



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 02-03-2023

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0212 0212 DIGCOP22 3	Procurement Folder:	967276
Document Name:	DIGCOP22	Reason for Modification:	Change Order #2 to renew the contract per the attached documentation.
Document Description:	Statewide Contract - DIGITAL COPIERS & ACCESSORIES		
Procurement Type:	Statewide MA (Open End)		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-02-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-02-14

VENDOR				DEPARTMENT CONTACT		
Vendor Customer Code:	000000210166			Requestor Name:	Mark A Atkins	
KOMAX LLC				Requestor Phone:	(304) 558-2307	
500 D ST				Requestor Email:	mark.a.atkins@wv.gov	
SOUTH CHARLESTON	WV	25303	<div style="font-size: 48px; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>			
US						
Vendor Contact Phone:	304-744-7440	Extension:				
Discount Details:						
	Discount Allowed	Discount Percentage	Discount Days			
#1	No	0.0000	0			
#2	No					
#3	No					
#4	No					

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS	STATE OF WEST VIRGINIA
AS INDICATED BY ORDER	VARIOUS LOCATIONS AS INDICATED BY ORDER
No City	No City
WV 99999	WV 99999
US	US

2-7-23 BAT

Total Order Amount:	Open End
---------------------	----------

Purchasing Division's File Copy

ENTERED

JLH 2/3/23

PURCHASING DIVISION AUTHORIZATION
[Signature]
 DATE: 02/07/23
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
[Signature]
 DATE: 2/8/2023
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
[Signature]
 DATE: 2-8-2023
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

STATEWIDE CONTRACT: CMA 0212 DIGCOP22 DIGITAL COPIERS and ACCESSORIES

CHANGE ORDER No.02 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Effective date of renewal: 02/15/2023 through 02/14/2024

Renewal Years Remaining: 2 years

NO OTHER CHANGES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	44101501			LS	0.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Digital Copiers & Accessories (Purchased)

Extended Description:

PURCHASED: Digital Copiers & Accessories.

Note: See attached Exhibit_A Pricing Pages for Contract Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	44101501			MO	0.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Digital Copiers & Accessories (Leased) (Use CL#4)

Extended Description:

CO#1 Use Commodity Line #4 effective 11/01/2022

LEASED: Digital Copiers & Accessories

Note: See attached Exhibit_A Pricing Pages for Contract Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	44101501				0.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Per Click Charge (Inc. Maintenance & Consumables)

Extended Description:

Per Click Charge - MONOCHROME & COLOR (Includes Maintenance and Consumables)

Note: See attached Exhibit_A Pricing Pages for Contract Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	80161801			MO	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Digital Copiers & Accessories (Leased)

Extended Description:

CO#1: Commodity Line #4 Effective 11/01/2022

LEASED: Digital Copiers & Accessories

Note: See attached Exhibit_A Pricing Pages for Contract Pricing.



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

MARK D. SCOTT
CABINET SECRETARY

W. MICHAEL SHEETS
DIRECTOR

January 18, 2023

Mr. David Humphrey
KOMAX LLC
500 D Street
South Charleston, WV 25303

Subject: Contract# CMA 0212 DIGCOP22

Dear Mr. Humphrey:

The State of West Virginia is offering to renew subject contract under the same terms, conditions, and pricing. The renewal dates are February 15, 2023 through February 14, 2024. If your company agrees to this renewal, please sign below, and return to my attention as soon as possible. Emailing of documents is preferred.

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

David Humphrey

Print Name

January 27, 2023

Date

David Humphrey

Signature

Specialty Products & Government Manager

Title

Please call if you have any questions.

Sincerely,

Jessica L. Hovanec

Jessica L. Hovanec
Senior Buyer, WV Purchasing Division
Jessica.L.Hovanec@wv.gov
304-558-2314