



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 2017-01-11

CORRECT ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, AND SHIPPING PAPERS.
 QUESTIONS CONCERNING THIS
 ORDER SHOULD BE DIRECTED TO
 THE DEPARTMENT CONTACT.

12

Order Number: CMA 0511 0511 HHR1600000009	Procurement Folder: 183429
Document Name: Change Order #1	Reason for Modification:
Document Description: Renewal of Temporary IT Staffing Contract for WVDHHR/OMIS	To renew the original contract from 1/25/17 through 1/24/18.
Procurement Type: Statewide MA (Open End)	
Buyer Name: April Battle	
Telephone: (304) 558-0067	
Email: april.e.battle@wv.gov	
Shipping Method: Best Way	Effective Start Date: 2016-01-25
Free on Board: FOB Dest, Freight Prepaid	Effective End Date: 2018-01-24

VENDOR	DEPARTMENT CONTACT
Vendor Customer Code: 000000194406 GLOBAL SCIENCE & TECHNOLOGY INC WV DIV 2000 GREEN RIVER DR STE 100 FAIRMONT WV 26554 US Vendor Contact Phone: (999) 999-9999 Extension: 5753 Discount Percentage: 0.0000 Discount Days: 0	Requestor Name: Harriett (Jo) Bess Requestor Phone: (304) 558-0114 Requestor Email: jo.h.bess@wv.gov <div style="text-align: center; font-size: 2em; font-weight: bold;">17</div> <div style="text-align: center; font-size: 1.5em; font-weight: bold;">FILE LOCATION <u>35502</u></div>

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Purchasing Division's File Copy

SCANNED

Total Order Amount: Open End

ENTERED

reb 1/11/17

PURCHASING DIVISION AUTHORIZATION SIGNED BY: <i>[Signature]</i> DATE: <i>1/19/17</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM SIGNED BY: <i>[Signature]</i> DATE: <i>1-23-17</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION SIGNED BY: <i>[Signature]</i> DATE: <i>1-23-17</i> ELECTRONIC SIGNATURE ON FILE
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1-20-17

Extended Description:

Change Order # is to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal: 1/25/17 through 1/24/18

Renewals Remaining: 2

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect. Releases from this Statewide Master Agreement are to be made in accordance with Section 4.3.1 of the Specifications and the attached spreadsheet entitled "Temporary IT Staffing Contract for WVDHHR/OMIS".

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	80111608			HOUR	\$0.000000
	Service From	Service To			

Commodity Line Description: FACTS Technical Project Manager

Extended Description:

4.1.1 FACTS Technical Project Manager - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	80111608			HOUR	\$0.000000
	Service From	Service To			

Commodity Line Description: FACTS Senior Web Application Analyst

Extended Description:

4.1.2 FACTS Senior Web Application Analyst - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	80111608			HOUR	\$0.000000
	Service From	Service To			

Commodity Line Description: FACTS Web Application Analyst

Extended Description:

4.1.3 FACTS Web Application Analyst - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	80111608			HOUR	\$0.000000
	Service From	Service To			

Commodity Line Description: FACTS Application Architect

Extended Description:

4.1.4 FACTS Application Architect - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	80111608			HOUR	\$0.000000
	Service From	Service To			

Commodity Line Description: Web Team Senior Web Application Analyst

Extended Description:

4.1.5 Web Team Senior Web Application Analyst - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	80111608			HOUR	\$0.000000
Service From		Service To			

Commodity Line Description: OSCAR Senior Application Programmer Analyst

Extended Description:

4.1.6 OSCAR Senior Application Programmer Analyst - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	80111608			HOUR	\$0.000000
Service From		Service To			

Commodity Line Description: OSCAR Application Programmer Analyst

Extended Description:

4.1.7 OSCAR Application Programmer Analyst - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	80111608			HOUR	\$0.000000
Service From		Service To			

Commodity Line Description: OSCAR Application Programmer

Extended Description:

4.1.8 OSCAR Application Programmer - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	80111609			HOUR	\$0.000000
Service From		Service To			

Commodity Line Description: Senior Application Oracle Database Administrator

Extended Description:

4.1.9 Senior Application Oracle Database Administrator - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	80111609			HOUR	\$0.000000
Service From		Service To			

Commodity Line Description: Application Oracle Database Administrator

Extended Description:

4.1.10 Application Oracle Database Administrator - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	80111609			hour	\$0.000000
	Service From	Service To			

Commodity Line Description: Senior SQL Server Database Administrator

Extended Description:

