



**GENERAL TERMS & CONDITIONS  
PURCHASE ORDER/CONTRACT**

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this order will: {a} conform to the specifications, drawings, samples or other description furnished or specified by the Buyer {b} be merchantable and fit for the purpose intended and/or {c} be free from defect in material and workmanship.
8. **CANCELLATION:** The Director or Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor / contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR ü160.103) and will be disclosing Protected Health Information (45 CFR ü160.103) to the vendor.



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Purchase Order

PURCHASE ORDER NO  
**MV05G**

PAGE  
**2**

BLANKET RELEASE  
**00**

CORRECT PURCHASE ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, AND SHIPPING PAPERS.  
 QUESTIONS CONCERNING THIS PUR-  
 CHASE ORDER SHOULD BE DIRECTED  
 TO THE BUYER AS NOTED BELOW.

CHANGE ORDER

SEE REVERSE SIDE FOR  
 TERMS AND CONDITIONS

INVOICE TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

VENDOR

\*709034823                      304-369-2411  
 STEPHENS AUTO CENTER  
 PO BOX 278  
  
 DANVILLE WV              25053

SHIP TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
10/25/2004		NET 30		550128010			
SHIP VIA		F.O.B.		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY		UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT
	DELIVERY DATE		CAT.NO.	ITEM NUMBER			
	60"	C/A		- F-350	13000	GVWWR	
	CLASS 20	TRUCK	12000	161"	WB		
	84"	C/A		- F-350	13000	GVWWR	
	CLASS 20	TRUCK	12000	137"	WB		
	60"	C/A DOH PKG		- F-350	13000	GVWWR	
	CLASS 20	TRUCK	12000	161"	WB		
	84"	C/A DOH PKG		- F-350	13000	GVWWR	
	CLASS 22	(FWD)		- FREESTAR	A54		
	CLASS 22	(RWD)		- E150			
	CLASS 25	(GAS)		- ECONOLINE			
	CLASS 26	(GAS)		- ECONOLINE			
	CLASS 27	(GAS)		- ECONOLINE			
	CLASS 33	TRUCK	141"	WB			
	60"	C/A 2WD		- F-350			
	CLASS 33	TRUCK	165"	WB			
	84"	C/A 2WD		- F-350			
	CLASS 33	TRUCK	141"	WB			
	60"	C/A 4WD		- F-350			
	CLASS 33	TRUCK	165"	WB			
	84"	C/A 4WD		- F-350			
	CLASS 33	TRUCK	141"	WB			
	60"	C/A 4WD DOH PKG		- F-350			
	CLASS 33	TRUCK	165"	WB			
	84"	C/A 4WD DOH PKG		- F-350			
	CLASS 34			- LIBERTY			

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

TOTAL

BETTY FRANCISCO

304-558-0468

BY \_\_\_\_\_ PURCHASING DIVISION AUTHORIZED SIGNATURE

APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Purchase Order

PURCHASE ORDER NO.  
**MV05G**

PAGE  
**3**

BLANKET RELEASE  
**00**

CORRECT PURCHASE ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, AND SHIPPING PAPERS.  
 QUESTIONS CONCERNING THIS PUR-  
 CHASE ORDER SHOULD BE DIRECTED  
 TO THE BUYER AS NOTED BELOW.

CHANGE ORDER

SEE REVERSE SIDE FOR  
 TERMS AND CONDITIONS

INVOICE TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

VENDOR

\*709034823                      304-369-2411  
 STEPHENS AUTO CENTER  
 PO BOX 278  
  
 DANVILLE WV 25053              25053

SHIP TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
10/25/2004		NET 30		550128010			
SHIP VIA		F.O.B.		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT.NO.	ITEM NUMBER				
0001		EA	070-06-01-000		0.00000		
	10/31/2004		2005 MODEL VEHICLES				
	MANDATORY REQUIREMENTS						
	1. ALL DOCUMENTATION MUST READ "DEPARTMENT OF ADMINISTRATION" ONLY. THE TITLE APPLICATION, CERTIFICATE OF ORIGIN, DELIVERY TICKET AND ODOMETER STATEMENT MUST ACCOMPANY THE INVOICE, WHICH SHOULD BE HAND CARRIED OR DELIVERED BY CERTIFIED MAIL TO THE FLEET MANAGEMENT UNIT AT THE ABOVE INVOICE ADDRESS (NOT SURPLUS PROPERTY).						
	2. VEHICLE IDENTIFICATION NUMBERS (VIN) MUST BE SUPPLIED TO FLEET MANAGEMENT BY FAX 304-558-6026, REFERENCING THE REQUISITION NUMBER TO THE ATTENTION OF JANICE BOGGS AND/OR VANESSA COX ---10--- DAYS PRIOR TO DELIVERY.						
	DELIVERY REQUIREMENTS						
	3. SURPLUS PROPERTY MUST BE NOTIFIED ---5--- WORKING DAYS IN ADVANCE FOR DELIVERY. PLEASE CALL DAVE WHITE 304-766-2626. NO MORE THAN 20 VEHICLES PER DAY AND NO DELIVERIES AFTER 3:30 PM WILL BE ACCEPTED.						

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

TOTAL

BETTY FRANCISCO

304-558-0468

BY \_\_\_\_\_  
 PURCHASING DIVISION AUTHORIZED SIGNATURE

APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Purchase Order

PURCHASE ORDER NO.  
**MV05G**

PAGE  
**4**

BLANKET RELEASE  
**00**

CORRECT PURCHASE ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, AND SHIPPING PAPERS.  
 QUESTIONS CONCERNING THIS PUR-  
 CHASE ORDER SHOULD BE DIRECTED  
 TO THE BUYER AS NOTED BELOW.

CHANGE ORDER

SEE REVERSE SIDE FOR  
 TERMS AND CONDITIONS

INVOICE TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

VENDOR

\*709034823                      304-369-2411  
 STEPHENS AUTO CENTER  
 PO BOX 278  
  
 DANVILLE WV 25053              25053

SHIP TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
10/25/2004		NET 30		550128010			
SHIP VIA		F.O.B		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT.NO.	ITEM NUMBER				
<p>ATTACHMENTS TO THIS CONTRACT:</p> <ol style="list-style-type: none"> <li>MV05 GENERAL SPECIFICATIONS/INFORMATION FOUR PAGES, DATED AUGUST 16, 2004.</li> <li>SPECIFICATION SHEET FOR EACH CLASS AWARDED SHOWING BASE PRICE AND OPTION PRICES.</li> <li>LIST OF ALL VEHICLE CLASSES AWARDED TO THIS VENDOR.</li> </ol> <p>EXHIBIT 2</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON NOVEMBER 1, 2004 AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING THIRTY (30) DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED IN THIS</p>							
IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE <input type="checkbox"/>							TOTAL

BETTY FRANCISCO

304-558-0468

BY \_\_\_\_\_  
 PURCHASING DIVISION AUTHORIZED SIGNATURE

APPROVED AS TO FORM BY \_\_\_\_\_



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Purchase Order

PURCHASE ORDER NO.  
**MV05G**

PAGE  
**5**

BLANKET RELEASE  
**00**

CORRECT PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS PURCHASE ORDER SHOULD BE DIRECTED TO THE BUYER AS NOTED BELOW.

CHANGE ORDER

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

INVOICE TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

PURCHASER

\*709034823                      304-369-2411  
 STEPHENS AUTO CENTER  
 PO BOX 278  
  
 DANVILLE WV 25053              25053

SHIP TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
10/25/2004		NET 30		550128010			
SHIP VIA		F.O.B.		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL - MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT. NO.	ITEM NUMBER				
	<p>CONTRACT DOCUMENT, THE TERMS, CONDITIONS, AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM WITH THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK).</p>						
IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE <input type="checkbox"/>						TOTAL	

BETTY FRANCISCO

304-558-0468

BY \_\_\_\_\_  
 PURCHASING DIVISION AUTHORIZED SIGNATURE

APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Purchase Order

PURCHASE ORDER NO.  
**MV05G**

PAGE  
**6**

BLANKET RELEASE  
**00**

CORRECT PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS PURCHASE ORDER SHOULD BE DIRECTED TO THE BUYER AS NOTED BELOW.

CHANGE ORDER

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

INVOICE TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

VENDOR

\*709034823                      304-369-2411  
 STEPHENS AUTO CENTER  
 PO BOX 278  
  
 DANVILLE WV 25053              25053

SHIP TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
10/25/2004		NET 30		550128010			
SHIP VIA		F.O.B.		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT. NO.	ITEM NUMBER				
<p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIES BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN EQUIPMENT CONTRACT ORDER (FORM NUMBER WV-35) FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL WV-35 MUST BE SENT TO THE PURCHASING DIVISION OF THE DEPARTMENT OF ADMINISTRATION. AFTER APPROVAL AND ENCUMBRANCE, ONE COPY OF THE PURCHASE ORDER WILL BE RETURNED TO THE SPENDING UNIT AND ONE COPY FORWARDED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT. NO ORDER IS VALID UNLESS APPROVED AND ENCUMBERED BY THE PURCHASING DIVISION.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p>							
IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE <input type="checkbox"/>							
						TOTAL	

BETTY FRANCISCO

304-558-0468

BY \_\_\_\_\_  
 PURCHASING DIVISION AUTHORIZED SIGNATURE

APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Purchase Order

PURCHASE ORDER NO.  
**MV05G**

PAGE  
**7**

BLANKET RELEASE  
**00**

CORRECT PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS PURCHASE ORDER SHOULD BE DIRECTED TO THE BUYER AS NOTED BELOW.

CHANGE ORDER

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

INVOICE TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

VENDOR

\*709034823                      304-369-2411  
 STEPHENS AUTO CENTER  
 PO BOX 278  
  
 DANVILLE WV 25053              25053

SHIP TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
10/25/2004		NET 30		550128010			
SHIP VIA		F.O.B.		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT.NO.	ITEM NUMBER				
	EXHIBIT 4						
<p>LOCAL GOVERNMENT BODIES: UNLESS THE VENDOR INDICATES IN THE BID HIS REFUSAL TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO COUNTY, SCHOOL, MUNICIPAL AND OTHER LOCAL GOVERNMENT BODIES, THE BID SHALL EXTEND TO POLITICAL SUBDIVISIONS OF THE STATE OF WEST VIRGINIA. IF THE VENDOR DOES NOT WISH TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO ALL POLITICAL SUBDIVISIONS OF THE STATE, THE VENDOR MUST CLEARLY INDICATE SUCH REFUSAL IN HIS BID. SUCH REFUSAL SHALL NOT PREJUDICE THE AWARD OF THIS CONTRACT IN ANY MANNER.</p>							

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

TOTAL

BETTY FRANCISCO

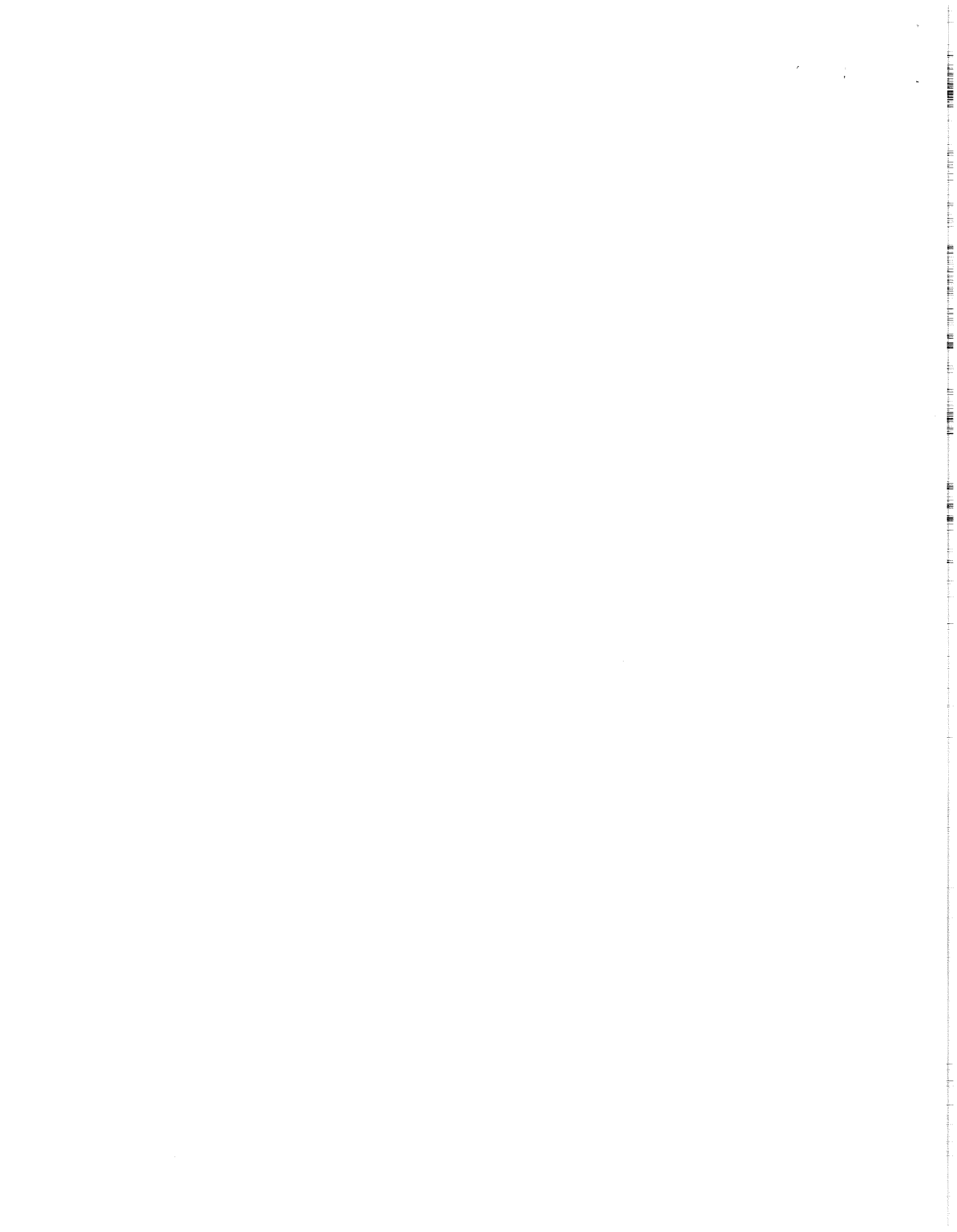
304-558-0468

BY \_\_\_\_\_  
 PURCHASING DIVISION AUTHORIZED SIGNATURE

APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL



MV05G SYNOPSIS BY COMPANY	STEPHENS AUTO CENTER	
CLASS	MODEL NAME	PRICE
2 - AUTO (GAS)	STRATUS	12,370.00
2 - AUTO (BI-FUEL) FFV	STRATUS	12,370.00
4 - AUTO - GAS	CROWN VICTORIA	19,390.00
8 - AUTO	EXCURSION	28,394.00
10 - TRUCK	RANGER SUPER CAB	12,632.00
10 - TRUCK	DAKOTA	12,632.00
11 - TRUCK	DAKOTA	12,632.00
15 - TRUCK (GAS)	RAM 2500	14,724.00
16 - TRUCK	RANGER	14,484.00
20 - TRUCK 12000 137" WB 60" C/A	F-350 *13000 GVWWR	22,920.00
20 - TRUCK 12000 161" WB 84" C/A	F-350 *13000 GVWWR	23,086.00
20 - TRUCK 12000 137" WB 60" C/A WITH DOH PKG	F-350 *13000 GVWWR	24,392.00
20 - TRUCK 12000 161" WB 84" C/A WITH DOH PKG	F-350 *13000 GVWWR	24,558.00
22 - VAN FWD	FREESTAR	12,656.00
22 - VAN RWD	FREESTAR	13,499.00
25 - VAN (GAS)	ECONOLINE	15,098.00
26 - VAN (GAS)	ECONOLINE	17,849.00
27 - VAN (GAS)	ECONOLINE	19,524.00
33 - TRUCK 141" WB 60" C/A 2WD	F-350	26,898.00
33 - TRUCK 165" WB 84" C/A 2WD	F-350	27,064.00
33 - TRUCK 141" WB 60" C/A 4WD	F-350	30,281.00
33 - TRUCK 165" WB 84" C/A 4WD	F-350	30,447.00
33 - TRUCK 141" WB 60" C/A WTH DOH PKG 4WD	F-350	31,693.00
33 - TRUCK 165" WB 84" C/A WITH DOH PKG 4WD	F-350	31,859.00
34 - AUTO	LIBERTY	15,144.00



Stephens Auto Center  
P. O. Box 278  
Danville, WV 25053  
Phone 369-2411

MV05

CLASS 2 AUTOMOBILE, MIDSIZE, 4 DOOR SEDAN, FRONT  
WHEEL DRIVE, WHEELBASE 104 " (ESTIMATED QUANTITY 10)  
108"

DELIVERY: 90-120 Days  
BRAND: Dodge  
MODEL NAME: Stratus MODEL NO.: JRDM41

**REQUIREMENTS:**

ENGINE:	6CYL. 2.7 LITER
TRANSMISSION:	AUTOMATIC
STEERING:	POWER
BRAKES:	POWER: ABS
AIR CONDITIONING:	INSTALLED
RADIO:	AM/FM
GLASS:	ALL TINTED
MIRRORS:	LEFT & RIGHT OUTSIDE
LICENSE PLATE MOUNTS:	FRONT & REAR
FRONT SEAT:	BUCKET SEATS
REAR WINDOW/DEFOGGER:	INSTALLED
FLOOR MATS:	INSTALLED

PRICE EACH GASOLINE:  
PRICE EACH BI-FUEL -FFV  
PRICE EACH DEDICATED CNG :

