

Department of Administration **Purchasing Division** 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

State of West Virginia **Master Agreement**

Order Date: 2019-02-01

CORRECT ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, AND SHIPPING PAPERS.
QUESTIONS CONCERNING THIS
ORDER SHOULD BE DIRECTED TO
THE DEPARTMENT CONTACT.

0212 MAILMCHN18B Procurement Folder: 424550 Order Number: CMA 0212 Reason for Modification: Document Name: CO#1: Statewide Contract for Mailing Machines Change Order No. 1: Renewal of contract from 02/15/2019 to 02/14/2020. Effective Date 02/15/2019 Renewals Remaining: (2) **Document Description:** Statewide Contract for Mailing Machines Procurement Type: Central Master Agreement Buyer Name: Mark A Atkins Telephone: (304) 558-2307 Email: mark.a.atkins@wv.gov Effective Start Date: 2018-02-15 Shipping Method: Best Way Effective End Date: 2020-02-14 Free on Board: FOB Dest, Freight Prepaid

DEPARTMENT CONTACT VENDOR Requestor Name: Mark Atkins Vendor Customer Code: 000000101263 Requestor Phone: (304) 558-2307 PITNEY BOWES INC Requestor Email: mark.a.atkins@wv.gov PO BOX 371896 PA 152507896 **PITTSBURGH** US Vendor Contact Phone: (999) 999-9999 **Extension:** Discount Percentage: 0.0000 Discount Days: 0

	INVOICE TO	SHIP TO		
ALL STATE AGENCIE	S	STATE OF WEST VIRGINIA		
VARIOUS LOCATIONS AS INDICATED BY ORDER		VARIOUS LOCATIONS AS INDICATED BY ORDER		
f				
No City	WV 99999	No City W	√ 99999	
US		US		

Open End **Total Order Amount**

AGENCY COPY

MA 02/01/2019

PURCHASING DIVISION AUTHORIZATION

SIGNED BY:

DATE:

ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

SIGNED BY: DATE:

ELECTRÓNIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

SIGNED BY:

DATE:

ELECTRONIC SIGNATURE ON FILE

Date Printed: Feb 01, 2019 Order Number: MAILMCHN18B

Page:

Extended Description:

Change Order #01

100

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 02/15/2019 through 02/14/2020.

Renewals Remaining: (2)

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1.	44102100			EA	\$0.000000
	Service From	Service To			
_	Service From	Service To			

Commodity Line Description: Pitney Bowes SendPro P1000

Extended Description:

See attached Exhibit A Pricing Page for pricing information.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	44102100			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: Pitney Bowes SendPro P2000

Extended Description:

See attached Exhibit A Pricing Page for pricing information.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	44102100			EA	\$0.000000
	Service From	Service To			
.4					

Commodity Line Description: Pitney Bowes SendPro P3000

Extended Description:

See attached Exhibit A Pricing Page for pricing information.

Date Printed: Feb 01, 2019 Order Number: MAILMCHN18B Page: 2 FORM ID: WV_PRC_CMA_001 8/14



Russell Rodd Enterprise Strategic Government Accounts East Region State and Local Government Director

US Mailing Mailing Solutions Management Pitney Bowes, Inc. 27 Waterview Dr. Shelton, CT 06484 C: 860-680-3586 Russell,Rodd@pb.com www.pb.com

January 16, 2019

Mr. Mark Atkins Senior Buyer State of West Virginia Department of Administration 2019 Washington St, East Charleston, WV 25305

Dear Mr. Atkins,

Pitney Bowes would like to respectfully request renewal/extension of our existing contract # MAILMCHN18B for one additional year per the renewal/extension terms of the contract. The current contract expires 2-14-19 and Pitney Bowes will agree to an extension to 2-14-20 in accordance with the terms and conditions of the original contract.

If acceptable, please provide and e-mail confirmation of renewal/extension or confirmation via OASIS posting.

Please reach out to me with any questions.

Sincefely,

Russell Rodd

Director, Government Accounts-East Region.

Pitney Bowes Inc.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 01/16/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME:				
Willis of New York, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191 USA		PHONE (A/C, No, Ext): 1-877-945-7378 FAX (A/C, N	No): 1-888-4	167-2378		
		E-MAIL ADDRESS: certificates@willis.com				
		INSURER(S) AFFORDING COVERAGE		NAIC#		
		INSURER A: ACE American Insurance Company		22667		
INSURED		INSURER B : Commerce & Industry Insurance Compa	any	19410		
Pitney Bowes Inc. Attn: Susan Ciliberti 3001 Summer Street Stamford, CT 06926		INSURER C: Indemnity Insurance Company of Nort	43575			
		INSURER D: ACE Fire Underwriters Insurance Company 20				
		INSURER E :				
		INSURER F:				
COVERAGES	CERTIFICATE NUMBER: W9943670	REVISION NUMBER:	t:			

COVERAGES

CERTIFICATE NUMBER: W9943670

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NSR	TYPE OF INSURANCE	ADDL SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	s
	X COMMERCIAL GENERAL LIABILITY				=	EACH OCCURRENCE DAMAGE TO RENTED	\$ 2,000,00
A	CLAIMS-MADE X OCCUR		HDO G71094510	07/01/2018	07/01/2019	PREMISES (Ea occurrence) MED EXP (Any one person)	\$ 5,00
		Y				PERSONAL & ADV INJURY	\$ 2,000,00
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE	\$ 4,000,00
	X POLICY PRO- JECT LOC					PRODUCTS - COMP/OP AGG	\$ 4,000,00
	OTHER:						\$
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident)	\$ 2,000,00
	× ANY AUTO			26A 07/01/2018	07/01/2019	BODILY INJURY (Per person)	\$
A	OWNED SCHEDULED AUTOS ONLY		ISA H2515826A			BODILY INJURY (Per accident)	\$
	HIRED NON-OWNED					PROPERTY DAMAGE (Per accident)	\$
	AUTOS ONLY AUTOS ONLY					AT OF BOOKESTAY	\$
	X UMBRELLA LIAB X OCCUR			4918 07/01/2018	07/01/2019	EACH OCCURRENCE	\$ 5,000,000
В	EXCESS LIAB CLAIMS-MADE		28294918			AGGREGATE	\$ 5,000,000
	DED RETENTION\$						\$
	WORKERS COMPENSATION					X PER OTH-	
	AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE			E.L. EACH ACCIDENT	\$ 2,000,000		
	OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N/A	WLR C64787019 07/01/2018 07/03	07/01/2019	01/2019 E.L. DISEASE - EA EMPLOYEE \$	\$ 2,000,000	
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - POLICY LIMIT	\$ 2,000,000
A	Workers Compensation and		WLR C64786970	07/01/2018	07/01/2019	E.L. Each Accident	\$2,000,000
	Employers' Liability					E.L. Disease-Ea Emp.	\$2,000,000
	Per Statute					E.L. Disease Policy	\$2,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Re: SWC18000000008 Statewide Contract for Mailing Machines and Consumables.

SEE ATTACHED

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
State of West Virginia	AUTHORIZED REPRESENTATIVE
Purchasing Divison	
2019 Washington Street East	fl Dey
Charleston, WV 25305-0130	Arroy

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