



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 2019-10-28

CORRECT ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, AND SHIPPING PAPERS.
 QUESTIONS CONCERNING THIS
 ORDER SHOULD BE DIRECTED TO
 THE DEPARTMENT CONTACT.

Order Number: CMA 0212 0212 SANPAP17	Procurement Folder: 359901
Document Name: Statewide Contract for Sanitary Paper Products	Reason for Modification:
Document Description: Change Order No.: 03	CO#3 is issued to renew the original contract AND update pricing for commodity line items #25, #31 & #32 per attached documents.
Procurement Type: Central Master Agreement	
Buyer Name: Mark A Atkins	
Telephone: (304) 558-2307	
Email: mark.a.atkins@wv.gov	
Shipping Method: Best Way	Effective Start Date: 2017-12-01
Free on Board: FOB Dest, Freight Prepaid	Effective End Date: 2020-11-30

VENDOR	DEPARTMENT CONTACT
Vendor Customer Code: 000000206075 LIBERTY DISTRIBUTORS INC PO BOX 498 TRIADELPHIA WV 26059 US Vendor Contact Phone: (304) 547-0414 Extension: Discount Percentage: 0.0000 Discount Days: 0	Requestor Name: Mark Atkins Requestor Phone: (304) 558-2307 Requestor Email: mark.a.atkins@wv.gov

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

AGENCY COPY

Total Order Amount

Open End

PURCHASING DIVISION AUTHORIZATION SIGNED BY: <i>Tara Hyle</i> DATE: <i>10/28/2019</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM SIGNED BY: <i>D. S. Gray</i> DATE: <i>11/4/19</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION SIGNED BY: <i>Beverly Tolson</i> DATE: <i>NOV 5 2019</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order No. 03 - Is issued for the following:

1. To renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.
2. To update (increase) pricing for commodity line items #25, #31, and #32 effective 12/01/2019 per the attached documents.

Effective date of renewal 12/01/2019 through 11/30/2020

Renewals Remaining: (1)

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	14110000			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: Sanitary Paper Products and Accessories

Extended Description:



ALLAN MCVEY
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
CHARLESTON, WEST VIRGINIA 25305-0130

W. MICHAEL SHEETS
DIRECTOR

September 27, 2019

Mr. Mark Peluchette
Liberty Distributors, Inc.
POB 498
Triadelphia, WV 26059

Subject: WV Statewide Contract No.: SANPAP17

Dear Mr. Peluchette:

The State of West Virginia is offering to renew subject contract under the same terms, conditions and pricing. The renewal dates are December 01, 2019 through November 30, 2020. If your company agrees to this renewal, please sign below and return the original to my attention as soon as possible. You may return all renewal documents via email to Mark.A.Atkins@wv.gov.

Also attached is an Affidavit that is to be part of the purchase order and is required to be signed, dated, and notarized.

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

<u>Mark Peluchette</u>	<u>10-23-2019</u>
Name/Signature	Date
<u>Pres. Jett</u>	
Title	

Please call if you have any questions.

Very truly yours,

Mark A. Atkins
Senior Buyer, WVPBC
West Virginia Department of Administration
Purchasing Division
2019 Washington Street, East
POB 50130
Charleston, WV 25305-0130

Phone: 304.558.2307
Fax: 304.558-4115
Email: Mark.A.Atkins@wv.gov

Attachment



LIBERTY DISTRIBUTORS, INC.

6015 National Road
PO Box 498
Triadelphia, WV 26059-0498

October 18, 2019

Subject: WV Statewide Contract No: SANPAP17

Mr. Mark A. Atkins
Senior Buyer, WVPBC
West Virginia Department of Administration
Purchasing Division
2019 Washington Street, East
POB 50130
Charleston, WV 25305-0130

Good Morning Mark,


Liberty Distributors would like to extend Statewide Contract SANPAP17 for the upcoming yearly renewal with the following three changes:

- On Bid line item #25, (GP-20603 C-Fold Bleached Towels) the price will adjust from \$17.50 per case to \$18.60.
Liberty will make every attempt to encourage the end users to switch to the KC-01890 which is already on the State Contract (line 27). There will be no increase on that item. By doing so, this will help minimize the overall increase.
- On bid line item #31, (GP-47410 Facial Tissues) the price will adjust from \$16.25 per case to \$17.70.
- On bid line item #32, (GP-27700 Kitchen Paper Towel Bleached) the price will adjust from \$19.83 per case to \$20.97.

