



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Purchase Order

PURCHASE ORDER NO:  
 DIGCOP09K

PAGE  
 1

BLANKET RELEASE:  
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CORRECT PURCHASE ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, AND SHIPPING PAPERS.  
 QUESTIONS CONCERNING THIS PUR-  
 CHASE ORDER SHOULD BE DIRECTED  
 TO THE BUYER AS NOTED BELOW.

CHANGE ORDER

SEE REVERSE SIDE FOR  
 TERMS AND CONDITIONS

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

AGENCY COPY

\*709004042 304-345-5800  
 XEROX CORPORATION  
 C/O DOCUMENT SOLUTIONS  
 716 LEE ST  
 CHARLESTON WV 25301-1707

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
12/08/2008		NET 30		160468020			
SHIP VIA		F.O.B.		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT. NO.	ITEM NUMBER				
BLANKET OPEN-END STATEWIDE CONTRACT - Regions: I, II, III, IV  THIS BLANKET OPEN-END STATEWIDE CONTRACT IS TO PROVIDE DIGITAL COPIERS TO WEST VIRGINIA STATE AGENCIES AND POLITICAL SUBDIVISIONS.  ***** THE FOLLOWING IS INCORPORATED HEREIN BY REFERENCE AND MADE A PART HEREOF: REQUEST FOR QUOTATION DATED 09/03/2008. ALL SPECIFICATIONS AND ADDENDA THERETO. VENDOR'S BID DATED 11/13/2008.  ***** BIDDING AND ORDERING PROCEDURES *****  AT THE TIME OF NEED, AGENCIES SHALL REVIEW THE MINIMUM SPECIFICATION REQUIREMENTS FOR COPIER BAND AND ACCESSORY OPTIONS TO DETERMINE THE APPROPRIATE BAND AND OPTIONS REQUIRED.  AGENCIES SHALL CONTACT ALL VENDORS WITH CONTRACTS FOR THE APPROPRIATE REGION TO OBTAIN A QUOTE FOR THE REQUIRED DIGITAL COPIER. THE REQUEST FOR QUOTE SHALL INCLUDED: THE DIGCOP09 COST QUOTE FORM AND THE COPIER ACCESSORY OPTION FORM.							

PURCHASING DIVISION  
 CERTIFIED ENCUMBERED  
 DEC 10 2008  
*Beverly Tolson*

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE  12/05/08

OPEN END  
 TOTAL

*[Signature]*  
 APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

BY *[Signature]* JO ANN ADKINS 304-558-8802  
 PURCHASING DIVISION AUTHORIZED SIGNATURE

## GENERAL TERMS & CONDITIONS PURCHASE ORDER/CONTRACT

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this order will:  
{a} conform to the specifications, drawings, samples or other description furnished or specified by the Buyer; {b} be merchantable and fit for the purpose intended; and/or {c} be free from defect in material and workmanship.
8. **CANCELLATION:** The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."



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V E N D O R

\*709004042      304-345-5800  
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S H I P T O

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	THE AGENCY SHALL INDICATE IF COPIER IS TO BE PURCHASED OR LEASED AND INCLUDE THE NUMBER OF MONTHS (24, 26, OR 48) ON THE DIGCOP09 COST QUOTE FORM. THE AGENCY SHALL INDICATE ON THE ACCESSORY OPTION FORM ALL REQUIRED OPTIONS.  *****THE AGENCY SHALL INDICATE ON THEIR QUOTE IF THEY DO NOT REQUIRE NETWORK CONNECTION. ***** *****  REQUIRED DIGITAL COPIER SPECIFICATIONS SHALL BE WRITTEN TO ALLOW COMPETITION.  *****  WRITTEN JUSTIFICATION SHALL BE REQUIRED FOR ANY REQUEST FOR QUOTATION THAT DOES NOT RECEIVE AT LEAST THREE BIDS AND MUST BE MAINTAINED IN THE FILE.  *****						
0001	12/14/2009	LS	985-64		.00000		
	DIGITAL COPIERS AND PRINTERS						
	EXHIBIT 3						
						TOTAL	

