal or State Warehouse Supervisors at 304.766.2626 or call toll free at 800.576.7587.



Accountant Steve Mullins Joins WVSASP Team

The West Virginia State Agency for Surplus Property (WVSASP) is pleased to welcome new employee Steven Mullins to its staff. Mullins joined WVSASP in March as an Accountant/Auditor III and will serve as the Purchasing Card Coordinator for WVSASP.

His other duties include maintaining all aspects of asset item placement for bid and purchase on the online auction website, www.GovDeals.com, and assisting with annual budget preparation.

Mullins graduated with a B.B.A. degree in Accounting from Marshall University. He also earned the Certified Internal Controls Auditor certification.

Mullins is a resident of Ashford. Before joining WVSASP, he worked in general accounting, public accounting, as an auditor in banking, and as a senior internal auditor for one of the largest non-profit organizations in the United States as well as one of the top 15 hospitals in the country.

Mullins has an understanding of policies and procedures and hopes to bring fresh ideas to WVSASP



Steven Mullins joins the West Virginia State Agency for Surplus Property staff as an Accountant/Auditor III. He is now serving as the Purchasing Card Coordinator for the agency.

with an audit and financial perspective.

“Surplus Property does more than just sell state agencies’ retired furniture and cars. I don’t think people realize that it brings in extra revenue for the state. It’s a win-win situation for everyone,” stated Mullins.

“I’m looking forward to the new building. I think it will help give Surplus a new image,” he continued.

In his spare time, Mullins enjoys working out at the gym, riding his ATV, and playing softball and basketball. He is also a huge fan of the St. Louis Cardinals.

EFFORT

Continued from Page 1

Cooper cites this joint effort as an example of the success of the beneficial relation between the WVSASP and GSA. “The federal surplus property program is a valuable resource for eligible organizations that they should always remain aware of,” he said.

For more information on screening federal property through the GSA site, contact Anthony Cooper at 304-356-2430 or Anthony.W.Cooper@wv.gov.

The Property Connection

This online publication is made available to all eligible participants of the West Virginia State Agency for Surplus Property on a quarterly basis.

For information on becoming an eligible organization, call 304.766.2626 or complete an Application for Eligibility at:

WVSurplus.gov

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Surplus Property Warehouse Location



DIRECTIONS: Exit I-64 at Dunbar/Roxalana Road, turn right on Roxalana Road then turn onto WV-25 West. At 16th Street, turn left. Go to intersection with Charles Avenue -- if you miss 16th Street, go to 22nd Street which is also a throughway. Turn right onto Charles Avenue, continue to 28th Street and turn right. The West Virginia State Agency for Surplus Property is on that corner inside the cyclone fence.

SHARE THE GOOD NEWS!

If you know of an organization that might be interested in our program, please clip this coupon and pass it on --

IS YOUR ORGANIZATION...

1. Local or State unit of government
 Agency created by government
OR
2.a. Educational Institution
 Public Health Agency
 Senior Citizen Group
 Child Care Center
 Library
 Museum
 Public Service Agency
AND
b. Non-Profit (IRS 501(c)(3) status required)

If either 1. or 2.a. and b. is checked, you may be eligible to participate in the Surplus Property Program.

MAIL THIS FORM FOR MORE INFORMATION

RETURN TO: West Virginia State Agency for Surplus Property
2700 Charles Avenue
Dunbar, WV 25064

- Please send me an **Application for Eligibility**
Please have a representative contact me
Please visit our organization and offer a presentation

Name _____ Title _____

Organization Name _____

Mailing Address _____

City _____ Zip _____ County _____

Telephone Number _____

VEHICLE AUCTION

Continued from Page 1

appropriate time to clear our lot as much as possible,” she said. The construction project, which is expected to last through September of 2016, will introduce new office space and warehouse facilities to WVSASP. **See related article on Page 2.**

Gates will open at 8:30 a.m., with the auction scheduled to begin promptly at 10 a.m. Potential bidders may inspect the sale property beginning June 29 through July 7 from 8:30 a.m. to 4:30 p.m. at the Dunbar location. Payment on the day of the auction may be made by cash, check, and Visa, MasterCard and Discover.

All property is subject to prior sale. All vehicles must be removed from the lot within three business days of the auction.

For additional information, contact WVSASP at 304.766.2626 or toll-free at 1.800.576.7587. For more details on this auction, access the auction notice at www.state.wv.us/admin/purchase/surplus/SurplusAuction.pdf.

Make Sure Your Eligibility Status Stays Current!

Please be reminded that it is the responsibility of eligible organizations to maintain their eligibility status with the West Virginia State Agency for Surplus Property (WVSASP).

If there is a change in contact information, such as your organization's address, telephone number or e-mail address, please contact WVSASP so our records may be updated accordingly.

Keep Updated on What Goes on at WVSASP!

The West Virginia State Agency for Surplus Property (WVSASP) wants to make sure your eligible organization is staying in the know.

WVSASP maintains an e-mail database of eligible organizations. Please e-mail WVSASP at Sherry.L.Fewell@wv.gov to be added to this list.

Questions? Suggestions? Comments?



We want to hear from **YOU!** Are you pleased with our Program? Call us or write to us with any questions, suggestions or comments. We would also like to hear the 'success stories' you have in utilizing surplus property!

West Virginia State Agency for Surplus Property

Hours: 8:30 a.m. to 4:30 p.m., Monday through Friday

Specializing in:

- Office Furniture and Equipment
- Shop Equipment
- Electronic Equipment
- Tires, Engines, and Vehicle Parts
- Rolling Stock and Heavy Equipment
- Plus Many More Items

Information: For property information and availability, contact the Federal or State Warehouse Supervisors at 304.766.2626 or call toll free at 800.576.7587.

Terms: All organizations must pay by check or credit card. No cash transactions permitted.

Terms and Conditions of Sale

FEDERAL AND STATE REGULATIONS: Acceptance of Federal equipment and supplies by users who have established eligibility to participate in WVSASP is subject to certifications and agreements identified on the reverse side of the Distribution Document. **1:** Federal equipment and supplies are restricted to institutional use only, not personal use, and are to be used for a minimum of one year; **2:** All vehicles and items with an acquisition cost of \$5,000.00 or more shall be used for the purpose(s) for which acquired within one year from the date the property was invoiced and used for 18 months thereafter. **3:** During the restriction period, the property shall not be sold, traded, leased, lent, bailed, cannibalized, encumbered or otherwise disposed of or removed from the State of West Virginia without the express approval of WVSASP. The recipients of Federal property are urged to contact WVSASP prior to taking any actions which might be interpreted as modifying any of the certifications and agreements stated on the reverse side of the Distribution Document.

TERMS: Payment required upon receipt unless previous arrangements have been made. Payment must be by check or credit card issued against an eligible organization. No personal checks, money orders or cash transactions are permitted.

SHIPPING: All service charges are FOB Dunbar Warehouse unless expressly indicated. Out-shipping can be arranged by calling 304.766.2626. Delivery charges will be added to the invoice.