



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 2020-05-26

CORRECT ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, AND SHIPPING PAPERS.  
 QUESTIONS CONCERNING THIS  
 ORDER SHOULD BE DIRECTED TO  
 THE DEPARTMENT CONTACT.

Order Number: CMA 0212 0212 WVRFJAN19	Procurement Folder: 467520
Document Name: WVRFJAN19: Statewide Contract for Janitorial Services	Reason for Modification: CO#6 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.
Document Description: Change Order No. 6: CONTRACT RENEWAL	
Procurement Type: Statewide MA (Open End)	
Buyer Name: Mark A Atkins	
Telephone: (304) 558-2307	
Email: mark.a.atkins@wv.gov	
Shipping Method: Best Way	Effective Start Date: 2018-07-01
Free on Board: FOB Dest, Freight Prepaid	Effective End Date: 2021-06-30

VENDOR	DEPARTMENT CONTACT
Vendor Customer Code: 000000204796 WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES INC 710 CENTRAL AVE  CHARLESTON WV 25302-1702  US Vendor Contact Phone: (304) 205-7970 Extension: 208 Discount Percentage: 0.0000 Discount Days: 0	Requestor Name: Tara Lyle Requestor Phone: (304) 558-2544 Requestor Email: tara.l.lyle@wv.gov

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999 US

Total Order Amount	Open End
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**AGENCY COPY**

*MA 05/26/2020*

PURCHASING DIVISION AUTHORIZATION SIGNED BY: <i>Tara Lyle</i> DATE: <i>MAY 27 2020</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM SIGNED BY: <i>[Signature]</i> DATE: <i>[Signature]</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION SIGNED BY: <i>Beverly Tolson</i> DATE: <i>JUN -2 2020</i> ELECTRONIC SIGNATURE ON FILE
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*5/28/2020*

**Extended Description:**

Change Order No. 06

Change Order No. 06 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal: July 01, 2020 through June 30, 2021.

Renewal Years/Months Remaining: 1 year

No other changes.

**ORDERING INSTRUCTIONS:**

For contract releases valued at or less than \$25,000.00 in a year's time, Spending Unit (s) shall issue a wvOASIS Agency Delivery Order (ADO) to The West Virginia Association of Rehabilitation Services (WVARF). The ADO shall have the following attachments: the vendor's Service Agreement signed by both agency and vendor and the Current Year Commodity or Service Fair Market Price Form.

For contract releases valued at more than \$25,000.00 in a year's time, Spending Unit (s) shall submit a Central Delivery Order (CDO) to the Purchasing Division for processing. The CDO shall have the following attachments: the vendor's Service Agreement signed by both agency and vendor and the Current Year Commodity or Service Fair Market Price Form

To determine the servicing Community Rehabilitation Program (CRP), the agency should contact the vendor.

Pricing for contract services will be at the listed hourly rate for the servicing CRP.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	76110000			HOUR	\$20.140000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Bright Horizons Region 1 Hourly Rate

**Extended Description:**

Nicholas Co. Sheltered Workshop dba Bright Horizons Hourly Pricing per the attached.

PCard pricing use Line #24

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	76110000			HOUR	\$17.400000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Buckhannon Upsher Region 6 Hourly Rate

**Extended Description:**

Buckhannon-Upsher Work Adjustment Center Hourly Pricing per the attached.

PCard pricing use Line #25

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	76110000			HOUR	\$20.650000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Clay County Region 3 and 4 Hourly Rate

**Extended Description:**

Clay County Services Unlimited Hourly Pricing per the attached.

PCard pricing use Line #26

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	76110000			HOUR	\$22.220000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Development Center Region 7 Hourly Rate

**Extended Description:**

Developmental Center and Workshop Hourly Pricing per the attached.

PCard pricing use Line #27

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	76110000			HOUR	\$18.350000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Empowerment T Employ Regions 3 and 6 Hourly Rate

**Extended Description:**

Empowerment Through Employment Hourly Pricing per the attached.

PCard pricing use Line #28

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	76110000			HOUR	\$20.180000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Gateway Industries Region 1 Hourly Rate

**Extended Description:**

Gateway Industries Hourly Pricing per the attached.