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 ASSISTANT ATTORNEY GENERAL

BY \_\_\_\_\_  
 PURCHASING DIVISION AUTHORIZED SIGNATURE



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LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
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<p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON DECEMBER 15, 2008 AND EXTENDS FOR A PERIOD OF SIX (6) MONTHS OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO FOUR (4) SIX (6) MONTH PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p>							
						TOTAL	

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BEST WAY		DESTINATION		PREPAID		MULT.-MULT.	
LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
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<p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER</p>							
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LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
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ORDER.							
THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.							
REV. 04/11/2001							
EXHIBIT 6							
PRICE ADJUSTMENT PROVISION: THE STATE OF WEST VIRGINIA WILL CONSIDER PROVISIONS FOR PRICE ADJUSTMENTS PRIOR TO THE ORIGINAL EXPIRATION OF THE CONTRACT, PROVIDED THAT SUCH PRICE ADJUSTMENT COVERS BOTH UPWARD AND DOWNWARD MOVEMENT OF THE COMMODITY PRICE, AND THAT ADJUSTMENT IS BASED ON THE "PASS THROUGH" INCREASE OR DECREASE OF RAW MATERIALS AND/OR LABOR, WHICH MAKE UP ALL OR A SUBSTANTIAL PART OF A PRODUCT. ADJUSTMENTS ARE TO BE BASED UPON AN ACTUAL DOLLAR FIGURE, NOT A PERCENTAGE. ALL PRICE ADJUSTMENT REQUESTS MUST BE SUBSTANTIATED IN A MANNER ACCEPTABLE TO THE DIRECTOR PURCHASING, E.G. GOVERNMENTAL BENCH MARKS, GENERAL MARKET INCREASE,							
IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE <input type="checkbox"/>							
						TOTAL	

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PURCHASE	*709004042      304-345-5800 XEROX CORPORATION C/O DOCUMENT SOLUTIONS 716 LEE ST CHARLESTON WV 25301-1707
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<p>PUBLISHED PRICE LISTS. SUCH REQUESTS FOR AND INCREASE SHOULD BE RECEIVED IN WRITING BY THE DIRECTOR OF PURCHASING AT LEAST 30 DAYS IN ADVANCE OF THE EFFECTIVE DATE OF THE INCREASE. ANY TIME THE VENDOR REQUESTS A PRICE ADJUSTMENT, THE PURCHASING DIVISION MAY EITHER ACCEPT THE PRICE ADJUSTMENT AND AMEND THE CONTRACT ACCORDINGLY OR REJECT THE ADJUSTMENT IN ITS ENTIRETY AND CANCEL THE CONTRACT.</p> <p>PREFERRED TERMS: IT IS PREFERRED THAT THE PRICES ON THIS CONTRACT ARE FIRM FOR LIFE OF THE CONTRACT, AS INDICATED IN THE LIFE OF CONTRACT CLAUSE CONTAINED HEREIN, NOT TO EXCEED SIX (6) MONTHS.</p> <p>EXHIBIT 4</p> <p>LOCAL GOVERNMENT BODIES: UNLESS THE VENDOR INDICATES IN THE BID HIS REFUSAL TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO COUNTY, SCHOOL, MUNICIPAL AND OTHER LOCAL GOVERNMENT BODIES, THE BID SHALL EXTEND TO POLITICAL SUBDIVISIONS OF THE STATE OF WEST VIRGINIA. IF THE VENDOR DOES NOT WISH TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO ALL POLITICAL SUBDIVISIONS OF THE STATE, THE VENDOR MUST CLEARLY INDICATE SUCH REFUSAL IN HIS BID. SUCH REFUSAL</p>							
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SHALL NOT PREJUDICE THE AWARD OF THIS CONTRACT IN ANY MANNER.							
REV. 3/88							
						TOTAL	

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DIGCOP09  
VENDOR INFORMATION

Please CIRCLE the regions you will service.

