

Ordering Instructions

Statewide Contract – PESTCTR22

Pest Control for DISTRICTS 1 - 10

Ordering Requirements – Spending Unit(s) should issue a wvOASIS Agency Delivery Order (ADO) to the Vendor.

Approvals Required – None required by the Purchasing Division.

Vendor Contact Information:

Standard Exterminating:

Wendell Brown

Phone: 304-342-5200

Email: wbrown180@gmail.com

See the **List of Buyer Assignments** located at the Purchasing Division website (AgencyResource Center) for the centralized buyer assigned to this contract.

Type of Delivery Order – An ADO should be created in wvOASIS with the appropriate documentation attached.

How to submit the completed order to the Vendor – Assemble document, print and submit the ADO to the vendor either by Email or USPS mail.

POLITICAL SUBDIVISIONS: Contact the vendor to confirm that contract pricing is available.