



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Purchase Order

**PURCHASE ORDER NO.**  
 MV06B

**PAGE**  
 1

**BLANKET RELEASE**  
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CORRECT PURCHASE ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, AND SHIPPING PAPERS.  
 QUESTIONS CONCERNING THIS PUR-  
 CHASE ORDER SHOULD BE DIRECTED  
 TO THE BUYER AS NOTED BELOW.

**CHANGE ORDER**  
 3

**SEE REVERSE SIDE FOR  
 TERMS AND CONDITIONS**

**AGENCY COPY**

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ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

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\*709044554 304-624-7611  
 COUNTRY CLUB CHRYSLER PLY DODG  
 PO BOX 2321  
 ROUTE 19 SOUTH  
 CLARKSBURG WV 26301

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 AND POLITICAL SUBDIVISIONS  
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DATE PRINTED		TERMS OF SALE		FEIN/SSN	FUND
01/20/2006		NET 30		550567749	
SHIP VIA		F.O.B		FREIGHT TERMS	ACCOUNT NUMBER
BEST WAY		DESTINATION		PREPAID	MUL-MUL
LINE	QUANTITY	UOP	VENDOR ITEM NO.	UNIT PRICE	AMOUNT
	DELIVERY DATE	CAT. NO.	ITEM NUMBER		
			CHANGE ORDER #03		
	THIS CHANGE ORDER IS TO CLARIFY OPTIONS AVAILABLE ON CLASS 24 PER THE ATTACHED LETTER FROM VENDOR DATED JANUARY 18, 2006.				
	*****NO ADDITIONAL CHANGES*****				
					WV STATE PURCHASING DIVISION ADMINISTRATION UNIT CERTIFIED ENCUMBERED  JAN 24 2006  <i>Beverly Toler</i>
			PREVIOUS PO TOTAL==>	OPEN	END
			PO NET CHANGE (+)==>		

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

*BSA 1-23-06*

OPEN END

**TOTAL**

*Dawn Wayfield*

APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

BY

*Betty Francisco*  
 PURCHASING DIVISION AUTHORIZED SIGNATURE

304-558-0468

**GENERAL TERMS & CONDITIONS**  
**PURCHASE ORDER/CONTRACT**

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of acceptance of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this Order will: [a] conform to the specifications, drawings, samples or other description furnished or specified by the Buyer, [b] be merchantable and fit for the purpose intended; and/or [c] be free from defect in material and workmanship.
8. **CANCELLATION:** The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the Seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract is automatically null and void, and is terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

Country Club Chrysler Dodge Sprinter  
P. O. Box 2321 (Route 19 South)  
Clarksburg, WV 26302-2321  
(304) 624-7611

Wednesday, January 18, 2006

Mrs. Betty Francisco, Senior Buyer  
West Virginia Department of Administration  
Purchasing Division  
P. O. Box 50130  
Charleston, WV 25305-0130

Re: Change Order Needed to Clarify Class 24 Options Charges

Dear Mrs. Francisco:

In order to make the confusing options charges for Class 24 Minivans more clear, please make the following change order:

When ordering the standard, short wheelbase minivan, Caravan, body model code designation RSKL52, in order to equip the minivan with Tilt Wheel & Speed Control, you must order the Popular Equipment Group, which also includes Power Door Locks and Power Windows. The option charge for this on the Short Wheelbase Caravan is \$642.

When ordering the extended wheelbase minivan, Grand Caravan, body model code designation RSKL53, the standard equipment that comes with the vehicle from the manufacturer differs from that of the short wheelbase. It includes Tilt Wheel and Speed Control as part of the long wheelbase upgrade price of \$2,071.00. The Power Convenience Group, includes Power Windows, Power Door Locks and Power Heated Exterior Mirrors, and has an option upgrade charge of \$695.

Therefore, in order for the two vans to be as closely equipped to one another as possible, if one were to order a Caravan with Tilt Wheel & Speed Control which also comes with Power Windows and Door Locks. Then, in order to have a similarly equipped Grand Caravan, one would have to order the Power Convenience Group for that long wheelbase minivan.