PCard pricing use Line #29

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	76110000			HOUR	\$15.750000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Goodwill Kanawha Valley Regions 2 and 3 Hourly Rate

**Extended Description:**

Goodwill Industries of the Kanawha Valley Hourly Pricing per the attached.

PCard pricing use Line #30

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	76110000			HOUR	\$18.420000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Goodwill KYOWVA Regions 2 and 4 Hourly Rate

**Extended Description:**

Goodwill KYOWVA Hourly Pricing per the attached.

PCard pricing use Line #31

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	76110000			HOUR	\$20.650000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Horizon Goodwill Ind Region 7 Hourly Rate

**Extended Description:**

Horizon Goodwill Industries Hourly Pricing per the attached.

PCard pricing use Line #32

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	76110000			HOUR	\$18.070000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Integrated Resources Regions 1, 2, and 3 Hourly Rate

**Extended Description:**

Integrated Resources Hourly Pricing per the attached.

PCard pricing use Line #33

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	76110000			HOUR	\$17.920000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Job Squad Inc Region 3 Hourly Rate

**Extended Description:**

Job Squad Inc. Hourly Pricing per the attached.

PCard pricing use Line #34

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	76110000			HOUR	\$17.870000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Lillian James Region 1 Hourly Rate

**Extended Description:**

Lillian James Learning Center Hourly Pricing per the attached.

PCard pricing use Line #35

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	76110000			HOUR	\$15.190000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Mercer Co Opportunity Region 1 Hourly Rate

**Extended Description:**

Mercer County Opportunity Industries Hourly Pricing per the attached.

PCard pricing use Line #36

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	76110000			HOUR	\$18.110000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Northwood Health Region 5 Hourly Rate

**Extended Description:**

Northwood Health Systems, Inc. Hourly Pricing per the attached.

PCard pricing use Line #37

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	76110000			HOUR	\$25.920000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** DISCONTINUED -- PACE Enterprises -- See Extended Description

**Extended Description:**  
DISCONTINUED LINE:  
PACE Enterprises Regions 3 and 6 Hourly Rate  
Use Commodity Line# 47  
PCard pricing use Line #48

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	76110000			HOUR	\$17.690000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Precision Services Region 6 Hourly Rate

**Extended Description:**  
Precision Services Hourly Pricing per the attached.  
PCard pricing use Line #39

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	76110000			HOUR	\$18.460000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Pretera Center Region 2 Hourly Rate

**Extended Description:**  
Pretera Center Hourly Pricing per the attached.  
PCard pricing use Line #40

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
18	76110000			HOUR	\$16.460000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Preston County Region 6 Hourly Rate

**Extended Description:**  
Preston County Hourly Pricing per the attached.  
PCard pricing use Line #41

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
19	76110000			HOUR	\$17.100000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Randolph County Region 3 and 6 Hourly Rate

**Extended Description:**  
Randolph County Sheltered Workshop dba Seneca Designs Hourly Pricing per the attached.  
PCard pricing use Line #42

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
20	76110000			HOUR	\$17.970000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** SW Resources Region 4 Hourly Rate

**Extended Description:**

SW Resources Hourly Pricing per the attached.

PCard pricing use Line #43

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
21	76110000			HOUR	\$19.330000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** The Op Shop Regions 4, 5, and 6 Hourly Rate

**Extended Description:**

The OP Shop Hourly Pricing per the attached.

PCard pricing use Line #44

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
22	76110000			HOUR	\$16.410000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** WATCH Region 5 Hourly Rate

**Extended Description:**

WATCH Hourly Pricing per the attached.

PCard pricing use Line #45

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
23	76110000			HOUR	\$20.650000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** WVARF Region 6 Hourly Rate

**Extended Description:**

WVARF - DHHR Philippi, WV Hourly Pricing per the attached.

