



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Purchase Order

PURCHASE ORDER NO.
MV12D

PAGE
1

BLANKET RELEASE
00

CHANGE ORDER
1

CORRECT PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, AND SHIPPING PAPERS.
QUESTIONS CONCERNING THIS PUR-
CHASE ORDER SHOULD BE DIRECTED
TO THE BUYER AS NOTED BELOW.

SEE REVERSE SIDE FOR
TERMS AND CONDITIONS

INVOICE TO

ALL STATE AGENCIES
AND POLITICAL SUBDIVISIONS
VARIOUS LOCALES AS INDICATED
BY ORDER

VENDOR

*A25154841 304-845-6750
 GLEN DALE MOTOR COMPANY
 1502 WHEELING AVE
 GLEN DALE WV 26038

AGENCY COPY

SHIP TO

ALL STATE AGENCIES
AND POLITICAL SUBDIVISIONS
VARIOUS LOCALES AS INDICATED
BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
02/16/2012		NET 30		550761549			
SHIP VIA		F.O.B.		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT.NO.	ITEM NUMBER				
			CHANGE ORDER #01				
			CHANGE ORDER ISSUED TO SUBMIT CORRECT ITEM BID FOR CLASS 24 AUTOMOBILIE, PER THE FOLLOWING.				
			WAS: DODGE GRAND CARAVAN SXT, MODEL: RTKE53 AT \$20,005 00				
			NOW: DODGE GRAND CARAVAN SE MODEL: RTKH53 AT \$19,643 00				
			AWARD PAGE AND SYNOPSIS WAS RIGHT, ATTACHEMENT WAS WRONG.				
			NO OTHER CHANGES				
	02/15/2012		070-06-01-000				
	2012 (OR CURRENT MODEL YEAR) MOTOR VEHICLES						
						PURCHASING DIVISION CERTIFIED ENCUMBERED FEB 22 2012 <i>Beverly Toler</i>	

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

OPEN END

TOTAL

Dawn Wayfield

APPROVED AS TO FORM BY
ASSISTANT ATTORNEY GENERAL

Shelley Murray
GUY NIBBET
304-558-8802
2/21/12

BY

PURCHASING DIVISION AUTHORIZED SIGNATURE

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.html and is hereby made part of the agreement provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

CLASS 24 - VAN

070-93-24-001

7 Passenger, Front Wheel Drive,
110" Wheelbase

Includes but is not limited to: Grand Caravan, Toyota Sienna or equal.

Vendor Name: Glen Dale Motors

Manufacturer / Brand	<u>Dodge Grand Caravan SE</u>
Delivery	<u>8 to 12 weeks</u>
Model Name & Number	<u>RTKH53</u>

Standard Equipment Requirements:

Engine	MIN: 175 HP 165 TORQUE
Transmission	Automatic
Steering	Power
Brakes	Power/ABS
Radio	AM/FM
Glass	All Tinted
Mirrors	Left & Right Outside - 5" x 8" Minimum
License Plate Mounts	Front & Rear
Seating	7 Passenger
Tires	All Season
Spare Tire	Standard tire w/Jack
Rear Window Wiper/Defogger	Installed
Floor Mats	Installed
Air Conditioning	Installed
Front Air Bags	Installed
Doors	Side & Rear Loading Doors w/Glass

HP	TORQUE
283	260

Price Each Gasoline	V-6	19,643.00
Price Each Flex-Fuel		19,643.00

EPA HGWAY	EPA CITY
25	17

Options:

1	AM/FM w/ CD Player	\$	included
2	Tilt Wheel & Cruise Control	\$	included
3	Keyless Entry	\$	included
4	Extended Wheel Base	\$	included
5	Sunscreen Glass	\$	included
6	Rear Heat and Air	\$	included
7	Drivers Side Sliding Door	\$	included
8	Power Windows, Locks, Power Heated Mirrors	\$	included
9	Side Air Bags	\$	included
10	Stow N Go Seating	\$	included
11	Exterior colors	\$	
12	Slush/All Weather Mats (Driver & Passenger)	111	111
13	Slush/All Weather Mats (Second Row)	\$	included with fr
14	Slush/All Weather Mats (Cargo)	58	58
15	Delete Center Row Seats (Deduct)	→	\$ - N/A
16	Delete Third Row Seats (Deduct)	→	\$ - No Charge
17	FOB Dealership: (Deduct)	→	\$ -
18	FOB Other than Metro Charleston - Per Mile		\$ 1.59

Additional Information:

Power drivers Seat: add \$178.00, Power Siding Doors (driver and passenger in)

Exterior Colors: Silver, Black, dark Charcoal, Redline 2 Pearl Coat, Stone White