



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Purchase Order

**PURCHASE ORDER NO.**  
 MV07H

**PAGE**  
 1

**BLANKET RELEASE**  
 00

CORRECT PURCHASE ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, AND SHIPPING PAPERS.  
 QUESTIONS CONCERNING THIS PUR-  
 CHASE ORDER SHOULD BE DIRECTED  
 TO THE BUYER AS NOTED BELOW.

**CHANGE ORDER**  
 3

**SEE REVERSE SIDE FOR  
 TERMS AND CONDITIONS**

**I  
N  
V  
O  
I  
C  
E  
T  
O**

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

**AGENCY COPY**

**V  
E  
N  
D  
O  
R**

\*709034823      304-369-2411  
 STEPHENS AUTO CENTER  
 PO BOX 278  
 DANVILLE WV 25053-0278

**S  
H  
I  
P  
T  
O**

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
01/26/2007		NET 30		550128010			
SHIP VIA		F.O.B.		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT. NO.	ITEM NUMBER				
			CHANGE ORDER #03				
	EFFECTIVE DATE: JANUARY 12, 2007						
	1. TO ADD THE OPTION OF "SHORT BED" TO CLASS 14 AND CLASS 21.						
	2. REVISED OPTION LIST FOR CLASS 14 IS ATTACHED.						
	3. REVISED OPTION LIST FOR CLASS 21 IS ATTACHED.						
	*****NO ADDITIONAL CHANGES*****						
			PREVIOUS PO TOTAL==>		OPEN	END	
			PO NET CHANGE (+)==>				

**PURCHASING DIVISION  
 CERTIFIED ENCUMBERED**  
 JAN 31 2007  
*Beverly Toler*

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE  1887-29-07

OPEN END  
**TOTAL**

*George W. Wolfe*  
 APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

BY *Betty Francisco* 304-558-0468  
 PURCHASING DIVISION AUTHORIZED SIGNATURE

**GENERAL TERMS & CONDITIONS  
PURCHASE ORDER/CONTRACT**

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of acceptance of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this Order will: [a] conform to the specifications, drawings, samples or other description furnished or specified by the Buyer; [b] be merchantable and fit for the purpose intended; and/or [c] be free from defect in material and workmanship.
8. **CANCELLATION:** The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the Seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract is automatically null and void, and is terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

CLASS 14 TRUCK  
 Large Pickup, 2 Wheel Drive  
 9000 GVWR, Long Bed, Crew Cab

070-48-14-000

Vendor Name: **STEPHENS AUTO CENTER**

Manufacturer / Brand	<u>FORD</u>
Delivery	<u>APPROX 60-120 DAYS</u>
Model Name & Number	<u>F250 W20</u>

**Standard Equipment Requirements:**

Engine	<u>MIN: 300 HP 360 TORQUE</u>
Transmission	<u>Automatic</u>
Steering	<u>Power</u>
Brakes	<u>Power</u>
Radio	<u>AM/FM</u>
Glass	<u>All Tinted</u>
Mirrors	<u>Left &amp; Right Outside</u>
License Plate Mounts	<u>Front &amp; Rear</u>
Cargo Box	<u>Fleetside</u>
Bumper	<u>Rear Step Factory Installed</u>
Tires	<u>All Season</u>
Spare Tire	<u>Full Size w/Jack</u>
Air Conditioning	<u>Installed</u>
Rubber Floor Covering	<u>Installed</u>

Price Each Gasoline	<u>\$19,090</u>
Price Each Dedicated Alternative Fuel	<u>\$ NO BID</u>
Price Each Bi-Fuel Alternative Fuel	<u>\$ NO BID</u>

EPA HGWAY	EPA CITY
<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 200px; height: 20px;" type="text"/>

Manual Transmission w/Overdrive (Deduct)	→	<u>(\$1,192)</u>
FOB Dealership: (Deduct)	→	<u>(\$10)</u>
FOB Other than Metro Charleston - Per Mile	→	<u>\$1.99</u>