Region I	Hancock, Brooke, Ohio, Marshall, Wezel, Monongalia, Marion, Harrison, Doddridge, Gilmer, Pleasants,
Region II	Mason, Cabell, Wayne, Mingo, Logan, Boone, Lincoln, Kanawha, Putnam, Roane and Jackson
Region III	Lewis, Upshur, Randolph, Pendleton, Hardy, Grant, Hampshire, Mineral, Morgan, Berkeley,
Region IV	Braxton, Clay, Nicholas, Fayette, Raleigh, Wyoming, McDowell, Mercer, Summers, Greenbrier,

*All Regions are counties*

Contact Name: Beth Marcum

Signed: *Beth Marcum*

Date: 11-17-08

Phone: (304) 345-5800

Fax: (304) 720-7899

Email: bmarcum@dbcsol.us

Office: (304) 345-5800

Cell: (304) 638-5005



## COPIER ACCESSORY OPTION LISTING

VENDOR: \_\_\_\_\_ Xerox Document Solutions \_\_\_\_\_

BAND: \_\_\_\_\_ Band 2 \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_ Xerox \_\_\_\_\_

ACCESSORY DESCRIPTION	Information	
	PRODUCT NUMBER	BASE CONFIGURATION (Y/N)
<b>EQUIPMENT DESCRIPTION:</b>		
WC5225A PRINTER	W5225AP	YES
256 MB EPC MEMORY	256MEM	
2K HICAP TANDEM TR	2KHCTT	
2 500 PAPER TRAYS	2X-TRAY	
JBA/NWK ACCT KIT	5225PACCT	
7132 STAND	7132STD	YES
ENVELOPE TRAY	ENVTRAY	
FOREIGN INTERFACE	FIDKIT	
INTEGRATED OFC FIN	FINA-SOUT	
2/3-HOLE PUNCH	FINLX-3HP	
BOOKLET MAKER UNIT	FINLX-BM	
INTEGRATED OFC FIN	FINSHR-A	
OFFICE FINISHER LX	FINSHR-LX	
5225P NETWORK SCAN	FULL-SCAN	
HIGH CAPACITY FEED	GBK	
SECURE ACC W/HID125	SA-HID125	
SECURE ACC W/MAGST	SA-MAGSTR	
SECURE ACC W/MIFAR	SA-MIFARE	
SCAN-PC DTOP PRO5	SCN2PRO5A	
SCAN-PC DTOP SE-5	SCN2SE-5A	
5225P SCN TO EMAIL	SCN-EMAIL	
DATA SECURITY KIT	SEC-IO	
SIDE OUTPUT TRAY	SIDE-OUT	
SCAN PERFORM KIT	SRCH-PDF	
SMARTSEND 2.1	SSND21A	
SMARTSEND PRO 2.1	SSNDPR21A	
COPIER/PRINTER		

<b>CONNECTIVITY OPTIONS:</b>		
POSTSCRIPT 3.0 KIT	POST-KIT	
PRODUCTIVITY PACK	PROD-PAK1	
PRODUCTIVITY PK	PROD-PAK2	
5225 CPY/PRNT UPG	5225CPUPG	
POSTSCRIPT 3	CPOST-KIT	
<b>FAX OPTIONS:</b>		
SINGLE LINE FAX KT	1FAXLIN	
5225P SRVR FAX KIT	SVRFAXKIT	
<b>ADDITIONAL OPTIONS</b>		
DOCUSHARE EXPRESS	DOCUSHARE EXPRESS	



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VENDOR: \_\_\_\_\_ XEROX DOCUMENT SOLUTIONS \_\_\_\_\_

BAND: \_\_\_\_\_ BAND 3 \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_ XEROX \_\_\_\_\_

