



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Purchase Order

<b>PURCHASE ORDER NO.</b>
TAG07

<b>PAGE</b>
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<b>BLANKET RELEASE</b>
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CORRECT PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS PURCHASE ORDER SHOULD BE DIRECTED TO THE BUYER AS NOTED BELOW.

<b>CHANGE ORDER</b>

**SEE REVERSE SIDE FOR TERMS AND CONDITIONS**

## AGENCY COPY

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

<b>I N V O I C E T O</b>	ALL STATE AGENCIES AND POLITICAL SUBDIVISIONS VARIOUS LOCALES AS INDICATED BY ORDER
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<b>V E N D O R</b>	*709034745 07 304-684-5521 WV CORRECTIONAL INDUSTRIES RT 2 BOX 383B
	ST MARYS WV 26170

<b>S H I P T O</b>	
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DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
08/02/2006		NET 30		550046546			
SHIP VIA		F.O.B		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT. NO.	ITEM NUMBER				
0001	08/31/2006	EA	080-70-01-001		.00000		

BLANKET OPEN-END STATEWIDE CONTRACT

THIS BLANKET OPEN-END STATEWIDE CONTRACT IS TO PROVIDE INVENTORY TAGS, PRE-SERIALIZED TO VARIOUS AGENCIES AND POLITICAL SUBDIVISIONS OF THE STATE OF WEST VIRGINIA.

WHEN ORDERING INVENTORY TAGS, THE ORDERING ENTITY MUST INCLUDE THE NAME AND TELEPHONE NUMBER OF A CONTACT PERSON. ORDER MUST INCLUDE THE NUMBERING SERIES TO BE PRINTED. IF BARCODING IS DESIRED, PLEASE CONTACT THE VENDOR'S CONTRACT COORDINATOR.

CONTRACT COORDINATOR:

CHUCK WELLING 304-684-5521 (PHONE)  
 304-684-5522 (FAX)

WV STATE PURCHASING DIVISION  
 ADMINISTRATION UNIT  
 CERTIFIED ENCUMBERED

AUG 14 2006

*Beverly Toler*

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

APPROVED FOR ONE FISCAL YEAR  
*Samuel Wayfield*

APPROVED AS TO FORM BY ASSISTANT ATTORNEY GENERAL

BY *Betty Francisco* 304-558-0468  
 PURCHASING DIVISION AUTHORIZED SIGNATURE

OPEN END

**TOTAL**

**GENERAL TERMS & CONDITIONS  
PURCHASE ORDER/CONTRACT**

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of acceptance of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this Order will: [a] conform to the specifications, drawings, samples or other description furnished or specified by the Buyer; [b] be merchantable and fit for the purpose intended; and/or [c] be free from defect in material and workmanship.
8. **CANCELLATION:** The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the Seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract is automatically null and void, and is terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.



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**CHANGE ORDER**

**SEE REVERSE SIDE FOR TERMS AND CONDITIONS**

**I N V O I C E T O**

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

**V E N D O R**

\*709034745 07 304-684-5521  
 WV CORRECTIONAL INDUSTRIES  
 RT 2 BOX 383B  
 ST MARYS WV 26170

**S H I P T O**

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

<b>DATE PRINTED</b>	<b>TERMS OF SALE</b>	<b>FEIN/SSN</b>	<b>FUND</b>
08/02/2006	NET 30	550046546	
<b>SHIP VIA</b>	<b>F.O.B</b>	<b>FREIGHT TERMS</b>	<b>ACCOUNT NUMBER</b>
BEST WAY	DESTINATION	PREPAID	MUL-MUL