PCard pricing use Line #46

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
24	76110000			HOUR	\$20.744900
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Bright Horizons Region 1 Hourly Rate - PCard

**Extended Description:**

Nicholas Co. Sheltered Workshop dba Bright Horizons Hourly Pricing per the attached.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
25	76110000			HOUR	\$17.925800
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Buckhannon Upsher Region 6 Hourly Rate - PCard

**Extended Description:**

Buckhannon-Upsher Work Adjustment Center Hourly Pricing per the attached.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
26	76110000			HOUR	\$21.267800
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Clay County Region 3 and 4 Hourly Rate - PCard

**Extended Description:**

Clay County Services Unlimited Hourly Pricing per the attached.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
27	76110000			HOUR	\$22.886300
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Development Center Region 7 Hourly Rate - PCard

**Extended Description:**

Developmental Center and Workshop Hourly Pricing per the attached.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
28	76110000			HOUR	\$18.898100
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Empowerment T Employ Regions 3 and 6 Hourly Rate - PCard

**Extended Description:**

Empowerment Through Employment Hourly Pricing per the attached.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
29	76110000			HOUR	\$20.787600
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Gateway Industries Region 1 Hourly Rate - PCard

**Extended Description:**

Gateway Industries Hourly Pricing per the attached.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
30	76110000			HOUR	\$16.225500
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Goodwill Kanawha Valley Regions 2 and 3 Hourly Rate - PCard

**Extended Description:**

Goodwill Industries of the Kanawha Valley Hourly Pricing per the attached.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
31	76110000			HOUR	\$18.974200
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Goodwill KYOWVA Regions 2 and 4 Hourly Rate - PCard

**Extended Description:**

Goodwill KYOWVA Hourly Pricing per the attached.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
32	76110000			HOUR	\$21.266500
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Horizon Goodwill Ind Region 7 Hourly Rate - PCard

**Extended Description:**

Horizon Goodwill Industries Hourly Pricing per the attached.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
33	76110000			HOUR	\$18.611400
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Integrated Resources Regions 1, 2, and 3 Hourly Rate - PCard

**Extended Description:**

Integrated Resources Hourly Pricing per the attached.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
34	76110000			HOUR	\$18.457600
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Job Squad Inc Region 3 Hourly Rate - PCard

**Extended Description:**

Job Squad Inc. Hourly Pricing per the attached.



Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
35	76110000			HOUR	\$18.403600
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Lillian James Region 1 Hourly Rate - PCard

**Extended Description:**

Lillian James Learning Center Hourly Pricing per the attached.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
36	76110000			HOUR	\$15.648400
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Mercer Co Opportunity Region 1 Hourly Rate - PCard

**Extended Description:**

Mercer County Opportunity Industries Hourly Pricing per the attached.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
37	76110000			HOUR	\$18.651700
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Northwood Health Region 5 Hourly Rate - PCard

**Extended Description:**

Northwood Health Systems, Inc. Hourly Pricing per the attached.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
38	76110000			HOUR	\$26.701000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** DISCONTINUED - PACE Enterprises PCard --See Ext. Discription

**Extended Description:**

DISCONTINUED LINE:  
PACE Enterprises Regions 3 and 6 Hourly Rate - PCard

PCard Pricing use Line# 48

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
39	76110000			HOUR	\$18.220200
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Precision Services Region 6 Hourly Rate - PCard

**Extended Description:**

Precision Services Hourly Pricing per the attached.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
40	76110000			HOUR	\$19.009700
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Pretera Center Region 2 Hourly Rate - PCard

**Extended Description:**

Pretera Center Hourly Pricing per the attached.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
41	76110000			HOUR	\$16.951800
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Preston County Region 6 Hourly Rate - PCard

**Extended Description:**

Preston County Hourly Pricing per the attached.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
42	76110000			HOUR	\$17.608900
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Randolph County Region 3 and 6 Hourly Rate - PCard

**Extended Description:**

Randolph County Sheltered Workshop dba Seneca Designs Hourly Pricing per the attached.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
43	76110000			HOUR	\$18.506000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** SW Resources Region 4 Hourly Rate - PCard

**Extended Description:**

SW Resources Hourly Pricing per the attached.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
44	76110000			HOUR	\$19.909900
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** The Op Shop Regions 4, 5, and 6 Hourly Rate - PCard

**Extended Description:**

The OP Shop Hourly Pricing per the attached.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
45	76110000			HOUR	\$16.904000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** WATCH Region 5 Hourly Rate - PCard

**Extended Description:**

WATCH Hourly Pricing per the attached.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
46	76110000			HOUR	\$21.266400
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** WVARF Region 6 Hourly Rate - PCard

**Extended Description:**

WVARF - DHHR Philippi, WV Hourly Pricing per the attached.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
47	76110000			HOUR	\$20.270000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** PACE Enterprises Regions 3 and 6 Hourly Rate

**Extended Description:**

PACE Enterprises of West Virginia Hourly Pricing per the attached.