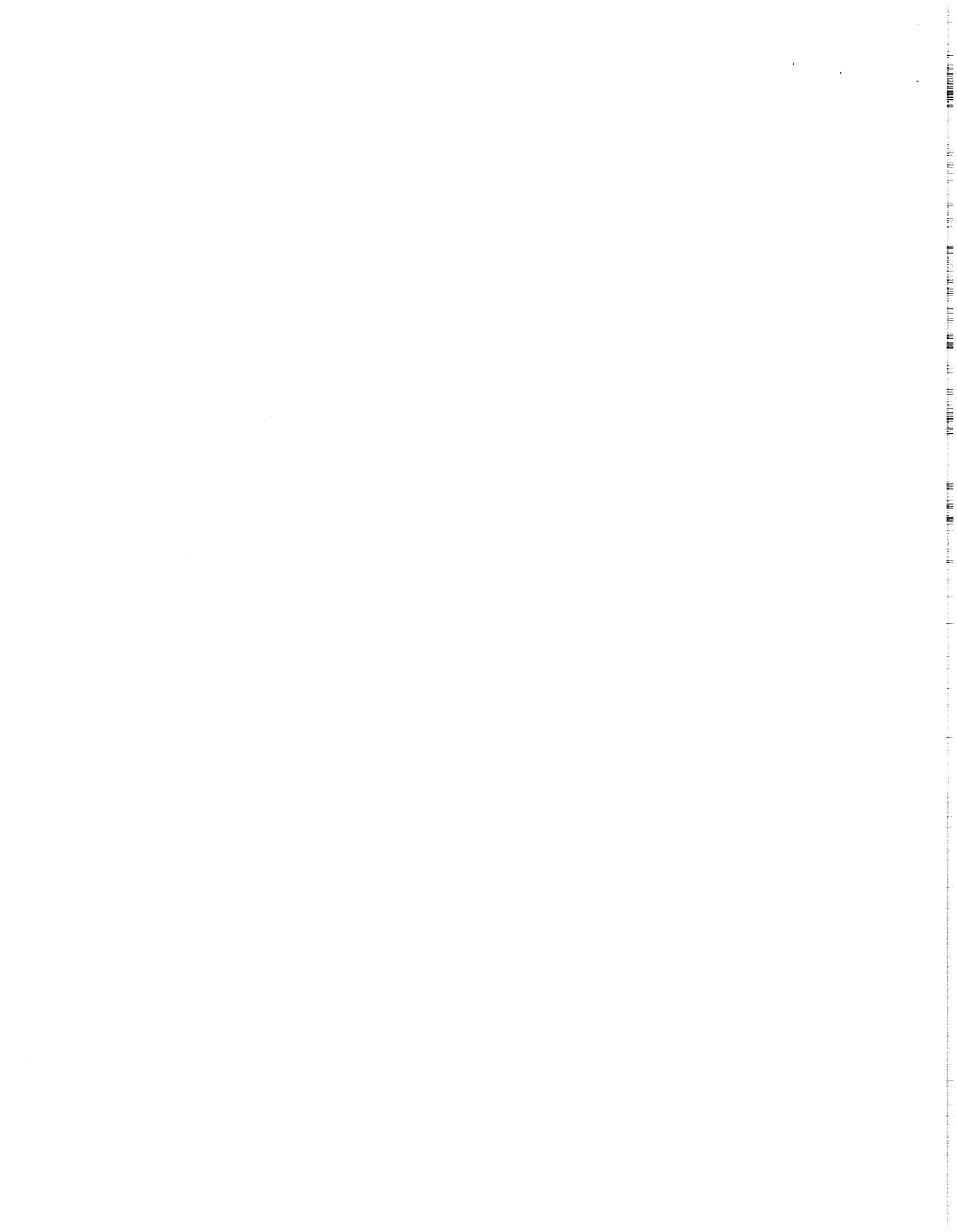
PRICE:  
\$12,370  
\$12,370  
N/A

**OPTIONS:**

SHOP/SERVICE MANUAL:  
TILT WHEEL AND CRUISE CONTROL:  
AM/FM W/CASSETTE:  
POWER DOOR LOCKS:  
POWER WINDOWS:  
EXTERIOR COLORS:  
CD PLAYER:  
SIDE AIR BAG  
FOB OTHER THAN METRO CHARLESTON: PER MILE  
FOB DEALERSHIP: DEDUCT

\$60-CD Format  
STD  
\$92-Cassette & CD  
STD  
STD  
INFERNO RED \$198  
STD  
\$359  
\$1.39  
(\$10)

08/27/2004



Stephens Auto Center  
P. O. Box 278  
Danville, WV 25053  
Phone 369-2411

MV05

CLASS 4 AUTOMOBILE, FULL SIZE, 4 DOORS, REAR WHEEL DRIVE,  
WHEELBASE 109" (ESTIMATED QUANTITY 20)

DELIVERY: 90-120 DAYS  
BRAND: FORD  
MODEL NAME: CROWN VICTORIA MODEL NO. P73

**REQUIREMENTS:**

ENGINE:	8CYL. 4.6 LITER
TRANSMISSION:	AUTOMATIC
STEERING:	POWER
BRAKES:	POWERVABS
AIR CONDITIONING:	INSTALLED
RADIO:	AM/FM
GLASS:	ALL TINTED
MIRRORS:	LEFT & RIGHT OUTSIDE
LICENSE PLATE MOUNTS:	FRONT & REAR
FUEL TANK:	FACTORY STANDARD
TILT WHEEL:	INSTALLED
CRUISE CONTROL:	INSTALLED
FRONT SEAT:	SPLIT BENCH
REAR WINDOW/DEFOGGER:	INSTALLED
INSTA	

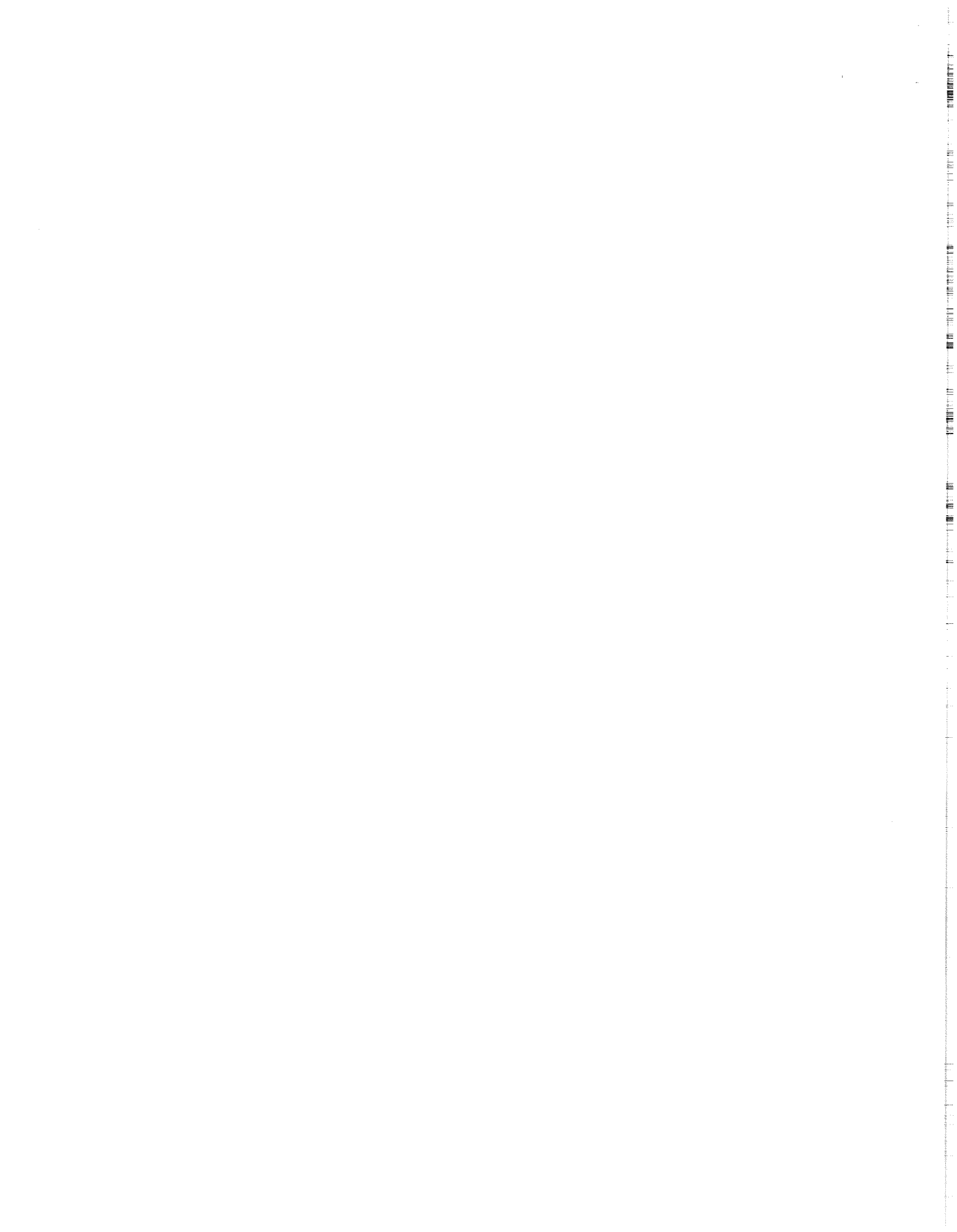
PRICE EACH GASOLINE: \$19.390

PRICE EACH DEDICATED CNG: N/A

**OPTIONS:**

**PRICE:**

LIMITED-SLIP REAR END:	<u>\$156 TRACTION CONTROL</u>
BUCKET SEATS FRONT:	<u>N/A</u>
AM/FM W/CASSETTE:	<u>STD.</u>
POWER WINDOWS AND LOCKS:	<u>STD</u>
SHOP/SERVICE MANUAL:	<u>\$145 SHOP/SERVICE MANUAL</u>
	<u>\$120 POWERTRAIN/EMMISSIONS MANUAL</u>
EXTERIOR COLORS:	<u>NO CHARGE</u>
CD PLAYER	<u>\$165</u>
SIDE AIR BAG	<u>N/A</u>
FOB OTHER THAN METRO CHARLESTON: PER MILE	<u>\$1.69</u>
FOB DEALERSHIP: DEDUCT	<u>(\$10)</u>



**CLASS 8 AUTOMOBILE,  
PANEL DOORS, 8600 GVWR**

**SPECIAL PURPOSE, 4 WHEEL DRIVE, FOUR DOOR,  
(ESTIMATED QUANTITY 10)**

**Stephens Auto Center  
P. O. Box 278  
Danville, WV 25053  
Phone 369-2411**

**DELIVERY:** 90-120 DAYS  
**BRAND:** FORD  
**MODEL NAME:** EXCURSION **MODEL NO.:** U41

**REQUIREMENTS: FLEET PACKAGE**

**ENGINE:** 8 CYL. 5.3 LITER  
**TRANSMISSION:** AUTOMATIC WITH OVERDRIVE  
**STEERING:** POWER  
**BRAKES:** POWER/ABS  
**RADIO:** AM/FM  
**GLASS:** ALL TINTED:  
**MIRRORS:** LEFT & RIGHT OUTSIDE  
**LICENSE PLATE MOUNTS:** FRONT & REAR  
**FUEL TANK:** FACTORY STANDARD  
**REAR SEAT:** BENCH  
**TIRES:** ALL SEASON **AT**  
**SPARE TIRE:** FULL SIZE WITH JACK  
**AIR CONDITIONING:** INSTALLED  
**FRONT SEAT:** BENCH

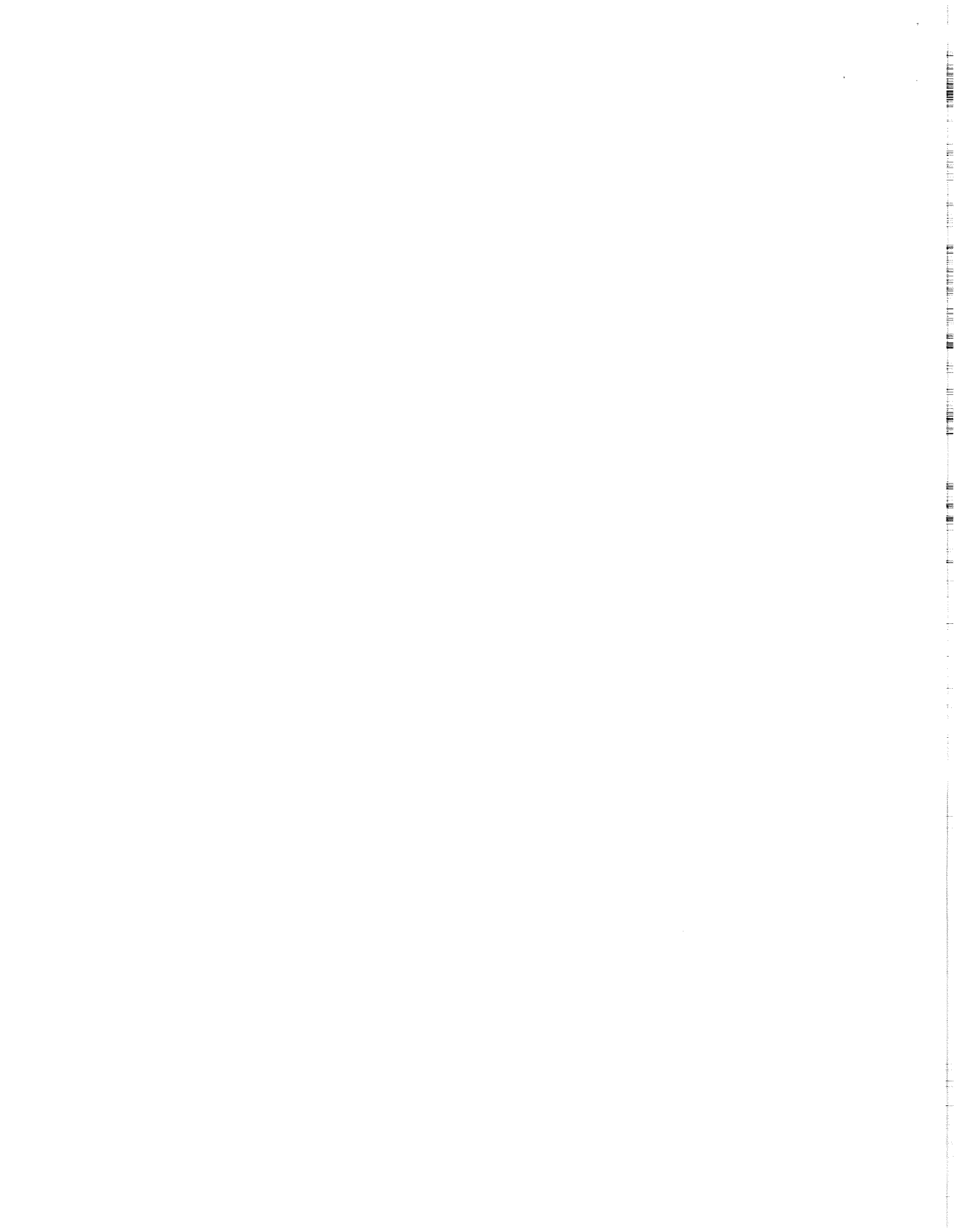
**PRICE EACH:** \$28,394

**OPTIONS:**

**PRICE:**

OFF ROAD PACKAGE INCLUDING LIMITED SLIP REAR END*	<u>N/A</u>
1. AXLE - TRAC-LOK DIFFERENTIAL	<u>STD</u>
2. ENGINE COOLING - HEAVY DUTY	<u>N/A</u>
3. SKID PLATE GROUP	<u>\$85</u>
4. SUSPENSION -HEAVY DUTY W/GAS SHOCKS	<u>STD</u>
5. ALL TERRAIN TIRES	<u>STD</u>
6. TOW HOOKS:	<u>STD</u>
AM/FM W/CASSETTE:	<u>STD</u>
SKID PLATE:FULL	<u>\$85</u>
SHOP/SERVICE MANUAL	<u>\$185</u>
TILT WHEEL AND CRUISE CONTROL:	<u>STD</u>
DIESEL ENGINE:	<u>\$4,165 INCLUDES BUCKET SEATS</u>
ENGINE V-8: SIZE..... <u>V10-6.8L</u>	<u>\$226 INCLUDES BUCKET SEATS</u>
THIRD SEAT:	<u>\$544 MUST ORDER REAR A/C</u>
REAR AIR CONDITIONING:	<u>\$599 MUST ORDER THIRD SEAT</u>
REMOVE 2 <sup>ND</sup> SEAT - DEDUCT:	<u>N/A</u>
BUCKET SEATS FRONT:	<u>\$234</u>
TRAILER TOW PACKAGE:	<u>\$234</u>
TAILGATE:	<u>TRI-PANEL STD</u>
REAR WINDOW/DEFOGGER/WIPER:	<u>STD</u>
POWER WINDOWS AND LOCKS:	<u>STD</u>
EXTERIOR COLORS:	<u>NO CHARGE</u>
AFTER MARKET FLOOR MATS:	<u>\$75</u>
LOW RANGE 4 WD	<u>STD</u>
CD PLAYER	<u>STD</u>
SIDE AIR BAG	<u>N/A</u>
FOB OTHER THAN METRO CHARLESTON: PER MILE	<u>\$1.69</u>
FOB DEALERSHIP: DEDUCT	<u>(\$10)</u>

**\*Total Package 1 through 6**





MV05

Stephens Auto Center  
P. O. Box 278  
Danville, WV 25053  
Phone 369-2411

CLASS 10: TRUCK, SMALL PICKUP, 2 WHEEL DRIVE, EXTENDED  
CAB, 4200 GVWR, SHORT BED. (ESTIMATED QUANTITY 15)

DELIVERY: 90-120 DAYS  
BRAND FORD  
MODEL NAME: RANGER SUPER CAB MODEL NO. R14

REQUIREMENTS:

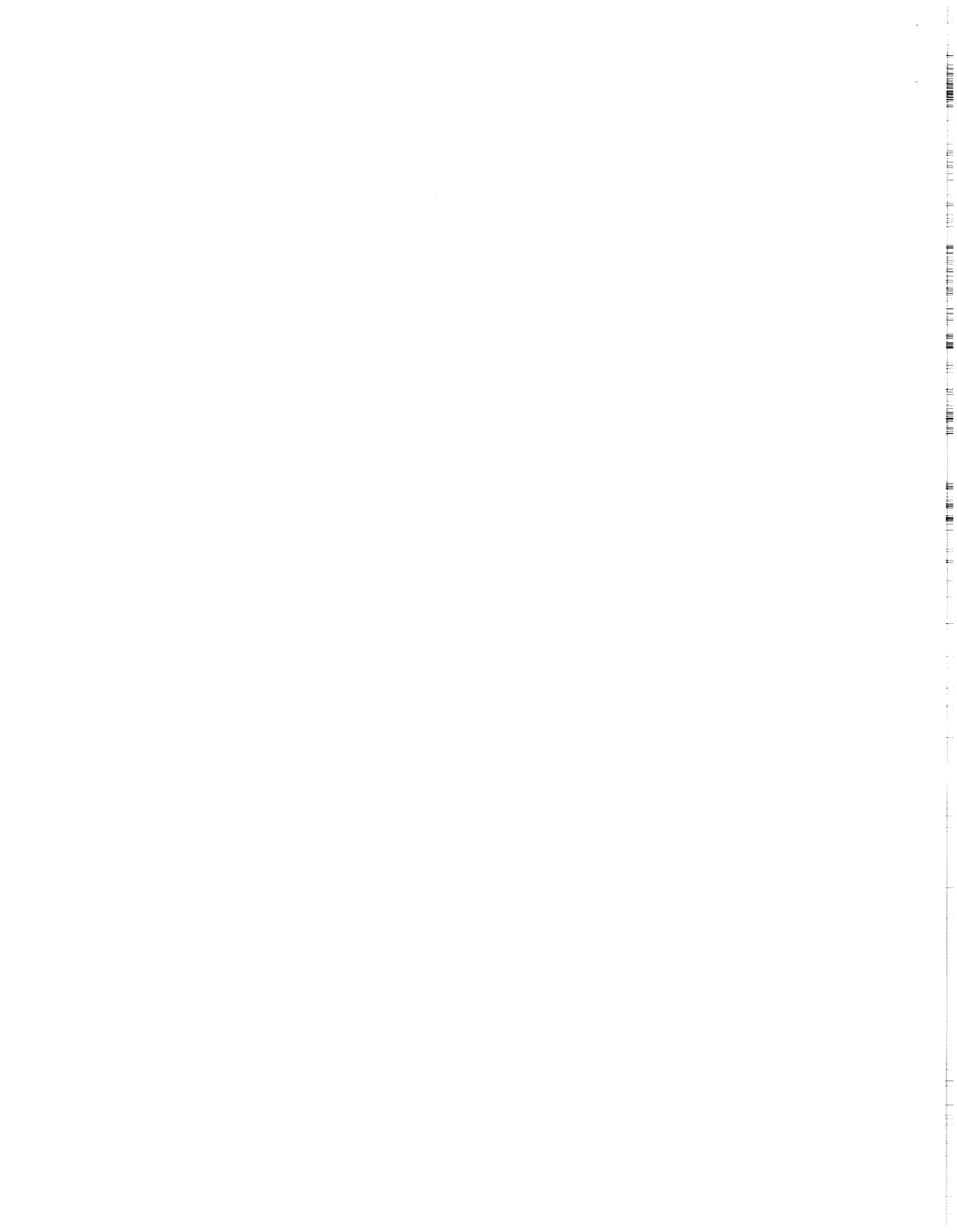
ENGINE:	5CYL. 3.5 LITER	4.0L - 6 CYL.
TRANSMISSION:	AUTOMATIC	
STEERING:	POWER	
BRAKES:	POWER	
AIR CONDITIONING:	INSTALLED	
RADIO:	AM/FM	
GLASS:	ALL TINTED	
MIRRORS:	LEFT & RIGHT OUTSIDE	
LICENSE PLATE MOUNTS:	FRONT & REAR	
TIRES:	ALL SEASON	
SPARE TIRE:	FULL SIZE WITH JACK	
CARGO BOX:	FLEETSIDE	
BUMPER:	REAR STEP FACTORY INSTALLED	

PRICE EACH: \$12,632

OPTIONS:

	PRICE:
TILT WHEEL AND CRUISE CONTROL:	<u>\$328</u>
LIMITED-SLIP REAR END:	<u>\$255</u>
REAR TOW HOOKS:	<u>N/A</u>
MANUAL TRANSMISSION W/OVERDRIVE: DEDUCT	<u>(\$850)</u>
CARPET INTERIOR:	<u>N/A</u>
AM/FM W/CASSETTE:	<u>N/A</u>
SHOP SERVICE MANUAL:	<u>\$145</u>
SLIDE REAR WINDOW:	<u>\$200 INCLUDES PRIVACY GLASS</u>
BED LINER:	<u>\$168</u>
EXTERIOR COLORS:	<u>NO CHARGE</u>
CD PLAYER	<u>\$234</u>
SIDE AIR BAG	<u>N/A</u>
FOB OTHER THAN METRO CHARLESTON: PER MILE	<u>\$1.39</u>
FOB DEALERSHIP: DEDUCT	<u>(\$10)</u>

08/27/04



MV05

Stephens Auto Center  
P. O. Box 278  
Danville, WV 25053  
Phone 369-2411

CLASS 10: TRUCK, SMALL PICKUP, 2 WHEEL DRIVE, EXTENDED  
CAB, 4200 GVWR, SHORT BED. (ESTIMATED QUANTITY 15)

DELIVERY: 90-120 DAYS  
BRAND DODGE MODEL NO. ND1L33  
MODEL NAME: DAKOTA

REQUIREMENTS:

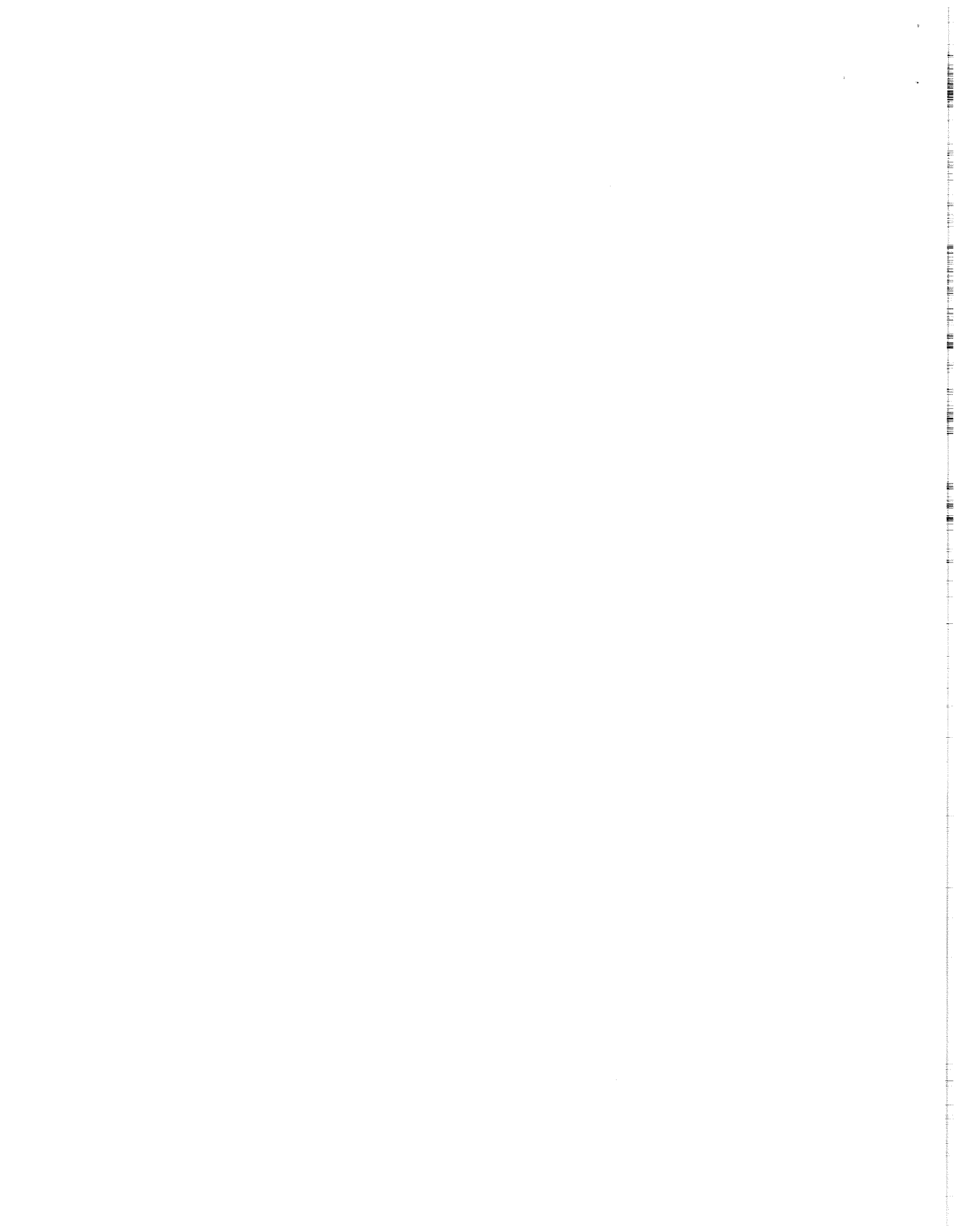
ENGINE: 5CYL. 3.5 LITER 3.7L  
TRANSMISSION: AUTOMATIC  
STEERING: POWER  
BRAKES: POWER  
AIR CONDITIONING: INSTALLED  
RADIO: AM/FM  
GLASS: ALL TINTED  
MIRRORS: LEFT & RIGHT OUTSIDE  
LICENSE PLATE MOUNTS: FRONT & REAR  
TIRES: ALL SEASON  
SPARE TIRE: FULL SIZE WITH JACK  
CARGO BOX: FLEETSIDE  
BUMPER: REAR STEP FACTORY INSTALLED

PRICE EACH: OPTIONS: \$12,632

PRICE:

TILT WHEEL AND CRUISE CONTROL:	<u>N/A</u>
LIMITED-SLIP REAR END:	<u>\$260</u>
REAR TOW HOOKS:	<u>N/A</u>
MANUAL TRANSMISSION W/OVERDRIVE: DEDUCT	<u>(\$964)</u>
CARPET INTERIOR:	<u>STD</u>
AM/FM W/CASSETTE:	<u>N/A</u>
SHOP SERVICE MANUAL:	<u>\$60 - CD FORMAT</u>
SLIDE REAR WINDOW:	<u>\$123</u>
BED LINER:	<u>\$165</u>
EXTERIOR COLORS:	<u>INFERNO RED \$198</u>
CD PLAYER	<u>STD</u>
SIDE AIR BAG	<u>\$700 INCLUDES REAR SEATS</u>
FOB OTHER THAN METRO CHARLESTON: PER MILE	<u>\$1.39</u>
FOB DEALERSHIP: DEDUCT	<u>(\$10)</u>

08/27/04



MV05

CLASS 11: TRUCK, SMALL PICKUP, 2 WHEEL DRIVE,  
4200 GVWR, SHORT BED. (ESTIMATED QUANTITY 15)

Stephens Auto Center  
P. O. Box 278  
Danville, WV 25053  
Phone 369-2411

DELIVERY: 90-120 DAYS  
BRAND: DODGE  
MODEL NAME: DAKOTA MODEL NO.: ND1L33

**REQUIREMENTS:**

ENGINE:	5CYL. 3.5 LITER 3.7L
TRANSMISSION:	AUTOMATIC
STEERING:	POWER
BRAKES:	POWER
RADIO:	AM/FM
GLASS:	ALL TINTED
MIRRORS:	LEFT & RIGHT OUTSIDE
LICENSE PLATE MOUNTS:	FRONT & REAR
TIRES:	ALL SEASON
SPARE TIRE:	FULL SIZE WITH JACK
CARGO BOX:	FLEETSIDE
BUMPER:	REAR STEP FACTORY INSTALLED
RUBBER FLOOR COVERING:	INSTALLED - <u>CARPET</u>
AIR CONDITIONING:	INSTALLED

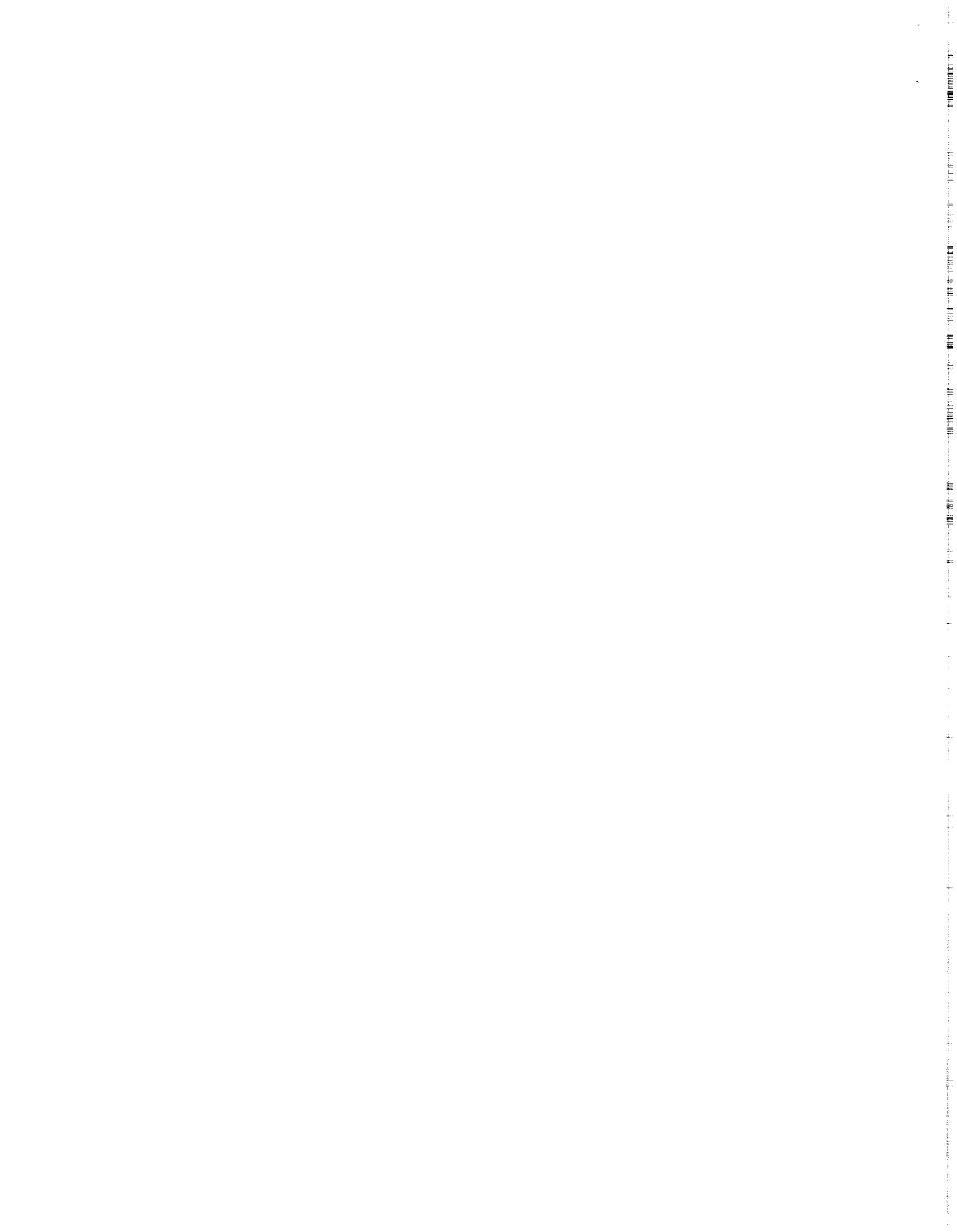
PRICE EACH: \$12,632

**OPTIONS:**

**PRICE:**

SHOP SERVICE MANUAL:	<u>\$60 - CD FORMAT</u>
TILT WHEEL AND CRUISE CONTROL:	<u>N/A</u>
LIMITED-SLIP REAR END:	<u>\$260</u>
TOW HOOKS:	<u>N/A</u>
MANUAL TRANSMISSION W/OVERDRIVE: DEDUCT	<u>(\$964)</u>
CARPET INTERIOR:	<u>STD</u>
LONG BED:	<u>N/A</u>
AM/FM W/CASSETTE:	<u>STD</u>
SLIDE REAR WINDOW:	<u>\$123</u>
BED LINER:	<u>\$165</u>
EXTERIOR COLORS:	<u>INFERNO RED \$198</u>
CD PLAYER	<u>STD</u>
SIDE AIR BAG	<u>\$700 INCLUDES REAR SEATS</u>
FOB OTHER THAN METRO CHARLESTON: PER MILE	<u>\$1.39</u>
FOB DEALERSHIP: DEDUCT	<u>(\$10)</u>

08/27/04



**CLASS 15: TRUCK,  
8500 GVWR, LONG BED**

**LARGE PICKUP, 2 WHEEL DRIVE  
(ESTIMATED QUANTITY 5)**

**Stephens Auto Center  
P. O. Box 278  
Danville, WV 25053  
Phone 369-2411**

**DELIVERY:** 90-120 DAYS  
**BRAND:** DODGE  
**MODEL NAME:** RAM 2500  
**REQUIREMENTS:** MODEL NO.: DH2L62

**ENGINE:** 8 CYL. 5.0 LITER 5.7L  
**TRANSMISSION:** AUTOMATIC  
**STEERING:** POWER  
**BRAKES:** POWER/ABS  
**RADIO:** AM/FM  
**GLASS:** ALL TINTED  
**MIRRORS:** LEFT & RIGHT OUTSIDE  
**LICENSE PLATE MOUNTS:** FRONT & REAR  
**TIRES:** ALL SEASON LOAD RANGE E  
**SPARE TIRE:** FULL SIZE WITH JACK  
**CARGO BOX:** FLEET SIDE  
**BUMPER:** REAR STEP FACTORY INSTALLED  
**AIR CONDITIONING:** INSTALLED  
**RUBBER FLOOR COVERING:** INSTALLED