4.1.11 Senior SQL Server Database Administrator - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	80111609			hour	\$0.000000
	Service From	Service To			

Commodity Line Description: SQL Server Database Administrator

Extended Description:

4.1.12 SQL Server Database Administrator - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	80111608			hour	\$0.000000
	Service From	Service To			

Commodity Line Description: Senior COGNOS Analyst/Project Manager

Extended Description:

4.1.13 Senior COGNOS Analyst/Project Manager - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	80111608			hour	\$0.000000
	Service From	Service To			

Commodity Line Description: COGNOS Analyst

Extended Description:

4.1.14 COGNOS Analyst - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	80111608			hour	\$0.000000
	Service From	Service To			

Commodity Line Description: Software Test Analyst

Extended Description:

4.1.15 Software Test Analyst - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	80111616			hour	\$25.000000
	Service From	Service To			

Commodity Line Description: Help Desk Analyst

Extended Description:

4.1.16 Help Desk Analyst - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	80111608			hour	\$0.000000
	Service From	Service To			

Commodity Line Description: Business Analyst

Extended Description:

4.1.17 Business Analyst - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
18	80111608			hour	\$41.050000
	Service From	Service To			

Commodity Line Description: Technical Writer

Extended Description:

4.1.18 Technical Writer- All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
19	80111608			hour	\$0.000000
	Service From	Service To			

Commodity Line Description: Senior CRM Application Programmer Analyst

Extended Description:

4.1.19 Senior CRM Application Programmer Analyst - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
20	80111608			hour	\$0.000000
	Service From	Service To			

Commodity Line Description: CRM Application Programmer Analyst

Extended Description:

4.1.20 CRM Application Programmer Analyst - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
21	80111608			HOUR	\$0.000000
Service From		Service To			

Commodity Line Description: Senior SharePoint Application Programmer Analyst

Extended Description:

4.1.21 Senior SharePoint Application Programmer Analyst - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
22	80111608			HOUR	\$0.000000
Service From		Service To			

Commodity Line Description: SharePoint Application Programmer Analyst

Extended Description:

4.1.22 SharePoint Application Programmer Analyst - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
23	80111608			HOUR	\$0.000000
Service From		Service To			

Commodity Line Description: Senior .NET Application Programmer Analyst

Extended Description:

4.1.23 Senior .NET Application Programmer Analyst - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
24	80111608			HOUR	\$0.000000
Service From		Service To			

Commodity Line Description: .NET Application Programmer Analyst

Extended Description:

4.1.24 .NET Application Programmer Analyst - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
25	80111608			HOUR	\$0.000000
Service From		Service To			

Commodity Line Description: Senior Mainframe Application Programmer Analyst

Extended Description:

4.1.25 Senior Mainframe Application Programmer Analyst - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
26	80111608			HOUR	\$0.000000
	Service From	Service To			

Commodity Line Description: Mainframe Application Programmer Analyst

Extended Description:

4.1.26 Mainframe Application Programmer Analyst - All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
27	80111608			HOUR	\$0.000000
	Service From	Service To			

Commodity Line Description: Senior Application DB2 Database Administrator

Extended Description:

4.1.27 Senior Application DB2 Database Administrator- All-inclusive Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
28	80111608			HOUR	\$0.000000
	Service From	Service To			

Commodity Line Description: Application DB2 Database Administrator

Extended Description:

4.1.28 Application DB2 Database Administrator- All-inclusive Hourly Rate



EARL RAY TOMBLIN
GOVERNOR

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
CHARLESTON, WEST VIRGINIA 25305-0130

MARY JANE PICKENS
ACTING CABINET SECRETARY
DAVID TINCHER
DIRECTOR

January 9, 2017

Sandra Stewart
Global Science & Technology Inc. WV Div
2000 Green River Dr Ste 100
Fairmont WV 26554

Subject: Renewal of Temporary IT Staffing Contract for WVDHHR/OMIS –
CMA 0511 HHR160000009

Dear Sandra Stewart,

The WV Purchasing Division is currently in the process of renewing the statewide contract for the period of 1/25/17 through 1/24/18.

The WV Purchasing Division would like your response on the continued participation for this contract. Please indicate by marking your response below:

Global Science & Technology Inc. WV Div agrees to the renewal of this contract under the same terms, specifications, and conditions in accordance with the original contract.

Global Science & Technology Inc. WV Div does not agree to renewal of this contract.

