



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Purchase Order

**PURCHASE ORDER NO.**  
 DIGCOP04A

**PAGE**  
 1

**BLANKET RELEASE**  
 00

CORRECT PURCHASE ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, AND SHIPPING PAPERS.  
 QUESTIONS CONCERNING THIS PUR-  
 CHASE ORDER SHOULD BE DIRECTED  
 TO THE BUYER AS NOTED BELOW

**CHANGE ORDER**  
 1

**SEE REVERSE SIDE FOR  
 TERMS AND CONDITIONS**

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

## AGENCY COPY

\*709002847 01 201-529-8932  
 SHARP ELECTRONICS CORP  
 SHARP PLAZA BOX R  
  
 MAHWAH NJ 07430

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
09/10/2004		NET 30		131968872			
SHIP VIA		FOB		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT. NO.	ITEM NUMBER				
0001		LS	CHANGE ORDER #01				
	TO ADD THE COST SHEETS FOR MONOCHROME PRINTERS, BANDS 3 AND 4 INADVERTENTLY OMITTED FROM THE ORIGINAL AWARD PER THE ATTACHED.						
	EFFECTIVE: 08/15/04						
	REASON FOR CHANGE: DUE TO CLERICAL ERROR.						
	----- NO OTHER CHANGES -----						
	08/14/2005		985-64				
	PER ATTACHED COST SHEETS						
					PREVIOUS PO TOTAL==>	OPEN END	
					PO NET CHANGE (+)==>		
WV STATE PURCHASING DIVISION ADMINISTRATION UNIT CERTIFIED ENCUMBERED  SEP 15 2004  <i>Beverly Toler</i>							
APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE <input checked="" type="checkbox"/> 8/10/04						OPEN END	
						<b>TOTAL</b>	

*Samuel Wayfield*  
 APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

BY *[Signature]*  
 CHARLYN MILLER 304-558-2596  
 PURCHASING DIVISION AUTHORIZED SIGNATURE

**GENERAL TERMS & CONDITIONS  
PURCHASE ORDER/CONTRACT**

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this Order will: [a] conform to the specifications, drawings, samples or other description furnished or specified by the Buyer; [b] be merchantable and fit for the purpose intended; and/or [c] be free from defect in material and workmanship.
8. **CANCELLATION:** The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the Seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor / contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.

DIGLOPOYA  
C.O. # 01

**COST SHEET  
MONOCHROME PRINTERS  
BAND 3**

**BRAND NAME:** Sharp Electronics Corporation  
**MODEL#:** AR-P350 with MU1; TE3

**MINIMUM SPECIFICATIONS:**

mfg. duty cycle 60,000/month  
copy speed 25ppm  
600 x 600 dpi resolution  
16mb  
1,000 sheet paper capacity

**SPECIFICATIONS OF MACHINE BID:**

Yes \_\_\_\_\_  
**35-PPM** \_\_\_\_\_  
Yes \_\_\_\_\_  
**64 MB** \_\_\_\_\_  
Yes \_\_\_\_\_

(Include item/model #s for any accessory included in the base machine if needed for ordering.)

**PRICING:**

Purchase price \$ 1,842.00

Maintenance/month \$ 0.006 per Print

Warranty (0) (duration) Maintenance for purchased machines shall be at no cost during the warranty period.

Supplies - Vendors must list and price all needed consumable supplies for purchase during the life of the contract. All costs quoted shall be inclusive of any mailing or delivery costs.

Supply	Item#	Qty/Pkg/Size	Cost/Each
AR-450MT	Toner	270,000 Prints/10/Carton	\$ 533.00/Carton
AR-450MD	Developer	1,000,000 Prints/10/Carton	\$ 211.00/Carton

Accessories - Vendors may attach a list in the format indicated for any available accessories they wish to include in the contract.

Accessory	Model#	Purchase	Maintenance/month
500 Sheet Cassette	AR-MU1	\$ 210.00	(0)
3/500 Sheet Paper Desk	AR-D15	\$ 675.00	(0)
500/+ /2000 Sheet Paper Dk	AR-D20	\$ 776.00	(0)
Finisher	AR-FN6	\$ 751.00	\$15.00
Finisher w/Saddle-stitch	AR-FN7	\$ 1,497.00	\$15.00
8 Bin Mailbox Stack/Finish	AR-MS1	\$ 536.00	(0)
3 Hole Punch Module	AR-PN1B	\$ 367.00	(0)
Exit Tray (left)	AR-TE3	\$ 32.00	(0)
Exit Tray (right)	AR-TE4	\$ 17.00	(0)
Duplexing Module	AR-DU3	\$ 210.00	(0)
Duplexing Module/Bypass	AR-DU4	\$ 271.00	(0)
5-GB Hard Drive	AR-HD3	\$ 490.00	(0)
Data Security Kit	AR-FR5	\$ 229.00	(0)
15 AMP Power Filter	AR-D5130NT	\$ 100.00	(0)

**COST SHEET  
MONOCHROME PRINTERS  
BAND 4**

**BRAND NAME:** Sharp Electronics Corporation  
**MODEL#:** AR-P450 with MU1 and TE3

**MINIMUM SPECIFICATIONS:**

mfg. duty cycle 100,000/month  
copy speed 40ppm  
600 x 600 dpi resolution  
32mb  
1,000 sheet paper capacity

**SPECIFICATIONS OF MACHINE BID:**

Yes \_\_\_\_\_  
45-PPM \_\_\_\_\_  
Yes \_\_\_\_\_  
64 MB \_\_\_\_\_  
Yes \_\_\_\_\_

(Include item/model #s for any accessory included in the base machine if needed for ordering.)

**PRICING:**

Purchase price \$ 2,142.00

Maintenance/month \$ 0.006 per Print

Warranty (0) (duration) Maintenance for purchased machines shall be at no cost during the warranty period.

Supplies - Vendors must list and price all needed consumable supplies for purchase during the life of the contract. All costs quoted shall be inclusive of any mailing or delivery costs.

Supply	Item#	Qty/Pkg/Size	Cost/Each
AR-450MT	Toner	270,000 Prints/10/Carton	\$ 533.00/Carton
AR-450MD	Developer	1,000,000 Prints/10/Carton	\$ 211.00/Carton

Accessories - Vendors may attach a list in the format indicated for any available accessories they wish to include in the contract.

Accessory	Model#	Purchase	Maintenance/month
500 Sheet Cassette	AR-MU1	\$ 210.00	(0)
3/500 Sheet Paper Desk	AR-D15	\$ 675.00	(0)
500/+ /2000 Sheet Paper Dk	AR-D20	\$ 776.00	(0)
Finisher	AR-FN6	\$ 751.00	\$15.00
Finisher w/Saddle-stitch	AR-FN7	\$ 1,497.00	\$15.00
8 Bin Mailbox Stack/Finish	AR-MS1	\$ 536.00	(0)
3 Hole Punch Module	AR-PN1B	\$ 367.00	(0)
Exit Tray (left)	AR-TE3	\$ 32.00	(0)
Exit Tray (right)	AR-TE4	\$ 17.00	(0)
Duplexing Module	AR-DU3	\$ 210.00	(0)
Duplexing Module/Bypass	AR-DU4	\$ 271.00	(0)
5-GB Hard Drive	AR-HD3	\$ 490.00	(0)
Data Security Kit	AR-FR5	\$ 229.00	(0)
15 AMP Power Filter	AR-D5130NT	\$ 100.00	(0)