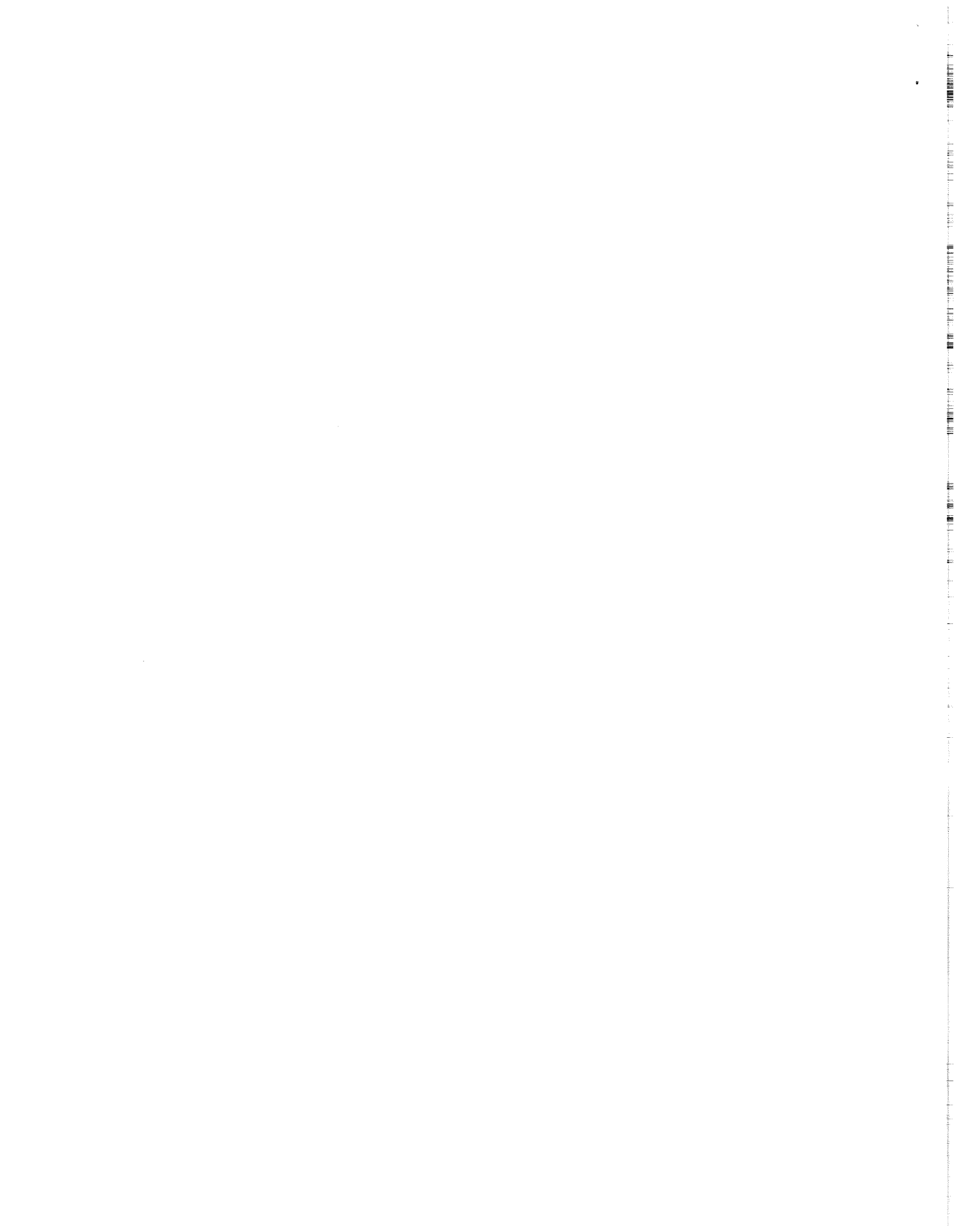
**PRICE EACH GASOLINE** \$14,724  
**PRICE EACH BI-FUEL** NO BID

**WITH DOH PACKAGE**  
**PRICE EACH: GASOLINE** \$17,166  
**PRICE EACH: BI-FUEL** NO BID

**OPTIONS:**

**EXTENDED CAB:** N/A  
**CREW CAB:** \$3,520 **DOH \$3,653**  
**BED LINER:** \$165  
**DIESEL ENGINE:** \$4,768  
**SLIDE REAR WINDOW** \$123  
**SHOP SERVICE MANUAL** \$60 - CD FORMAT  
**TILT WHEEL AND CRUISE CONTROL** TILT-STD. CRUISE \$220  
**LIMITED-SLIP REAR END:** \$251  
**TOW PACKAGE:** \$295  
**MANUAL TRANSMISSION W/OVERDRIVE: DEDUCT** \$1,030  
**SWING OUT MIRRORS:** N/A  
**AM/FM CASSETTE:** STD  
**HUB CAPS:** N/A  
**DELTE TRUCK BED: DEDUCT** \$194  
**EXTERIOR COLORS:** INFERNO RED \$198  
**CD PLAYER:** \$110  
**SIDE AIR BAG** \$343  
**FOB OTHER THAN METRO CHARLESTON: PER MILE** \$1.69  
**FOB DELAERSHIP DEDUCT:** (\$10)  
**AVAILABLE AXLE RATIOS:** 1) 4.10  
2) \_\_\_\_\_  
3) \_\_\_\_\_

**(DOH PACKAGE) SEE PAGE \_\_\_\_\_**





CLASS 16 TRUCK,  
4500 GVWR, SHORT BED

SMALL PICKUP, 4 WHEEL DRIVE  
(ESTIMATED QUANTITY 15)

Stephens Auto Center  
P. O. Box 278  
Danville, WV 25053  
Phone 369-2411

DELIVERY: 90-120 DAYS  
BRAND: FORD  
MODEL NAME: RANGER MODEL NO.: R11  
REQUIREMENTS:

ENGINE: 5 CYL. 3.5 LITER 4.0L  
TRANSMISSION: AUTOMATIC  
STEERING: POWER  
BRAKES: POWER/ABS  
RADIO: AM/FM  
GLASS: ALL TINTED  
MIRRORS: LEFT & RIGHT OUTSIDE  
LICENSE PLATE MOUNTS: FRONT & REAR  
TIRES: ALL SEASON - AT  
SPARE TIRE: FULL SIZE WITH JACK  
CARGO BOX: FLEET SIDE  
BUMPER: REAR STEP FACTORY INSTALLED  
AIR CONDITIONING: INSTALLED  
AUTO LOCKING HUBS: INSTALLED

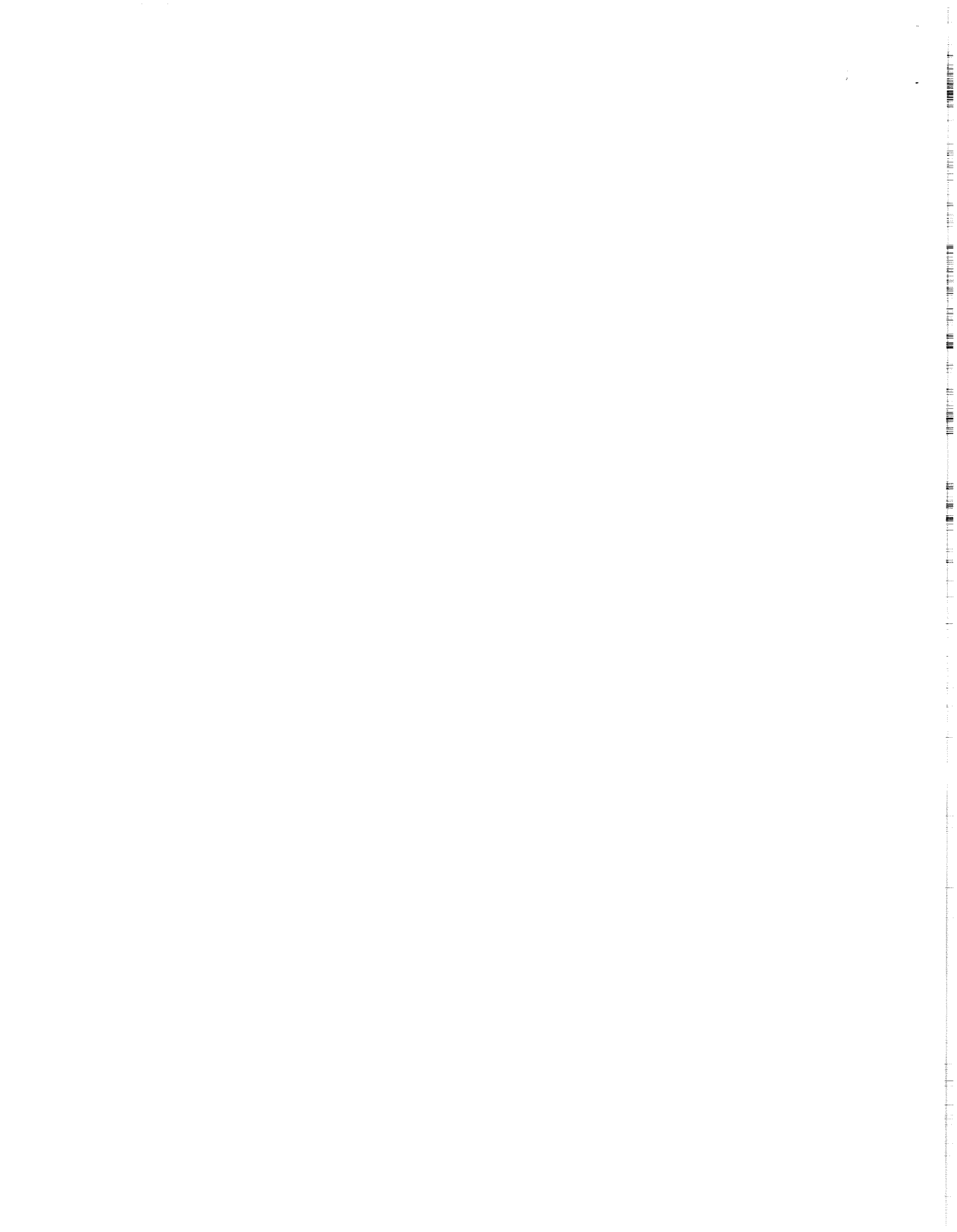
PRICE EACH: \$14,484

OPTIONS:

PRICE:

OFF ROAD PACKAGE INCLUDING LIMITED SLIP REAR END*	<u>N/A</u>
1. AXLE-TRAC-LOK DIFFERENTIAL	<u>\$255</u>
2. ENGINE COOLING-HEAVY DUTY	<u>N/A</u>
3. SKID PLATE GROUP	<u>N/A</u>
4. SUPSPENSION-HEAVY DUTY W/GAS SHOCKS	<u>\$64</u>
5. ALL TERRAIN TIRES	<u>STD</u>
6. TOW HOOKS	<u>N/A</u>
TILT WHEEL AND CRUISE CONTROL:	<u>\$328</u>
CARPET INTERIOR:	<u>N/A</u>
MANUAL TRANSMISSION W/OVERDRIVE: DEDUCT	<u>(\$850)</u>
LONG BED:	<u>N/A</u>
TOW PACKAGE:	<u>\$182</u>
AM/FM CASSETTE:	<u>N/A</u>
SHOP SERVICE MANUAL:	<u>\$145</u>
SLIDE REAR WINDOW:	<u>\$200 INCLUDES PRIVACY GLASS</u>
SNOW PLOW PACKAGE:	<u>N/A</u>
BED LINER:	<u>\$168</u>
EXTERIOR COLORS:	<u>NO CHARGE</u>
CD PLAYER:	<u>\$234</u>
SIDE AIR BAG:	<u>N/A</u>
FOB OTHER THAN METRO CHARLESTON: PER MILE	<u>\$1.39</u>
FOB DEALERSHIP: DEDUCT	<u>(\$10)</u>

\*TOTAL PACKAGE 1 THROUGH 6



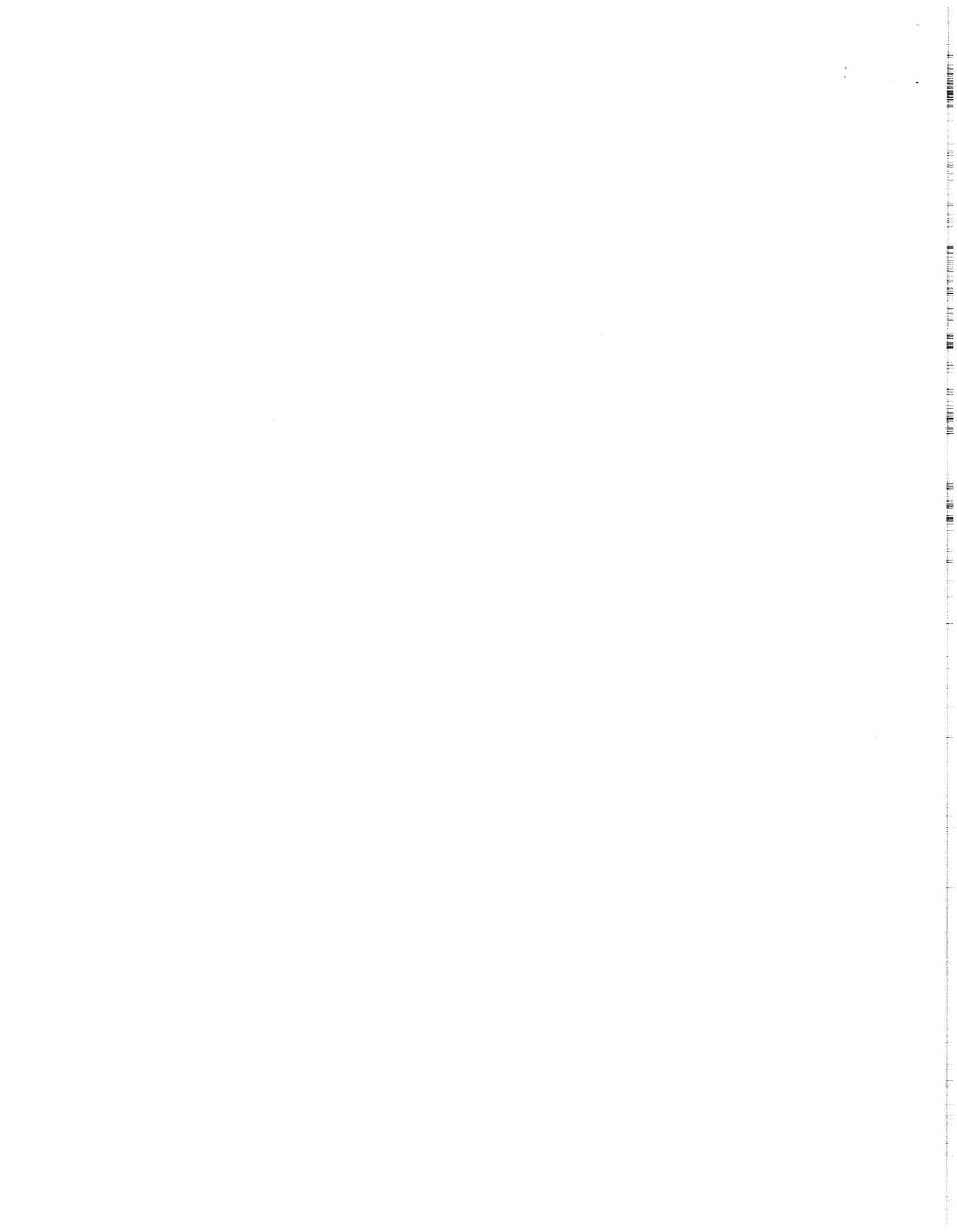
CLASS 20: TRUCK, CHASSIS CAB, 4 WHEEL DRIVE, DIESEL ENGINE 11000 GVWR, DUAL REAR WHEELS, (ESTIMATED QUANTITY 10) 12000 GVWR, DUAL REAR WHEELS, (ESTIMATED QUANTITY 10)

Stephens Auto Center  
P. O. Box 278  
Danville, WV 25053  
Phone 369-2411

DELIVERY:	90-120 DAYS	
BRAND:	FORD	
MODEL NAME:	F350	MODEL NO.: F37
REQUIREMENTS:	(DUAL REAR WHEELS)	
ENGINE:	6 CYL. 5.9 DIESEL	6.0L - V8
TRANSMISSION:	AUTOMATIC	
STEERING:	POWER	
BRAKES:	POWER/ABS	
RADIO:	AM/FM	
GLASS:	ALL TINTED	
MIRRORS:	LEFT & RIGHT WEST COAST TYPE	
LICENSE PLATE MOUNTS:	FRONT & REAR	
DUAL REAR WHEELS:	INSTALLED	
TIRES:	ALL SEASON LOAD RANGE D - E	
SPARE TIRE:	FULL SIZE WITH JACK	
FUEL TANK:	20 GALLONS MINIMUM	- 40
AIR CONDITIONING:	INSTALLED	