ACCESSORY DESCRIPTION	Information	
	PRODUCT NUMBER	BASE CONFIGURATION (Y/N)
<b>EQUIPMENT DESCRIPTION:</b>		
W5632 COPIER/2T	W5632	
W5632 COPIER/2T	W5632P	YES
W5632 COPIER/4T	W5632PT	
W5632 COPIER/4T	W5632T	
FOREIGN INTERFACE	200FI	
OFFSET CATCH TRAY	200OCT	YES
LEGAL 2-HOLE PUNCH	2HOLE-LGL	
3-HOLE PUNCH KIT	3HOLE	
4KHCF A3 SE FEED	4KHCFSEF	
4KHCF LGL SE FEED	4KHCFSEL	
BASIC OFC FINISHER	BAS30FIN	
CONV.STAPLER 50SH	CONVSTAPL	
ENVELOPE INSERT KT	ENVKIT	
NETWORK ACCOUNTING	NWKACCT	
OFFICE FINISHER	OFC50FIN	
<del>SCAN TO PC DTOP PR</del>	<del>PCSCANPRO</del>	
SCAN TO PC DTOP V7	PCSCANSE	
PRO OFFICE FINISHR	PRO50FIN	
SECURE ACC W/HD125	SA-HID125	
SECURE ACC W/MAGST	SA-MAGSTR	
SECURE ACC W/MIFAR	SA-MIFARE	
SCAN UPGRADE KIT	SCAN-UPG	
SCAN-PC DTOP PRO25	SCN2PRO25	
SCAN-PC DTOP SE-25	SCN2SE25	
SMARTSEND 2.1	SSND21A	
SMARTSEND PRO 2.1	SSNDPR21A	
CONV.STAPLER&SHELF	STAPLSHLV	



## COPIER ACCESSORY OPTION LISTING

VENDOR: XEROX DOCUMENT SOLUTIONS

BAND: \_\_\_\_\_ BAND 4 \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_ XEROX \_\_\_\_\_

ACCESSORY DESCRIPTION	Information	
	PRODUCT NUMBER	BASE CONFIGURATION (Y/N)
<b>EQUIPMENT DESCRIPTION:</b>		
W5645	W5645 COPIER/2T	
W5645P	W5645 COPIER/2T	
W5645PT	W5645 COPIER/4T	YES
W5645T	W5645 COPIER/4T	
200FI	FOREIGN INTERFACE	
200OCT	OFFSET CATCH TRAY	YES
2HOLE-LGL	LEGAL 2-HOLE PUNCH	
3HOLE	3-HOLE PUNCH KIT	
4KHCFSEF	4KHCF A3 SE FEED	
4KHCFSEL	4KHCF LGL SE FEED	
BAS30FIN	BASIC OFC FINISHER	
CONVSTAPL	CONV.STAPLER 50SH	
ENVKIT	ENVELOPE INSERT KT	
NWKACCT	NETWORK ACCOUNTING	
OFC50FIN	OFFICE FINISHER	
<del>PCSCANPRO</del>	<del>SCAN TO PC DTOP PR</del>	
PCSCANSE	SCAN TO PC DTOP V7	
PRO50FIN	PRO OFFICE FINISHR	
SA-HID125	SECURE ACC W/HD125	
SA-MAGSTR	SECURE ACC W/MAGST	
SA-MIFARE	SECURE ACC W/MIFAR	
SCAN-UPG	SCAN UPGRADE KIT	
SCN2PRO25	SCAN-PC DTOP PRO25	
SCN2SE25	SCAN-PC DTOP SE-25	
SSND21A	SMARTSEND 2.1	
SSNDPR21A	SMARTSEND PRO 2.1	





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VENDOR: \_\_\_\_\_ XEROX DOCUMENT SOLUTIONS \_\_\_\_\_  
 BAND: \_\_\_\_\_ BAND 5 \_\_\_\_\_  
 MANUFACTURER: \_\_\_\_\_ XEROX \_\_\_\_\_

ACCESSORY DESCRIPTION	Information	
	PRODUCT NUMBER	BASE CONFIGURATION (Y/N)
<b>EQUIPMENT DESCRIPTION:</b>		
W5655 COPIER/2T	W5655	
W5655 COPIER/2T	W5655P	
W5655 COPIER/4T	W5655PT	YES
W5655 COPIER/4T	W5655T	
FOREIGN INTERFACE	200FI	
OFFSET CATCH TRAY	200OCT	YES
LEGAL 2-HOLE PUNCH	2HOLE-LGL	
3-HOLE PUNCH KIT	3HOLE	
4KHCF A3 SE FEED	4KHCFSEF	
4KHCF LGL SE FEED	4KHCFSEL	
BASIC OFC FINISHER	BAS30FIN	
CONV.STAPLER 50SH	CONVSTAPL	
ENVELOPE INSERT KT	ENVKIT	
NETWORK ACCOUNTING	NWKACCT	
OFFICE FINISHER	OFC50FIN	
<del>SCAN TO PC DTOP PR</del>	<del>PCSCANPRO</del>	
SCAN TO PC DTOP V7	PCSCANSE	
PRO OFFICE FINISHR	PRO50FIN	
SECURE ACC W/HD125	SA-HID125	
SECURE ACC W/MAGST	SA-MAGSTR	
SECURE ACC W/MIFAR	SA-MIFARE	
SCAN UPGRADE KIT	SCAN-UPG	
SCAN-PC DTOP PRO25	SCN2PRO25	
SCAN-PC DTOP SE-25	SCN2SE25	
SMARTSEND 2.1	SSND21A	
SMARTSEND PRO 2.1	SSNDPR21A	
CONV.STAPLER&SHELF	STAPLSHLV	



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VENDOR: \_\_\_\_\_ XEROX DOCUMENT SOLUTIONS \_\_\_\_\_

BAND: \_\_\_ BAND 6 \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_ XEROX \_\_\_\_\_

ACCESSORY DESCRIPTION	Information	
	PRODUCT NUMBER	BASE CONFIGURATION (Y/N)
<b>EQUIPMENT DESCRIPTION:</b>		
W5665 COPIER/4T	W5665PT	YES
W5665 COPIER/4T	W5665T	
HIGH VOL FINISHER	100HVF	
HIGH VOL FIN W/BM	100HVFBM	
FOREIGN INTERFACE	200FI	
OFFSET CATCH TRAY	200OCT	YES
LEGAL 2-HOLE PUNCH	2HOLE-LGL	
C/Z TRIFOLD-HVFBM	3FOLD-HVF	
3-HOLE PUNCH KIT	3HOLE	
3-HOLE - HVF FINS	3HOLE-HVF	
4KHCF A3 SE FEED	4KHCFSEF	
4KHCF LGL SE FEED	4KHCFSEL	
COLOR SCAN ENABLE	COLORSCAN	
CONV.STAPLER 50SH	CONVSTAPL	
30-20AMP PWR CONV	DPWRCONV	
ADV & PROF FIN KIT	FINMPLT	
HIGH CAPACITY FEED	HCFDR	
HCF MOBILITY KIT	HCFMPLT	
IOT MOBILITY PLATE	IOTMPLT	
INTERNET&SERVERFAX	ISFAXKIT	
NIAP - PATRIOT LVL	NIAPKIT	
PRNT-COPY NTWK CTR	PCCNTL1	
PROD FINISHER KIT	PRFNMPLT	
PRINT CNTRLR UPG	PRINTUPG	
PRODUCTION FINISHR	PRODNFIN	
PROF FINISHER	PROFNshr	
SECURE ACC W/HD125	SA-HID125	