## Class 14 – 2008 Ford F-250 Options

6.8L V-10 engine	498
6.4L V-8 diesel engine	5,723
3.73 Limited slip axle	249
4.10 Limited slip axle	249
4.30 Limited slip axle (w/6.8L)	291
Extended cab (reduction from crew cab)	1,183 deduct
Regular cab (reduction from crew cab)	3,200 deduct
4 wheel drive	2,677
LT 245/75Rx17E All-terrain tires	104
LT 265/75Rx17E All-terrain tires	266
Cloth bench seat	216
Vinyl bucket seats	295
Cloth bucket seats	510
40/20/40 vinyl bench seat	332
40/20/40 cloth bench seat	593
Dual alternators (diesel only)	315
Camper package	133
Stabilizer bar package	95
Roof Clearance Lights	46
Electric Shift-on-the-fly (4X4)	154
Engine Block Heater	29
Trailer Tow Mirrors	104
Trailer Tow Mirrors w/Power glass (req. power equip group)	183
Power Equipment Group (Power windows/locks)	585
Tilt Wheel	125
Cruise Control (requires tilt wheel)	195
Reverse Vehicle Aid Sensor	203
200 Amp Alternator (diesel only)	62
Snowplow prep package (4x4 only, requires shift-on-fly)	71
Upfitter switches	71
TowCommand Package	291
Skid plates	83
PTO provision (Auto transmission only)	208
Sliding rear window	104
Traction control	108
XL Décor Group (Chrome bumpers/hub covers, Light Under hood, Dual beam headlights)	145
SecuriLock Anti-Theft Ignition	62
CD Player	228
Radio Delete	42 deduct
Daytime running lights	37
Bed Delete	532 deduct
Short Bed	165 deduct

CLASS 21 TRUCK  
 Large Pickup, 4 Wheel Drive,  
 9000 GVWR, Long Bed, Dual Rear Wheels

070-48-21-001

Vendor Name: Stephens Auto Center

Manufacturer / Brand	<u>Ford</u>
Delivery	<u>60-120 days</u>
Model Name & Number	<u>F350 F33</u>

**Standard Equipment Requirements:**

Engine	300 HP 365 TORQUE
Transmission	Automatic
Steering	Power
Brakes	Power/ABS
Radio	AM/FM
Glass	All Tinted
Mirrors	Left & Right Trailer Tow Type
License Plate Mounts	Front & Rear
Dual Rear Wheels	Installed
Tires	All Season Load Range E
Spare Tire	Full Size w/Jack
Cargo Box	Fleetside
Bumper	Rear Step / Factory Installed
Air Conditioning	Installed
Auto Locking Hubs	Installed
Rubber Floor Covering	Installed

Price Each Gasoline	\$	<u>20,135.00</u>
---------------------	----	------------------

\* FOR OPTIONS AND DEDUCTS - SEE ATTACHED

2 Wheel Drive (Deduct)	→	\$	<u>2,684.00</u>
Delete Truck Bed (Deduct)	→	\$	<u>296.00</u>
Manual Transmission w/Overdrive (Deduct)	→	\$	<u>(1,192.00)</u>
FOB Dealership: (Deduct)	→	\$	<u>(10.00)</u>
FOB Other than Metro Charleston - Per Mile		\$	<u>1.99</u>

STEPHENS AUTO CENTER  
 PO BOX 278  
 DANVILLE, WV 25053  
 304-369-2411

CLASS 21

2008 FORD F350

EXTENDED CAB	\$2,363.00
CREW CAB	\$3,694.00
CREW CAB W/SHORT BED	\$3,520.00
4.10 LIMITED SLIP AXLE ***DIESEL ONLY***	\$249.00
4.30 LIMITED SLIP AXLE ***V-10 ONLY***	\$291.00
2 WHEEL DRIVE CREDIT	(\$2,685.00)
6.8L V-10 ENGINE	\$498.00
DIESEL ENGINE	\$6,149.00
LT245/75RX17E BSW A/T TIRES	\$104.00
DUAL ALTERNATORS ***REQ DIESEL ENGINE***	\$315.00
EXTRA HEAVY DUTY ALTERANTOR ***REQ DIESEL	\$62.00
ENGINE, N/A W/ DUAL ATLERNATORS OR SNOW PLOW PKG***	
BLACK MOLDED CAB STEPS	\$266.00
REAR SLIDING WINDOW	\$104.00
REVERSE VEHICLE AID SENSOR	\$203.00
INCLUDES: 12.5K TRAILER HITCH RECEIVER	\$174.00
TRANSMISSION POWER TAKE-OFF PROVISION	\$208.00
TRAILER WIRING	\$129.00
INCLUDES 7-WIRE HARNESS W/RELAYS & 7/4 PIN CONNECTOR	
PREMIUM ELECTRONIC AM/FM STEREO/SINGLE CD/CLOCK	\$228.00
TILT & CRUISE CONTROL ***REQ TILT STEERING WHEEL***	\$320.00
UPFITTER SWITCHES (4) - LOCATED ON I/P	\$71.00
CAMPER PACKAGE ***N/A W/20" WHEELS & TIRES, PICKUP BOX DELETE, STABILIZ	\$203.00
INCLUDES: EXTRA HEAVY SERVICE FRONT SRRIINGS 4X2, (2 UPGRADE ABOVE THE SPRING COMPUTER SELECTED AS CONSEQUENCE OF OPTIONS CHOSEN. NOT INCL. IF MAXIMUM SPRINGS HAVE BEEN COMPUTER SELECTED AS HEAVY SERVICE FRONT SPRINGS (4X4) (1 UPGRADE ABOVE THE SPRING COMPUTER SELECTED AS A CONSEQUENCE OF OPTIONS CHOSEN. NOT INCL. IF MAIMUM SPRINGS HAVE BEEN COMPUTER SELECTED AS STANDARD EQUIPMENT.)	
REAR STABILIZER BAR	
SLIDE IN CAMPER CERTIFICATION	
FX4 OFF-ROAD PACKAGE	\$187.00
HEAVY SERVICE SUSPENSION PACKAGE	\$104.00
POWER EQUIPMENT GROUP ***OPTIONAL ON XL, STD ON XLT & LARIAT***	\$440.00
INCLUDES: POWER LOCKS	
POWER FRONT SIDE REAR SIDE WINDOWS	
POWER REAR SIDE WINDOWS (CREW CAB)	
ONE TOUCH DOWN DRIVERS SIDE WINDOW	
FOLD AWAY BLACK POWER MIRRORS	
SKID PLATE PACKAGE ***4X4 ONLY***	\$83.00
INCLUDES: FUEL TANK SKID PLATE	
TRANSFER CASE SKID PLATE	