I hope this clarifies the options charges for Class 24 Vans for the 2006 State Bid Contract. Thank you for your assistance & continuing professionalism.

Cordially,



Pat Waske, Fleet Sales  
Country Club Chrysler Dodge Sprinter

RECEIVED

2006 JAN 20 A 9:42

PURCHASING DIVISION  
STATE OF WV

CLASS 24 VAN  
Mini Passenger, Front Wheel Drive,  
110" Wheelbase

070-93-24-00

Vendor Name: \_\_\_\_\_

Manufacturer / Brand DODGE  
Delivery 90-120 DAYS  
Model Name & Number CARAVAN SE / RSKL52

**COUNTRY CLUB CHRYSLER DODGE & DODGE SPRINTER**  
CLARKSBURG WV  
304-624-7611 1-800-424-7611  
  
DON McNEMAR  
FAX 304-624-5428

**Standard Equipment Requirements:**

Engine	MIN: 180 HP 165 TORQUE
Transmission	Automatic
Steering	Power
Brakes	Power/ABS
Radio	AM/FM
Glass	All Tinted
Mirrors	Left & Right Outside - 5" x 8" Minimum
License Plate Mounts	Front & Rear
Seating	7 Passenger
Tires	All Season
Spare Tire	Included - w/Jack
Rear Window Wiper/Defogger	Installed
Floor Mats	Installed
Air Conditioning	Installed
Doors	Double Side & Rear Loading Doors w/Glass

Price Each Gasoline \$14,272.00  
Price Each CNG FLEX FUEL IF ACCEPTABLE \$14,472.00

**Options:**

1	AM/FM w/Cassette	N/A
2	AM/FM w/ CD Player	STANDARD
3	Shop/Service Manual	\$295.00
4	CD Service Manual	\$80.00
5	Tilt Wheel & Cruise Control <b>INCLUDES POWER WINDOWS &amp; LOCKS ONLY</b>	<i>SHORT WHEEL BASE ONLY</i> \$642.00
6	Keyless Entry WITH IMMOBILIZER	\$264.00
7	Extended Wheel Base GRAND CARAVAN	\$2,071.00
8	All Wheel Drive	N/A
9	Sunscreen Glass	\$396.00
10	Rear Heat and Air GRAND CARAVAN ONLY	\$620.00
11	Drivers Side Sliding Door	STANDARD
12	Power Windows, Locks (Power Heated Mirrors <i>INCLUDES TILT &amp; CRUISE ON SHORT WHEEL BASE</i> )	\$642.00 CARAVAN \$695.00 GRAND
13	Side Air Bags <i>(NOT AVAILABLE ON SWB)</i>	\$524.00
14	Stow N Go Seating GRAND CARAVAN ONLY	\$656.00
15	Exterior colors	LISTED BELOW
16	Delete Center Row Seats (Deduct) CARAVAN ONLY	-\$106.00
17	Delete Third Row Seats (Deduct) CARAVAN ONLY	-\$106.00
18	FOB Dealership: (Deduct)	-\$35.00
19	FOB Other than Metro Charleston - Per Mile	\$1.30

**Additional Information:**

**COLORS: SILVER, BLACK, BUTANE BLUE, MAGNESIUM, MIDNIGHT BLUE, WHITE**

**EXTRA COST COLORS: INFERNO RED \$198.00 LINEN GOLD- \$132.00**

*PINK-SWB*

*→ YELLOW-LWB*



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INVOICE TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

VENDOR

\*709044554      304-624-7611  
 COUNTRY CLUB CHRYSLER PLY DODG  
 PO BOX 2321  
 ROUTE 19 SOUTH  
 CLARKSBURG WV 26301

SHIP TO

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LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT. NO.	ITEM NUMBER				
			RECEIPT TICKET FOR PURCHASE ORDER:			MV06B	
LINE	CATNO	ITEM	NUMBER	DESCRIPTION		QTY	DATE
0001		070-06-01-000		STATEWIDE CONTRACT FOR 2006 MODEL V			
		SIGNATURE _____		DATE _____			

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

**TOTAL**

APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

BY \_\_\_\_\_  
 PURCHASING DIVISION AUTHORIZED SIGNATURE