

### Historic Huntington Hospital Stretches Small Office Budget with WV Surplus' Eligible Organization Program



Mildred Mitchell-Bateman Hospital

The Mildred Mitchell-Bateman Hospital in Huntington, West Virginia, is one of the many eligible organizations that have been able to utilize the services of WV Surplus. Recently, staff members from the hospital acquired new office furniture, including desks, office chairs, lateral file cabinets, bookcases and printer stands.

"I learned about WV Surplus when I became a purchasing assistant through our procurement specialist, Sheila Ramey," said Central Receiving Supervisor Pam Stamper of Mildred Mitchell-Bateman Hospital. "We have used WV Surplus to replace worn out items for offices when new purchases were not in our budget."

In addition to making multiple purchases for

#### Please see HOSPITAL, Page 5

### In Other News...

- Manager's Perspective: WV Surplus Resumes Monday-Friday Operations and Prepares for Upcoming Spring Webinars
- Online Auction Site, GovDeals, Provides Access to Retired State Property Located Around the State
- Save the Date for Future WV Surplus Events

### New Video on Screening Federal Property Now Available Online

In an effort to better assist eligible organizations, WV Surplus has been working to update its website with new resources. Last year's efforts included the creation of a webpage dedicated to the Federal Property Program. This page was recently updated to include a video on how to screen for property on the General Services Administration's website, GSAXcess.com.

"While we have many eligible organizations interested in federal property, they often find the screening process to be complicated or intimidating," shared WV Surplus Manager Elizabeth Cooper. "This video provides a step-by-step look at how to use the website and different methods of screening for property."

Thanks to the Federal Property and Administrative Services Act of

### Please see GSAXCESS VIDEO, Page 2

## WV Surplus Resumes Monday-Friday Operations and Prepares for Upcoming Spring Webinars

One year ago, WV Surplus was forced to temporarily close our warehouse due to COVID-19. While this was a difficult decision to make, it was in accordance with Gov. Jim Justice's orders to work from home and the Kanawha-Charleston Health Department's order to limit the number of individuals in public spaces. Since then, we have continued to follow state and federal COVID-19 guidelines while adjusting our operating procedures.

Just a few weeks ago WV Surplus was able to reopen the warehouse to the public five days a week. While we are still operating on reduced hours, I know our customers have missed being able to shop at WV Surplus on Mondays and Fridays. Until further notice, the WV Surplus warehouse will be open to the general public from 9 a.m. to 3 p.m., Monday through Friday.

Despite temporarily closing our doors to the public last year, WV Surplus did not stop operations. Using our online auction site, GovDeals, people around the state were still able to access great sales offered by WV Surplus. You can learn more about how our online auctions work on page 3 and see a map of where WV Surplus has sold property statewide on page 4.

I would also like to remind everyone of several upcoming virtual events at WV Surplus. Our event for veterans who own small businesses was rescheduled to April 7, 2021, and registration is still open. This training will cover information on how veterans can benefit from the Veterans Small Business Enhancement Act of 2018 and the process to request federal property. While this event is free, registration is required and can be completed by visiting *eventbrite.com/e/136450435927*.

WV Surplus will also be hosting its popular webinar for eligible organizations on April 13, 2021, from 10 a.m. to 11 a.m. All eligible organizations (e.g. municipalities, churches, schools, nonprofits, etc.)

### THE MANAGER'S Perspective

Elizabeth Cooper



are invited to participate in this free webinar. This event will include information on how to register with WV Surplus, the benefits of being registered, how to access federal property, and more. Individuals interested in attending this event should RSVP to *Jessica.L.Chambers@wv.gov.* 

As the weather continues to improve, we hope to see our loyal customers visiting the warehouse or joining us virtually for one of these upcoming events. As always, we are so grateful for your support during these ever-changing times.

### GSAXCESS VIDEO

Continued from Page 1



WV Surplus recently posted a detailed video on how to screen for federal property on the GSAXcess website. In addition to reviewing the requirements for using this website, the video includes information on different ways to screen for property. 1949, federal property is available to state and local public entities and nonprofit organizations that have a current *Application for Eligibility* on file with WV Surplus. The federal property program offers a wide variety of items, including boats, computers, industrial/trade machinery, lab equipment, tractors, and much more.

This video on how to screen for federal property can be found at *WVSurplus.gov* under the "Federal Property" section or on YouTube at *https://youtu.be/LeJNanQSiNg*.

Organizations interested in obtaining federal property may screen the property at *GSAXcess.gov* using their unique user ID and password. Interested eligible organizations must call 304.766.2626 to obtain a user ID and password.

#### The Property Connection

## Online Auction Site, GovDeals, Provides Access to Retired State Property Located Around the State

Did you know that WV Surplus sells a variety of property using its online auction site, GovDeals? Items available on GovDeals range from vehicles and machinery to more unique items, such as canoes, butcher block tables, and telescopes.