	<u>11000 GVWR</u>	<u>12000 GVWR</u>
PRICE EACH 137"WB 60" C/A <u>141"</u>	NO BID	<u>\$22,920</u>
PRICE EACH 161"WB 84" C/A	NO BID	<u>\$23,086</u>
PRICE EACH 137"WB 60" C/A W/DOH PACKAGE:	NO BID	<u>\$24,392</u>
PRICE EACH 161"WB 84" C/A W/DOH PACKAGE:	NO BID	<u>\$24,558</u>
<b>OPTIONS:</b>	<b>PRICE:</b>	
OFF ROAD PACKAGE INCLUDING LIMITED SLIP REAR END*		N/A
1. AXLE - TRAC-LOK DIFFERENTIAL		<u>\$255</u>
2. SKID PLATE GROUP		<u>\$85 SUPER CAB &amp; CREW CAB ONLY</u>
3. SUSPENSION - HEAVY DUTY W/GAS SHOCKS		<u>STD</u>
4. ALL TERRAIN TIRES		<u>\$107</u>
5. ENGINE COOLING HEAVY DUTY		<u>N/A</u>
2 WHEEL DRIVE DEDUCT		<u>(\$2,511)</u>
AM/FM W/CASSETTE:		<u>N/A</u>
SHOP/SERVICE MANUAL:		<u>\$185</u>
BACK-UP ALARM:		
TILT WHEEL AND CRUISE CONTROL:		<u>\$328</u>
BED LINER:		<u>N/A</u>
GASOLINE ENGINE: 8 CYL, 7.0 LITER: DEDUCT <u>6.8L-V10</u>		<u>(\$3,888) 5.4L (\$4,175)</u>
DUAL GAS TANKS:		<u>\$518</u>
MANUAL TRANSMISSION W/OVERDRIVE: DEDUCT		<u>(\$1,267)</u>
SLIDE REAR WINDOW:		<u>\$107</u>
FLATBED 137" EACH:		<u>\$1,915</u>
FLATBED 161" EACH:		<u>\$2,286</u>
DUMP BED 137" EACH:		<u>\$5,312 MANUAL \$4,724 AUTO TRANS</u>
DUMP BED 161" EACH:		<u>\$5,638 MANUAL \$5,051 AUTO TRANS</u>
UTILITY BED 137" EACH:		<u>\$4,763</u>
UTILITY BED 161" EACH:		<u>\$6,465</u>
CRANE 137" EACH:		<u>\$7,577</u>
CRANE 161" EACH:		<u>\$7,577</u>
SNOW PLOW PACKAG		<u>NO CHARGE</u>
EXTERIOR COLOR:		<u>BED PAINT OTHER THAN STANDARD \$250</u>
CD PLAYER:		<u>\$234</u>
SIDE AIR BAG:		<u>N/A</u>
FOB OTHER THAN METRO CHARLESTON: PER MILE		<u>\$1.69</u>
FOB DEALERSHIP: DEDUCT		<u>(\$10)</u>
AVAILABLE AXLE RATIOS: 1) <u>3.73</u>		<u>STD</u>
2) <u>4.10</u>		<u>\$255</u>
3) <u>4.30</u>		<u>\$298</u>
CRANE SUPENSION SUPPORT SPRING		<u>\$250</u>

\*Total Package 1 through 5  
08/27/04



MV05

CLASS 22: VAN, CARGO

5600 GVWR, 109" WHEEL BASE  
(ESTIMATED QUANTITY 5)

Stephens Auto Center  
P. O. Box 278  
Danville, WV 25053  
Phone 369-2411

DELIVERY: 90-120 DAYS  
BRAND: FORD  
MODEL NAME:

MODEL NO.: A54 E14

REQUIREMENTS:

ENGINE:	6 CYL. 3.3L	<u>FREESTAR</u>	<u>E150</u>
TRANSMISSION:	AUTOMATIC	<u>3.9L</u>	<u>4.6:V8</u>
STEERING:	POWER		
BRAKES:	POWER/ABS		
AIR CONDITONING:	INSTALLED		
RADIO:	AM/FM		
GLASS:	ALL TINTED		
MIRRORS:	LEFT & RIGHT OUTSIDE		
LICENSE PLATE MOUNTS:	FRONT & REAR		
TIRES:	ALL SEASON		
SPARE TIRE:	FULL SIZE WITH JACK	<u>MINI</u>	
GLASS:	SIDE & REAR	<u>SLIDING SIDES</u>	
STEP BUMPER:	INSTALLED	<u>NO STEP</u>	
SEATING CAPACITY (2):	PASSENGER SEAT		

FWD RWD

PRICE EACH: \$12,656 \$13,499

OPTIONS: PRICE: PRICE:

SHOP SERVICE MANUAL:	<u>\$145</u>	<u>\$145</u>
TILT WHEEL AND CRUISE CONTROL:	<u>\$587 INCL. PRIVACY GLASS</u>	<u>TILT STD. CRUISE \$204</u>
LIMITED-SLIP REAR END:	<u>\$621 TRACTION CONTROL</u>	<u>\$229</u>
SLIDING SIDE DOOR WITH GLASS:	<u>STD</u>	<u>\$158</u>
ALL WHEEL DRIVE	<u>N/A</u>	<u>N/A</u>
AM/FM W/CASSETTE:	<u>\$293 CASSETTE &amp; CD</u>	<u>\$132</u>
TOW PACKAGE: TRANSMISSION COOLER	<u>N/A</u>	<u>N/A</u>
H.D. ENGINE COOLER	<u>N/A</u>	<u>N/A</u>
GLASS ALL AROUND:	<u>N/A</u>	<u>\$323</u>
EXTERIOR COLORS:	<u>NO CHARGE</u>	<u>NO CHARGE</u>
CD PLAYER:	<u>\$293 CASSETTE &amp; CD</u>	<u>\$234</u>
SIDE AIR BAG:	<u>N/A</u>	<u>N/A</u>
FOB OTHER THAN METRO CHARLESTON: PER MILE	<u>\$1.69</u>	<u>\$1.69</u>
FOB DEALERSHIP: DEDUCT	<u>(\$10)</u>	<u>(\$10)</u>

08/27/04



MV05

CLASS 25: VAN,  
125" WHEEL BASE

SMALL REAR WHEEL DRIVE EIGHT PASSENGER VAN  
(ESTIMATED QUANTITY 5)

DELIVERY: 90-120 DAYS  
 BRAND: FORD  
 MODEL NAME: ECONOLINE  
 MODEL NO.: E11

Stephens Auto Center  
 P. O. Box 278  
 Danville, WV 25053  
 Phone 369-2411

REQUIREMENTS:

ENGINE: 6 CYL. 3.9L 4.6L - V8  
 TRANSMISSION: AUTOMATIC  
 STEERING: POWER  
 BRAKES: POWER/ABS  
 RADIO: AM/FM  
 GLASS: ALL TINTED SIDES & REAR  
 MIRRORS: LEFT & RIGHT OUTSIDE  
 5"X8" MINIMUM  
 LICENSE PLATE MOUNTS: FRONT & REAR  
 SPARE TIRE: FULL SIZE WITH JACK  
 TIRES: ALL SEASON  
 DOORS: DOUBLE, SIDE & REAR  
 AIR CONDITIONING: INSTALLED  
 INTERIOR: FULL ENPTH HEAD LINER WITH INSULATION SIDE  
 AND QUARTER PANEL  
 REAR STEP BUMPER: INSTALLED

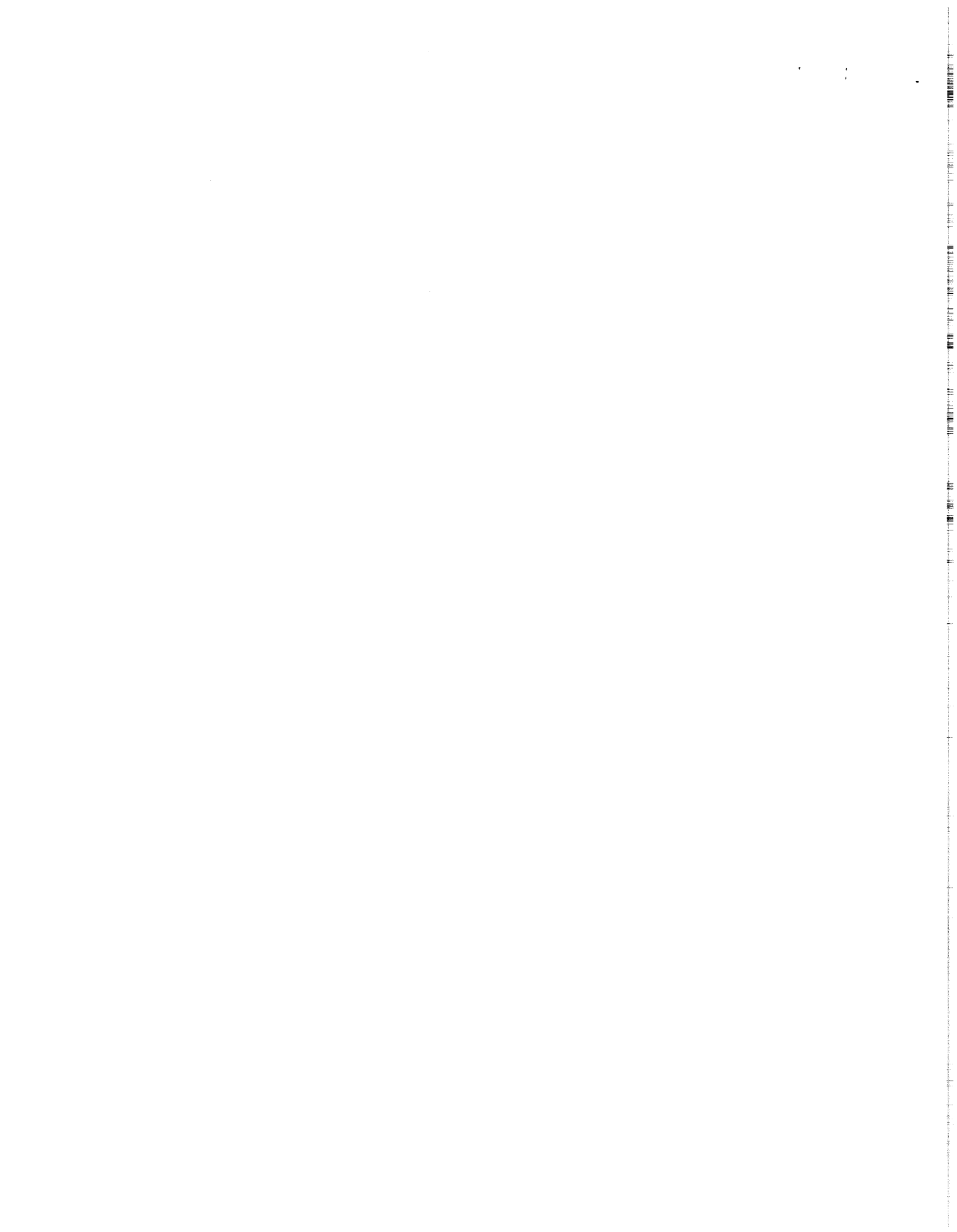
PRICE EACH GASOLINE: \$15.098  
 PRICE EACH BI-FUEL: NO BID  
 PRICE EACH CNG: NO BID

OPTIONS:

PRICE:

ALL WHEEL DRIVE: N/A  
 TOW PACKAGE: STD  
 TILT WHEEL AND CRUISE CONTROL: TILT STD. CRUISE \$204  
 LIMITED-SLIP REAR END: \$229  
 CARPET INTERIOR: \$969  
 SLIDING SIDE DOOR: NO CHARGE  
 SWING SIDE DOOR (ONE SIDE): N/A  
 SWING SIDE DOOR (BOTH SIDE): N/A  
 V-8 GASOLINE ENGINE: STD  
 DIESEL ENGINE: N/A  
 AM/FM CASSETTE: \$132  
 POWER WINDOWS: \$421 INCLUDES POWER LOCKS  
 POWER LOCKS: \$421 INCLUDES POWER WINDOWS  
 DELETE CENTER ROW SEATS: DEDUCT N/A  
 DELETE THIRD ROW SEATS: DEDUCT N/A  
 EXTERIOR COLORS: NO CHARGE  
 CD PLAYER: N/A  
 SIDE AIR BAG: N/A  
 FOB OTHER THAN METRO CHARLESTON: PER MILE \$1.69  
 FOB DEALERSHIP: DEDUCT (\$10)

08/27/04





MVO5

CLASS 26: VAN,  
125" WHEEL BASE  
138"

12 PASSENGER VAN  
(ESTIMATED QUANTITY 15)

Stephens Auto Center  
P. O. Box 278  
Danville, WV 25053  
Phone 369-2411

DELIVERY: 90-120 DAYS  
BRAND: FORD  
MODEL NAME: ECONOLINE

MODEL NO.: E31

**REQUIREMENTS:**

ENGINE:	8 CYL. 5.0L
TRANSMISSION:	AUTOMATIC
STEERING:	POWER
BRAKES:	POWER/ABS
DOORS:	DOUBLE SIDE & REAR
RADIO:	AM/FM
GLASS:	ALL TINTED SIDES & REAR
MIRRORS:	LEFT & RIGHT OUTSIDE
	5"X8" MINIMUM
TIRES:	LOAD RANGE E
TIRE:	FULL SIZE WITH JACK
LICENSE PLATE MOUNTS:	FRONT & REAR
FRONT/REAR AIR COND/HEATING:	INSTALLED
INTERIOR:	FULL ENGTH HEAD LINER WITH INSULATION SIDE
	AND QUARTER PANELS
REAR STEP BUMPER:	INSTALLED

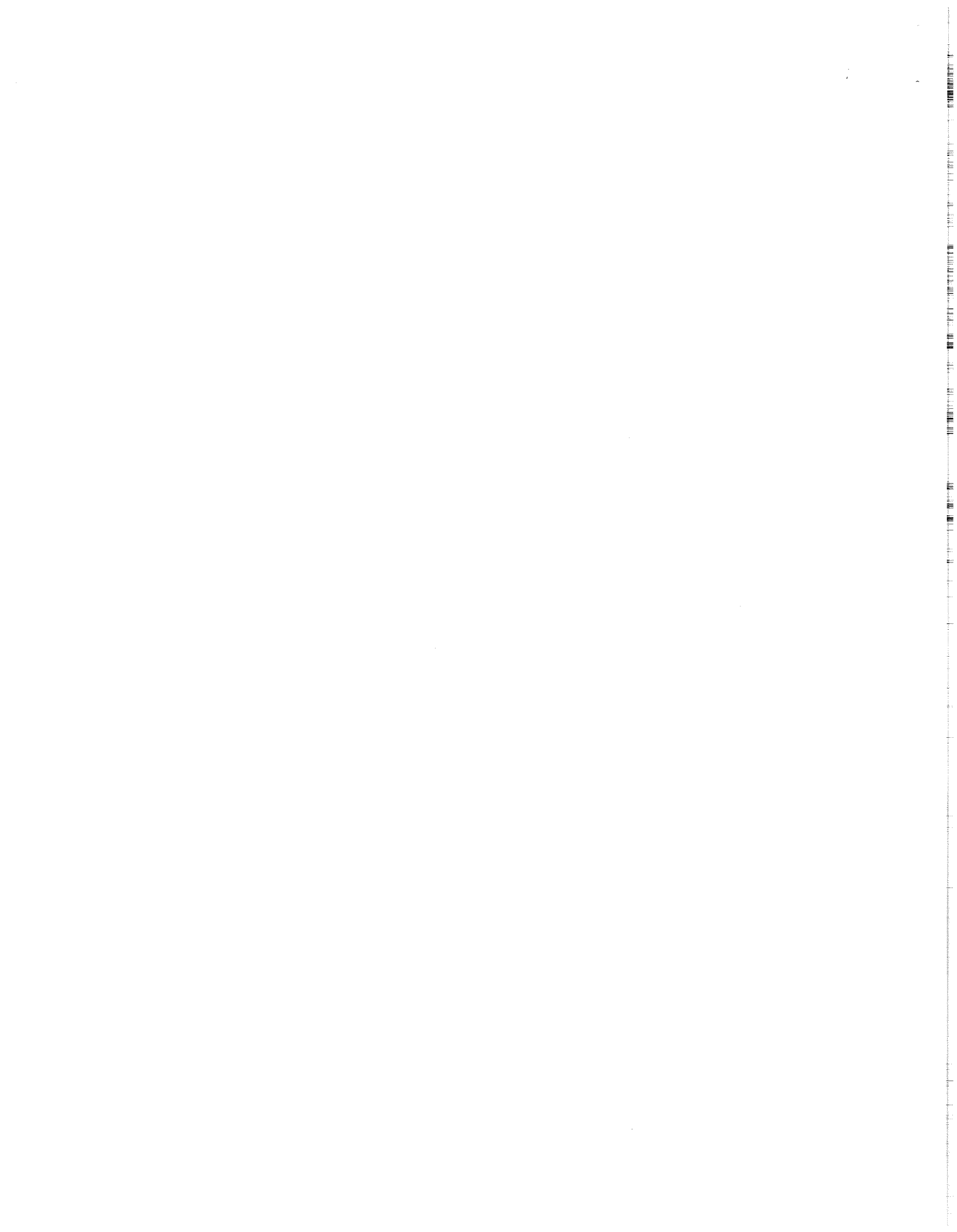
PRICE EACH GASOLINE:	<u>          \$17,849</u>
PRICE EACH BI-FUEL:	<u>          NO BID</u>
PRICE EACH CNG:	<u>          NO BID</u>

**OPTIONS:**

**PRICE:**

TOW PACKAGE:	<u>          \$243</u>
SHOP/SERVICE MANUAL:	<u>          \$145</u>
CARPET INTERIOR:	<u>\$969 INCLUDES POWER WINDOWS/LOCKS &amp; CLOTH SEATS</u>
TILT WHEEL AND CRUISE CONTROL:	<u>          TILT STD, CRUISE \$204</u>
DIESEL ENGINE:	<u>          \$4,926</u>
LIMITED-SLIP REAR END:	<u>          \$229</u>
AM/FM W/CASSETTE:	<u>          \$132</u>
SLIDING SIDE DOOR:	<u>          NO CHARGE</u>
POWER WINDOWS:	<u>          \$421 INCLUDES POWER LOCKS</u>
POWER LOCKS:	<u>          \$421 INCLUDES POWER WINDOWS</u>
EXTERIOR COLORS:	<u>          NO CHARGE</u>
CD PLAYER:	<u>          N/A</u>
SIDE AIR BAG:	<u>          N/A</u>
FOB OTHER THAN METRO CHARLESTON: PER MILE	<u>          \$1.69</u>
FOB DEALERSHIP: DEDUCT	<u>          (\$10)</u>

08/27/04



MV05

CLASS 27: VAN,  
127" WHEEL BASE, 9200 GCVWR  
138"

15 PASSENGER VAN  
(ESTIMATED QUANTITY 15)

DELIVERY: 90-120 DAYS  
BRAND: FORD  
MODEL NAME: ECONOLINE

MODEL NO.: S31

Stephens Auto Center  
P. O. Box 278  
Danville, WV 25053  
Phone 369-2411

REQUIREMENTS:

ENGINE:	8 CYL. 5.0L
TRANSMISSION:	AUTOMATIC
STEERING:	POWER
BRAKES:	POWER/ABS
RADIO:	AM/FM
GLASS:	ALL TINTED SIDES & REAR
MIRRORS:	LEFT & RIGHT OUTSIDE (5"X8" MINIMUM)
LICENSE PLATE MOUNTS:	FRONT & REAR
TIRES:	ALL SEASONLOAD RANGE E
SPARE TIRE:	FULL SIZE WITH JACK
FRONT/REAR AIR COND/HEATING:	INSTALLED
INTERIOR:	FULL ENPTH HEAD LINER WITH INSULATION SIDE AND QUARTER PANELS
DOORS:	DOUBLE SIDE & REAR
GLASS:	SIDE & REAR
REAR STEP BUMPER:	INSTALLED

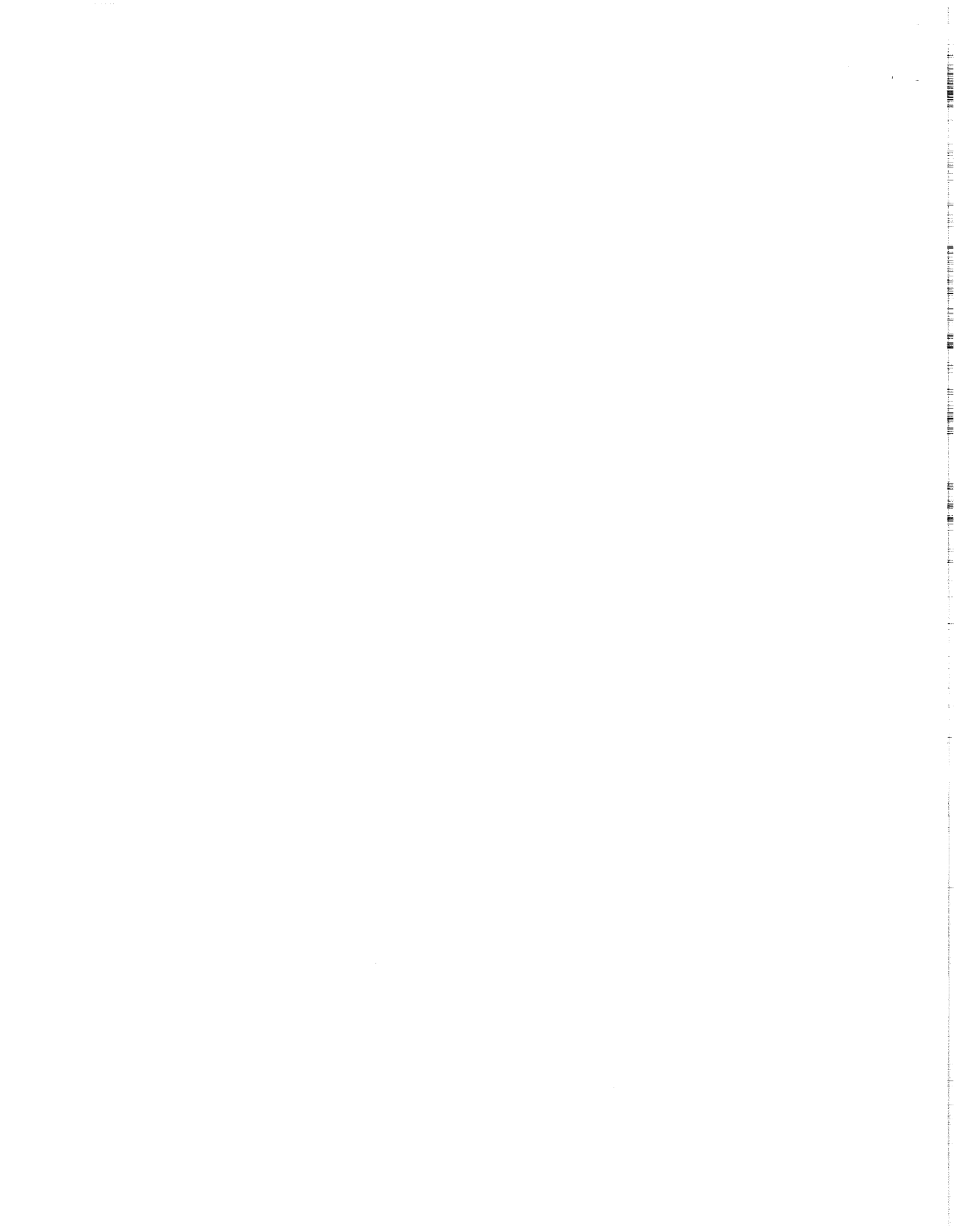
PRICE EACH GASOLINE:	<u>          \$19,524</u>
PRICE EACH BI-FUEL:	<u>          NO BID</u>
PRICE EACH CNG:	<u>          NO BID</u>

OPTIONS:

PRICE:

ENGINE V8: SIZE.....	<u>          N/A</u>
TILT WHEEL AND CRUISE CONTROL:	<u>          TILT STD. CRUISE \$204</u>
DIESEL ENGINE:	<u>          \$4,598</u>
LIMITED-SLIP REAR END:	<u>          \$229</u>
CARPET INTERIOR:	<u>          \$969 INCLUDES POWER WINDOWS/LOCKS &amp; CLOTH SEATS</u>
SLIDING SIDE DOOR:	<u>          NO CHARGE</u>
SHOP/SERVICE MANUAL:	<u>          \$145</u>
AM/FM W/CASSETTE:	<u>          \$132</u>
POWER WINDOWS:	<u>          \$421 INCLUDES POWER LOCKS</u>
POWER LOCKS:	<u>          \$421 INCLUDES POWER WINDOWS</u>
EXTERIOR COLORS:	<u>          NO CHARGE</u>
CD PLAYER:	<u>          N/A</u>
SIDE AIR BAG:	<u>          N/A</u>
FOB OTHER THAN METRO CHARLESTON: PER MILE	<u>          \$1.69</u>
FOB DEALERSHIP: DEDUCT	<u>          (\$10)</u>

08/27/04



CLASS 33: TRUCK, CHASSIS CAB, 4 WHEEL DRIVE, DIESEL ENGINE  
 17,500 GVWR, DUAL REAR WHEELS, (ESTIMATED QUANTITY 10)  
17,950

Stephens Auto Center  
 P. O. Box 278  
 Danville, WV 25053  
 Phone 369-2411

DELIVERY:	90-120 DAYS	
BRAND:	FORD	
MODEL NAME:	F550	MODEL NO.: F36, F37
REQUIREMENTS:	(DUAL REAR WHEELS)	
ENGINE:		8 CYL. 6.0 DIESEL
TRANSMISSION:		AUTOMATIC
STEERING:		POWER
BRAKES:		POWER/ABS
RADIO :		AM/FM
GLASS:		ALL TINTED
MIRRORS:		LEFT & RIGHT OUTSIDE
LICENSE PLATE MOUNTS:		FRONT & REAR
DUAL REAR WHEELS:		INSTALLED
TIRES:		ALL SEASON LOAD RANGE D - <u>E</u>
SPARE TIRE:		FULL SIZE WITH JACK
FUEL TANK:		20 GALLONS MINIMUM
AIR CONDITIONING:		INSTALLED

	<u>2WD</u>	<u>4WD</u>
PRICE EACH 141" WB 60" C/A	<u>\$26,898</u>	<u>\$30,281</u>
PRICE EACH 165" WB 84" C/A	<u>\$27,064</u>	<u>\$30,447</u>
PRICE EACH 141" WB 60" C/A W/DOH PACKAGE:	<u>\$28,310</u>	<u>\$31,693</u>
PRICE EACH 165" WB 84" C/A W/DOH PACKAGE:	<u>\$28,476</u>	<u>\$31,859</u>

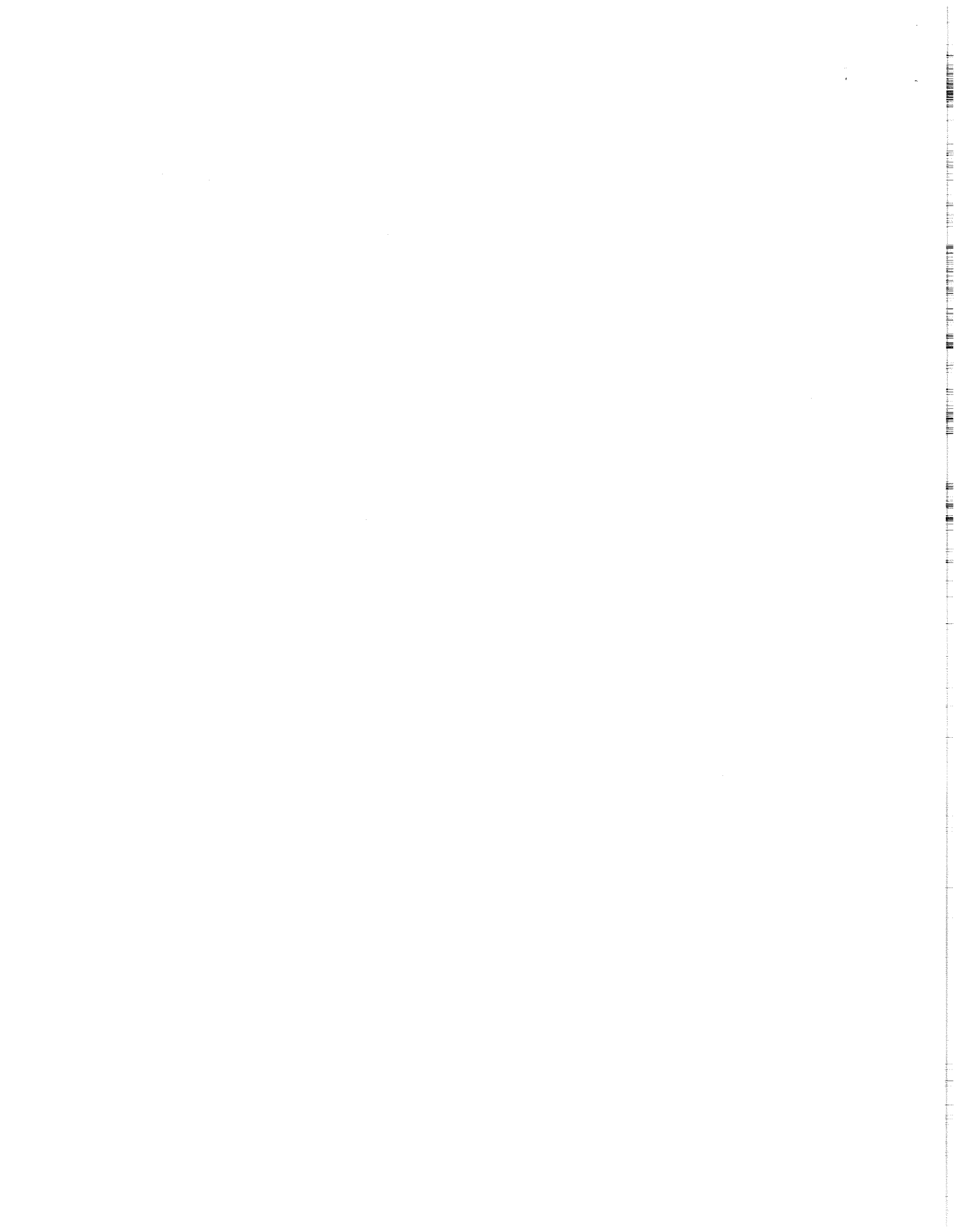
**OPTIONS:**

OFF ROAD PACKAGE INCLUDING LIMITED SLIP REAR END*	<u>N/A</u>	<u>N/A</u>
1. AXLE-TRACK-LOK DIFFERENTIAL	<u>\$306</u>	<u>\$306</u>
2. SKID PLATE GROUP	<u>N/A</u>	<u>N/A</u>
3. SUPENSION-HEAVY DUTY W/GAS SHOCKS	<u>STD</u>	<u>STD</u>
4. ALL TERRAIN TIRES	<u>\$162</u>	<u>\$162</u>
5. ENGINE COOLING HEAVY DUTY	<u>N/A</u>	<u>N/A</u>
AM/FM W/CASSETTE:	<u>N/A</u>	<u>N/A</u>
SHOP/SERVICE MANUAL:	<u>\$185</u>	<u>\$185</u>
BACK-UP ALARM:	<u>\$46</u>	<u>\$46</u>
TILT WHEEL AND CRUISE CONTROL:	<u>\$328</u>	<u>\$328</u>
HD SUPENSION - GVWR: <u>19,000#</u>	<u>\$374</u>	<u>\$374 165" ONLY</u>
GASOLINE ENGINE: 6.8 LITER V10: DEDUCT	<u>(\$3,888)</u>	<u>(\$3,888)</u>
MANUAL TRANSMISSION W/OVERDRIVE: DEDUCT	<u>(\$1,267)</u>	<u>(\$1,267)</u>
SLIDING REAR WINDOW:	<u>\$107</u>	<u>\$107</u>
FLAT BED 141" EACH:	<u>\$1,915</u>	<u>\$1,915</u>
FLAT BED 165" EACH:	<u>\$2,286</u>	<u>\$2,286</u>
DUMP BED 141" EACH:	<u>\$5,312 MANUAL, \$4,724 AUTO</u>	<u>\$5,312 MANUAL, \$4,724 AUTO</u>
DUMP BED 165" EACH:	<u>\$5,638 MANUAL, \$5,051 AUTO</u>	<u>\$5,638 MANUAL, \$5,051 AUTO</u>
EXTERIOR COLOR:	<u>BED COLOR OTHER THAN STANDARD \$250</u>	<u>BED COLOR OTHER THAN STANDARD \$250</u>
CD PLAYER	<u>\$234</u>	<u>\$234</u>
SIDE AIR BAG	<u>N/A</u>	<u>N/A</u>
FOB OTHER THAN METRO CHARLESTON: PER MILE	<u>\$1.69</u>	<u>\$1.69</u>
FOB DEALERSHIP: DEDUCT	<u>(\$10)</u>	<u>(\$10)</u>
AVAILABLE AXLE RATIOS: 1) <u>4.88</u>	<u>\$306</u>	<u>\$306</u>
2) <u>5.38 V-10 ONLY</u>	<u>\$306</u>	<u>\$306</u>
3) _____		

\*TOTAL PACKAGE 1 THROUGH 5.

DOH PACKAGE SEE PAGES \_\_\_\_\_

08/27/04



**SPECIFICATIONS FOR FLAT BED AND DUMP BED AND UTILITY BODY ARE LISTED BELOW:**

**FLAT BED:**

60" CA

9'3" LONG X 95-3/4" WIDE PLATFORM WITH PINE FLOOR  
36" HIGH TAPERED STEEL BULKHEAD WITH SCREEN WINDOW  
ICC BUMPER, LIGHTS AND RUBBER MUD FLAPS

84" CA

12'3" LONG X 95-3/4" WIDE PLATFORM WITH PINE FLOOR  
36" HIGH TAPERED STEEL BULKHEAD WITH SCREEN WINDOW  
ICC BUMPER, LIGHTS AND RUBBER MUD FLAPS

**Stephens Auto Center**  
**P. O. Box 278**  
**Danville, WV 25058**  
**Phone 369-2411**

**DUMP BODY:**

60" CA, 83W GALION DUMP BODY OR APPROVED EQUAL

8'6" LONG X 84" INSIDE WITH, 12" SIDES, 22" TAILGATE  
1/2 X 84" CAB SHIELD

PF524DA - 12 TON GALION PTO HYDRAULIC HOIST-MANUAL TRANSMISSION

CF411DAE - 7.6 TON GALION ELECTRIC/HYDRAULIC PUSH BUTTON CONTROL HOIST - AUTOMATIC TRANSMISSION, STEEL MUD/SNOW SHIELDS MOUNTED IN FRONT OF REAR WHEELS, RUBBER MUD FLAPS AT REAR OF REAR WHEELS.

84"CA

84W GALLON DUMP PACKAGE OR APPROVED EQUAL

10'6" LONG, 84" INSIDE WITH, 12" SIDES, 22" TAILGATE

1/2 X 84" CAB SHIELD

PF524DA - 10.5 TON GALION PTO HYDRAULIC - MANUAL TRANSMISSION OR APPROVED EQUAL

CP511DAE - 6.1 TON GALION ELECTRIC/HYDRAULIC PUSH BUTTON CONTROL HOIST-AUTOMATIC TRANSMISSION, STEEL MUD/SNOW SHIELDS MOUNTED IN FRONT OF REAR WHEELS, RUBBER MUD FLAPS AT REAR OF REAR WHEELS.

**UTILITY BODY: 108ADW READING UTILITY BODY OR APPROVED EQUAL**

108" L X 93" W X 50" 50"W X 21.5"D COMPARTMENT, 40.75" VERTICAL BODY HEIGHT  
RECESSED 4" ROAUND TAILLIGHTS WITH RUBBER GROMMETS AND OEM STYLE WIRING HARNESS (PLUG IN)

TREAD PLATE REAR STEP BUMPER APPROXIMATELY 8" STEP

STANDARD UTILITY BODY SHELVING PACKAGE

PAINTED TO MATCH CAB

MARKER LIGHTS, RELECTORS, AND REAR MUDFLAPS SHALL MEET FMVFSS STANDARDS.

**OPTIONS:**

RIGHT REAR COMPARTMENT REINFORCED FOR 16,000 FT. LB. CRANE (4,000 LB CRANE)

REMOVABLE MEDIUM DUTY (JACK LEG TYPE) OUTRIGGER WITH SCREW BASE ON RIGHT SIDE.