Replaces Line# 15.

PCard pricing use Line #48

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
48	76110000			HOUR	\$20.878100
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** PACE Enterprises Regions 3 and 6 Hourly Rate - PCard

**Extended Description:**

PACE Enterprises of West Virginia Hourly Pricing per the attached.

Replaces Line#38



ALLAN MCVEY  
CABINET SECRETARY

STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON STREET, EAST  
CHARLESTON, WEST VIRGINIA 25305-0130

W. MICHAEL SHEETS  
DIRECTOR

May 05, 2020

Andrea Higginbotham, Contract Administrator  
The West Virginia Association of Rehabilitation Facilities, Inc.  
710 Central Avenue  
Charleston, WV 25302-1702

Subject: WV Statewide Contract No.: CMA 0212 WVRFJAN19 Janitorial Services

Dear Ms. Higginbotham:

The State of West Virginia is offering to renew subject contract under the same terms, conditions and pricing. The renewal dates are July 01, 2020 through June 30, 2021. If your company agrees to this renewal, please sign below and return the original to my attention as soon as possible. You may return all renewal documents via email to [Mark.A.Atkins@wv.gov](mailto:Mark.A.Atkins@wv.gov).

Also attached is an **Affidavit** that is to be part of the purchase order and is required to be signed, dated, and notarized.

*We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.*

<u>Tara Martinez, CEO</u>	<u><i>Tara Martinez</i></u>	<u>CEO/Director</u>	<u>05/19/20</u>
<i>Print Name</i>	<i>Signature</i>	<i>Title</i>	<i>Date</i>

Please call if you have any questions.

Very truly yours,

*Mark A. Atkins*

**Senior Buyer, WVACP**  
West Virginia Department of Administration  
Purchasing Division  
2019 Washington Street, East  
POB 50130  
Charleston, WV 25305-0130  
Phone: 304.558.2307  
Fax: 304.558-4115  
Email: [Mark.A.Atkins@wv.gov](mailto:Mark.A.Atkins@wv.gov)

Attachment(s)



WESTVIR-26

CICMOSS

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
06/27/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Assured Partners Inc. of WV dba Commercial Insurance Services 340 MacCorkle Ave. SE Charleston, WV 25314	<b>CONTACT NAME:</b> Christy Woody	
	<b>PHONE (A/C, No, Ext):</b> (304) 345-8000	<b>FAX (A/C, No):</b> (304) 345-8014
<b>E-MAIL ADDRESS:</b> christy.woody@assuredpartners.com		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A :</b> Philadelphia Indemnity Company		<b>18058</b>
<b>INSURER B :</b> Hartford Ins Co of Midwest		<b>37478</b>
<b>INSURER C :</b>		
<b>INSURER D :</b>		
<b>INSURER E :</b>		
<b>INSURER F :</b>		

**INSURED**

WV Association of Rehabilitation Facilities  
 710 Central Avenue  
 Charleston, WV 25302

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PHPK2002827	07/01/2019	07/01/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			PHPK2002827	07/01/2019	07/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB682685	07/01/2019	07/01/2020	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> Y    N/A If yes, describe under DESCRIPTION OF OPERATIONS below			40WECPX1511	12/30/2018	12/30/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Crime			PHPK2002827	07/01/2019	07/01/2020	Employee Theft \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 E/L Broad form is included under workers compensation policy. Thirty Day Cancellation Notice Applies other than 10 day notice for Non-Payment of Premium. Effective 06/01/18 the Employee Theft limit was increased from \$100,000 to \$1,000,000. A \$10,000 deductible applies for each Employee Theft Claim.

Thirty Day Cancellation Applies other than 10 day notice for non-payment of premium

### CERTIFICATE HOLDER

State of West Virginia  
 2019 Washington Street, East  
 Charleston, WV 25305

### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE