



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Purchase Order

**PURCHASE ORDER NO.**  
 DIGCOP04I

**PAGE**  
 1

**BLANKET RELEASE**  
 00

CORRECT PURCHASE ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, AND SHIPPING PAPERS.  
 QUESTIONS CONCERNING THIS PUR-  
 CHASE ORDER SHOULD BE DIRECTED  
 TO THE BUYER AS NOTED BELOW.

**CHANGE ORDER**  
 3

**SEE REVERSE SIDE FOR  
 TERMS AND CONDITIONS**

## AGENCY COPY

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

\*306110004 304-346-1645  
 IMAGISTICS INTERNATIONAL INC  
 900 LEE STREET #420  
 CHARLESTON WV 25301

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED	TERMS OF SALE	FEIN/SSN	FUND		
08/17/2006	NET 30	061611068			
SHIP VIA	F.O.B	FREIGHT TERMS	ACCOUNT NUMBER		
BEST WAY	DESTINATION	PREPAID	MUL-MUL		
LINE	QUANTITY	UOP	VENDOR ITEM NO.	UNIT PRICE	AMOUNT
	DELIVERY DATE	CAT. NO.	ITEM NUMBER		
			CHANGE ORDER #03		
	1) TO RENEW THE ORIGINAL CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS, CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.				
	EFFECTIVE DATE OF RENEWAL: 08/15/2006 THROUGH 08/14/2007				
	RENEWALS REMAINING: 0				
	2) WITHDRAW BAND 5 MONOCHROME COPIER - NO LONGER AVAILABLE. EFFECTIVE 7/21/2006.				
	3) REPLACE MODEL IM6530 BAND 6 MONOCHROME COPIER WITH MODEL IM6030. SEE ATTACHED PRICING SHEET. EFFECTIVE 7/21/2006.				
	*****NO ADDITIONAL CHANGES*****				
	PREVIOUS PO TOTAL==> OPEN END				
	PO NET CHANGE (+)==>				

WV STATE PURCHASING DIVISION  
 ADMINISTRATION UNIT  
 CERTIFIED ENCUMBERED

AUG 22 2006

*Beverly Toler*

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE  *137 8-18-06*

OPEN END

**TOTAL**

APPROVED FOR  
 ONE FISCAL YEAR  
*Samuel Washfield*  
 APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

BY *Krista Ferrelli*  
 KRISTA FERRELLI 304-558-2596  
 PURCHASING DIVISION AUTHORIZED SIGNATURE

**GENERAL TERMS & CONDITIONS  
PURCHASE ORDER/CONTRACT**

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of acceptance of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this Order will: [a] conform to the specifications, drawings, samples or other description furnished or specified by the Buyer; [b] be merchantable and fit for the purpose intended; and/or [c] be free from defect in material and workmanship.
8. **CANCELLATION:** The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the Seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract is automatically null and void, and is terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

**COST SHEET  
MONOCHROME COPIERS  
BAND 6**

**BRAND NAME:** Océ Imagistics Inc.

**MODEL#:** im6030

**MINIMUM SPECIFICATIONS:**

mfg. copy volume 80,000/month  
copy speed 60cpm  
Features:  
3,000 sheet capacity (per addendum)  
4 paper sources  
auto document feeder  
auto duplexing  
electronic sorting or  
finisher/sorter

**SPECIFICATIONS OF MACHINE BID:**

Up to 500,000 copies/mo.  
60 Pages Per Minute  
6,100 Sheet Paper Capacity - #9941  
Five Paper Drawers plus multi-sheet Bypass  
Standard 100-Sheet RADF  
Standard Automatic Duplexing  
Standard Electronic Sorting - #6LA0685000

(Include item/model #s for any accessory included  
in the base machine if needed for ordering.)