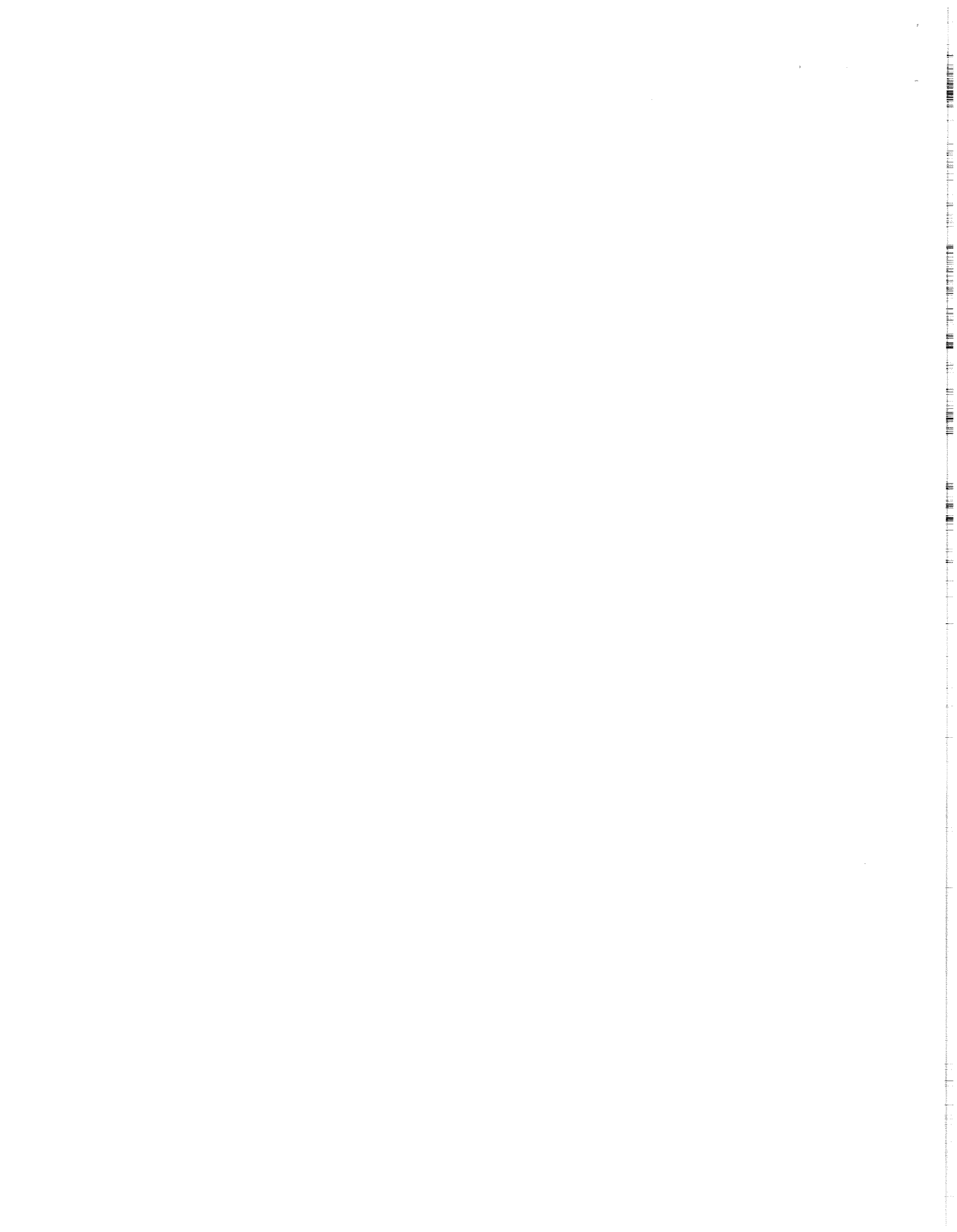
AUTOCRANE 2703PR14 (OR EQUAL) TO BE INSTALLED ON RIGHT REAR OF UTILITY BODY WITH CRANE REINFORCEMENT.

**DOH PACKAGE WHERE LISTED TO INCLUDE THE FOLLOWING ITEMS: (CLASS 20 & 23 ONLY)**

BAR LIGHTS, PART# 776A PETERSON OR EQUAL, CAB MOUNTED, VISIBLE FROM 360°

RUNNING BOARDS ALUMINUM, CLASS III TRAILER HITCH WITH 3" PINTLE BALL & 2" BALL COMBINATION RECEIVER.

08/27/04





Stephens Auto Center  
P. O. Box 278  
Danville, WV 25053  
Phone 369-2411

**PAINTINGS:**

DETAIL/DECORATIVE STRIPES WITH LOGO;  
WIDTH: SHALL BE 1 INCH WITH TAPER AT FRONT OF HOOD  
WVDOH LOGO (TO BE SUPPLIED BY WVDOH (BLACK AND WHITE COPY) AND IS APPROXIMATELY 7"  
TALL BY 7" WIDE AREA BEHIND LOGO AND WITHIN ½" OF LOGO IS NOT TO BE STRIPED. STRIPES  
SHOULD BE CUT TO FOLLOW CONTOUR OF LOGO, IN LIEU OF STRAIGHT CUT.

STRIPING MATERIAL SHALL MEET THE REQUIREMENTS OF ASTM D4956-91 TYPE V SHEETING, A  
SUPER HIGH-INTENSITY RETROFLECTIVE SHEETING CONSISTING OF MICRO PRISMATIC  
RETROFLECTIVE ELEMENTS. THE CONSPICUITY SHEETING MUST MEET THE REQUIREMENT OF  
NHSTA, DODT, 49CFR, PART 571 FEDERAL MOTOR VEHICLE SAFETY STANDARDS FOR  
CONSPICUITY SHEETING AND BE "DOT APPROVED."

THE SHEETING FOR BOTH APPLICATIONS ABOVE SHALL NOT BE MORE THAN 0.008 INCH THICK  
HAVING APPROXIMATELY 47,000 MICRO PRISMS PER SQUARE INCH AND SHALL COME WITH AN  
AGGRESSIVE HIGH TACK PRESSURE SENSITIVE ADHESIVE, REFLECTIVE OR EQUIVALENT.

UPPER STRIP COLOR: DARK BLUE

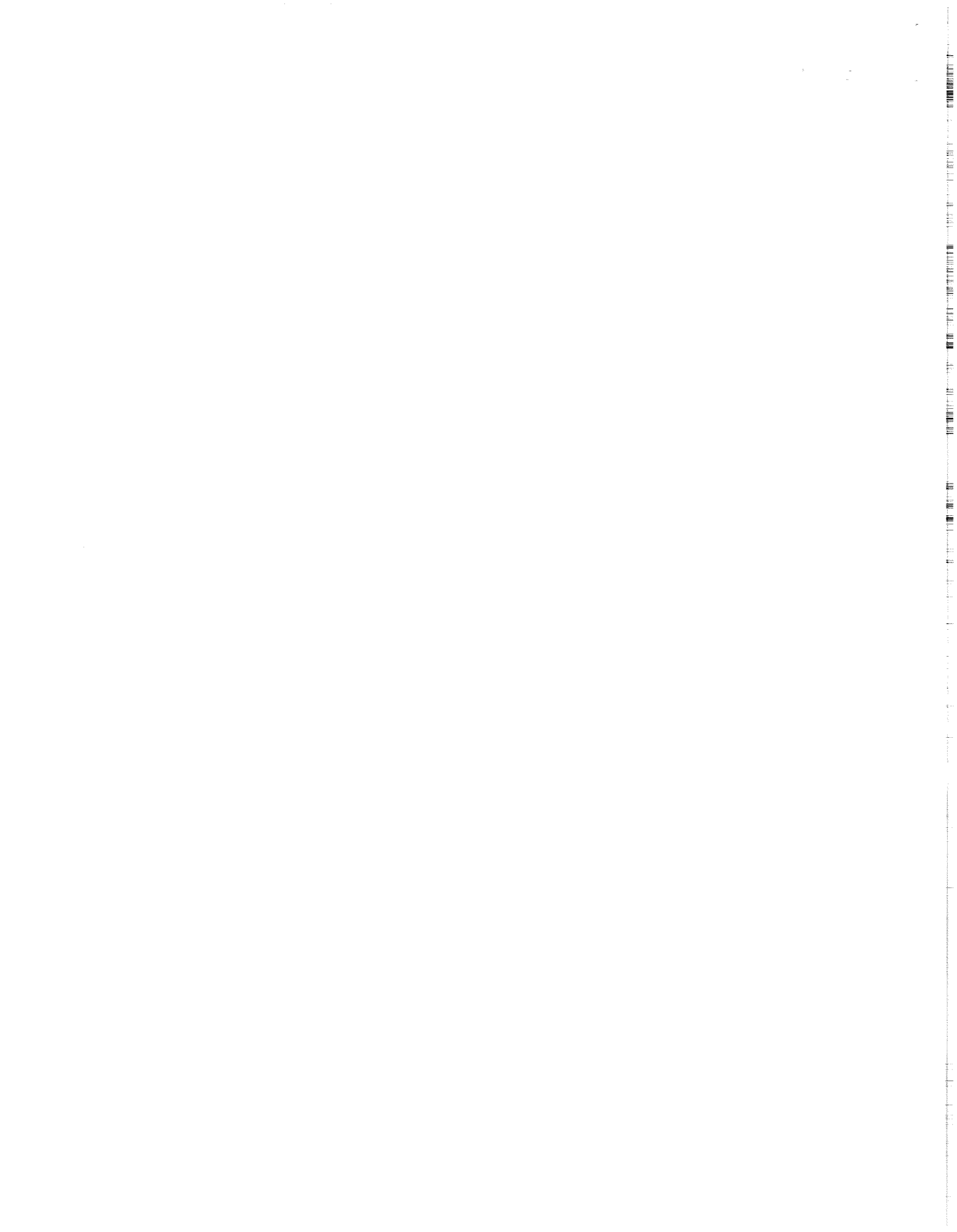
LOWER STRIPE COLOR: LIGHT GOLD

SUCCESSFUL VENDOR SHOULD CONSULT WITH AGENCY PERSONNEL ON PROPOSED STRIPING  
BEFORE PLACING ORDER WITH MANUFACTURER.

IN ORDER TO TEST THE ADHESIVE QUALITY OF THE PAINT, THE DOH MAY AT ITS OPTION,  
REQUIRE THAT THE VENDOR MEASURE ADHESION BY THE CRITERIA SET FORTH IN ASTM D3359-  
74, METHOD B. A RATING OF LESS THAN 4 ON THIS TEST WOULD BE DEEMED UNACCEPTABLE.

MANUFACTURER'S STANDARD PLANT PAINTING PROCEDURES FOR CLEANING, DEGREASING,  
PREPARING PRIMING AND PAINTING ARE SUFFICIENT TO MEET THE REQUIREMENTS FOR  
PAINTING OF CAB (WHITE) AND CHASSIS (BLACK). CAB WILL NOT BE PAINTED WHITE OVER TOP OF  
ANOTHER FINISH COLOR.

**THIS IS REQUIRED FOR CLASSES 20 & 33**



MV05  
070-06-34-001

Stephens Auto Center  
P. O. Box 278  
Danville, WV 25053  
Phone 369-2411

CLASS 34: AUTOMOBILE,  
4100 GVWR

UTILITY, 4 WHEEL DRIVE, 4 DOOR  
(ESTIMATED QUANTITY 20)

DELIVERY: 90-120 DAYS  
BRAND: JEEP  
MODEL NAME: LIBERTY MODEL NO.: KJH74

REQUIREMENTS:

ENGINE: 6 CYL. 3.0 LITER 3.7L  
TRANSMISSION: AUTOMATIC  
STEERING: POWER  
BRAKES: POWER/ABS  
RADIO: AM/FM  
GLASS: ALL TINTED  
MIRRORS: LEFT & RIGHT OUTSIDE  
LICENSE PLATE MOUNTS: FRONT & REAR  
FUEL TANK: STANDARD  
REAR SEAT: BENCH  
TIRES: ALL SEASON  
SPARE TIRE: WITH JACK  
REAR WINDOW/DEFOGGER: INSTALLED  
FLOOR MATS: INSTALLED  
AIR CONDITIONING: INSTALLED  
FRONT SEAT: BUCKET

PRICE EACH: \$15,144

OPTIONS:

PRICE:

OFF ROAD PACKAGE:*	<u>\$684</u>
1. AXLE-TRACK-LOK DIFFERENTIAL	<u>PACKAGE</u>
2. ENGINE COOLING-HEAVY DUTY	<u>PACKAGE</u>
3. SKID PLATE GROUP	<u>PACKAGE</u>
4. SUSPENSION-HEAVY DUT W/GAS SHOCKS	<u>N/A</u>
5. ALL TERRAIN TIRES	<u>PACKAGE</u>
6. TOW HOOKS	<u>PACKAGE</u>
AM/FM W/CASSETTE:	<u>\$788 CASSETTE &amp; CD INCL. CRUISE &amp; INFINITY SPEAKERS</u>
SPARE TIRE CARRIER - EXTERNAL:	<u>STD</u>
SHOP SERVICE MANUAL:	<u>\$60 - CD FORMAT</u>
TILT WHEEL AND CRUISE CONTROL:	<u>\$270</u>
TOW PACKAGE:	<u>\$379</u>
FULL SIZE SPARE TIRE WITH JACK	<u>STD</u>
DELETE FLOOR MATS: DEDUCT	<u>N/A</u>
MANUAL TRANSMISSION W/OVERDRIVE: DEDUCT	<u>(\$743) LATE AVAILABILITY</u>
EXTERIOR COLORS:	<u>INFERNO RED \$198</u>
CD PLAYER:	<u>STD</u>
SIDE AIR BAG:	<u>\$441</u>
FOB OTHER THAN METRO CHARLESTON: PER MILE	<u>\$1.39</u>
FOB DEALERSHIP: DEDUCT	<u>(\$10)</u>

\*TOTAL PACKAGE 1 THROUGH 6

08/27/04



## MV05 General Specifications/Information

All State Agencies and MUST provide a contact persons name and telephone number on each requisition (WV-35) sent to the Purchasing Division for a release against this contract. Agencies entering requisitions into the TEAM computer system shall show the entire cost of the vehicle (including options) in the line item entered on the "MLR" screen. The details on the purchase shall be entered on the RCM screen showing the base price of the vehicle and a list of all options selected (along with the cost for each). TEAM does not allow a line item to show with a minus (deduct), so this information should simply be shown on the RCM screen. Political subdivisions who participate in the Cooperative Purchasing Program shall handle their own releases against this contract.

All questions regarding this contract should be directed to:

Betty Francisco, Senior Buyer  
Purchasing Division  
2019 Washington Street, East  
P.O. Box 50130  
Charleston, WV 25305-0130  
Phone: 304-558-0468 Fax: 304-558-4115  
Email : bfrancisco@wvadmin.gov

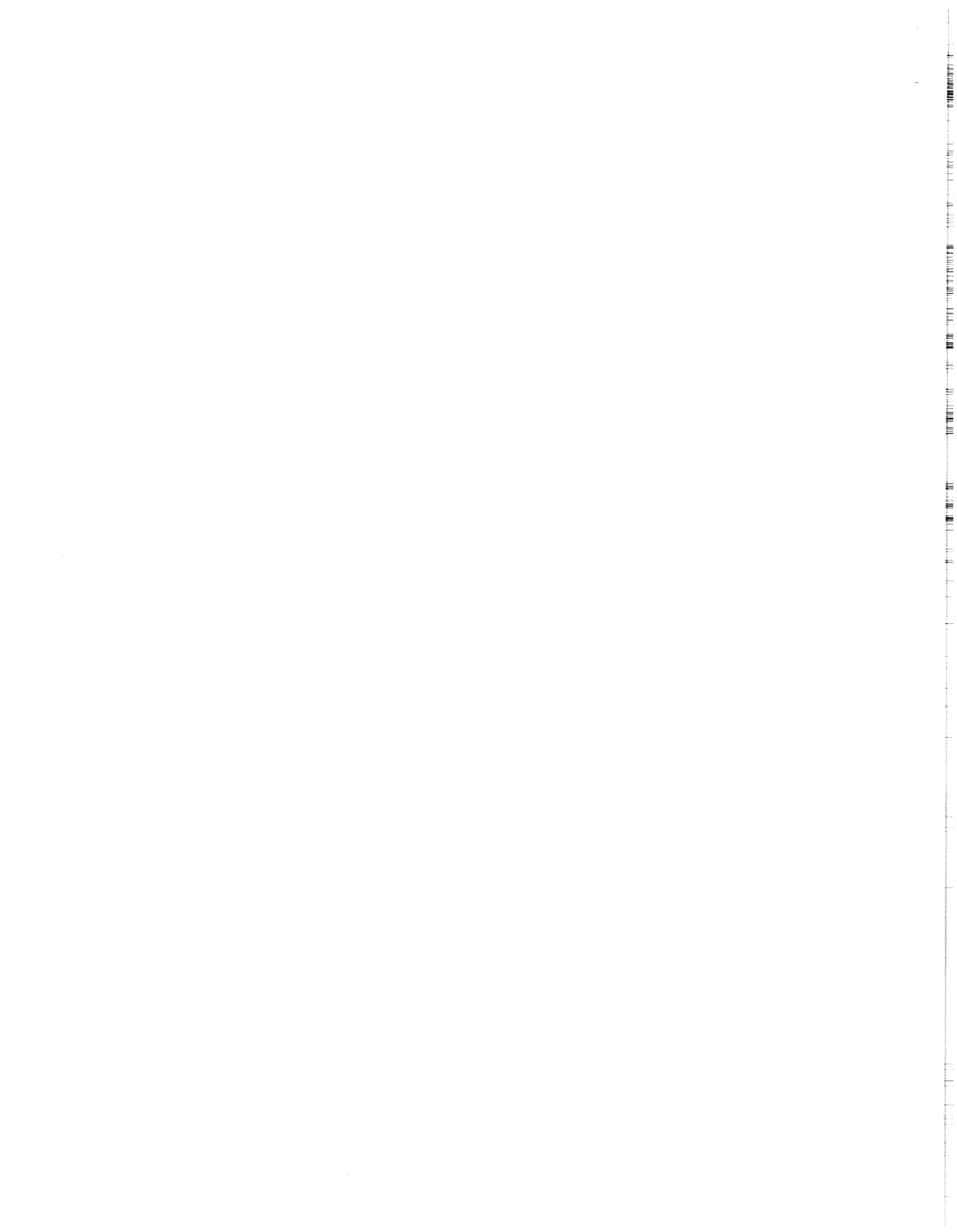
Descriptions such as Mid-Size or Full-Size are as referenced in the United States Department of Energy EPA Fuel Economy Guide ([www.fueleconomy.gov](http://www.fueleconomy.gov)) for Model Year 2004 vehicles. Vehicles must be bid in the class listed in the guide.