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VENDOR: \_\_\_\_\_ Xerox Document Solutions \_\_\_\_\_

BAND: \_\_\_\_\_ BAND 7 \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_ Xerox \_\_\_\_\_

ACCESSORY DESCRIPTION	Information	
	PRODUCT NUMBER	BASE CONFIGURATION (Y/N)
<b>EQUIPMENT DESCRIPTION:</b>		
W5675 COPIER	W5675	
W5675 COPIER/4T	W5675PT	YES
W5675 COPIER/4T	W5675PTC	
W5675 COPIER/4T	W5675T	
W5675 COPIER/4T	W5675TC	
HIGH VOL FINISHER	100HVF	
HIGH VOL FIN W/BM	100HVFBM	
FOREIGN INTERFACE	200FI	
LEGAL 2-HOLE PUNCH	2HOLE-LGL	
C/Z TRIFOLD-HVFBM	3FOLD-HVF	
3-HOLE PUNCH KIT	3HOLE	
3-HOLE - HVF FINS	3HOLE-HVF	
4KHCF A3 SE FEED	4KHCFSEF	
4KHCF LGL SE FEED	4KHCFSEL	
COLOR SCAN ENABLE	COLORSCAN	
CONV STAPLER 50SH	CONVSTAPL	
ENVELOPE INSERT KT	ENVKIT	
INSERTER-HVF FINS	INSRT-HVF	
NETWORK ACCOUNTING	NWKACCT	
OFFICE FINISHER	OFC50FIN	YES
SCAN TO PC DTOP-PR	PCSCANPRO	
SCAN TO PC DTOP V7	PCSCANSE	
PRO OFFICE FINISHR	PRO50FIN	
ADV. OFFICE FINISH	PRY	
SECURE ACC W/HD125	SA-HID125	
SECURE ACC W/MAGST	SA-MAGSTR	
SECURE ACC W/MIFAR	SA-MIFARE	



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VENDOR: \_\_\_\_\_ XEROX DOCUMENT SOLUTIONS \_\_\_\_\_  
 BAND: \_\_\_\_\_ BAND 1 COLOR \_\_\_\_\_  
 MANUFACTURER: \_\_\_\_\_ XEROX \_\_\_\_\_

ACCESSORY DESCRIPTION	Information	
	PRODUCT NUMBER	BASE CONFIGURATION (Y/N)
<b>EQUIPMENT DESCRIPTION:</b>		
WC7232P COPIER/PRT	WC7232P	YES
PLATEN COVER	7132PLTN	
7132 STAND	7132STD	YES
DADF	AAP	YES
FOREIGN INTERFACE	FIDKIT	
NTWK SCANNING KIT	FULLSCAN	
HIGH CAPACITY FEED	GBK	
TANDEM TRAY MODULE	GBM	
2 TRAY MODULE	GBN	
INTEGRATED OFC FIN	GLX	
OFFICE B FINISHER	GMA	
NETWORK ACCOUNTING	NETACTKT	
GENERAL OFFICE PKG	OFCPAK	
OFC PRODUCTIVITY	OFCPRDPK	
SECURE ACC W/HD125	SA-HID125	
<del>SECURE ACC W/MAGST</del>	<del>SA-MAGSTR</del>	
SECURE ACC W/MIFAR	SA-MIFARE	
OFC SCANNING KIT	SCANPAK	
SCAN-PC DTOP PRO-5	SCN2PRO-5	
SCAN-PC DTOP PRO5	SCN2PRO5A	
SCAN-PC DTOP SE-5	SCN2SE-5	
SCAN TO EMAIL KIT	SCNEMAIL	
DATA SECURITY KIT	SECIO	
SCAN PERFORMANCE	SRCHPDF	
SMARTSEND 2.1	SSND21A	
SMARTSEND PRO 2.1	SSNDPR21A	
SERVER FAX KIT	SVFAXKIT	