LINE	QUANTITY	UOP	VENDOR ITEM NO.	UNIT PRICE	AMOUNT
	DELIVERY DATE	CAT. NO.	ITEM NUMBER		
	TAG: INVENTORY WITH PRE-SERIALIZATION				
	SIZE: APPROXIMATELY 1.8" X 1.125"				
	MATERIAL: HIGHLY REFLECTIVE PLASTIC DECAL MATERIAL PRINTED WITH 1/4" NUMBERS OR BAR CODING TO MEET THE PURCHASERS REQUIREMENTS. DECAL IS WEATHER RESISTANT AND IS VANDAL RESISTANT WHEN BONDED TO CLEAN DRY SURFACE.				
	ADHESIVE: BACKED WITH PERMANENT PRESSURE SENSITIVE ADHESIVE. BONDING INSTANTLY TO ANY CLEAN, SMOOTH, DRY SURFACE.				
	COLOR: REFLECTIVE BACKGROUND WITH PRINTED AGENCY NAME AND NUMBERS/BAR CODE.				
	PRE-SERIALIZED: 1/4" HIGH CONSECUTIVELY NUMBERED (PER AGENCY'S SPECIFICATIONS). PERMANENT, BLACK NUMBERING WHICH SHOULD REMAIN CONSECUTIVE FOR EACH AGENCY'S ORDER.				
	.....				
	QUANTITY	.....	PRICE		
	PRICE PER 100	.....	\$27.00		
	PRICE PER 500	.....	\$110.00		
	PRICE PER 1000	.....	\$170.00		
	PRICE PER 5000	.....	\$600.00		

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

**TOTAL**

APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

BY \_\_\_\_\_  
 PURCHASING DIVISION AUTHORIZED SIGNATURE



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CHANGE ORDER

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INVOICE TO	ALL STATE AGENCIES AND POLITICAL SUBDIVISIONS VARIOUS LOCALES AS INDICATED BY ORDER
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VENDOR	*709034745 07 304-684-5521 WV CORRECTIONAL INDUSTRIES RT 2 BOX 383B  ST MARYS WV 26170
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SHIP TO	ALL STATE AGENCIES AND POLITICAL SUBDIVISIONS VARIOUS LOCALES AS INDICATED BY ORDER
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DATE PRINTED	TERMS OF SALE	FEIN/SSN	FUND
08/02/2006	NET 30	550046546	
SHIP VIA	F.O.B	FREIGHT TERMS	ACCOUNT NUMBER
BEST WAY	DESTINATION	PREPAID	MUL-MUL

LINE	QUANTITY	UOP	VENDOR ITEM NO.	UNIT PRICE	AMOUNT
	DELIVERY DATE	CAT. NO.	ITEM NUMBER		
	EXHIBIT 3				
	<p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AUGUST 1, 2006 AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES</p>				

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**TOTAL**

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 ASSISTANT ATTORNEY GENERAL

BY \_\_\_\_\_  
 PURCHASING DIVISION AUTHORIZED SIGNATURE



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 BY ORDER

**FOR VENDOR**

\*709034745 07 304-684-5521  
 WV CORRECTIONAL INDUSTRIES  
 RT 2 BOX 383B  
  
 ST MARYS WV 26170

**SHIP TO**

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 AND POLITICAL SUBDIVISIONS  
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 BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
08/02/2006		NET 30		550046546			
SHIP VIA		F.O.B.		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT. NO.	ITEM NUMBER				
<p>SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>PASS-THROUGH PRICE ADJUSTMENTS MAY BE MADE AT EACH RENEWAL. THE CONTRACT HOLDER MUST PROVIDE DOCUMENTATION OF ANY SUCH INCREASE REQUEST.</p>							

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VENDOR FOR	*709034745 07 304-684-5521 WV CORRECTIONAL INDUSTRIES RT 2 BOX 383B  ST MARYS WV 26170
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SHIP TO	ALL STATE AGENCIES AND POLITICAL SUBDIVISIONS VARIOUS LOCALES AS INDICATED BY ORDER
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DATE PRINTED 08/02/2006	TERMS OF SALE NET 30	FEIN/SSN 550046546	FUND
SHIP VIA BEST WAY	F.O.B DESTINATION	FREIGHT TERMS PREPAID	ACCOUNT NUMBER MUL-MUL

LINE	QUANTITY	UOP	VENDOR ITEM NO.	UNIT PRICE	AMOUNT
	DELIVERY DATE	CAT. NO.	ITEM NUMBER		
			RECEIPT TICKET	FOR PURCHASE ORDER:	TAG07
				DESCRIPTION	QTY DATE
0001		080-70-01-001	TAG: INVENTORY WITH PRE-SERIALIZED		
			SIGNATURE _____	DATE _____	

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 ASSISTANT ATTORNEY GENERAL

BY \_\_\_\_\_  
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