



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Purchase Order

PURCHASE ORDER NO.
 DIGCOP04H

PAGE
 1

BLANKET RELEASE
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CORRECT PURCHASE ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, AND SHIPPING PAPERS.
 QUESTIONS CONCERNING THIS PUR-
 CHASE ORDER SHOULD BE DIRECTED
 TO THE BUYER AS NOTED BELOW.

CHANGE ORDER
 13

SEE REVERSE SIDE FOR
 TERMS AND CONDITIONS

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

*709004042 304-634-4331
 XEROX CORPORATION
 C/O DOCUMENT SOLUTIONS
 4216 MACCORKLE AVE SE STE E
 CHARLESTON WV 25304-2539

AGENCY COPY
 ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
03/07/2008		NET 30		160468020			
SHIP VIA		F.O.B.		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT NO	ITEM NUMBER				
			CHANGE ORDER #13				
	THIS CHANGE ORDER IS TO ADD RENTAL PRICE LIST FOR MODEL # WC5675 WHICH WAS INADVERTENTLY NOT INCLUDED IN CO # 11.						
	*****NO ADDITIONAL CHANGES*****						
			PREVIOUS PO TOTAL==>		OPEN END		
			PO NET CHANGE (+)==>				
						PURCHASING DIVISION CERTIFIED ENCUMBERED MAR 10 2008 <i>Beverly Toler</i>	
						OPEN END	
						TOTAL	

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE *3/7/08*

Dawn Wayfield
 APPROVED AS TO FORM BY
 ASSISTANT ATTORNEY GENERAL

BY *Krista Ferrell*
 KRISTA FERRELL 304-558-2596
 PURCHASING DIVISION AUTHORIZED SIGNATURE

**GENERAL TERMS & CONDITIONS
PURCHASE ORDER/CONTRACT**

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of this order.
 2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
 3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
 4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
 5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
 6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
 7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this order will: {a} conform to the specifications, drawings, samples or other description furnished or specified by the Buyer {b} be merchantable and fit for the purpose intended and/or {c} be free from defect in material and workmanship.
-
8. **CANCELLATION:** The Director or Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
 9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
 10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
 11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
 12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
 13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
 14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.



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March 6, 2008

Dear Ms. Adkins,

Please find the attached rental price list for accessories for the Xerox 5675 that is currently available on the Sate Copier Contract. This machine was added with change order #11 under PO# DIGCOPDH . Thank you and please call if I can be of further assistance.

Bob Klein

A handwritten signature in cursive script that reads "Bob Klein".

Xerox Agent
304-345-5800



State of West Virginia #DIGCOP04
Rental Prices

5675

	Cust. Base Payment24	Cust. Base Payment 36	Cust. Base Payment 48
MUST Choose One of the Following:			
CP-CNTRLB -Copy & Print Controller	Included	Included	Included
CPSCNTRLB -Copy Print and Scan Controller	61.76	43.29	36.89
	0	0	0
MUST Choose One of the Following:			
100HVF -High Volume Finisher	99.38	69.65	59.36
100HVFBM -High Volume Finisher w Booklet Maker	203.46	142.59	121.51
OFC50FIN -Office Finisher	41.58	29.13	24.83
PRO50FIN -Professional Office Finisher	162.29	113.74	96.93
	0	0	0
MAY Choose Only One of the following			
EMFAX1 -Embedded Fax 1 line with LAN fax	31.12	21.81	18.59
EMFAX2 -Embedded Fax 2 line with LAN Fax	72.74	50.98	43.45
	0	0	0
200FI -Foreign Interface Device	9.05	6.34	5.41
2HOLE-LGL -Legal 2 Hole Punch	4.63	3.25	2.76
3FOLD-HVF -C/Z Trifold for Booklet Maker Fin	213.34	149.52	127.42
3HOLE -3 Hole Punch Kit	4.63	3.25	2.76
3HOLE-HVF -3 Hole Punch for Hi Vol Finisher	4.88	3.28	2.8
4KHCF -4000 Sheet High Capacity Feeder	51.77	36.28	30.92
4KHCFSEF -A3 Short Edge Feed Kit	52.03	36.47	31.08
4KHCFSEL -Legal Short Edge Feed Kit	52.03	36.47	31.08
COLORSCAN -Color Scan Enable	29.62	20.06	17.1
CONVSTAPL -Convenience Stapler	11.85	8.17	6.96
DPWRCONV -30 to 20 amp Conversion	0	0	0
ENVKIT -Envelope Insert Kit	10.3	7.22	6.15
INSRT-HVF -Post Process Inserter for Hi Vol Fin	78.05	54.7	46.61
NWKACCT -Network Accounting Enable	25.97	18.19	15.51
PCSCANPRO -Scan to PC Desktop v7.0 Pro	112.08	78.56	66.93
PCSCANSE -Scan to PC Desktop v7.0SE (25 coats)	23.11	16.2	13.79
SA-HID125 -Secure Access s/w w/ HID 125KHz Reader	57.57	43.63	38.81
SA-MAGSTR -Secure Access s/w w/ Mag Stripe Reader	51.36	38.99	34.71
SA-MIFARE -Secure Access s/w w/ MIFare Reader	57.57	43.63	38.81
SCAN-UPG -Scan Upgrade	78	54.67	46.58
SSND21A -SMARTSEND 2.1	206.81	153.92	135.61
SSNDPR21A -SMARTSEND PRO 2.1	391.49	302.79	272.07
UNICODE -Unicode Kit	15.56	10.9	9.29
USBPRINT -USB Direct Connect	12.95	9.08	7.74
XASSIST4 -Xerox Copier Assistant	25.7	18.01	15.35



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LINE	QUANTITY	UOP	VENDOR ITEM NO.	UNIT PRICE		AMOUNT	
	DELIVERY DATE	CAT NO.	ITEM NUMBER				
			RECEIPT TICKET FOR PURCHASE ORDER:	DIGCOP04H			
LINE	CATNO	ITEM NUMBER	DESCRIPTION	QTY	DATE		
0001	985	64	PER ATTACHED COST SHEETS				
SIGNATURE _____			DATE _____				
IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE <input type="checkbox"/>						TOTAL	

APPROVED AS TO FORM BY
 ASSISTANT ATTORNEY GENERAL

BY _____
 PURCHASING DIVISION AUTHORIZED SIGNATURE