



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Purchase Order

**PURCHASE ORDER NO.**  
 DIGCOP04B

**PAGE**  
 1

**BLANKET RELEASE**  
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CORRECT PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS PURCHASE ORDER SHOULD BE DIRECTED TO THE BUYER AS NOTED BELOW

**CHANGE ORDER**  
 5

**SEE REVERSE SIDE FOR TERMS AND CONDITIONS**

**I N V O I C E T O**

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

**V E N D O R**

\*709051952 304-342-4099  
 LANIER WORLDWIDE INC  
 1411 VIRGINIA STREET EAST  
 CHARLESTON WV 25301

**S H I P T O**

AGENCY COPY

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED	TERMS OF SALE	FEIN/SSN	FUND		
09/27/2005	NET 30	592606737			
SHIP VIA	F.O.B	FREIGHT TERMS	ACCOUNT NUMBER		
BEST WAY	DESTINATION	PREPAID	MUL-MUL		
LINE	QUANTITY	UOP	VENDOR ITEM NO.	UNIT PRICE	AMOUNT
	DELIVERY DATE	CAT. NO.	ITEM NUMBER		
			CHANGE ORDER #05		
	TO CHANGE BAND 3 COLOR COPIER MODEL LD232C TO MODEL LD335C. REFER TO ATTACHED ACCESSORY LIST. CHANGE EFFECTIVE: 9/23/2005.				
	*****NO ADDITIONAL CHANGES*****				
					WV STATE PURCHASING DIVISION ADMINISTRATION UNIT CERTIFIED ENCUMBERED  SEP 28 2005  <i>Beverly Toler</i>
			PREVIOUS PO TOTAL==>	OPEN	END
			PO NET CHANGE (+)==>		

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE  9/27/05

*Dawn Wayfield*  
 APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

BY *Betty Francisco* 304-558-0468  
 PURCHASING DIVISION AUTHORIZED SIGNATURE

OPEN END  
**TOTAL**

**GENERAL TERMS & CONDITIONS  
PURCHASE ORDER/CONTRACT**

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of acceptance of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this Order will [a] conform to the specifications, drawings, samples or other description furnished or specified by the Buyer, [b] be merchantable and fit for the purpose intended; and/or [c] be free from defect in material and workmanship.
8. **CANCELLATION:** The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the Seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract is automatically null and void, and is terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

COST SHEET  
COLOR COPIERS  
BAND 3

BRAND NAME: Lanier  
MODEL#: LD335c

MINIMUM SPECIFICATIONS:

mfg. copy volume 30,000/month

copy speed 21cpm

Features:

500 sheet paper capacity

2 paper sources

auto duplexing

auto document feeder

electronic sorting or finisher/sorter  
(indicate sheets)

SPECIFICATIONS OF MACHINE BID:

35 Black and White 28 color

1,000 sheet capacity

2 x 500 sheet drawers

Standard

Standard

Electronic Sorter - Standard

(Include item/model #s for any accessory included  
in the base machine if needed for ordering.)

#990 8612 Integration

PRICING:

Purchase price \$ 6,114.00

(Amount to be deducted if ordering as a non-connected machine \$ 0)

Maintenance/month for purchased machines \$ 20.00

24 month Rental \$ 267.00 /month

(Amount to be deducted if ordering as a non-connected machine \$ 0)

36 month Rental \$ 194.00 /month

(Amount to be deducted if ordering as a non-connected machine \$ 0)

48 month Rental \$ 184.00 /month

(Amount to be deducted if ordering as a non-connected machine \$ 0)

90 days on purchase

Warranty \_\_\_\_\_ (duration) Reduction to monthly rental price during warranty:

24 month \$ 0 /mn 36 month \$ 0 /mn 48 month \$ 0 /mn

Maintenance for purchased machines shall be at no cost during the warranty period.

No copies are included in the monthly maintenance or rental fee, but a per copy charge shall be assessed inclusive of all supplies excepting paper for color and monochrome copies per click.

Color Copies \$ .08 /ea

Monochrome Copies \$ .0085 /ea

Accessories - Vendors may attach a list in the format indicated for any available accessories they wish to include in the contract.

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Accessory Price Page Is Attached

Lanier Worldwide Pricing Proposal  
Prepared For State of West Virginia  
Digital MFP w/ Color Purchase Pricing

