



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Purchase Order

PURCHASE ORDER NO
SYSFURN05C

PAGE
1

BLANKET RELEASE
00

CORRECT PURCHASE ORDER NUMBER
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 QUESTIONS CONCERNING THIS PUR-
 CHASE ORDER SHOULD BE DIRECTED
 TO THE BUYER AS NOTED BELOW

CHANGE ORDER

SEE REVERSE SIDE FOR
 TERMS AND CONDITIONS

INVOICE TO

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

AGENCY COPY

VENDOR

*709044350 304-344-1231
 CONTEMPORARY GALLERIES OF WV I
 1210 SMITH STREET
 CHARLESTON WV 25301

SHIP TO

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
09/22/2005		NET 30		550564447			
SHIP VIA		F.O.B.		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT NO	ITEM NUMBER				
<p>BLANKET OPEN-END STATEWIDE CONTRACT TO SUPPLY FURNITURE TO ALL WEST VIRGINIA STATE AGENCIES AND POLITICAL SUBDIVISIONS.</p> <p>THIS CONTRACT IS AWARDED PER THE FOLLOWING:</p> <ol style="list-style-type: none"> REQUEST FOR QUOTATION DATED 6/15/2005. SYSFURN05 SPECIFICATIONS, 18 PAGES, DATED REV. 7/25/2005. VENDOR'S BID DATED 08/18/2005. <p>SEE ATTACHMENT "A" FOR PRODUCTS, DISCOUNTS, AND CONTRACT COORDINATOR INFORMATION, THREE PAGES, DATED 9/15/2005.</p> <p>SEE ATTACHMENT "B" FOR LIST OF CATALOGS COVERED BY THIS CONTRACT, ONE PAGE, DATED 9/15/2005.</p>							
0001	10/05/2005	JB	425-94		0.00000		
OFFICE FURNITURE, PANEL SYSTEMS, CHAIRS, ETC.							

WV STATE PURCHASING DIVISION
 ADMINISTRATION UNIT
 CERTIFIED ENCUMBERED

OCT 5 2005

Beverly Toler

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE *BSA 9-23-05*

OPEN END

TOTAL

Approved for one fiscal year
Samuel Wayfield

APPROVED AS TO FORM BY
 ASSISTANT ATTORNEY GENERAL

BETTY FRANCISCO 304-558-0468

BY *Lauren Beyer* 10/3/05
 PURCHASING DIVISION AUTHORIZED SIGNATURE

**GENERAL TERMS & CONDITIONS
PURCHASE ORDER/CONTRACT**

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/ Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/ Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this order will: {a} conform to the specifications, drawings, samples or other description furnished or specified by the Buyer {b} be merchantable and fit for the purpose intended and/or {c} be free from defect in material and workmanship.
8. **CANCELLATION:** The Director or Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor / contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR ü160.103) and will be disclosing Protected Health Information (45 CFR ü160.103) to the vendor.



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BEST WAY	DESTINATION	PREPAID	MUL - MUL

LINE	QUANTITY	UOP	VENDOR ITEM NO	UNIT PRICE	AMOUNT
	DELIVERY DATE	CAT.NO	ITEM NUMBER		
	<p>THIS IS TO PROVIDE FURNITURE TO ALL STATE AGENCIES AND POLITICAL SUBDIVISIONS. THE STATE OF WEST VIRGINIA DEPARTMENT OF CORRECTIONS IS AUTHORIZED TO FURNISH AND SUPPLY OFFICE FURNITURE TO THE STATE AGENCIES. IT IS NOT THE INTENT OF THIS CONTRACT TO SUPERCEDE THE RIGHTS OF THE DEPARTMENT OF CORRECTIONS. ALL STATE AGENCIES ARE TO CONTACT THE WV DEPARTMENT OF CORRECTIONS, PRISON INDUSTRIES TO DETERMINE IF THE SAME OR SIMILAR ITEM IS AVAILABLE FROM THE DEPARTMENT OF CORRECTIONS.</p> <p>THE DISCOUNT PRICES INCLUDE DELIVERY AND INSTALLATION. ALL ITEMS ARE TO BE FULLY ASSEMBLED AND INSTALLED ON-SITE IN THE LOCATION DETERMINED BY THE AGENCY. THE VENDOR SHALL CHECK FOR DAMAGE, CLEAN AND ADJUST ALL FURNITURE SYSTEMS, AND MUST REMOVE ALL DEBRIS FROM THE PREMISES. ANY ITEM FOUND TO BE DAMAGED OR OTHERWISE UNACCEPTABLE SHALL BE REPAIRED OR REPLACED TO THE SATISFACTION OF THE AGENCY. DEBRIS AND PACKING MATERIALS ARE TO BE PROPERLY DISPOSED OF BY THE VENDOR AT ITS EXPENSE AND SHALL NOT BE LEFT AT THE JOB SITE.</p>				

