



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Purchase Order

PURCHASE ORDER NO.  
 SYMC07

PAGE  
 1

BLANKET RELEASE  
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CORRECT PURCHASE ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, AND SHIPPING PAPERS.  
 QUESTIONS CONCERNING THIS PUR-  
 CHASE ORDER SHOULD BE DIRECTED  
 TO THE BUYER AS NOTED BELOW.

CHANGE ORDER  
 2

SEE REVERSE SIDE FOR  
 TERMS AND CONDITIONS

INVOICE TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

## AGENCY COPY

VENDOR

\*C08110509 703-871-8513  
 CARAHSOFT TECHNOLOGY CORPORATI  
 12369 SUNRISE VALLEY DR  
 SUITE D-2  
 RESTON VA 20191

SHIP TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

| DATE PRINTED |               | TERMS OF SALE |  | FEIN/SSN      |            | FUND   |  |
|--------------|---------------|---------------|--|---------------|------------|--|--|
| 11/24/2009   |               | NET 30        |  | 522189693     |            |  |  |
| SHIP VIA     |               | F.O.B.        |  | FREIGHT TERMS |            | ACCOUNT NUMBER   |  |
| BEST WAY     |               | DESTINATION   |  | PREPAID       |            | MUL-MUL  |  |
| LINE         | QUANTITY      | UOP           | VENDOR ITEM NO.  |               | UNIT PRICE | AMOUNT   |  |
|              | DELIVERY DATE | CAT. NO.      | ITEM NUMBER  |               |            |  |  |
|              |               |               | CHANGE ORDER #02   |               |            |  |  |
|              |               |               | TO RENEW THE ORIGINAL CONTRACT ACCORDING TO ALL TERMS,<br>CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE<br>ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE<br>ORDERS. |               |            |  |  |
|              |               |               | EFFECTIVE DATE OF RENEWAL: 01/01/2010<br>THROUGH 12/31/2010  |               |            |  |  |
|              |               |               | RENEWALS REMAINING: 0  |               |            |  |  |
|              |               |               | *****NO OTHER CHANGES*****   |               |            | PURCHASING DIVISION<br>CERTIFIED ENCUMBERED<br>DEC 17 2009<br><i>Beverly Toler</i> |  |
|              |               |               | PREVIOUS PO TOTAL==>   |               | OPEN       | END  |  |
|              |               |               | PO NET CHANGE (+)==>   |               |            |  |  |

APPROVED FOR  
 ONE FISCAL YEAR  
*Sandy Wayfield*

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE  *12/14/09*

APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

BY *JO ANN ADKINS* 304-558-8802  
 PURCHASING DIVISION AUTHORIZED SIGNATURE

OPEN END  
 TOTAL

## GENERAL TERMS & CONDITIONS PURCHASE ORDER/CONTRACT

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all federal, state and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties' final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this order will: {a} conform to the specifications, drawings, samples or other description furnished or specified by the Buyer; {b} be merchantable and fit for the purpose intended; and/or {c} be free from defect in material and workmanship.
8. **CANCELLATION:** The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at [www.state.wv.us/admin/purchase/vrc/hipaa.htm](http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) and is hereby made part of the agreement provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
16. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.



STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON STREET, EAST  
P.O. BOX 50130  
CHARLESTON, WEST VIRGINIA 25305-0130

ROBERT W. FERGUSON, JR.  
CABINET SECRETARY

DAVID TINCHER  
DIRECTOR

JOE MANCHIN III  
GOVERNOR

November 16, 2009

Lindsay Mack  
Carahsoft Technology Corp.  
12369 Sunrise Valley Dr., Suite D-2  
Reston, VA 20191

Fax: 703-871-8605

Subject: SYMC07

Dear Ms. Mack:

The State of West Virginia is offering to renew subject contract under the same terms, conditions and pricing. The renewal dates are January 1, 2010 through December 31, 2010. If your company agrees to this renewal, please sign below and return the original to my attention as soon as possible.

Also attached is an Affidavit that is to be part of the purchase order and is required to be signed and dated.

Please call if you have any questions.

Very truly yours,

Jo Ann Adkins  
Buyer Supervisor  
304/558-8802

Attachment

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

Annie Borman Annie BORMAN 11/20/09  
Name/Signature Date

ACCOUNT MANAGER  
Title

RECEIVED  
2009 NOV 20 AM 9:45  
WV PURCHASING  
DIVISION



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 Department of Administration  
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|              | DELIVERY DATE | CAT.NO.         | ITEMNUMBER                         |               |            |                |            |
|              |               |                 | RECEIPT TICKET FOR PURCHASE ORDER: |               |            | SYMC07         |            |
| LINE         | CATNO         | ITEM NUMBER     | DESCRIPTION                        |               |            | QTY            | DATE       |
| 0001         |               | 920-45          | RFQ FOR OPEN-ENDED SYMANTEC SELECT |               |            |                |            |
|              |               | SIGNATURE _____ |                                    |               |            |                | DATE _____ |

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TOTAL

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 ASSISTANT ATTORNEY GENERAL

BY \_\_\_\_\_  
 PURCHASING DIVISION AUTHORIZED SIGNATURE