Mark, I want to point out that with the increases on lines 31 and 32, if most end users make the towel switch on Bid line #25, the overall spend increase would be less than 3% of the total bid.

If you have any questions, please feel free to contact me.

Sincerely,



E. Mark Peluchette
President

Increase approved by 10/18/19

"Paper Products, Packaging Materials, and Janitorial Supplies"

Miscellaneous Paper Products

Eligible Item Description						Item Information and Pricing		
All references to brand names are for illustration purposes only and vendors may bid the brand listed or an equal product.						The information below is necessary to fully evaluate the vendor's bid response. Failure to provide the information requested may result in the disqualification of the vendor's bid.		
Item	Description	Manufacturer	Manufacturer Model/Product Number	Dispenser No. (If applicable)	Contract Price (Per Case)	Items per Case (Rolls or Packages of Paper for Contract Price)	Item Price (Cost Per Item)	
25	C-Fold Bleached	GP20603 or equal	Georgia Pacific	20603.00	\$18.60	10	\$1.86	
31	Facial Tissue	GP47410 or equal	Georgia Pacific	47410.00	\$17.70	30	\$0.59	
32	Kitchen Paper Towel Bleached	GP27700 or equal	Georgia Pacific	27700.00	\$20.97	12	\$1.75	

Line Item # 25



Liberty Distributors Incorporated,
Route 40 East, Triadelphia, WV 26059
800-828-9920 | www.libertydistributors.com

Acclaim® C-Fold Paper Towels

Economy C-Fold towels offer reliable performance at a low cost.



Description:

Designed to fit into a wide range of appropriate dispensers, Acclaim economy C-Fold towels help you keep costs under control. And low per-unit costs makes these towels the affordable choice for areas such as washrooms in government and public facilities, office buildings, foodservice facilities, and lodging. Acclaim C-Fold towels let you offer your customers reliable performance at a low cost. (Folded width: 3.6")



Features & Benefits:

- » Offers dependable absorbency, thickness, and strength
- » Low per-unit cost make these paper towels an affordable C-Fold choice

Product Details

Brand Owner	GP
Brand	Acclaim®
MFG Part#	20603
Color	White
UP - UPC	073310206035
Each Per Ship Unit	10 Packages
Items Per Each	240 Count
Case Total	2400 Count
Towel (WxL)	10.100" x 13.200"
Folded (WxL)	10.1" x 3.6"
UNSPSC	14111703
Replaces Item	21924
Buy Multiple	63 CS

Case Shipping Info

Case GTIN	00073310206035
Case Gross Wgt	17.600 LBS
Case Net Wgt	16.600 LBS
Case Dimensions (LxWxH)	18.880" x 13.380" x 10.880"
Case Volume	1.591 CFT

Each Shipping Info

Each Gross Weight	0.0 1.66
Each Net Wgt	1.66 1.66
Each Dimensions	0.000 x 0.000 x 0.000
Each Volume	0.000 CFT

Unit Shipping Info

TI-Qty/Layer	7
HI-Layers/Unit	9
Unit Qty	63
Unit Dimensions (LxVxH)	45.625" x 40.125" x 97.875"



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Line Item # 31



Liberty Distributors Incorporated.
Route 40 East, Triadelphia, WV 26059
800-828-9920 | www.libertydistributors.com

Envision® Facial Tissue, Flat Box

Green Seal Certified to GS1 Standard. Economical, EPA compliant for recycled fiber content ECOLOGO® facial tissue helps provide an affordable alternative for all areas.