Signature and title of authorized representative: Sandra Stewart, Director of Contracts

If you wish to renew, please complete the attached Purchasing Affidavit and return to me by Friday, January 13, 2017 by 10:00 AM. Email, Fax, or US Mail is acceptable.

We appreciate your participation in the state's competitive bid process and encourage your continued involvement.

Thank you,
April E. Battle
April Battle, Senior Buyer
West Virginia Purchasing Division

Cc: Purchase Order File

PHONE: (304) 558-2306
FAX: (304) 558-4115

WVPurchasing.gov

E.E.O./AFFIRMATIVE ACTION EMPLOYER

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Global Science & Technology Inc

Authorized Signature: [Signature] Date: 01/10/2017

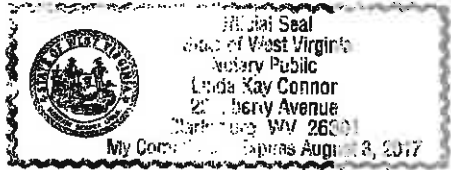
State of West Virginia

County of Morgan, to-wit:

Taken, subscribed, and sworn to before me this 10th day of January, 2017.

My Commission expires August 3, 2017.

AFFIX SEAL HERE



NOTARY PUBLIC [Signature]
Purchasing Affidavit (Revised 08/01/2015)

West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

GLOBAL SCIENCE & TECHNOLOGY, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	3/2/2006		3/2/2006	Foreign	Profit			

Organization Information	
Business Purpose	5413 - Professional, Scientific and Technical Servies - Professional, Scientific and Technical Servies - Architectural, Engineering and Related Services (landscape architects, drafting, geophysical mapping, testing labs)
Charter County	Marion
Charter State	DE
At Will Term	
At Will Term Years	
Authorized Shares	
Capital Stock	
Control Number	0
Excess Acres	
Member Managed	
Par Value	

Addresses

Type	Address
Local Office Address	2000 GREEN RIVER DRIVE, SUITE 100 FAIRMONT, WV, 26554
Mailing Address	7855 WALKER DRIVE SUITE 200 GREENBELT, MD, 20770 USA
Notice of Process Address	JACK KELLY 7855 WALKER DRIVE SUITE 200 GREENBELT, MD, 20770
Principal Office Address	7855 WALKER DRIVE SUITE 200 GREENBELT, MD, 20770 USA
Type	Address

Officers

Type	Name/Address
Director	CHIEH-SAN CHENG 7855 WALKER DRIVE SUITE 200 GREENBELT, MD, 20770
Director	JACK KELLY 7855 WALKER LANE SUITE 200 GREENBELT, MD, 20770
President	CHIEH-SAN CHENG (CEO) 7855 WALKER DRIVE SUITE 200 GREENBELT, MD, 20770
Treasurer	JACK KELLY (CFO) 7855 WALKER DRIVE SUITE 200 GREENBELT, MD, 20770
Vice-President	CELESTE JARVIS (COO) 7855 WALKER LANE SUITE 200 GREENBELT, MD, 20770
Type	Name/Address

Annual Reports

Date filed
9/27/2016
6/30/2015

4/21/2014
6/28/2013
6/30/2010
11/24/2009
8/15/2008
11/20/2007
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, January 10, 2017 — 10:56 AM

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/28/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hankoff Insurance Group Inc. 20 Crossroads Drive, Suite 215 Owings Mills MD 21117	CONTACT NAME: Kellie Jackson PHONE (A/C No. Ext.): (410) 363-0661 FAX (A/C No.): (410) 363-0685 E-MAIL ADDRESS: kjackson@hankoffinsurance.com													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Travelers</td> <td>00914</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Travelers	00914	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:
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INSURER A: Travelers	00914													
INSURER B:														
INSURER C:														
INSURER D:														
INSURER E:														
INSURER F:														
INSURED Global Science & Technology, Inc. West Virginia Division 7855 Walker Dr., Suite 200 Greenbelt MD 20770														

COVERAGES **CERTIFICATE NUMBER:** 16-17 WV **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			ZLP14P8078A	4/1/2016	4/1/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPOP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOG						
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> Comp Ded \$100 <input checked="" type="checkbox"/> Coll Ded \$500			BA3B040400	4/1/2016	4/1/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured/Underinsured \$ 1,000,000
	<input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS						
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE			ZUP14P80791-12	4/1/2016	4/1/2017	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
	<input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	UB5B239154	4/1/2016	4/1/2017	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
	DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)						

CERTIFICATE HOLDER**CANCELLATION**

State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street, East
 Charleston, WV 25305

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Robert Samet/KLJ