



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 05-12-2023

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CMA 0212 0212 MVAPRTS21 4	<b>Procurement Folder:</b>	890615
<b>Document Name:</b>	SWC: CMA 0212 MVAPRTS21	<b>Reason for Modification:</b>	Change Order No.: 03 is issued to renew the original contract.
<b>Document Description:</b>	New & Remanufactured (OEM or Equal) Motor Vehicle Auto Parts		
<b>Procurement Type:</b>	Statewide MA (Open End)		
<b>Buyer Name:</b>			
<b>Telephone:</b>			
<b>Email:</b>			
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2021-06-15
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2024-06-14

VENDOR		DEPARTMENT CONTACT		
<b>Vendor Customer Code:</b>	000000215737	<b>Requestor Name:</b>	Mark A Atkins	
NAPA AUTO PARTS 2999 WILDWOOD PARKWAY		<b>Requestor Phone:</b>	(304) 558-2307	
ATLANTA GA 30339		<b>Requestor Email:</b>	mark.a.atkins@wv.gov	
US		<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
<b>Vendor Contact Phone:</b>	678-934-5057			<b>Extension:</b>
<b>Discount Details:</b>				
<b>#1</b>	No	0.0000	0	
<b>#2</b>	No			
<b>#3</b>	No			
<b>#4</b>	No			

INVOICE TO	SHIP TO
ALL STATE AGENCIES	STATE OF WEST VIRGINIA
VARIOUS LOCATIONS AS INDICATED BY ORDER	VARIOUS LOCATIONS AS INDICATED BY ORDER
No City WV 99999	No City WV 99999
US	US

5-16-23 *RA*

Purchasing Division's File Copy

<b>Total Order Amount:</b>	Open End
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ENTERED

MA 05/12/2023

**PURCHASING DIVISION AUTHORIZATION**  
*[Signature]*  
 DATE: \_\_\_\_\_  
 ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**  
*[Signature]*  
 DATE: \_\_\_\_\_  
 ELECTRONIC SIGNATURE ON FILE

5/19/2023

**ENCUMBRANCE CERTIFICATION**  
*[Signature]*  
 DATE: 5-19-2023  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

STATEWIDE CONTRACT: CMA 0212 MVAPRTS21- MOTOR VEHICLE AUTO PARTS - CHANGE ORDER

Change Order No.: 03 is issued to renew renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 06/15/2023 through 06/14/2024.

Renewal Years Remaining: (1)

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES

Vendor Contact: Don LaChance, Office #: 678-934-5057, Cell #: 404-386-4157, Email: don\_lachance@genpt.com

ORDERING INSTRUCTIONS: Agencies are to create logins for their specific agency on the www.napaprolink.com website. The orders should go directly to local stores via e-mail, fax or electronically through Prolink. Agencies will need to connect with their preferred NAPA store from the included "List of Authorized Locations" and have a login and password to connect to the State program and price profile. Agencies will need to inform the store manager of the State Contract and the vendor will complete the process on their end.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	73161605			EA	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** New and Remanufactured Motor Vehicle AUTO PARTS

**Extended Description:**

See attached Exhibit A Pricing Page for Categories & Discount Percentages.

Vendor to provide New and Remanufactured (OEM or Equal) Motor Vehicle Auto Parts at a Discount Percentage by Category from the Vendors' Catalog List Price.

\*Remanufactured Auto Parts must meet or exceed OEM (Original Equipment Manufacturer) minimum specifications.

USED PARTS are not permitted to be purchased from this Contract.



MARK D. SCOTT  
CABINET SECRETARY

STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON STREET, EAST  
CHARLESTON, WEST VIRGINIA 25305-0130

W. MICHAEL SHEETS  
DIRECTOR

May 11, 2023

Mr. Don Lachance, Gov. Sales Manager  
NAPA Auto Parts  
2999 Wildwood Parkway  
Atlanta, GA 30339

Subject: WV Statewide Contract No.: CMA 0212 MVAPRTS21 – Motor Vehicle Auto Parts

Dear Mr. Lachance:

The State of West Virginia is offering to renew the subject contract under the same terms, conditions and pricing. The renewal dates are July 15, 2023 through June 14, 2024. Please mark the appropriate statement below and complete the signature information, then return to my attention via email to [Mark.A.Atkins@wv.gov](mailto:Mark.A.Atkins@wv.gov).

*We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.*

*We do not agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.*

Bret Robyck  
*Print Name*

*Signature*

Executive Vice President  
*Title*

5/11/23  
*Date*

Please call if you have any questions.

Regards,

*Mark A. Atkins, CPAS*  
Buyer Supervisor

West Virginia Department of Administration  
Purchasing Division  
2019 Washington Street, East  
POB 50130  
Charleston, WV 25305-0130  
Phone: 304.558.2307  
Email: [Mark.A.Atkins@wv.gov](mailto:Mark.A.Atkins@wv.gov)