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

TOTAL

BETTY FRANCISCO

304-558-0468

BY _____
 PURCHASING DIVISION AUTHORIZED SIGNATURE

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	DELIVERY DATE	CAT NO.	ITEM NUMBER				
<p>ALL EQUIPMENT FURNISHED IN CONJUNCTION WITH THIS CONTRACT SHALL BE NEW. REFURBISHED AND/OR REFINISHED EQUIPMENT SHALL NOT BE ACCEPTABLE. AN INSTALLATION SHALL BE TAKEN TO MEAN ALL COMPONENTS, TOOLS, HARDWARE, LABOR, ETC. NECESSARY TO PROVIDE A COMPLETE INSTALLATION.</p> <p>ORDERING PROCEDURE: ORDERS \$100,000 OR LESS: STATE AGENCIES SHALL ISSUE A WV-39, BLANKET RELEASE ORDER, TO THE CONTRACT VENDOR FOR THE DESIRED ITEM(S), IN ACCORDANCE WITH THE TERMS OF THE CONTRACT. IF USING P-CARD, WV-39 IS NOT NEEDED.</p> <p>PURCHASES IN EXCESS OF \$100,000 WILL BE REVIEWED BY THE PURCHASING DIVISION. AT THE DISCRETION OF THE DIRECTOR OF PURCHASING, OR HIS DESIGNEE, THESE REQUIREMENTS MAY BE BID.</p> <p>EXHIBIT 3</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON OCTOBER 1, 2005 AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS</p>							

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	<p>NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM</p>						
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<p>TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY</p>							
						TOTAL	

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	DELIVERY DATE	CAT NO.	ITEM NUMBER		
<p>RETAINED BY THE SPENDING UNIT.</p> <p>WV-39 IS NOT REQUIRED IF AGENCY IS USING P-CARD.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH IS ISSUED THROUGH A LOCAL BANK. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY FOR ORDERS THAT ARE LESS THAN \$2,500 AS A CONDITION OF AWARD.</p>					
<p>IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE <input type="checkbox"/></p>					TOTAL

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ATTACHMENT A
 SYSFURN05C
 CONTEMPORARY GALLERIES

9/15/2005

Vendor/Contract Number/Contact Information	Manufacturer	Model/Line/ Product	Catalog Identifier	Discount %
CONTEMPORARY GALLERIES				
SYSFURN05C				
Paul Santer ph 304-344-1231 fx 344-1262 paulcontgal@netscape.net	Herman Miller	Action Office System Action Office Product	* 9/1/04	68.0%
	Herman Miller	Prospects System Prospects Product	* 9/1/04	68.0%
	Herman Miller	Tables and Furniture	* 9/1/04	
Design/Reconf Fee: \$30.00		Arrio Teardrop Table		45.0%
		Avive Table Collection		68.0%
		CLT Tables		40.0%
Hourly Fee for Moving \$30.00		Eames Tables		48.0%
Weekend aft 5:00 \$45.00		Occasional Tables		35.0%
		Q - Tables		60.0%
		Burdick Group Furniture		48.0%
* Price Book effective 8/2/04 with increases effective 9/1/05		Eames Desk and Storage Unit		35.0%
	Herman Miller	Resolve System	* 9/1/05	45.0%
	Herman Miller	Q System	* 9/1/05	60.0%
	Herman Miller	Seating	* 9/1/05	
		Aeron Chair		45.0%
		Mirra Chair		45.0%
		Equa 2		53.0%
		Ergon 3		53.0%
		Ambi		53.0%
		Reaction Chair		48.0%
		Caper Chair		45.0%
		Aside Chair		48.0%
		Limerick Chair		48.0%
		Celeste Seating		35.0%
		Eames Seating		45.0%
		Nelson Classic Seating		35.0%
		Goetz Sofa		35.0%
		Capelli Stool		35.0%
		Covey Model Six Stool		35.0%
		Perch Stool		35.0%
		Cella Chair		35.0%
	Herman Miller	Passage Desking System & 5000 Series Furniture	* 9/1/05	
		All Passage Product		45.0%
		All 5000 Series Product		48.0%
	Herman Miller	Supplemental Products	* 9/1/05	
		All products except C-style Storage		68.0%
		C-style Storage		60.0%

