



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Purchase Order

PURCHASE ORDER NO.
 DIGCOP04B

PAGE
 1

BLANKET RELEASE
 00

CORRECT PURCHASE ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, AND SHIPPING PAPERS.
 QUESTIONS CONCERNING THIS PUR-
 CHASE ORDER SHOULD BE DIRECTED
 TO THE BUYER AS NOTED BELOW.

CHANGE ORDER
 13

**SEE REVERSE SIDE FOR
 TERMS AND CONDITIONS**

INVOICE TO

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

VENDOR

*709051952 304-342-4099
 LANIER WORLDWIDE INC
 1411 VIRGINIA STREET EAST
 CHARLESTON WV 25301

SHIP TO

AGENCY COPY

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
02/02/2007		NET 30		592606727			
SHIP VIA		P.O.B		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MULT.-MULT.	
LINE	QUANTITY	UOP	VENDOR ITEM NO.	UNIT PRICE		AMOUNT	
	DELIVERY DATE	CAT. NO.	ITEM NUMBER				
			CHANGE ORDER #13				
			BAND 1 MONOCHROME COPIER MODEL LD016SPF REPLACES MODEL LD015SPF.				
			ACCESSORY LIST IS ATTACHED.				
			EFFECTIVE: FEBUARY 08, 2007				
			***** NO ADDITIONAL CHANGES *****				
				PREVIOUS PO TOTAL==>	OPEN	END	
				PO NET CHANGE (+)==>			

**PURCHASING DIVISION
 CERTIFIED ENCUMBERED**

MAR - 6 2007

Beverly Toler

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

03/02/07

OPEN END

TOTAL

David Weisfeld

APPROVED AS TO FORM BY
 ASSISTANT ATTORNEY GENERAL

BY

Krista Ferrell 304-558-2596

PURCHASING DIVISION AUTHORIZED SIGNATURE

GENERAL TERMS & CONDITIONS
PURCHASE ORDER/CONTRACT

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of acceptance of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this Order will: [a] conform to the specifications, drawings, samples or other description furnished or specified by the Buyer; [b] be merchantable and fit for the purpose intended; and/or [c] be free from defect in material and workmanship.
8. **CANCELLATION:** The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the Seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract is automatically null and void, and is terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

Cost Sheet
Monochrome Copiers
Band # 1

Brand Name Lanier
Model # LD016 S/P/F

Minimum Specifications

Mfg. Copy Volume 5,000/month
Copy Speed 10pm
Features:
250 Sheet PaperCapacity
Auto Document Feeder
Bypass Tray

Specifications of Machine Bid:

5,000
16CPM

250 Sheet Standard
Standard
100 Sheet Bypass
990 8612 = Integration

PRICING:

Purchase price \$1,100.00
(Amount to be deducted if ordering as a non-connected machine \$ \$408.00)

Maintenance a month for purchased machine \$28.00

24 Month Rental \$68.00 a month
(Amount to be deducted if ordering as a non connected machine) \$12.00

36 Month Rental \$56.00 a month
(Amount to be deducted if ordering as a non connected machine) \$8.00

48 Month Rental \$55.00 a month
(Amount to be deducted if ordering as a non connected machine) \$8.00

Warranty 90 days from purchase (duration) REDUCTION to monthly maintenance and rental price during warranty: \$0.00

Monthly rental and monthly maintenance for purchased machines is inclusive of all supplies except paper for 2,500 copies a month

Per copy overage charge for copies in excess of 2,500 copies a month \$.019 each

Accessories - Venders may attach a list in the format indicated for any available accessories they wish to include in the contract.

Accessory Pricing Is Attached

Lanier Worldwide Pricing Proposal
 Prepared For State of West Virginia
 Digital MFP Purchase / Rental Pricing

Band	Model / Description	Lanier Product Number	List Purchase Price \$	Purchase Price \$	Maintenance Plan			Rental Plans							
					Monthly Base Charge \$	Monthly Clicks Included	Overage Click Charge \$	Monthly Rental Base Charge \$	24 Mos	36 Mos	48 Mos	Monthly Clicks Included	Overage Click Charge \$		
1	Base Configuration														
	LD016SPF DIGITAL COPY/SCAN/PRINT / FAX PACKAGE	479-1727	2,649.00	900.00	28.00	2,500	0.0190	63.00	53.00	52.00	2,500	0.0190			
	Network Integration Charge	990-8612	250.00	200.00	-			5.00	3.00	3.00					
	Total Connected Price			1,100.00				66.00	56.00	55.00					
1	LD016 DIGITAL SYSTEM (16 PPM)	479-1723	1,939.00	692.00	28.00	2,500	0.0190	56.00	48.00	47.00	2,500	0.0190			
				692.00				56.00	48.00	47.00					
				408.00				12.00	8.00	8.00					
	Optional Accessories														
	Optional Handset	481-0393	70.00	38.00	-			2.00	2.00	1.00					
	PS400 Paper Bank (1 x 500)	479-1306	350.00	186.00	-			9.00	7.00	5.00					
	Cabinet Stand FAC19	481-0542	213.00	113.00	-			6.00	4.00	3.00					
	Print / Scan Accessories														
	Scan / Print Package	481-7090	700.00	302.00				16.00	13.00	10.00					
	PostScript3 Option	481-1718	480.00	258.00	-			13.00	9.00	7.00					
	File Format Converter Type B	481-0679	600.00	212.00	-			10.00	7.00	6.00					
	IEEE 1204 (Parallel) Interface Board Type A	481-0786	99.00	53.00	-			3.00	2.00	2.00					
	IEEE 802.11b (Wireless LAN) Interface Kit Type H	481-0907	375.00	287.00	-			14.00	10.00	8.00					
	Blue Tooth Interface Unit Type 3245	216-7092	360.00	279.00				14.00	10.00	8.00					

Purchase Plan:

1. Includes standard 90 day warranty.
2. Includes standard delivery and installation.

Service Plan:

1. Includes all parts and labor including drum & developer.
2. Includes black toner & staples (Excludes paper).
3. See Lanier Master Agreement for specific Maintenance terms and conditions.

Rental Plan:

1. Warranty does not apply to rental plan.
2. Includes standard installation and removal.
3. Includes service for the term (See note above for service plan).
4. See Lanier Master Agreement for specific Rental terms and conditions.



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BEST WAY		DESTINATION		PREPAID		MULT-MULT	
LINE	QUANTITY	UOP	VENDOR ITEM NO.	UNIT PRICE		AMOUNT	
	DELIVERY DATE	CAT. NO.	ITEM NUMBER				
0001		985-64		PER ATTACHED COST SHEETS			
SIGNATURE _____			DATE _____				
RECEIPT TICKET FOR PURCHASE ORDER: DIGCOP04B							
LINE	CATNO	ITEM	NUMBER	DESCRIPTION		QTY	DATE

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

TOTAL

APPROVED AS TO FORM BY
 ASSISTANT ATTORNEY GENERAL

BY _____
 PURCHASING DIVISION AUTHORIZED SIGNATURE