

# **Ordering Instructions**

**Statewide Contract**

SWCLDPHONE15

**Ordering Requirements – All services offered under this contract are managed by the West Virginia Office of Technology.**

**Special Instructions– Contact WVOT**

**Approvals Required – Contact WVOT**

**Agency and/or Vendor Contact Information:**

Larry McDonnell

T: 304-558-9999

Email: larry.d.mcdonnell@wv.gov

See the **List of Buyer Assignments** located at the Purchasing Division website (Agency Resource Center) for the centralized buyer assigned to this contract.

**Type of Delivery Order**

**How to submit the completed order to the Vendor**