Model / Description	Lanier Product Number	List Purchase Price \$	Purchase Price \$	Base + Clicks Maintenance Plan				Rental Plans					
				Monthly Base Charge \$	Monthly Clicks Included	B&W Click Charge \$	Color Click Charge \$	Monthly Rental Base Charge \$	Monthly Clicks Included	B&W Click Charge \$	Color Click Charge \$		
LD335c Digital Copy / Scan / Print System (35/28 PPM)	216-1216	13,335.00	5,301.00	20.00	0	0.0085	0.0800	223.00	163.00	155.00	0	0.0085	0.0800
ARDF DF82 (Must be ordered with the mainframe.)	216-7084	1,465.00	613.00	-	-	-	-	35.00	25.00	24.00	-	-	-
Network Integration Charge	990-8612	250.00	200.00	-	-	-	-	9.00	6.00	5.00	-	-	-
Total Connected Price			6,114.00					267.00	194.00	184.00			
Amount Deducted for Non-Connected Unit													
<b>Optional Accessories</b>													
PT460 Multi Bin Tray	481-0335	450.00	239.00	-	-	-	-	12.00	8.00	7.00	-	-	-
SR960 Multi-Tray Finisher (2,000 Sheet / 50 Sheet Stapling)	216-1218	2,700.00	1,431.00	-	-	-	-	67.00	47.00	37.00	-	-	-
2/3 Hole Punch Kit Type 1045 for SR960	481-0319	765.00	406.00	-	-	-	-	19.00	14.00	11.00	-	-	-
SR950 Booklet Finisher (50 Sheet Stapling)	216-1219	3,400.00	1,802.00	20.00	-	-	-	104.00	79.00	67.00	-	-	-
Hole Punch Kit Type 2238 for SR950	216-7062	765.00	406.00	-	-	-	-	19.00	14.00	11.00	-	-	-
Data OverWrite Security System (DOSS) Type D	216-7093	400.00	212.00	-	-	-	-	10.00	7.00	6.00	-	-	-
Keycounter Bracket Type H	481-0105	95.00	51.00	-	-	-	-	3.00	2.00	2.00	-	-	-
PS580 Paper Bank (1 x 500 Sheet)	216-7085	745.00	395.00	-	-	-	-	19.00	13.00	11.00	-	-	-
PS590 Paper Bank (2 x 500 Sheet)	216-7086	1,245.00	660.00	-	-	-	-	31.00	22.00	18.00	-	-	-
PS600 Large Capacity Tray (2,000 Sheet)	216-7087	1,495.00	793.00	-	-	-	-	37.00	26.00	21.00	-	-	-
Cabinet Stand FAC25	481-0734	180.00	96.00	-	-	-	-	5.00	4.00	3.00	-	-	-
<b>Fax Accessories</b>													
Fax Option Type 3245	216-7088	1,095.00	581.00	-	-	-	-	28.00	20.00	16.00	-	-	-
G3 Interface Unit Type 3245	216-7089	650.00	345.00	-	-	-	-	17.00	12.00	9.00	-	-	-
32 MB Memory Expansion	481-0174	185.00	99.00	-	-	-	-	5.00	4.00	3.00	-	-	-
Fax JBIG & Function Upgrade Card	481-0161	430.00	228.00	-	-	-	-	11.00	8.00	6.00	-	-	-
Optional Handset	481-0393	70.00	38.00	-	-	-	-	2.00	2.00	1.00	-	-	-
<b>Print Accessories</b>													
PostScript 3 Option Type 3245	216-7090	1,450.00	769.00	-	-	-	-	36.00	26.00	20.00	-	-	-
File Format Converter Type B	481-0679	600.00	318.00	-	-	-	-	15.00	11.00	9.00	-	-	-
IEEE 1394 (Firewire) Interface Board Type B	481-0683	475.00	252.00	-	-	-	-	12.00	9.00	7.00	-	-	-
IEEE 802.11b (Wireless LAN) Interface Kit Type H	481-0907	375.00	199.00	-	-	-	-	10.00	7.00	6.00	-	-	-
Bluetooth interface Type 3245	216-7092	340.00	181.00	-	-	-	-	9.00	6.00	5.00	-	-	-
<b>ADA Accessibility Option</b>													
Scanner Accessibility Option	216-1220	2,135.00	1,545.00	16.67	-	-	-	89.00	68.00	57.00	-	-	-
Platen Cover Type 3800 for Scanner Option	481-0334	90.00	48.00	-	-	-	-	3.00	2.00	2.00	-	-	-

Pricing does not include taxes.  
Pricing does not include System Integration Charges which apply to all connected units & software products.

**Purchase Plan:**

1. Includes standard 90 day warranty.
2. Includes standard delivery and installation.

**Service Plan:**

1. Includes all parts and labor including drum & developer.
2. Includes toner, fuser oil & staples (Excludes paper).
3. See Lanier Master Agreement for specific Maintenance terms and conditions.

Lanier Worldwide Pricing Proposal  
 Prepared For State of West Virginia  
 Digital MFP w/ Color Purchase Pricing

Model / Description	Lanier Product Number	List Purchase Price \$	Purchase Price \$	Base + Clicks Maintenance Plan				Rental Plans						
				Monthly Base Charge \$	Monthly Clicks Included	B&W Click Charge \$	Color Click Charge \$	Monthly Base Charge \$	Monthly Clicks Included	B&W Click Charge \$	Color Click Charge \$			
Rental Plan:														

1. Warranty does not apply to rental plan.
2. Includes service for the term (See note above for service plan).
3. See Lanier Master Agreement for specific Rental terms and conditions.



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**CHANGE ORDER**  
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**SEE REVERSE SIDE FOR TERMS AND CONDITIONS**

INVOICE TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

VENDOR

\*709051952      304-342-4099  
 LANIER WORLDWIDE INC  
 1411 VIRGINIA STREET EAST  
 CHARLESTON WV 25301

SHIP TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED	TERMS OF SALE	FEIN/SSN	FUND
09/27/2005	NET 30	592606737	
SHIP VIA	F.O.B	FREIGHT TERMS	ACCOUNT NUMBER
BEST WAY	DESTINATION	PREPAID	MUL-MUL

LINE	QUANTITY	UOP	VENDOR ITEM NO.	UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT. NO.	ITEM NUMBER			
			RECEIPT TICKET FOR PURCHASE ORDER:		DIGCOP04B	
LINE	CATNO	ITEM	NUMBER	DESCRIPTION	QTY	DATE
0001		985-64		PER ATTACHED COST SHEETS		
			SIGNATURE _____			DATE _____

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

**TOTAL**

APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

BY \_\_\_\_\_  
 PURCHASING DIVISION AUTHORIZED SIGNATURE