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 BAND: \_\_\_\_\_ BAND 2 COLOR \_\_\_\_\_  
 MANUFACTURER: \_\_\_\_\_ XEROX \_\_\_\_\_

ACCESSORY DESCRIPTION	Information	
	PRODUCT NUMBER	BASE CONFIGURATION (Y/N)
<b>EQUIPMENT DESCRIPTION:</b>		
WC7328 PRINTER	WC7328P	YES
ADVANCED FINISHER	ADVCFIN	
ADVANCED FINISHER	ADVFINR	
3-TRAY MODULE	AYF	YES
HIGH CAP TANDEM TR	AYG	
PROSCAN TO DKTOPSW	CDLXSCAN	
SE SCAN TO DKTOPSW	CSTDSCAN	
FOREIGN INTERFACE	FIDKIT	
COPIER ENABLMNT KT	KVX	
FIN MOBILITY PLATE	MBPLTFIN	
IOT MOBILITY PLATE	MBPLTIOT	
COMPACT FLSH MEDIA	MEDIARDR	
OFFICE FINISHER	OFCFINR	
OFFICE FINISHER	OFFCFIN	
PREVIEW KIT	PREVIEWKT	
<del>PROF FINISHER</del>	<del>PROFIN1</del>	
PROF FINISHER	PROFINR	
PRO FINISHER	PROFNFIN	
SECURE ACC W/HD125	SA-HID125	
SECURE ACC W/MAGST	SA-MAGSTR	
SECURE ACC W/MIFAR	SA-MIFARE	
SCANNING ENABL KIT	SCANKIT	
SCAN-PC DTOP PRO25	SCN2PRO25	
SCAN-PC DTOP SE-25	SCN2SE25	
SMARTSEND 2.1	SSND21A	
SMARTSEND PRO 2.1	SSNDPR21A	
CONVENIENCE STAPLR	STAPLR	



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VENDOR: \_\_\_\_\_ XEROX - DOCUMENT SOLUTIONS \_\_\_\_\_

BAND: \_\_\_\_\_ BAND 3 COLOR \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_ XEROX \_\_\_\_\_

ACCESSORY DESCRIPTION	Information	
	PRODUCT NUMBER	BASE CONFIGURATION (Y/N)
<b>EQUIPMENT DESCRIPTION:</b>		
WC7335 PRINTER	WC7335P	YES
ADVANCED FINISHER	ADVCFIN	
ADVANCED FINISHER	ADVFINR	
3-TRAY MODULE	AYF	YES
HIGH CAP TANDEM TR	AYG	
PROSCAN TO DKTOPSW	CDLXSCAN	
SE SCAN TO DKTOPSW	CSTDSCAN	
COPIER ENABLMNT KT	KVX	
FIN MOBILITY PLATE	MBPLTFIN	
IOT MOBILITY PLATE	MBPLTIOT	
COMPACT FLSH MEDIA	MEDIARDR	
OFFICE FINISHER	OFCFINR	
OFFICE FINISHER	OFFCFIN	
PREVIEW KIT	PREVIEWKT	
PROF FINISHER	PROFIN1	
PROF FINISHER	PROFINR	
PRO FINISHER	PROFNFIN	
SECURE ACC W/HD125	SA-HID125	
SECURE ACC W/MAGST	SA-MAGSTR	
SECURE ACC W/MIFAR	SA-MIFARE	
SCANNING ENABL KIT	SCANKIT	
SCAN-PC DTOP PRO25	SCN2PRO25	
SCAN-PC DTOP SE-25	SCN2SE25	
SMARTSEND 2.1	SSND21A	
SMARTSEND PRO 2.1	SSNDPR21A	
CONVENIENCE STAPLR	STAPLR	
USB THUMBDRIVE PRT	USBMEDRD	

