



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 2018-01-24

CORRECT ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, AND SHIPPING PAPERS.  
 QUESTIONS CONCERNING THIS  
 ORDER SHOULD BE DIRECTED TO  
 THE DEPARTMENT CONTACT.

<b>Order Number:</b> CMA 0212 0212 FUELW17D	<b>Procurement Folder:</b> 309608
<b>Document Name:</b> FUELW17D- Statewide Contract	<b>Reason for Modification:</b>
<b>Document Description:</b> Awarded District - 6	Change Order No.02 issued to renew the contract and to update the 2018 motor fuel excise tax rates per the attached documentation.
<b>Procurement Type:</b> Statewide MA (Open End)	
<b>Buyer Name:</b> Brittany E Ingraham	
<b>Telephone:</b> (304) 558-2157	
<b>Email:</b> brittany.e.ingraham@wv.gov	
<b>Shipping Method:</b> Best Way	<b>Effective Start Date:</b> 2017-04-01
<b>Free on Board:</b> FOB Dest, Freight Prepaid	<b>Effective End Date:</b> 2019-03-31

VENDOR	DEPARTMENT CONTACT
<b>Vendor Customer Code:</b> 000000202498 TRI STATE PETROLEUM CORP PO BOX 4006  N 27TH & VANCE AVE  WHEELING WV 26003  US <b>Vendor Contact Phone:</b> (999) 999-9999 <b>Extension:</b> <b>Discount Percentage:</b> 0.0000 <b>Discount Days:</b> 0	<b>Requestor Name:</b> Guy Nisbet <b>Requestor Phone:</b> (304) 558-2596 <b>Requestor Email:</b> guy.l.nisbet@wv.gov

SHIP TO	SHIP TO
ALL STATE AGENCIES  VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999  US	STATE OF WEST VIRGINIA  VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999  US

**AGENCY COPY**

<b>Total Order Amount</b>	<b>Open End</b>
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T81  
1-25-18

<b>PURCHASING DIVISION AUTHORIZATION</b> <b>SIGNED BY:</b> <i>[Signature]</i> <b>DATE:</b> 2/6/2018 <b>ELECTRONIC SIGNATURE ON FILE</b>	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> <b>SIGNED BY:</b> <i>[Signature]</i> <b>DATE:</b> 2/6/18 <b>ELECTRONIC SIGNATURE ON FILE</b>	<b>ENCUMBRANCE CERTIFICATION</b> <b>SIGNED BY:</b> Beverly Tolson <b>DATE:</b> FEB 9 2018 <b>ELECTRONIC SIGNATURE ON FILE</b>
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*2/6/18*

**Extended Description:**

**Change Order**

Change Order No.02 issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders

AND

to attach the 2018 Motor Fuel Excise Tax Rates effective 1/1/2018 - 12/31/2018.

Effective date of renewal: 4/1/2018 - 3/31/2019

Renewals Remaining: 2

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	15100000				\$0.000000
<b>Service From</b>		<b>Service To</b>			
2017-04-01		2019-03-31			

**Commodity Line Description:** Please see attached Exhibit A Pricing Page

**Extended Description:**

The Agency should attach Vendor's Exhibit A Pricing page to the ADO for payment purposes. The Agency should also attach the Vendor's delivery receipt for verification purposes.



JIM JUSTICE  
GOVERNOR

STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON STREET, EAST  
CHARLESTON, WEST VIRGINIA 25306-0130

JOHN A. EYERS  
CABINET SECRETARY  
W. MICHAEL SHEETS  
DIRECTOR

Date: 01/18/2018

Mr. John Berry  
Tri-State Petroleum Corporation  
2627 Vance Avenue  
Wheeling, WV 26003

Fax: 304.272.1437

Subject: **FUELTW17D**

Mr. Berry,

The State of West Virginia is offering to renew subject contract under the same terms, conditions and pricing as contained in the original contract including all authorized change orders. The renewal dates are 04/01/2018 through 03/31/2019. If your company agrees to this renewal, please sign below and return the original to my attention by 01/23/2018.

We are also asking that you provide the most current contact information for your company. We show the below person as the designated contact for this contract for order placement and for customer service issues.

Contact Name: Mr. John Berry *Mrs. Cheryl Rogers*  
Contact Phone Number: 304.277.3232 *X 220*  
Contact Fax Number: 304.277.1437  
Contact Email Address: sales@fueledbytristate.com

If this information is incorrect, please provide current contact information on the attached page.

Should you have any questions about this letter, please feel free to give me a call.

Sincerely,

*Brittany Ingraham, Senior Buyer*  
**West Virginia State Purchasing Division**  
Phone: 304.558.2157  
Email: [Brittany.E.Ingraham@wv.gov](mailto:Brittany.E.Ingraham@wv.gov)

**Attachments: Purchasing Affidavit**

**Please complete and return:**

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

EM Rogers  
Name/Signature

11/19/2018  
Date

Executive Vice President  
Title

Our contact information remains unchanged: Yes  No

If no, please provide current contact information:

**Contact Information**

Contact Name: Mrs. Cheryl Rogers  
Phone Number: 304.277.3232 x 230  
Fax Number: 304.277.1437  
Email Address: sales@FueledByTriState.com

# 2018 Motor Fuel Rates

Effective January 1, 2018 to December 31, 2018

Fuel Type	Flat Rate	Variable Rate	Combined Rate
GA - Gasoline	\$0.2050	\$0.1520	\$0.3570
DI - Diesel	\$0.2050	\$0.1520	\$0.3570
GH - Gasohol	\$0.2050	\$0.1520	\$0.3570
LP - Liquid Propane	\$0.1500	\$0.0500	\$0.2000
NG - Liquid Natural Gas	\$0.1320	\$0.0200	\$0.1520
CN - Compressed Natural Gas	\$0.2050	\$0.0320	\$0.2370
ET - Ethanol	\$0.2050	\$0.1520	\$0.3570
MT - Methanol	\$0.2050	\$0.1520	\$0.3570
E8 - E-85	\$0.2050	\$0.1520	\$0.3570
M8 - M-85	\$0.2050	\$0.1520	\$0.3570
A5 - A55	\$0.2050	\$0.1520	\$0.3570
BD - Biodiesel	\$0.2050	\$0.1520	\$0.3570

See Administrative Notice 2017-21 regarding the revised 2018 Motor Fuel Rate Changes at [www.tax.wv.gov](http://www.tax.wv.gov).

## VARIABLE RATE ONLY

Fuel Type	Variable Rate
Dyed Diesel	\$0.1520
Aviation Gas	\$0.1520
Aviation Jet Fuel	\$0.1520
#1 Fuel Oil	\$0.1520
Heating Oil	\$0.1520
Dyed Biodiesel	\$0.1520
Dyed Kerosene	\$0.1520