An award will be made for each Class to the lowest, responsible bidder meeting specifications using the base price of the vehicle bid, including delivery cost, pursuant to West Virginia Code §5A-3-11.

### Financial Information

Vehicles may be purchased from this contract by any West Virginia State agency. The agency will either remit payment directly or use a third-party financing company on contract with the State of West Virginia. The Department of Administration, Purchasing Division Fleet Management Office (FMO) usually arranges for third-party financing. This arrangement requires the vendor to submit invoices to the Department of Administration, who, in turn forwards those to the third-party financing company for prompt payment.

The time required for third party financing does not differ from the time required for payment directly from the state as both are normally made within 30 days of receipt of vehicle meeting specifications and appropriate invoice. The time period is provided as an estimate only and is not guaranteed. Actual times needed to process payment may



## MV05 General Specifications/Information

vary.

Options other than those stated in this contract may occasionally be requested. Those options may be considered by the State only if the dealer prices these items at dealer cost and furnishes proof of dealer cost prior to the purchase order being submitted by the agency. Dealer must provide verification from the manufacturer.

All vehicles should be quoted FOB Dunbar, WV. Vendor may add an additional per mileage charge for delivery to other locations, but should be aware that additional charges may impact the award.

Prices must remain firm for the life of this contract. **Note:** This contract is in effect for a term of one year or until such time as the vendor notifies the Purchasing Division that the model year build out date has been reached.

### Delivery Information

Deliveries **must** be made Monday through Friday 9 a.m. to 4 p.m.

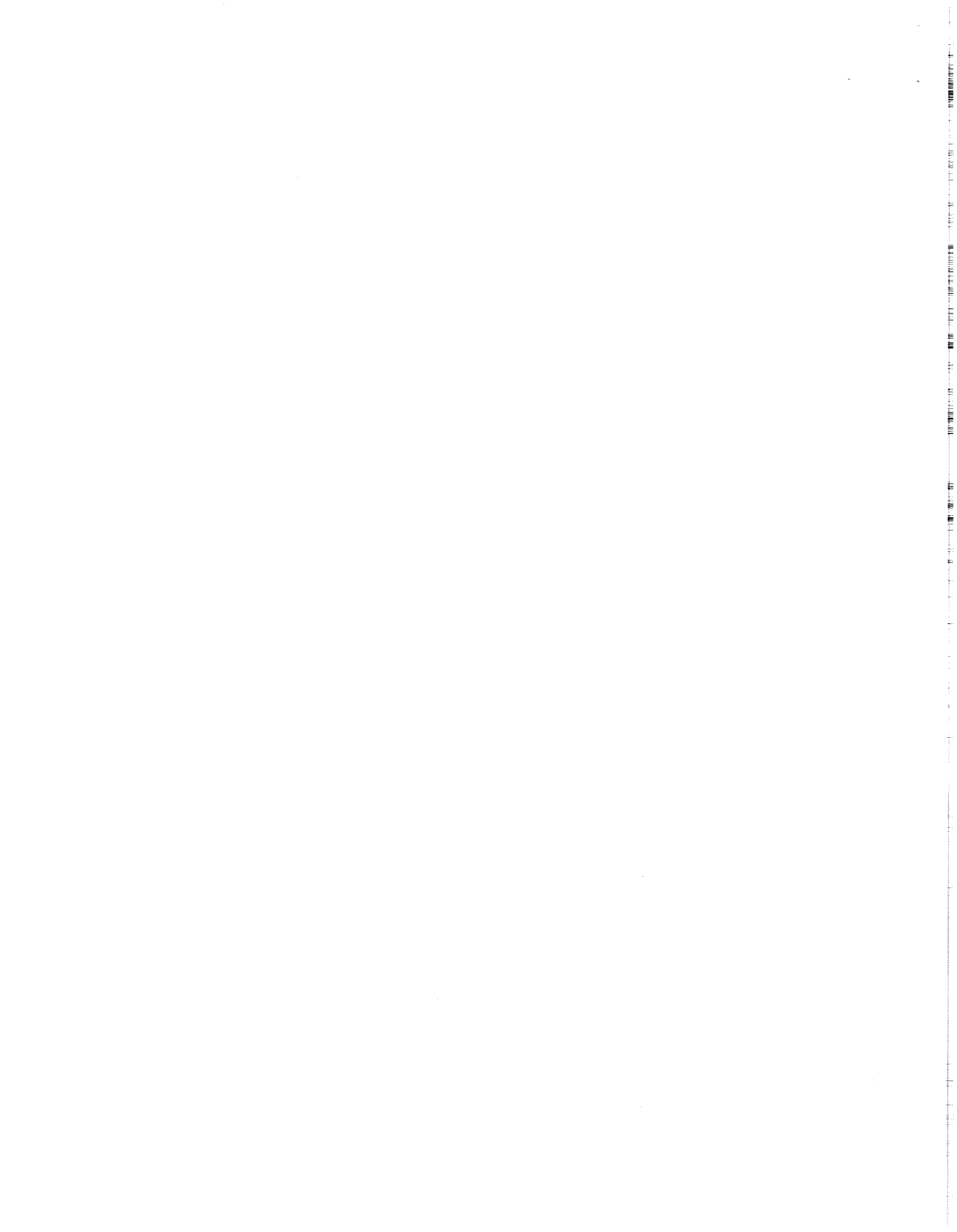
Dealers **must** notify Gene Young, Surplus Property, Dunbar, WV 26564 at (304) 766-2626, two business days prior to delivery for vehicles to be delivered to Surplus Property.

Vehicles delivered to Surplus Property will receive a courtesy inspection upon delivery. Complete inspection is the responsibility of the ordering agency and will occur with two business days of delivery. Ordering agencies, however, reserve the right to inspect vehicles at the dealer location prior to shipment. Inspection at the dealer location does not relieve the dealer from shipment responsibility.

**The following requirements are for vehicles purchased by the Fleet Management Office only:**

### MANDATORY REQUIREMENTS

1. All documentation must read "Department of Administration" only. The title application, certificate of origin, delivery ticket and odometer statement must accompany the invoice, which should be hand carried or delivered by certified mail to the Department of Administration, Fleet Management Office, Purchasing Division, 2019 Washington Street, East, Building 15, P. O. Box 50130, Charleston, WV 25305 on the same day the vehicle is delivered to Surplus Property.
2. Vehicle Identification Number (VIN) must be supplied to the Fleet Management Office by fax at (304) 558-6026, referencing the Purchase Order Number to the attention of Barry Gunnoe ---10--- days prior to delivery of any vehicles.





## MV05 General Specifications/Information

### DELIVERY REQUIREMENTS

3. Surplus Property must be notified ---5--- working days in advance for delivery. Please call Gene Young at (304) 766-2626 to make arrangements. No more than ---20--- vehicles per day and no deliveries after 3:30 PM will be accepted.

**The following State Agencies require 24 Hour notice prior to delivery.**

**Division of Highways  
Division of Natural Resources  
Division of Forestry**

**West Virginia State Police  
Higher Education (Colleges)  
Elected Officials**

### Equipment Specifications and Requirements

All vehicles shall be gasoline powered unless otherwise stated. Diesel or compressed natural gas may be specified on various models.

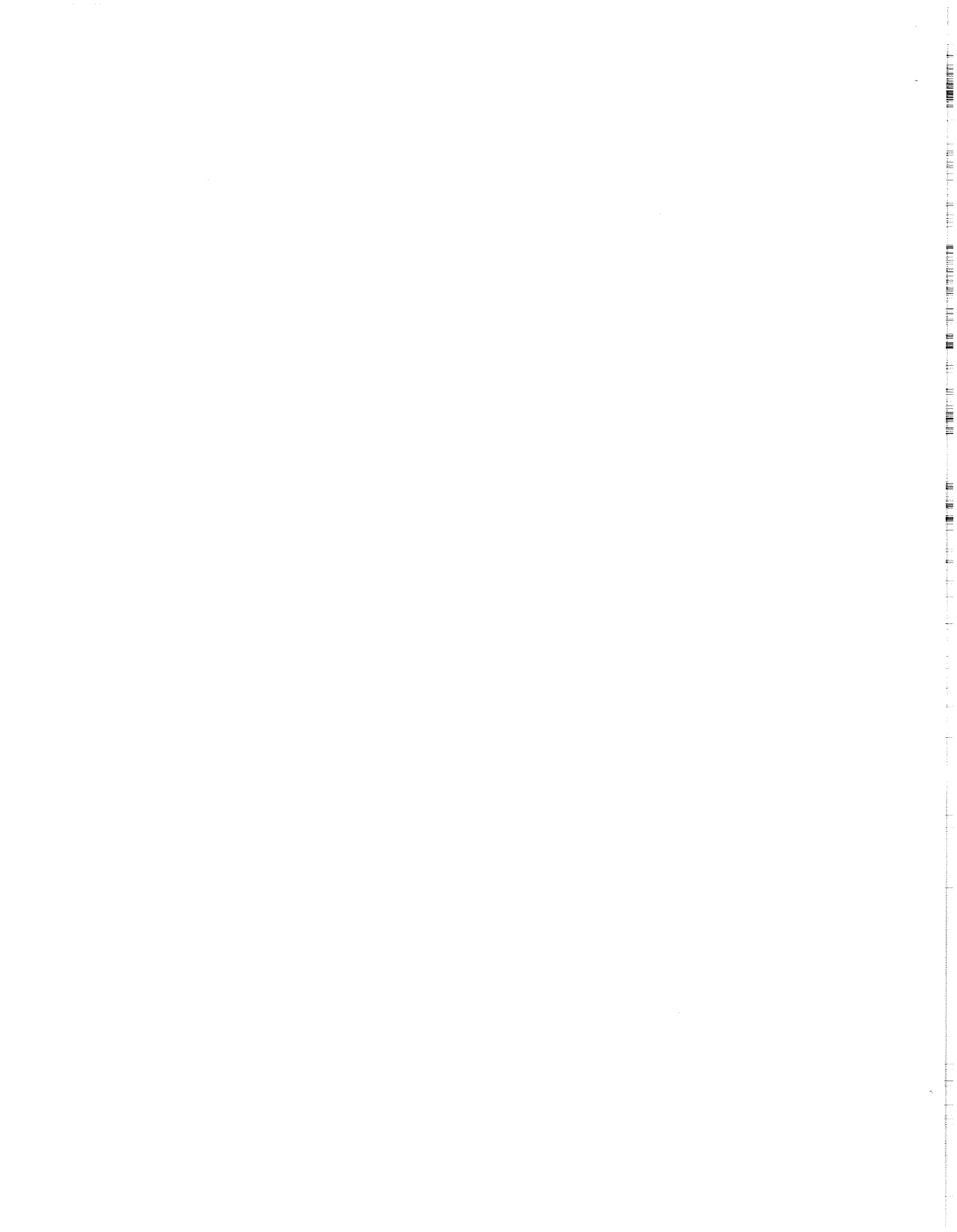
Vehicles must have all equipment found on the manufacturer's base model plus all other items, packages, etc., needed to meet requirements.

All equipment/options must be manufacturer installed except tow hooks. Any other non-manufacturer installed options must be approved by the Purchasing Division.

All vehicles shall have the full manufacturer's warranty.

All vehicles must include prior to delivery the following:

1. Complete lubrication;
2. Fill crank case with oil;
3. Adjustment of engine to proper operating condition;
4. Inflate tires to proper pressure;
5. Verification of perfect operation of all mechanical and performance features;
6. Front end alignment and balancing of all tires;
7. Wash and clean inside and out including removal of all unnecessary tags, stickers, papers, etc. The manufacturer's price sticker on the vehicle window shall not be altered or removed;
8. Owners manual;
9. Full tank of fuel. Bi-Fuel vehicles must include both tanks full upon delivery. This may require dealer to top off tanks immediately prior to delivery to Surplus Property or other approved location;
10. Temporary West Virginia License if required;
11. Valid West Virginia Inspection Sticker affixed to windshield. The vehicle must be inspected in the month delivered, thus providing a minimum of 11



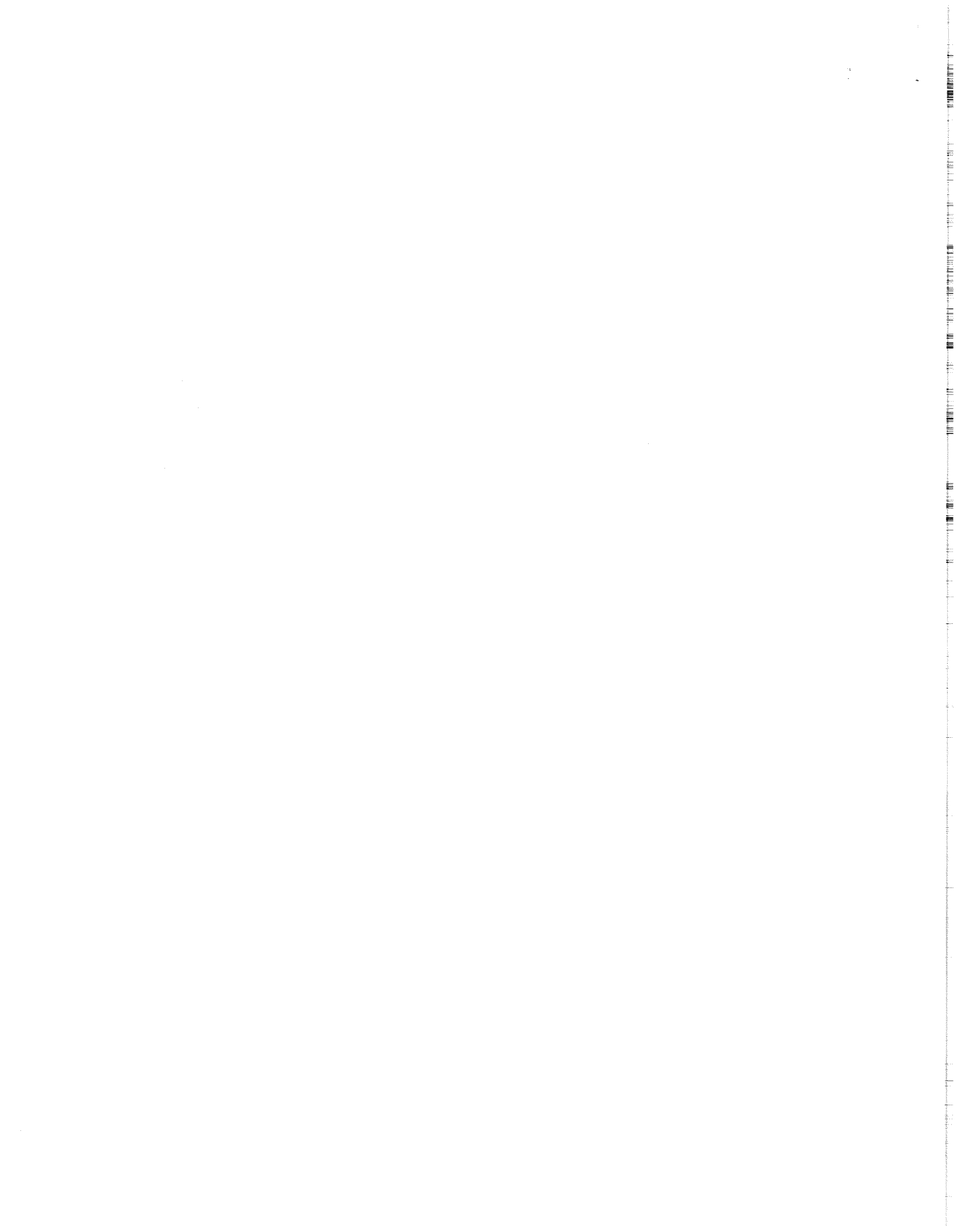
## MV05 General Specifications/Information

months and maximum of 12 months before the next inspection must occur;

12. No dealer insignia or other advertising shall be affixed to the vehicle or appear on mud flaps, bumpers, deck lids, etc. Vehicles delivered with such advertising may be rejected.

### Vendor should complete the following:

Vendor Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Toll Free Number: \_\_\_\_\_  
Fax Number: \_\_\_\_\_





State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Purchase Order

PURCHASE ORDER NO.  
**MV05G**

PAGE  
**8**

BLANKET RELEASE  
**00**

CORRECT PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS PURCHASE ORDER SHOULD BE DIRECTED TO THE BUYER AS NOTED BELOW.

CHANGE ORDER

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

\*709034823      304-369-2411  
 STEPHENS AUTO CENTER  
 PO BOX 278  
  
 DANVILLE WV 25053 25053  
 25053-0278

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
10/25/2004		NET 30		550128010			
SHIP VIA		F.O.B.		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT.NO.	ITEM NUMBER				
RECEIPT TICKET FOR PURCHASE ORDER:						MV05G	
LINE	CATNO	ITEM NUMBER	DESCRIPTION		QTY	DATE	
0001	070-06	01-000	2005 MODEL VEHICLES				
SIGNATURE _____					DATE _____		
IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE <input type="checkbox"/>						TOTAL	

BETTY FRANCISCO

304-558-0468

APPROVED AS TO FORM BY \_\_\_\_\_

BY \_\_\_\_\_  
 PURCHASING DIVISION AUTHORIZED SIGNATURE

**GENERAL TERMS & CONDITIONS  
PURCHASE ORDER/CONTRACT**

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/ Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/ Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this order will: {a} conform to the specifications, drawings, samples or other description furnished or specified by the Buyer {b} be merchantable and fit for the purpose intended and/or {c} be free from defect in material and workmanship.
8. **CANCELLATION:** The Director or Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor / contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR ù160.103) and will be disclosing Protected Health Information (45 CFR ù160.103) to the vendor.