USB, PARALLEL PRNT	USBPRLPT	
SEC WATERMARK KIT	WTRMARK	
COPIER/PRINTER		
<b>CONNECTIVITY OPTIONS:</b>		
EFI FIERY NET SRVR	EFICTRL	
<b>FAX OPTIONS:</b>		
1 LINE FAX & IFAX	FAX1LINE	
3 LINE FAX & IFAX	FAX3LINE	
SERVER FAX KIT	SFAXKIT	
<b>ADDITIONAL OPTIONS</b>		
EFI HOT FOLDER	EFIFLDR	
EFI IMPOSE 2.7 KIT	EFIMPSKT	
EFI SPOT ON KIT	EFISPOT	
EFI AUTO TRAP KIT	EFITRAP	
FOREIGN INTERFACE	FIDKIT	



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VENDOR: \_\_\_\_\_ XEROX - DOCUMENT SOLUTIONS \_\_\_\_\_

BAND: \_\_\_\_\_ BAND 4 COLOR OPTION 2 \_\_\_\_\_

MANUFACTURER: XEROX

ACCESSORY DESCRIPTION	Information	
	PRODUCT NUMBER	BASE CONFIGURATION (Y/N)
<b>EQUIPMENT DESCRIPTION:</b>		
WC 7655 COPIER	W7655	
WC 7655 COP-PRNTR	W7655P	YES
ADVANCED FINISHER	ADVFNHR	
PROSCAN TO DKTOPSW	CDLXSCAN	
COPY CONTROLLER	COPYCNTL1	
SE SCAN TO DKTOPSW	CSTDSCAN	
PROD FINISHER C/Z	CZFOLD	
OFFSET CATCH TRAY	D250OCT	YES
CONVENIENCE STAPLR	D250STPLR	
QUICK PRINT SIGN	DCQPSIGN	
ADV & PROF FIN KIT	FINMPLT	
HIGH CAPACITY FEED	HCFDR	
HCF MOBILITY KIT	HCFMPLT	
IOT MOBILITY PLATE	IOTMPLT	
NIAP - PATRIOT LVL	NIAPKIT	
PROD FINISHER KIT	PRENMPLT	
PRODUCTION FINISHR	PRODNFIN	
PROF FINISHER	PROFNHR	
SECURE ACC W/HD125	SA-HID125	
SECURE ACC W/MAGST	SA-MAGSTR	
SECURE ACC W/MIFAR	SA-MIFARE	
PR/COPY/SCAN CNTRL	SCANCTRL	
PR/COPY/SCAN CNTRL	SCANCTRL1	
SCAN CTRLR UPGRADE	SCANUPG	
SCAN-PC DTOP PRO25	SCN2PRO25	
SCAN-PC DTOP SE-25	SCN2SE25	
SMARTSEND 2.1	SSND21A	









State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Purchase Order

PURCHASE ORDER NO:  
 DIGCOP09K

PAGE  
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CORRECT PURCHASE ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, AND SHIPPING PAPERS.  
 QUESTIONS CONCERNING THIS PUR-  
 CHASE ORDER SHOULD BE DIRECTED  
 TO THE BUYER AS NOTED BELOW.

CHANGE ORDER  
 \_\_\_\_\_

SEE REVERSE SIDE FOR  
 TERMS AND CONDITIONS

INVOICE TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

VENDOR

\*709004042      304-345-5800  
 XEROX CORPORATION  
 C/O DOCUMENT SOLUTIONS  
 716 LEE ST  
 CHARLESTON WV 25301-1707

SHIP TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
12/08/2008		NET 30		160468020			
SHIP VIA		F.O.B.		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE		AMOUNT
	DELIVERY DATE	CAT.NO	ITEM NUMBER				
			RECEIPT TICKET FOR PURCHASE ORDER:		DIGCOP09K		
LINE	CATNO	ITEM	NUMBER	DESCRIPTION		QTY	DATE
0001		985-64		DIGITAL COPIERS AND PRINTERS		_____	_____
		SIGNATURE _____		DATE _____			
							TOTAL

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