While the property listed on GovDeals is sometimes located in Dunbar, items in the listings can be physically located all across the state of West Virginia, including the current posting of items loated in Wheeling, Pipestem State Park, Hedgesville, and Beckley. To see a map of where GovDeals assets have been since January 2020, see page 4.

"GovDeals allows WV Surplus to auction property that may not be practical to relocate to Dunbar or sell as bulk items," said WV Surplus Manager Elizabeth Cooper. "We list items with the same great prices you would expect to find at our warehouse and try to provide multiple pictures and views of what is available."

To see what property is available, visit *GovDeals. com* and search "West Virginia State Agency for Surplus Property" or "WV Surplus." A direct link can also be found by visiting *WVSurplus.gov* and clicking the "Online Sales/GovDeals" button on the bottom right corner of the homepage.

Eligible organizations interested in any property they see on GovDeals are encouraged to call WV Surplus at 304.356.2428. Questions about our GovDeal auctions can be directed to 304.766.2626 for more information.

	GovDeals" A LIQUIDITY SERVICES MARKETPLACE		
	Search Result	s for West Virgin	iia State Agenc urn to Classic Search
		Items 1 through 7 of 7	
Home	DESCRIPTION	LOCATION	AUCTION CLO
	2004 John Deere 4X4 Trail Gator Make/Brand: John Deere Model: HPX Year: 2004 ID: 08-2539	Hacker Valley, WV	4/7/2021 6:00 PM ET
	1 Lot of Fluorescent Lights Luminaire lights. ID: WV-2540	Dunbar, WV	4/7/2021 6:00 PM ET
	Commercial Hot Water Tank Make/Brand: Rheem Year: 2010 ID: WV-2521	Dunbar, WV	4/5/2021 6:00 PM ET
	Atlas Lighting Products Model: WLXD-400MHQPK Year: 2008 ID: WV-2542	Dunbar, WV	4/7/2021 6:20 PM ET

## **SAVE THE DATE**

Webinar for Veteran-Owned Small Business Owners

April 7, 2021 | 10 a.m. - 11 a.m. *eventbrite.com/e/136450435927* 

Eligible Organizations Webinar April 13, 2021 | 10 a.m. - 11 a.m. To RSVP, email Jessica Chambers at Jessica.L.Chambers@wv.gov.

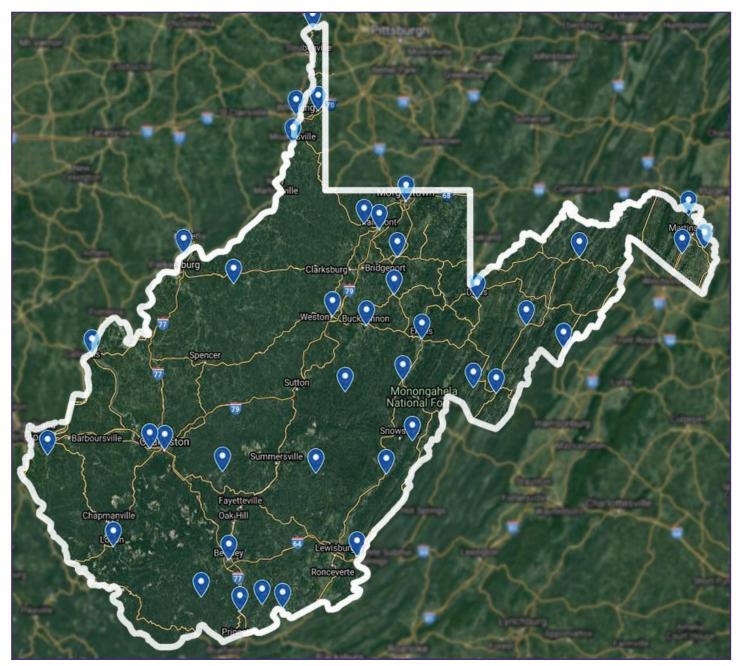
## We Want to Hear From You!

What are some of your success stories with using items acquired through the West Virginia State Agency for Surplus Property? Please email *Samantha.S.Knapp@wv.gov* so we can know how our program has benefited your agency. In a future issue of *The Property Connection*, we may highlight YOUR organization!

## **GovDeals Locations Around the State of West Virginia**

Beckley Boaz Buckhannon Cairo Camp Creek Cass Charleston Circleville Davis Dunbar Elkins Fairmont Farmington Fenwick Franklin Grafton Hacker Valley Hedgesville Huttonsville Indian Mills Inwood Kearneysville Lavalette Logan Marlinton Mathias Morgantown Moundsville Mt. Olive Mullens New Cumberland Petersburg Philippi Pipestem Point Pleasant Romney Valley Grove Weston Wheeling White Sulphur Springs

#### Property Location Data from January 2020- March 2021. For more information on GovDeals, see Page 3.



The Property Connection

#### HOSPITAL Continued from Page 1

Mildred Mitchell-Bateman Hospital, Stamper has also shopped at WV Surplus as a member of the public.