STEPHENS AUTO CENTER  
 PO BOX 278  
 DANVILLE, WV 25053  
 304-369-2411

CLASS 21

2008 FORD F350

SNOW PLOW PREP PACKAGE ***REQ:4X4 *** N/A W/20" WHEEL & TIRES OR HEAVY SERVICE SUSPENSION PACKAGE	\$125.00
N/A W/20" WHEEL & TIRES OR HEAVY SERVICE SUSPENSION PACKAGE	
INCLUDES: COMPUTER SELECTED SPRINGS	
140 AMP ALTERNATOR W/ POWER STROKE® DIESEL ENGINE	
UNIQUE FAN CLUTCH W/ POWER STROKE® DIESEL ENGINE	
TOWBOSS PACKAGE ***REQ: 6.0L DIESEL ENGINE/TORQSHIFT AUTO TRANS & TOWCOMMAND SYSTEM***	\$593.00
INCLUDES: 4.30 LIMITED SLIP REAR AXLE	
INCREASED GCWR TO 26,000 LBS.	
TOWCOMMAND SYSTEM	\$295.00
XL DÉCOR GROUP ***OPTIONAL ON XL ONLY***	\$95.00
INCLUDES: CHROME FRONT & REAR STEP BUMPER **DOES NOT INCLUDE REAR BUMPER W/PIC	
DUAL BEAM JEWEL EFFECT HEADLAMPS	
BRIGHT HUB COVERS & CENTER ORNAMENTS	
UNDERHOOD ENGINE COMPARTMENT LIGHT	
ENGINE BLOCK HEATER	\$29.00
DAYTIME RUNNING LAMPS	\$37.00
HD VINYL FULL BENCH W/RECLINE ***N/A ON XL CREW CAB***	N/C
HD VINYL WEAVE FULL BENCH W/RECLINE & STANDARD REAR BENCH	N/C
HD CLOTH FULL BENCH W/RECLINE	\$133.00
HD VINYL BUCKET (NO CENTER CONSOLE)	\$191.00
HD VINYL WEAVE BUCKET (NO CENTER CONSOLE)	\$191.00
HD CLOTH BUCKET (NO CENTER CONSOLE)	\$324.00
VINYL 40/20/40 SPLIT BENCH	\$332.00
CLOTH 40/20/40 SPLIT BENCH (REG/SUPER/CREW CAB; CREW INCL. FLEXFOLD 60/40 REAR BENCH)	\$593.00
CLOTH 40/20/40 SPLIT BENCH (CREW CAB ONLY INCL. FOLDUP REAR BENCH)	\$353.00
SHORT BED	(172.00)



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Purchase Order

**PURCHASE ORDER NO.**  
 MV07H

**PAGE**  
 \_\_\_\_\_

**BLANKET RELEASE**  
 00

CORRECT PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS PURCHASE ORDER SHOULD BE DIRECTED TO THE BUYER AS NOTED BELOW.

**CHANGE ORDER**  
 3

**SEE REVERSE SIDE FOR TERMS AND CONDITIONS**

**I N V O I C E T O**

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

**V E N D O R**

\*709034823      304-369-2411  
 STEPHENS AUTO CENTER  
 PO BOX 278  
 DANVILLE WV 25053-0278

**S H I P T O**

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
01/26/2007		NET 30		550128010			
SHIP VIA		F.O.B		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT. NO.	ITEM NUMBER				
			RECEIPT TICKET FOR PURCHASE ORDER:			MV07H	
LINE	CATNO	ITEM	NUMBER	DESCRIPTION		QTY	DATE
0001	070-06	01-000	2007	(OR CURRENT MODEL YEAR) MOTOR			
		SIGNATURE _____		DATE _____			

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

**TOTAL**

APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

BY \_\_\_\_\_  
 PURCHASING DIVISION AUTHORIZED SIGNATURE