Description:

Our economical, white, 2-ply facial tissue with 100 tissue sheets per box offers an affordable solution for all areas. This product is engineered to meet EPA guidelines for minimum post consumer waste recycled fiber content. Customers will appreciate this reliably performing facial tissue, while you appreciate the savings. Individual Box Dimensions (LxWxH): 9" x 4.75" x 2"



Features & Benefits:

- » Affordable choice
- » Economical facial tissue employees, guests, tenants will appreciate
- » Contains at least 15% Post-Consumer Recycled Fiber. Meets or Exceeds EPA Comprehensive Procurement Guidelines.
- » This product meets Green Seal™ Standard GS-1 based on chlorine free processing, energy and water efficiency, and content of 100% recovered material, with a minimum of 15% post -consumer material. GreenSeal.org.
- » UL ECOLOGO® Certified for reduced environmental impact. View specific attributes evaluated at UL.COM/EL UL-175
- » Processed Chlorine Free® Certified
- » Can help earn LEED credits

Product Details

Brand Owner	GP
Brand	Envision®
MFG Part#	47410
Color	White
UP - UPC	073310474106
Each Per Ship Unit	30 Boxes
Items Per Each	100 Sheets
Case Total	3000 Sheets
Sheet (WxL)	8.000" x 8.330"
UNSPSC	14111701
EPA CPG Compliant	Yes
Min. PCW %	20%
Min. Recycled %	100%
LEED O&M	MR,IEQ
Replaces Item	48090
Buy Multiple	35 CS

Case Shipping Info

Case GTIN	10073310474103
Case Gross Wgt	11.700 LBS
Case Net Wgt	8.530 LBS
Case Dimensions (LxWxH)	21.875" x 14.750" x 9.625"
Case Volume	1.797 CFT

Each Shipping Info

Each Gross Weight	0.0 LBS
Each Net Wgt	0.284 LBS
Each Dimensions	9.000" x 4.750" x 2.000"
Each Volume	0.060 CFT

Unit Shipping Info

TI-Qty/Layer	7
HI-Layers/Unit	10
Unit Qty	70
Unit Dimensions (LxWxH)	51.375" x 44.250" x 96.250"



Printed: 5/31/2017



Line Item # 32



Liberty Distributors Incorporated.
Route 40 East, Triadelphia, WV 26059
800-828-9920 | www.libertydistributors.com

Preference® Jumbo Perforated Roll Towel

2-ply perforated white roll towels in a jumbo-sized roll offer long lasting reliable performance



Description:

Designed for lasting service and exceptional absorbency, Preference® 2-ply perforated roll towels are ideal for cleaning and wiping in foodservice, healthcare, laboratory and clinic settings. Join the growing number of facilities that are moving up to additional sheets to enhance the ease and efficiency of clean-up tasks. This 2-ply, jumbo-sized 250-count roll offers the same full-weight, full-strength paper as standard, 2-ply Preference.

Features & Benefits:

- » Lasting strength and absorbency make this towel ideal for cleaning/wiping in foodservice, healthcare, lab, and clinic settings
- » Jumbo roll offers the same full-weight, full-strength paper as standard Georgia-Pacific 2-ply rolls
- » For everyday cleaning and wiping tasks

Product Details

Brand Owner	GP
Brand	Preference®
MFG Part#	27700
Color	White
UP - UPC	073310277004
Each Per Ship Unit	12 Rolls
Items Per Each	250 Count
Case Total	3000 Count
Towel (WxL)	11.000" x 8.800"
UNSPSC	14111703
Core Size	1.625
Min. Recycled %	
Buy Multiple	20 CS

Case Shipping Info

Case GTIN	10073310277001
Case Gross Wgt	18.600 LBS
Case Net Wgt	18.200 LBS
Case Dimensions (LxWxH)	22.875" x 16.125" x 11.625"
Case Volume	2.481 CFT

Each Shipping Info

Each Gross Weight	0.0 1.517
Each Net Wgt	1.517 1.517
Each Dimensions	0.000 x 0.000 x 0.000
Each Volume	0.207 CFT

Unit Shipping Info

TI-Qty/Layer	5
HI-Layers/Unit	8
Unit Qty	40
Unit Dimensions (LxWxH)	48.375" x 39.000" x 93.000"



Printed 5/31/2017



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