

Purchase Order



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

PURCHASE ORDER NO.
 MV12I

PAGE
 1

BLANKET RELEASE
 00

CORRECT PURCHASE ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, AND SHIPPING PAPERS.
 QUESTIONS CONCERNING THIS PUR-
 CHASE ORDER SHOULD BE DIRECTED
 TO THE BUYER AS NOTED BELOW.

CHANGE ORDER
 2

SEE REVERSE SIDE FOR
 TERMS AND CONDITIONS

AGENCY COPY

INVOICE TO

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

VENDOR

*709034823 304-369-2411
 STEPHENS AUTO CENTER
 PO BOX 278

 DANVILLE WV 25053-0278

SHIP TO

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
03/26/2012		NET 30		550128010			
SHIP VIA		F.O.B.		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UQP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT NO.	ITEM NUMBER				
			CHANGE ORDER #02				
	CHANGE ORDER ISSUED FOR THE FOLLOWING CHANGE.						
	1. TO ADD: CLASS 34 AUTOMOBILE TO CONTRACT, PER ATTACHED LETTER AND PRICE SHEET.						
	EFFECTIVE DATE OF CHANGE: 03/23/2012						
	NO OTHER CHANGES.						
	02/15/2012		070-06-01-000				
	2012 (OR CURRENT MODEL YEAR) MOTOR VEHICLES						
	PREVIOUS PO TOTAL==> OPEN END						
	PO NET CHANGE (+)==>						

PURCHASING DIVISION
 CERTIFIED ENCUMBERED

MAR 28 2012

Beverly Toler

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

Dawn Wayfield

APPROVED AS TO FORM BY

Shelley Murray
 GUY NIBBET

BY

PURCHASING DIVISION AUTHORIZED SIGNATURE

OPEN END

TOTAL

304-558-8802

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
 2. The State may accept or reject in part, or in whole, any bid.
 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
 5. Payment may only be made after the delivery and acceptance of goods or services.
 6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
 7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
 10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
 12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
 13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.html and is hereby made part of the agreement provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
 14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
 15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
 16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.
- I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

Stephens Auto Center
 101 S. 178
 Greenville, SC 25053
 Phone 369-2411

CLASS 34 - AUTOMOBILE
 UTILITY, 4 WHEEL DRIVE, 4 DOOR
 4100 GVWR (min), with OFF ROAD PACKAGE, Wheelbase 103"
 Includes but is not limited to:

070-06-34-010

STEPHENS AUTO CENTER

Manufacturer / Brand	JEEP
Delivery	60 - 120 DAYS EST
Model Name & Number	LIBERTY KKJL74

Standard Equipment Requirements:

Engine	MIN: 150 HP 165 TORQUE
Transmission	Automatic
Steering	Power
Brakes	Power/ABS
Radio	AM/FM
Glass	All Tinted
Mirrors	Left & Right Outside
License Plate Mounts	Front & Rear
Fuel Tank	Standard
Tires	All Season
Spare Tire	Standard tire w/Jack
Air Conditioning	Installed
Front Seat	Bucket
Floor Mats	Installed
Rear Window Defogger	Installed
Front Air Bags	Installed
Off Road Package Including Limited Slip Rear, Includes:	Installed
Axle-Trac-Lok Differential	Installed
Engine Cooling - Heavy Duty	Installed
Skid plate Group	Installed
Suspension - Heavy Duty W/Gas Shocks	Installed
All Terrain Tires	Installed
Tow Hooks	Installed

HP	HGWHY
210/3.7L V6	235/3.7L V6

EPA HGWHY	EPA CITY
21	15

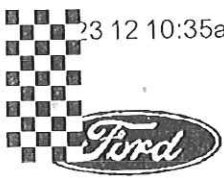
Price Each Gasoline	\$18,980
Price Each Flex Fuel	NO BID

Options:

2	AM/FM w/ CD Player	\$	STD
3	Tilt Wheel & Cruise Control	\$	STD
4	Side Air Bag	\$	STD
5	Tow Package	\$	INC
6	2 Passenger Seating	\$	NA
7	Slush/All Weather Mats (Driver & Passenger)	\$	80
8	Slush/All Weather Mats (Second Row)	\$	NA
9	Slush/All Weather Mats (Cargo)	\$	NA
10	Exterior colors	\$	STD
11	Manual Transmission w/Overdrive (Deduct)	\$ -	NA
12	Delete Off Road Package Including: (DEDUCT)		NA
	Axle-Trac-Lok Differential		
	Engine Cooling - Heavy Duty		
	Skid plate Group	\$ -205	DELETES SKID PLATE
	Suspension - Heavy Duty W/Gas Shocks	\$ -701	DELETES TRAILER TOW AND SKID PLATES
	All Terrain Tires		
	Tow Hooks		
13	Delete Floor Mats (Deduct)	\$ -	NA
14	FOB Dealership: (Deduct)	\$ -	10
15	FOB Other than Metro Charleston - Per Mile	\$	1.59

Additional Information:

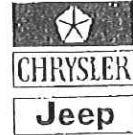
TRAILER TOW - WIRING HARNESS, CLASS III RECEIVER, HD ENGINE COOLING, FULL SPARE SWAY CONTROL



STEPHENS AUTO CENTER

P.O. Box 278 • Rt. 119 Lory Road Exit
DANVILLE, WEST VIRGINIA 25053

(304) 369-2411 • www.stephensauto.com • 1-800-925-2411



March 23, 2012

Mr. Guy Nisbet
Buyer
West Virginia Purchasing Division
P.O. Box 50130
Charleston, WV 25305-0130

Mr. Nisbet,

Regarding the Class 34 Jeep Liberty on statewide contract MV12, as requested, we will be happy to honor our bid price of \$18,980.

Thank you and if you have any questions, please do not hesitate to call.

Sincerely,

Richard Stephens
General Manager

RECEIVED
2012 MAR 23 AM 11:17
WV PURCHASING
DIVISION

WE WANT IT! WE GOT IT!