**PRICING:** **Connected configuration includes:** im6030/9941/6LA0685000/670-SK/  
IM7230010/DLD4

Purchase price \$ 7,653.00  
(Amount to be deducted if ordering as a non-connected machine \$ 1196.00 )

Maintenance/month for purchased machines \$ 176.00

24 month Rental \$ 529.00 /month  
(Amount to be deducted if ordering as a non-connected machine \$ 55.00 )

36 month Rental \$ 404.00 /month  
(Amount to be deducted if ordering as a non-connected machine \$ 36.00 )

48 month Rental \$ 369.00 /month  
(Amount to be deducted if ordering as a non-connected machine \$ 30.00 )

**Warranty** 0 (duration) **Reduction** to monthly maintenance and rental price during warranty:  
24 month \$ 0 /mn 36 month \$ 0 /mn 48 month \$ 0 /mn  
maintenance for purchased machines \$ 176.00 /mn

Monthly rental and monthly maintenance for purchased machines is inclusive of all supplies  
excepting paper for 40,000 copies/month.

Per copy overage charge for copies in excess of 40,000 copies/month \$ .0058 /ea

Accessories - Vendors may attach a list in the format indicated for any available accessories they  
wish to include in the contract.

Accessory	Model#	Purchase	Maintenance/month	Rental/month		
				2 Yr.	3 Yr.	4 Yr.
Multi-Position Finisher (50 Sheet)	9937	\$1,469.00	\$0.00	\$68.00	\$44.00	\$37.00
Multi-Position Finisher w/Saddle Stitch (50 Sheet)	9938	\$2,390.00	\$0.00	\$110.00	\$71.00	\$60.00
Multi-Position Finisher w/Saddle Stitch (100 Sheet)	9939	\$3,340.00	\$0.00	\$154.00	\$95.00	\$78.00
Exit Tray	6LA0685000	<b>Included in cost of base configuration</b>				
2/3-Hole Punch	9925	\$234.00	\$0.00	\$11.00	\$7.00	\$6.00
Post Process Inserter Unit	9935	\$453.00	\$0.00	\$21.00	\$13.00	\$11.00
Fax Board w/PCI Slot	IM7230040	\$674.00	\$0.00	\$31.00	\$19.00	\$16.00
Scan Enabler	IM7230030	\$709.00	\$0.00	\$50.00	\$31.00	\$25.00
Scan Enabler Integration Fee	DLD4	\$365.00	\$0.00	Incl. w/Scan Enabler		
Wireless LAN w/Antenna	CM4530300	\$251.00	\$0.00	\$12.00	\$7.00	\$6.00
Bluetooth Module w/Antenna	CM4530310	\$193.00	\$0.00	\$9.00	\$5.00	\$5.00
Scrambler Board w/PCI Slot	IM7230050	\$709.00	\$0.00	\$33.00	\$20.00	\$17.00
Data Overwrite Kit	CM4530330	\$199.00	\$0.00	\$9.00	\$6.00	\$5.00
Line Filter w/20A Surge Protector	982-7	\$175.00	\$0.00	\$8.00	\$5.00	\$4.00



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Purchase Order

**PURCHASE ORDER NO.**  
 DIGCOP04I

**PAGE**  
 \_\_\_\_\_

**BLANKET RELEASE**  
 00

CORRECT PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS PURCHASE ORDER SHOULD BE DIRECTED TO THE BUYER AS NOTED BELOW.

**CHANGE ORDER**  
 3

**SEE REVERSE SIDE FOR TERMS AND CONDITIONS**

INVOICE TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

VENDOR

\*306110004      304-346-1645  
 IMAGISTICS INTERNATIONAL INC  
 900 LEE STREET #420  
  
 CHARLESTON WV 25301

SHIP TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

<b>DATE PRINTED</b>	<b>TERMS OF SALE</b>	<b>FEIN/SSN</b>	<b>FUND</b>
08/17/2006	NET 30	061611068	
<b>SHIP VIA</b>	<b>F.O.B</b>	<b>FREIGHT TERMS</b>	<b>ACCOUNT NUMBER</b>
BEST WAY	DESTINATION	PREPAID	MUL-MUL

LINE	QUANTITY		UOP CAT. NO.	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
	DELIVERY DATE			ITEM NUMBER				
					RECEIPT TICKET FOR PURCHASE ORDER:		DIGCOP04I	
							QTY	DATE
0001		985-64			PER ATTACHED COST SHEETS		_____	_____
					SIGNATURE _____			DATE _____

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

**TOTAL**

APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

BY \_\_\_\_\_  
 PURCHASING DIVISION AUTHORIZED SIGNATURE