ATTACHMENT A
SYSFURN05C
CONTEMPORARY GALLERIES

9/15/2005

Vendor/Contract Number/Contact Information	Manufacturer	Model/Line/ Product	Catalog Identifier	Discount %
CONTEMPORARY GALLERIES SYSFURN05C				
	Herman Miller	Filing and Storage	* 9/1/05	
		Quadrant Lateral Files		45.0%
		Quadrant Pedestals (B-Front & F-Front only)		68.0%
		Quadrant Pedestals / Storage Tower (V-Front, S-Front, & Q-Front)		60.0%
		All Meridian Filing & Storage		48.0%
	Herman Miller	Ethospace Systems	* 9/1/05	
		Ethospace Product		68.0%
	Herman Miller	Abak Environments	* 9/1/05	
		Abak Product		43.0%
	Herman Miller	The Intersect Portfolio	* 9/1/05	
		Intersect Product except Celeste and Caper Seating		43.0%
	Herman Miller	Aalto Collection	* 9/1/05	
		Aalto Product		35.0%
	Herman Miller	Casework	* 9/1/05	
		Casework		43.0%
	Herman Miller	Co/Struc System	* 9/1/05	
		Co/Struc Product		43.0%
	Herman Miller	Storage and Transport Solutions	* 9/1/05	
		All Product		10.0%
	Alliance	Sit On It Office Seating	8/1/05	
		All seating		48.0%
	Alliance	First Office Casegoods, Conf & Seating	8/1/05	
		All Casegoods & Seating		48.0%
	Alliance	First Office Casegoods Latitude Collection	8/1/05	
		All Casegoods		48.0%
** Price Book effective 2/28/05 Increase eff8/8/05	Alliance	Miller Office Furniture	** 8/8/05	
		All Casegoods and Seating		48.0%
	Alliance	First Office Casegoods, Conference & Seating	8/1/05	
		All Casegoods and Seating		48.0%

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CONTEMPORARY GALLERIES	Alliance	ISE	3/1/05	
SYSFURN05C		All Product		40.0%
*** Price List dated 6/15/02 Increase eff 8/1/05	Alliance	Versteel Tables	*** 8/1/05	
		All Product		40.0%
	Alliance	Versteel TIM (Tables In Motion)	**** 8/1/05	
		All Product		40.0%
	Baker	M Collection	9/6/05	
		All Product		48.0%
		Demountable Walls	7/1/99	
		V-Wall		0.0%

ATTACHMENT B
SYSFURN05C
CONTEMPORARY GALLERIES

1.	Herman Miller Addendums	7/2005
2.	Action Office System	8/2/2004
3.	Prospects System	8/2/2004
4.	Tables and Furniture	8/2/2004
5.	Resolve system	8/2/2004
6.	Q System	8/2/2004
7.	Seating	8/2/2004
8.	Passage Desking System & 5000 Series Furniture	8/2/2004
9.	Supplemental Products	8/2/2004
10.	Filing and Storage	8/2/2004
11.	Ethospace Systems	8/2/2004
12.	Abak Environments	8/2/2004
13.	The Intersect Portfolio	8/2/2004
14.	Aalto Collection	8/2/2004
15.	Casework	8/2/2004
16.	Co/Struc System	8/2/2004
17.	Storage and Transport Solutions	8/2/2004
18.	Sit on it Office Seating	8/1/2005
19.	First Office Caseworks, Conference & Seating	8/1/2005
20.	First Office Caseworks Latitude Collection	8/1/2005
21.	Miller Office Furniture	2/28/05
22.	ISE	3/1/2005
23.	Versteel Tables	8/1/2005
24.	Versteel –TIM (Tables In Motion) (total of 2 books)	8/1/2005
25.	M Collection	9/6/2005
26.	Demountable Walls	7/1/1999



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 CONTEMPORARY GALLERIES OF WV I
 1210 SMITH STREET
 CHARLESTON WV 25301 25301**

SHIP TO

**ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER**

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
09/22/2005		NET 30		550564447			
SHIP VIA		F.O.B		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT NO	ITEM NUMBER				
RECEIPT TICKET FOR PURCHASE ORDER: SYSFURN05C							
LINE	CATNO	ITEM NUMBER	DESCRIPTION			QTY	DATE
0001	425-94		OFFICE FURNITURE, PANEL SYSTEMS, CH				
SIGNATURE _____				DATE _____			
IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE <input type="checkbox"/>						TOTAL	

BETTY FRANCISCO

304-558-0468

BY _____
 PURCHASING DIVISION AUTHORIZED SIGNATURE

APPROVED AS TO FORM BY
 ASSISTANT ATTORNEY GENERAL