"The staff is very friendly and helpful at WV Surplus," added Stamper. "The items Mildred Mitchell-Bateman Hospital purchased were of good quality. I recommend all state agencies look to Surplus for their office furniture when the need arises."

WV Surplus employees are honored to support eligible organizations from around the state with affordable merchandise options. Does your organization have a need? Contact WV Surplus at 304.766.2626 or visit our website at WVSurplus.gov to learn how WV Surplus can assist with future purchases.



Please call 304.766.2626 with any questions regarding these policies.

### West Virginia State Agency for Surplus Property

Special Hours Due to COVID-19: 9:00 a.m.-3:00 p.m., Monday through Friday

#### Specializing in:

- Office furniture and equipment
- Shop equipment
- Electronic equipment
- Tires, engines, and vehicle parts
- Rolling stock and heavy equipment
- Plus many more items

#### **Information:** For property information and availability, contact the Federal or State Warehouse Supervisors at 304.766.2626 or call toll free at 800.576.7587.

Terms: All organizations must pay by check or credit card. No cash transactions permitted.

# The Property Connection

This online publication is made available to all eligible participants of the West Virginia State Agency for Surplus Property on a quarterly basis.

For additional information on becoming an eligible organization, please call 304.766.2626 or complete an Application for Eligibility at:

WVSurplus.gov

### Jim Justice Governor

State of West Virginia

### **Mike Sheets**

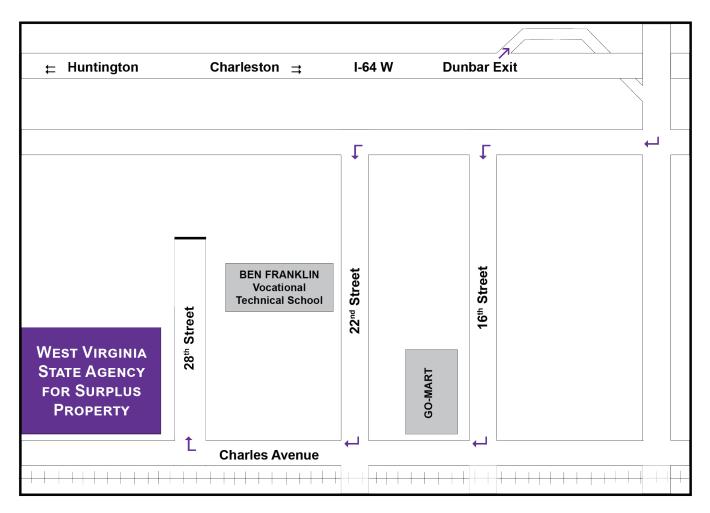
Director Purchasing Division

**Elizabeth Cooper** Surplus Property Manager

> Samantha Knapp **Courtney Johnson** Editors

**Jessica Chambers** Writer

# **Surplus Property Warehouse Location**



**DIRECTIONS:** Exit I-64 at Dunbar/Roxalana Road, turn right on Roxalana Road then turn onto WV-25 West. At 16th Street, turn left. Go to intersection with Charles Avenue -- if you miss 16th Street, go to 22nd Street which is also a throughway. Turn right onto Charles Avenue, continue to 28th Street and turn right. The West Virginia State Agency for Surplus Property is on that corner inside the cyclone fence.

## **Terms and Conditions of Sale**

**FEDERAL AND STATE REGULATIONS:** Acceptance of Federal equipment and supplies by users who have established eligibility to participate in WV Surplus is subject to certifications and agreements identified on the reverse side of the Distribution Document. **1:** Federal equipment and supplies are restricted to institutional use only, not personal use, and are to be used for a minimum of one year; **2:** All vehicles and items with an acquisition cost of \$5,000.00 or more shall be used for the purpose(s) for which acquired within one year from the date the property was invoiced and used for 18 months thereafter. **3:** During the restriction period, the property shall not be sold, traded, leased, lent, bailed, cannibalized, encumbered or otherwise disposed of or removed from the State of West Virginia without the express approval of WV Surplus. The recipients of Federal property are urged to contact WV Surplus prior to taking any actions which might be interpreted as modifying any of the certifications and agreements stated on the reverse side of the Distribution Document.

**TERMS:** Payment required upon receipt unless previous arrangements have been made. Payment must be by check or credit card issued against an eligible organization. No personal checks, money orders or cash transactions are permitted.

**SHIPPING:** All service charges are FOB Dunbar Warehouse unless expressly indicated. Out-shipping can be arranged by calling 304.766.2626. Delivery charges will be added to the invoice.